



## Mitchell Public Library Board of Trustees meeting

2/23/2021 - Minutes

### 1. Call To Order

*Board President Ann Temple called the meeting to order at 5:02 p.m*

### 2. Roll Call

*The following members were present in person: Ann Temple, Dennis Nath, Emma DeVos, Deb Everson, Diana Goldammer, and Steve Rice. Also present was Kevin Kenkel, Library Director.*

### 3. Approval Of The Agenda

*Motion by Nath, seconded by Goldammer to approve the agenda. All members present voting "Aye". Motion carried.*

### 4. Approval Of The Minutes

*Board members reviewed the minutes from the January 26, 2021 board meeting. Motion by DeVos, seconded by Rice to approve the meeting minutes. All members present voting "Aye". Motion carried.*

### 5. Director's Report

*Kenkel reviewed written reports included in the agenda. Motion by Rice, seconded by Nath to approve the director's report. All members present voting "Aye". Motion carried.*

### 6. Financial Report & Approval Of Bills

*Board members reviewed the bills submitted for approval and the January budget reports and bank statement. Motion by Goldammer, seconded by Rice to approve payment of bills and to approve the financial reports. All members present voting "Aye". Motion carried*

### 7. Business Items

#### A. Discussion Of Library Operations During The COVID-19 Pandemic (Possible Action Item)

*Board members reviewed the updated proposal submitted by Kenkel regarding COVID-19 library operations and hours. Board members were in favor of continuing the plan for gradually expanding hours gradually over the next few months. Board members expressed their support for having both the west and east entrance doors unlocked when the library is open to the public. This will begin March 1, 2021. Additionally, the library will be open to the public 10:00 a.m. - 6:00 p.m. Monday - Friday and 10:00 a.m. - 4:00 p.m. on Saturdays beginning March 1. No action was taken.*

#### B. Summer Programming Funding (Action Item)

*Kenkel presented a funding request to schedule presenters for adult summer programming. Motion by Goldammer, seconded by Rice to approve funding of \$600 for this programming. All members present voting "Aye". Motion carried.*

### 8. Committee Reports

*No committee reports were presented.*

### 9. Board Input

*Nath asked if Kenkel was successful in contacting the Friends group. Those efforts are ongoing.*

**10. Citizen's Input- Public Presentation To, Or Discussion With, The Board.**

*No citizen input was offered.*

**11. Adjournment**

*The next board of trustees meeting is scheduled for Tuesday, March 16, 2021 at 5:00 p.m. to be held at Mitchell City Hall in the council chambers.*

*There being no further business, President Temple declared the meeting adjourned at 5:41 p.m.*