

**CITY OF MITCHELL**  
**CITY PLANNING COMMISSION MINUTES**  
**January 13, 2020**

Vice-Chairman Molumby called the January 13, 2020 City Planning Commission Meeting to order at 12:00 pm, in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD.

Members Present: Molumby, Vaux, Genzlinger, Osterloo, Jirsa and Allen  
Members Absent: Larson and Fergen

Staff Present: Putnam, Croce, T. Johnson, J. Johnson, Hegg, London, Schroeder, Ellwein, Mayor Everson

Declaration of Conflicts of Interest: none

Approval of Agenda: Motion by Vaux, seconded by Osterloo to approve the agenda as presented. All members present voting aye, motion carried.

Approval of Minutes: Motion by Genzlinger, seconded by Osterloo to approve the minutes of the December 30, 2019 meeting. All members present voting aye, motion carried.

Schedule next meeting: Motion by Genzlinger, seconded by Vaux to schedule the next meeting for January 27, 2020.

Variance: Darren, Devon, and Dustin Long have applied for a height variance of 28' vs 22' and a side-yard variance on a corner variance of 2' vs 20' for a construction of an addition to the existing building located at 520 S Rowley legally described as Lots 7, 8, and 9, Block 9, Van Eps 1<sup>st</sup> Addition, City of Mitchell, Davison County, South Dakota. Letters to the neighbors were mailed and a public notice has been published in the official newspaper. Dustin Long was present to answer questions. No one testified in opposition. Genzlinger expressed opposition to the variance and noted this is a residential area. Staff suggested the property pins should be located prior to approval. Motion by Osterloo, seconded by Jirsa to recommend approval of the variance with the condition the property pins be located. Roll Call: Molumby yes, Jirsa yes, Osterloo yes, Genzlinger, Vaux no, Larson absent, Fergen absent. Motion carries 3 to 2.

Conditional Use Permit: Alexis Jennings has applied for a conditional use permit to operate a family residential child care business at the property located at 1309 E 5<sup>th</sup> Ave, legally described as Lot 4, Block 1, Bridle Acres Addition, City of Mitchell, Davison County, SD. The applicant was not present. No opposition to the application was provided. Letters to the neighbors were sent and the public notice was sent to the official newspaper. Motion by Osterloo, seconded by Vaux to recommend the board of adjustment approved the conditional use permit with the following conditions; 1. Pass a fire inspection 2. The permit is not transferable 3. If the business ceases to operate for a period of six months or longer then a new permit will be required 4. The existing remain as long as a childcare business is operating. All members present voting aye, motion carried.

Other business: none

Public Input: none

Vice-Chairman Molumby adjourned the meeting at 12:15 pm.

A handwritten signature in cursive script, appearing to read "Jay C. Molumby".

01-27-2020