

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Cemetery Date Submitted: 08/03/2020
Budget line # to be supplemented: various-see below Budget line description: Cemetery-various
Supplemental amount requested: \$5,000.00 Submitted by: Aaron Willis

Describe the need for the supplemental funds:

#101-43700-42510-Headstone Repair & Maintenance-\$2,500.00
#101-43700-42600-Supplies-\$1,500.00
#101-43700-42604-Trees-\$1,000.00

The funds were received from a donation of funds. The funds were specified to be used in certain areas of the cemetery. The funds will be used as intended by the end of 2020.

Is this a re-appropriation of a previous year's budget? yes no

What budget line # is the re-appropriation from? _____

What is the amount of the budget line was unspent? _____

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received? yes no

Amount of funds received: \$5,000.00

Funds received from: A donation of funds

Explain the impact of waiting until the next fiscal year to budget for this item:
