



## Mitchell Public Library Board of Trustees meeting

5/18/2021 - Minutes

### 1. Call To Order

*Board President Ann Temple called the meeting to order at 5:03 p.m.*

### 2. Roll Call

*The following members were present in person: Ann Temple, Dennis Nath, Deb Everson, Diana Goldammer, and Steve Rice. Board member Emma DeVos was excused. Also present was Kevin Kenkel, Library Director.*

### 3. Approval Of The Agenda

*Motion by Nath, seconded by Rice to approve the agenda. All members present voting "Aye". Motion carried*

### 4. Approval Of The Minutes

*Board members reviewed the minutes from the April 20, 2021 board meeting. Motion by Goldammer, seconded by Nath to approve the meeting minutes. All members present voting "Aye". Motion carried.*

### 5. Director's Report

*Kenkel briefly reviewed written reports and monthly statistics. Motion by Goldammer, seconded by Rice to approve the director's report. All members present voting "Aye". Motion carried.*

### 6. Financial Report & Approval Of Bills

*Board members reviewed the submitted invoice to be paid, the April budget reports and April bank statement. Motion by Goldammer, seconded by Rice to approve paying the invoice from SD Humanities Council and the April financial reports. All members present voting "Aye". Motion carried.*

### 7. Business Items

#### A. Review And Approval Of Updated COVID-19 Policies (Action Item)

*Board members reviewed pandemic policies at the library. Kenkel and the library staff will discuss possible changes to quarantining procedures. No action was taken.*

#### B. Discussions Of Summer Hours (Action Item)

*Kenkel discussed summer hours with board members and proposed closing at 7:00 p.m. on Monday evenings during the summer of 2021. Board members discussed the pros and cons of this change. Motion by Rice, seconded by Everson to approve summer 2021 library hours with closing at 7:00 p.m. on Monday evenings. All members present voting "Aye". Motion carried.*

#### C. Discussion Of SDSL ARPA Grant Application (Possible Action Item)

*Kenkel reviewed the library's upcoming ARPA grant application to the SD State Library. The application period for public libraries is the week of May 17, 2021. The Mitchell City Council granted authorization to apply for this grant at their May 17 meeting. Kenkel asked board members about the possibility of adding a system to accept credit and debit card payments. Such a system would mean paying fees, and would result in lower monthly revenue. Rice recommended that Kenkel talk to the city finance department about the system other departments use. Board members were supportive of adding such a service. Kenkel stated that he does not expect to receive the entire amount being requested in this grant application. Most*

*likely, the list of proposed technology purchases will need to be prioritized based on the amount received. No action was taken.*

#### **8. Committee Reports**

*No committee reports were presented.*

#### **9. Board Input**

*No board input was given.*

#### **10. Citizen's Input- Public Presentation To, Or Discussion With, The Board.**

*Sheila Slater, president of the Friends Foundation of the Mitchell Library, spoke to the board about the grant that the Foundation recently received. With this funding the Foundation plans to host "Art in the Park" June 19, 2021 at Dry Run Creek Park in Mitchell. The theme of this summer's event will be "Reunited". The event will run 11:00 a.m. - 5:00 p.m. The group plans to distribute 200 canvases for youth to create artwork. A sale of the artwork will be held. Slater stated that proceeds from this sale will be donated to the library.*

#### **11. Adjournment**

*There being no further business, President Temple declared the meeting adjourned at 5:54 p.m.*

*The next Board meeting is scheduled for June 15, 2021 at 5:00 p.m. in City Council chambers.*