

MITCHELL SANBORN BLVD UTILITY AND STREET IMPROVEMENTS PHASE I

WEEKLY CONSTRUCTION PROGRESS MEETING MINUTES

WEEK #15 JULY 17, 2018

A. PROJECT COMPLETION DATES

SUBSTANTIAL: July 19, 2018

FINAL: August 18, 2018

B. CONSTRUCTION SCHEDULE

1. July 15 – 21:

- Work will continue on driveway approaches and sidewalk.
- Striping will be completed.
- Black dirt will be started behind the sidewalk on July 19.
- The Contractor has indicated that the work is planned to be completed by the July 19 substantial completion date.

2. July 22 – 28:

- The Contractor plans to work on punch list items.
- Noted punch list items include but are not limited to:

The driveway approach to Lube Rangers
The concrete surfacing at the southeast corner of Fir Avenue
The stairs into Darrington Water Conditioning
The north driveway approach to Hungry Dog

C. CONSTRUCTION ITEMS

1. Rain Days

Total rain days prior to July 9 – 10 days

Rain Days from July 9 – 16

July 13 – 0.5 Days

Rain days remaining = 25 – 10.5 = 14.5 days

C. CONSTRUCTION ITEMS (CONTINUED)

2. Staking

- Staking will be completed as necessary.

3. Existing Utilities

a. NorthWestern Energy

- The lights are completed and operational.
- The temporary lights may be removed from service.

4. Traffic Control

a. Status of Emergency Vehicle Access

- The bridge is open to Birch for emergency vehicle access.
- Sanborn Blvd may be used by emergency vehicles when workers are not present.

5. West Lane

a. Bump at Approximate Station 77+00 (Lone Tree Plaza – Fir Street)

- Grinding is completed and has been accepted.
- The area will be monitored during the substantial completion and one-year warranty periods.

6. Window at Lone Tree Plaza

- No update was provided.

7. Julie's Stylist Shop

- \$50 price provided from Traffic Solutions to purchase sign
- Terry Johnson with the City of Mitchell stated he would forward the information to the business owner.

8. Street Striping

- The striping is scheduled to be completed July 19.
- The Contractor stated that staking would not be required to complete the striping.

C. CONSTRUCTION ITEMS (CONTINUED)

9. Sealing Joints

- Joint sealing was completed July 17.

10. Street Signs

- The Contractor has located the salvaged traffic signs and will bring to the site July 19.
- The City supplied their sign inventory for the project. The list is attached to these minutes.
- The Contractor will provide temporary signs at intersections in the event the permanent signs have not been installed.
- The City and Jay Koch with SPN were going to meet on site July 17 to discuss sign placement.

11. Asphalt Tie-Ins

- Asphalt tie-ins were completed July 16.

12. Storm Sewer Inlets

- Storm sewer inlets need to be cleaned of all construction debris.
- The Contractor also needs to verify that all sanitary and storm sewer manholes are cleaned of all construction debris.

13. Coordinate Street Opening with DOT (Traffic Lights)

- BX Civil shall coordinate the opening of Sanborn Blvd with the SD DOT to ensure the traffic lights at Havens Avenue are operating correctly.

14. Valve Boxes and Curb Stops

- The City of Mitchell planned to check valve boxes and curb stop July 17.

15. Black Dirt and Seeding

- The Contractor shall provide a traffic control plan for motor vehicles and pedestrians if work behind the sidewalk will be completed after the substantial completion date.

C. CONSTRUCTION ITEMS (CONTINUED)

16. Substantial Completion Walk-Through

- The substantial completion walk-through has been scheduled for 3:00 PM on Thursday.

17. Work to be Completed After Substantial Completion

- The Contractor shall provide a traffic control plan for motor vehicles and pedestrians for any work which will be completed during the final completion period.

D. OTHER COMMENTS AND DISCUSSION

- The next pay request and change order is due to the City on July 30. The Contractor was asked to have all change order items submitted prior to July 30.
- Weekly meetings will continue until the final completion date.
- The status of the sidewalk rail on the southwest corner of Birch needs to be verified by the Contractor.
- The fence at the Hungry Dog needs to be installed. SPN will provide the length of the fence to BX Civil for pricing purposes.
- The areas disturbed during construction which will require landscape work need to be coordinated by the Contractor.
- The Contractor is working on obtaining a price to complete the stairs at the Darrington Water Conditioning door.
- Jon Vermeulen with the City of Mitchell asked if the water service stubbed into Palace Moto Sports business has been capped. Jay Koch with SPN stated he would ask and report back.
- Kevin Roth stated that the City of Mitchell would sweep the street. It was scheduled to be completed at 3:00 AM on July 18.

CITY OF MITCHELL OWNED SANBORN PROJECT SIGN LIST

1. DAKOTA DISCOVERY MUSEUM x2
2. DARRINGTON WATER CONDITIONING X2
3. FREEDOM GAS CONVENIENCE X2
4. HAIR ECT X 3
5. HUNGRY DOG X 3
6. LUBE RANGERS X 3
7. PALACE MOTO SPORTS X 3
8. RON'S BIKE SHOP X 2
9. CORN PALACE STRAIGHT ARROW X1
10. CORN PALACE AUTOS STRAIGHT ARROW X 1
11. DETOUR X 1
12. AUTOS/OTHERS X 1
13. CORN PALACE STRIAGHT ARROW X 6
14. CORN PALACE X 6
15. VARIOUS DIRECTIONAL ARROWS

Mitchell Sanborn Blvd Utility and Street Improvements Phase I

Weekly Construction Progress Meeting #15

LOCATION: Mitchell, South Dakota DATE: July 17, 2018 TIME: 9:00 AM

NAME	REPRESENTING	E-MAIL ADDRESS (if not on e-mail list)	PHONE #
Please Print			
<u>Joe Schroeder</u>	<u>SPN & Assoc</u>	<u>jschroeder@spn-assoc.com</u>	<u>(605)996-7761</u>
<u>Jay Koch</u>	<u>SPN & Assoc</u>	<u>jkoch@spn-assoc.com</u>	<u>808-757-6496</u>
<u>Kevin Roth</u>	<u>City</u>	<u>KRoth@CityofMitchell.org</u>	<u>605-770-0881</u>
<u>Jon Vermedan</u>	<u>City</u>	_____	_____
<u>Shane Dullum</u>	<u>BXCC</u>	<u>sdullum@bx-cc.com</u>	<u>323-8074</u>
<u>Nic Averger</u>	<u>Bxcc</u>	_____	_____
<u>Dick Figland</u>	<u>City</u>	_____	_____
<u>Kyle Croce</u>	<u>City</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____