



1/26/2021 - Minutes

1. Call To Order

Board President Ann Temple called the meeting to order at 5:01 p.m.

2. Roll Call

The following members were present in person: Ann Temple, Dennis Nath, Emma DeVos, Deb Everson, Diana Goldammer, and Steve Rice. Also present were Kevin Kenkel, Library Director; Jean Patrick, Children Services Librarian; and Zack North, Adult Services Librarian.

3. Approval Of The Agenda

Motion by Nath, seconded by Rice to approve the agenda. All members present voting "Aye". Motion carried

4. Approval Of The Minutes

Board members reviewed the minutes from the December 15, 2020 board meeting. Motion by Rice, seconded by Nath to approve the meeting minutes. All members present voting "Aye". Motion carried.

5. Director's Report

Kenkel reviewed written reports included in the agenda. Board members appreciated the graphs supplementing the data in tables. Board members discussed the departmental priorities that Kenkel submitted to Stephanie Ellwein for future City Council planning sessions. Motion by Rice, seconded by Nath to approve the director's report. All members present voting "Aye". Motion carried.

6. Financial Report & Approval Of Bills

Board members reviewed the bills submitted for approval. Motion by Goldammer, seconded by DeVos to approve paying these bills. All members present voting "Aye". Motion carried.

Board members reviewed the December budget reports and bank statement. Motion by Goldammer, seconded by Rice to approve the financial reports. All members present voting "Aye". Motion carried.

7. Business Items

A. Discussion Of Library Operations During The COVID-19 Pandemic (Action Item)

Board members reviewed the proposal submitted by Kenkel regarding library operations and hours. Board members were in favor of expanding hours gradually over the next four months. Board members expect that this be an agenda item for each board meeting in the next few months so the board can review operations and determine if changes need to be made to this plan based on circumstances. Motion by Rice, seconded by Goldammer to approve the expansion of library hours plan with monthly review over the next four months. All members present voting "Aye". Motion carried.

Starting February 1, 2021 the library will be open to the public 10:00 a.m. - 5:00 p.m. Monday - Friday and 10:00 a.m. - 2:00 p.m. Saturday.

B. Summer Programming Funding (Action Item)

Kenkel, with assistance from Patrick and North, presented a funding request for summer programming. They explained

that it is time to begin ordering supplies from various vendors. Board members asked questions about vendors and how these requests compare to requests from past years. Motion by Goldammer, seconded by DeVos to approve funding of \$7,138.65 for this programming. All members present voting "Aye". Motion carried. These funds will be spent over the next several months as needed.

C. Follow Up On Requested Items By Board Members (Discussion)

Board members reviewed several reports submitted relating to programming from recent months and programming planned for the next couple of months. North and Patrick shared some feedback and comments they have received from participants. While sensitive to workload, board members agreed that writing such reports allows the library to provide a full account of services/ programming that is offered, and to reflect on what is working or how we could improve programming. No action was taken by the board.

8. Committee Reports

No committee reports were presented.

9. Board Input

Board members thanked the library staff members for the reports and feedback to their requests made at the previous month's board meeting.

10. Citizen's Input- Public Presentation To, Or Discussion With, The Board.

No citizen input was offered.

11. Adjournment

Due to the President's Day holiday the February 2021 board meeting will be rescheduled. Board members scheduled this meeting for Tuesday, February 23, 2021 at 5:00 p.m. to be held at Mitchell City Hall in the council chambers.

There being no further business, President Temple declared the meeting adjourned at 6:24 p.m.