

# Weekly Project Meeting 2020-1

(Meeting Minutes)

## Sanborn Phase 2 - 3

To: Project File

From: Terry Johnson 605-770-7912

Project Name: Sanborn Blvd Utility and Street Improvements Phase II and Phase III

RE: Weekly Project Meeting

Date: April 21, 2020 – 3:00 PM

### Agenda Items:

- 1.) Construction Timeline
    - Current Completion Date: September 11, 2020
      - 30 calendar rain days
      - Need request for time extension for work from 7<sup>th</sup> to mid-block north.
    - 7<sup>th</sup> Avenue to Mid-Block North (Sequence 4)
      - Start Date: April 20, 2020
      - Completion Date: June 7, 2020
      - 9 calendar rain days
  - 2.) There are no restrictions on work days or working hours.
  - 3.) Planned work day

*John Rennich with H and W said that they will typically work 5 days a week from 7 Am to 9 PM. Norm Schoenfelder had a concern with the Landfill hours for times when hauling concrete. The City will review and work with Norm when needed.*
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- 4.) Traffic Control – traffic control was set up between 6<sup>th</sup> and 9<sup>th</sup>  
*Safety fence is being installed. Remaining business signs have been added. Terry Johnson with the City and Brett Warkenthien with Brosz Engineering moved the Road Closed to Thru Traffic that was at 6<sup>th</sup> and Sanborn to line up with Northbound Traffic due to a concern from Wesleyan Church of vehicles cutting across parking lot. Taco John's was having issues with people cutting across parking lot and accessing the drive thru in the wrong direction. Terry and Brett added extra cones along the alley to designate the alley way as a detour route a little better.*
  - 5.) Street demo started on Monday the 20<sup>th</sup> of April. Demo is planned to be completed on Thursday the 23<sup>rd</sup> of April.
  - 6.) Underground to start on Monday, starting with storm sewer.  
*John Rennich with H & W told us that his underground crew will be moving to the site on Monday and exposing the existing storm sewer pipe. He anticipates cleaning out the end of the storm sewer pipe before connecting.*
  - 7.) Traffic Signals were turned off along with street lights at the intersection.
  - 8.) Traffic Luminaire to be turned by Monday.  
*Phil with TK Electric said the traffic signal mast arms will be turned before Monday to be out of the way for the excavator.*
  - 9.) NorthWestern Energy (NWE) lighting work  
*Kyle Hohn with NWE will be installing new street lights and TK electric will be setting bases. Kyle said we may be able to wait to set up temporary street lights until work between 9<sup>th</sup> and 15<sup>th</sup> Avenues begin.*
  - 10.) TK Electric signal light work, fiber and push buttons  
*TK Electric will be adding push button conduit for signalized intersections, conduit for fiber optic line, fiber optic line and possibly push button crosswalk sensors as a separate project but during the construction of this project. Keep in mind of their extra work.*
  - 11.) Staking to be completed on Friday for storm sewer.  
*SPN and Associates will be completing staking on Friday for the storm sewer from 7<sup>th</sup> to 8<sup>th</sup> Avenues.*
  - 12.) Public – reminder to keep public out of the project area for safety

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- 13.) Status of punch list from 2019 project which includes boulevard shaping, cleanup and seeding.

*John Rennich stated that BX Civil and Construction and Rexwinkel Concrete will be on site next week to discuss remaining concrete work. John would like to conduct a joint meeting with the City at that time.*

- 14.) Brosz Engineering – Brett Warkenthien 605-280-3024 on site observation

- 15.) City of Mitchell – Terry Johnson, Project Supervisor 605-770-7912