

Mitchell Public Library Library Board of Trustees
Profit & Loss
January 2020

	<u>Jan 20</u>
Ordinary Income/Expense	
Income	
General revenue	
Book sale	354.15
Card replacement	2.00
Copies	292.90
Donations	0.50
Earbuds	21.00
Interest	3.90
Interlibrary loan	19.00
Paid items	46.98
Pop machine	46.15
Subscriptions	270.00
Total General revenue	<u>1,056.58</u>
Total Income	<u>1,056.58</u>
Expense	
Operation expenses	
Pop machine	78.28
Staff meetings	17.81
Total Operation expenses	<u>96.09</u>
Total Expense	<u>96.09</u>
Net Ordinary Income	<u>960.49</u>
Net Income	<u><u>960.49</u></u>

Mitchell Public Library Library Board of Trustees
Profit & Loss Prev Year Comparison
January 2020

	Jan 20	Jan 19	\$ Change	% Change
Ordinary Income/Expense				
Income				
General revenue				
Book sale	354.15	313.95	40.20	12.8%
Card replacement	2.00	0.00	2.00	100.0%
Copies	292.90	289.45	3.45	1.2%
Donations	0.50	60.86	-60.36	-99.2%
Earbuds	21.00	43.00	-22.00	-51.2%
Interest	3.90	3.47	0.43	12.4%
Interlibrary loan	19.00	20.00	-1.00	-5.0%
Paid items	46.98	38.94	8.04	20.7%
Pop machine	46.15	0.00	46.15	100.0%
Subscriptions	270.00	210.00	60.00	28.6%
Total General revenue	<u>1,056.58</u>	<u>979.67</u>	<u>76.91</u>	<u>7.9%</u>
Total Income	<u>1,056.58</u>	<u>979.67</u>	<u>76.91</u>	<u>7.9%</u>
Expense				
Operation expenses				
Miscellaneous	0.00	21.39	-21.39	-100.0%
Pop machine	78.28	125.24	-46.96	-37.5%
Staff meetings	17.81	0.00	17.81	100.0%
Total Operation expenses	<u>96.09</u>	<u>146.63</u>	<u>-50.54</u>	<u>-34.5%</u>
Program expenses				
Teen programming	0.00	469.81	-469.81	-100.0%
Total Program expenses	<u>0.00</u>	<u>469.81</u>	<u>-469.81</u>	<u>-100.0%</u>
Total Expense	<u>96.09</u>	<u>616.44</u>	<u>-520.35</u>	<u>-84.4%</u>
Net Ordinary Income	<u>960.49</u>	<u>363.23</u>	<u>597.26</u>	<u>164.4%</u>
Net Income	<u><u>960.49</u></u>	<u><u>363.23</u></u>	<u><u>597.26</u></u>	<u><u>164.4%</u></u>



Contact Information

 800.262.9611

 fnbo.com



Stop: 3118/83
1620 Dodge St
Omaha, NE 68197

**Forbes 2019
BEST BANKS
IN AMERICA**

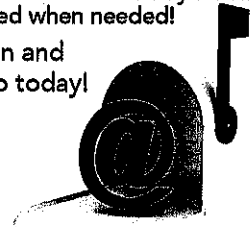
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MITCHELL PUBLIC LIBRARY
221 N DUFF ST
MITCHELL SD 57301

STATEMENT SUMMARY		January 1, 2020 through January 31, 2020	
Account Description	Account #	Beginning Balance	Ending Balance
Deposit Accounts			
Commercial Checking w/interest	██████████	92,149.34	93,109.83
	Total on Deposit		\$93,109.83

*balances
2/3/20*

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CITY OF MITCHELL
 EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

101-GENERAL
 LIBRARY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
101-45500-41100 SALARIES	341,504	44,717.73	25,142.03	44,717.73	296,786.27	13.09
101-45500-41110 OVERTIME	0	692.55	0.00	692.55	692.55	0.00
101-45500-41120 PART-TIME	48,039	4,745.16	2,484.76	4,745.16	43,293.84	9.88
101-45500-41200 SOCIAL SECURITY/MEDICARE	29,800	3,548.11	1,924.41	3,548.11	26,251.89	11.91
101-45500-41300 RETIREMENT	22,410	2,932.50	1,657.60	2,932.50	19,477.50	13.09
101-45500-41500 GROUP INSURANCE	103,950	15,521.61	8,635.12	15,521.61	88,428.39	14.93
101-45500-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	545,703	72,157.66	39,843.92	72,157.66	473,545.34	13.22
CURRENT EXPENSES						
101-45500-42200 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
101-45500-42300 LEGAL PUBLICATIONS	200	0.00	0.00	0.00	200.00	0.00
101-45500-42310 NEWSPAPERS	805	0.00	0.00	0.00	805.00	0.00
101-45500-42500 REPAIR & MAINTENANCE	3,000	89.97	0.00	89.97	2,910.03	3.00
101-45500-42510 WINDOW REPAIR/REPLACE	0	0.00	0.00	0.00	0.00	0.00
101-45500-42600 SUPPLIES & MATERIALS	14,000	104.28	0.00	104.28	13,895.72	0.74
101-45500-42661 POSTAGE	1,800	0.00	0.00	0.00	1,800.00	0.00
101-45500-42690 MINITEX FEES	4,602	0.00	0.00	0.00	4,602.00	0.00
101-45500-42691 DATABASE SYS UPDATE	350	0.00	0.00	0.00	350.00	0.00
101-45500-42692 PERIODICALS	5,610	0.00	342.35	0.00	5,610.00	0.00
101-45500-42693 E-BOOKS/AUDIO BOOKS	20,161	3,000.00	3,311.00	3,000.00	17,161.00	14.88
101-45500-42700 TRAVEL, CONF & DUES	2,065	300.00	300.00	300.00	1,765.00	14.53
101-45500-42800 UTILITIES	33,000	69.89	69.74	69.89	32,930.11	0.21
101-45500-42801 WEBSITE	0	0.00	0.00	0.00	0.00	0.00
101-45500-42830 UTILITIES-WATER/SEWER	1,300	0.00	0.00	0.00	1,300.00	0.00
101-45500-42902 COMPUTER SOFTWARE	215	160.00	160.00	160.00	55.00	74.42
101-45500-42903 LIBRARY PROGRAMMING	0	0.00	0.00	0.00	0.00	0.00
101-45500-42904 COMPUTER EQUIPMENT	280	0.00	0.00	0.00	280.00	0.00
101-45500-42920 WORKSTUDY	1,882	0.00	0.00	0.00	1,882.00	0.00
101-45500-42930 ATRIUM	3,600	0.00	0.00	0.00	3,600.00	0.00
TOTAL CURRENT EXPENSES	92,870	3,724.14	4,183.09	3,724.14	89,145.86	4.01
CAPITAL OUTLAY						
101-45500-43325 LED LIGHTING	0	0.00	0.00	0.00	0.00	0.00
101-45500-43350 BOILER/HVAC	0	0.00	0.00	0.00	0.00	0.00
101-45500-43400 FURNITURE & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
101-45500-43420 BOOKS	45,300	2,666.55	50.47	2,666.55	42,633.45	5.89
101-45500-43421 AUDIO-VISUAL	15,000	0.00	0.00	0.00	15,000.00	0.00
101-45500-43440 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	60,300	2,666.55	50.47	2,666.55	57,633.45	4.42
TOTAL LIBRARY	698,873	78,548.35	44,077.48	78,548.35	620,324.65	11.24
TOTAL EXPENDITURES	698,873	78,548.35	44,077.48	78,548.35	620,324.65	11.24

PACKET: 05359 2/18/20 MEETING--LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L	ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-08281	AMERIPRIDE SERVICES INC						
I-280119332		MATS		75.11			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020			1099: N		
		MATS			101 45500-42600	SUPPLIES & MATERIALS	75.11
		=== VENDOR TOTALS ===		75.11			
=====							
01-09625	APPLE BOOKS						
I-112588		BOOK		17.99			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020			1099: N		
		BOOK			101 45500-43420	BOOKS	17.99
		=== VENDOR TOTALS ===		17.99			
=====							
01-06583	BAKER & TAYLOR						
I-2035079566		BOOK		13.59			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020			1099: N		
		BOOK			101 45500-43420	BOOKS	13.59
		=== VENDOR TOTALS ===		13.59			
=====							
01-05088	BLACKSTONE PUBLISHING						
I-1153649		CD'S		30.95			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020			1099: N		
		CD'S			101 45500-43421	AUDIO-VISUAL	30.95
I-1159009		CD'S		30.95			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020			1099: N		
		CD'S			101 45500-43421	AUDIO-VISUAL	30.95
		=== VENDOR TOTALS ===		61.90			
=====							
01-09001	BOOK SYSTEMS INC						
I-117563		PATRON CARDS		1,380.00			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020			1099: N		
		PATRON CARDS			101 45500-42600	SUPPLIES & MATERIALS	1,380.00
		=== VENDOR TOTALS ===		1,380.00			

PACKET: 05359 2/18/20 MEETING--LIBRARY

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-09384	DIRECT DIGITAL CONTROL INC					
I-8122		REPAIRS	239.75			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		REPAIRS		101 45500-42500	REPAIR & MAINTENANCE	239.75
		=== VENDOR TOTALS ===	239.75			
=====						
01-03269	FARM & HOME PUBLISHERS LTD					
I-F654406-12/31/19		COUNTY BOOK-HUTCHINSON	56.00			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		COUNTY BOOK-HUTCHINSON		101 45500-43420	BOOKS	56.00
		=== VENDOR TOTALS ===	56.00			
=====						
01-01810	GALE					
I-69453881		BOOKS	60.72			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	60.72
I-69454712		BOOKS	39.73			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	39.73
		=== VENDOR TOTALS ===	100.45			
=====						
01-01015	INGRAM LIBRARY SERVICES					
C-43026660		CREDIT	530.16CR			
2/19/2020	APBNK	DUE: 12/06/2019 DISC: 12/06/2019		1099: N		
		CREDIT		101 45500-43420	BOOKS	530.16CR
C-43511135		CREDIT	26.38CR			
2/19/2020	APBNK	DUE: 1/13/2020 DISC: 1/13/2020		1099: N		
		CREDIT		101 45500-43420	BOOKS	26.38CR
C-43511136		CREDIT	16.19CR			
2/19/2020	APBNK	DUE: 1/13/2020 DISC: 1/13/2020		1099: N		
		CREDIT		101 45500-43420	BOOKS	16.19CR
I-43428209		BOOKS	94.47			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	94.47
I-43566916		BOOKS	65.57			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	65.57

PACKET: 05359 2/10/20 MEETING--LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01015	INGRAM LIBRARY SERVICES	(** CONTINUED **)				
I-43704608		BOOKS	24.38			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	24.38
I-43772001		BOOKS	115.34			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	115.34
I-43865728		BOOKS	731.08			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	731.08
I-43881732		BOOKS	72.42			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	72.42
I-43895088		BOOKS	69.77			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	69.77
		--- VENDOR TOTALS ---	600.30			
=====						
01-09509	INNOVATIVE OFFICE SOLUTIONS LL					
I-2854177		MAILERS	55.25			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		MAILERS		101 45500-42600	SUPPLIES & MATERIALS	55.25
I-2864310		MAILER,BINDER,LABELS,MOUSE	96.45			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		MAILER,BINDER,LABELS,MOUSE		101 45500-42600	SUPPLIES & MATERIALS	96.45
		=== VENDOR TOTALS ===	151.70			
=====						
01-02679	MENARD'S INC					
I-88636		PLEDGE,TILE ADHESIVE	11.98			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		PLEDGE,TILE ADHESIVE		101 45500-42600	SUPPLIES & MATERIALS	11.98
I-90648		TRASH CAN	14.97			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		TRASH CAN		101 45500-42600	SUPPLIES & MATERIALS	14.97
		=== VENDOR TOTALS ===	26.95			

PACKET: 05359 2/18/20 MEETING--LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06301	MIDAMERICA BOOKS					
I-498991		BOOKS	170.55			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	170.55
		=== VENDOR TOTALS ===	170.55			
=====						
01-08853	MIDWEST ALARM COMPANY INC					
I-243264		ALARM MONITORING	81.00			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		ALARM MONITORING		101 45500-42500	REPAIR & MAINTENANCE	81.00
		=== VENDOR TOTALS ===	81.00			
=====						
01-06750	MITCHELL TELECOM					
I-10818182		ACCT #217267-0	67.95			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		ACCT #217267-0		101 45500-42800	UTILITIES	67.95
		=== VENDOR TOTALS ===	67.95			
=====						
01-01450	MUTH ELECTRIC INC					
I-625964		REPLACE BALLAST @ LIBRARY	144.22			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		REPLACE BALLAST @ LIBRARY		101 45500-42600	SUPPLIES & MATERIALS	144.22
		=== VENDOR TOTALS ===	144.22			
=====						
01-01830	NORTHWESTERN ENERGY & COMMUNIC					
I-2585828-3-1/20		221 N DUFF ST	3,020.33			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		221 N DUFF ST		101 45500-42800	UTILITIES	3,020.33
I-2585828-3-2/20		221 N DUFF ST	3,127.12			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		221 N DUFF ST		101 45500-42800	UTILITIES	3,127.12
		=== VENDOR TOTALS ===	6,147.45			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00141	OC LC INC					
I-10000507		CATALOGING & METADATA SUBSCRI	354.63			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CATALOGING & METADATA SUBSCRIP		101 45500-42690	MINITEX FEES	354.63
=== VENDOR TOTALS ===			354.63			

01-08223 OVERDRIVE INC

I-2495CO19250991		EBOOKS & AUDIO	1,363.76			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		EBOOKS & AUDIO		101 45500-42693	E-BOOKS/AUDIO BOOKS	1,363.76
I-2495CO20022918		EBOOKS	163.99			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		EBOOKS		101 45500-42693	E-BOOKS/AUDIO BOOKS	163.99
I-2495CO20022934		EBOOKS & AUDIO	999.39			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		EBOOKS & AUDIO		101 45500-42693	E-BOOKS/AUDIO BOOKS	999.39
I-2495CO20025498		EBOOKS & AUDIO	248.98			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		EBOOKS & AUDIO		101 45500-42693	E-BOOKS/AUDIO BOOKS	248.98
=== VENDOR TOTALS ===			2,776.12			

01-02405 READER'S DEN

I-753193		BOOKS	91.09			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	91.09
=== VENDOR TOTALS ===			91.09			

01-01596 RECORDED BOOKS INC

I-76563589		CD'S	470.80			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD'S		101 45500-43421	AUDIO-VISUAL	470.80
I-76589287		CD'S	103.50			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD'S		101 45500-43421	AUDIO-VISUAL	103.50
I-76600156		CD'S	94.50			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD'S		101 45500-43421	AUDIO-VISUAL	94.50

PACKET: 05359 2/18/20 MEETING--LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01596	RECORDED BOOKS INC	{ ** CONTINUED ** }				
I-76600392		CD'S	498.80			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD'S		101 45500-43420	BOOKS	498.80
I-76601414		CD'S	441.20			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD'S		101 45500-43421	AUDIO-VISUAL	441.20
I-76602442		CD'S	209.80			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD'S		101 45500-43421	AUDIO-VISUAL	209.80
I-76603131		CD	6.95			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD		101 45500-43421	AUDIO-VISUAL	6.95
I-76606146		CD	99.00			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD		101 45500-43421	AUDIO-VISUAL	99.00
I-76608241		CD	99.00			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD		101 45500-43421	AUDIO-VISUAL	99.00
I-76609099		CD	35.99			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		CD		101 45500-43421	AUDIO-VISUAL	35.99
		=== VENDOR TOTALS ===	2,059.54			
=====						
01-02840	TESSIER'S INC					
I-TES044351		RTU REPAIRS @ LIBRARY	303.63			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		RTU REPAIRS @ LIBRARY		101 45500-42500	REPAIR & MAINTENANCE	303.63
		=== VENDOR TOTALS ===	303.63			
=====						
01-03746	WORLD BOOK INC					
I-1603924		2020 ENCYCLOPEDIA	999.00			
2/19/2020	APBNK	DUE: 2/19/2020 DISC: 2/19/2020		1099: N		
		2020 ENCYCLOPEDIA		101 45500-43420	BOOKS	999.00
		=== VENDOR TOTALS ===	999.00			
		=== PACKET TOTALS ===	15,918.92			

PACKET: 05359 2/18/20 MEETING--LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 16,491.65
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 572.73CR

BATCH TOTALS 15,918.92

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020		101-201	CLAIMS PAYABLE	15,918.92-*				
		101-45500-42500	REPAIR & MAINTENANCE	624.38	1,500	785.65		
		101-45500-42600	SUPPLIES & MATERIALS	1,777.98	10,000	7,677.19		
		101-45500-42690	MINITEX FEES	354.63	4,800	4,445.37		
		101-45500-42693	E-BOOKS/AUDIO BOOKS	2,776.12	17,161	11,329.90		
		101-45500-42800	UTILITIES	6,215.40	34,131	27,845.71		
		101-45500-43420	BOOKS	2,547.77	45,300	39,366.37		
		101-45500-43421	AUDIO-VISUAL	1,622.64	15,000	13,346.41		
		999-131	DUE FROM OTHER OTHER FUN	15,918.92 *				
			** 2020 YEAR TOTALS	15,918.92				

PACKET: 05359 2/18/20 MEETING--LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	2/2020	15,918.92

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05351 2/3/20 MEETING-LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-09625 APPLE BOOKS						
I-112427		BOOKS	42.25			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	42.25
=== VENDOR TOTALS ===			42.25			
01-06583 BAKER & TAYLOR						
I-2035030425		BOOK	3.59			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		BOOK		101 45500-43420	BOOKS	3.59
=== VENDOR TOTALS ===			3.59			
01-05088 BLACKSTONE PUBLISHING						
I-1158272		CD'S	30.95			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		CD'S		101 45500-43421	AUDIO-VISUAL	30.95
=== VENDOR TOTALS ===			30.95			
01-06026 CENTER POINT LARGE PRINT						
I-1750861		BOOKS	89.28			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	89.28
=== VENDOR TOTALS ===			89.28			
01-01810 GALE						
I-69071163		BOOK	21.59			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		BOOK		101 45500-43420	BOOKS	21.59
I-69152159		BOOKS	135.70			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	135.70
I-69152611		BOOKS	178.43			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	178.43
I-69152972		BOOKS	134.20			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	134.20

PACKET: 05351 2/3/20 MEETING-LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-01810	GALE	(** CONTINUED **)				
I-69187115		BOOKS	48.73			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	48.73
		=== VENDOR TOTALS ===	518.65			
01-09509	INNOVATIVE OFFICE SOLUTIONS LL					
I-2825624		PAPER,BOOK TAPE	129.50			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		PAPER,BOOK TAPE		101 45500-42600	SUPPLIES & MATERIALS	129.50
		=== VENDOR TOTALS ===	129.50			
01-07815	LIBRARIANS' CHOICE					
I-1317819		BOOKS	65.54			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		BOOKS		101 45500-43420	BOOKS	65.54
		=== VENDOR TOTALS ===	65.54			
01-08223	OVERDRIVE INC					
I-2495C020007969		EBOOKS	54.98			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		EBOOKS		101 45500-42693	E-BOOKS/AUDIO BOOKS	54.98
		=== VENDOR TOTALS ===	54.98			
01-07089	SHOWCASES					
I-315314		DVD CASES	96.13			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		DVD CASES		101 45500-42600	SUPPLIES & MATERIALS	96.13
I-315413		DVD CASES	214.92			
2/04/2020	APBNK	DUE: 2/04/2020 DISC: 2/04/2020		1099: N		
		DVD CASES		101 45500-42600	SUPPLIES & MATERIALS	214.92
		=== VENDOR TOTALS ===	311.05			
		=== PACKET TOTALS ===	1,245.79			

PACKET: 05351 2/3/20 MEETING-LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 1,245.79
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 1,245.79

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	-----LINE ITEM-----		-----GROUP BUDGET-----	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020		101-201	CLAIMS PAYABLE	1,245.79-*				
		101-45500-42600	SUPPLIES & MATERIALS	440.55	10,000	9,455.17		
		101-45500-42693	E-BOOKS/AUDIO BOOKS	54.98	17,161	14,106.02		
		101-45500-43420	BOOKS	719.31	45,300	41,914.14		
		101-45500-43421	AUDIO-VISUAL	30.95	15,000	14,969.05		
		999-131	DUE FROM OTHER OTHER FUN	1,245.79 *				
			** 2020 YEAR TOTALS	1,245.79				

PACKET: 05351 2/3/20 MEETING-LIBRARY

VENDOR SET: 01 City of Mitchell

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	2/2020	1,245.79

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

CITY OF MITCHELL
EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

101-GENERAL
LIBRARY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
101-45500-41100 SALARIES	341,504	44,717.73	25,142.03	44,717.73	296,786.27	13.09
101-45500-41110 OVERTIME	0	692.55	0.00	692.55	692.55	0.00
101-45500-41120 PART-TIME	48,039	4,745.16	2,484.76	4,745.16	43,293.84	9.88
101-45500-41200 SOCIAL SECURITY/MEDICARE	29,800	3,548.11	1,924.41	3,548.11	26,251.89	11.91
101-45500-41300 RETIREMENT	22,410	2,932.50	1,657.60	2,932.50	19,477.50	13.09
101-45500-41500 GROUP INSURANCE	103,950	15,521.61	8,635.12	15,521.61	88,428.39	14.93
101-45500-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	545,703	72,157.66	39,843.92	72,157.66	473,545.34	13.22
<u>CURRENT EXPENSES</u>						
101-45500-42200 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
101-45500-42300 LEGAL PUBLICATIONS	200	0.00	0.00	0.00	200.00	0.00
101-45500-42310 NEWSPAPERS	805	0.00	0.00	0.00	805.00	0.00
101-45500-42500 REPAIR & MAINTENANCE	3,000	89.97	0.00	89.97	2,910.03	3.00
101-45500-42510 WINDOW REPAIR/REPLACE	0	0.00	0.00	0.00	0.00	0.00
101-45500-42600 SUPPLIES & MATERIALS	14,000	104.28	0.00	104.28	13,895.72	0.74
101-45500-42661 POSTAGE	1,800	0.00	0.00	0.00	1,800.00	0.00
101-45500-42690 MINITEX FEES	4,602	0.00	0.00	0.00	4,602.00	0.00
101-45500-42691 DATABASE SYS UPDATE	350	0.00	0.00	0.00	350.00	0.00
101-45500-42692 PERIODICALS	5,610	0.00	342.35	0.00	5,610.00	0.00
101-45500-42693 E-BOOKS/AUDIO BOOKS	20,161	3,000.00	3,311.00	3,000.00	17,161.00	14.88
101-45500-42700 TRAVEL, CONF & DUES	2,065	300.00	300.00	300.00	1,765.00	14.53
101-45500-42800 UTILITIES	33,000	69.89	69.74	69.89	32,930.11	0.21
101-45500-42801 WEBSITE	0	0.00	0.00	0.00	0.00	0.00
101-45500-42830 UTILITIES-WATER/SEWER	1,300	0.00	0.00	0.00	1,300.00	0.00
101-45500-42902 COMPUTER SOFTWARE	215	160.00	160.00	160.00	55.00	74.42
101-45500-42903 LIBRARY PROGRAMMING	0	0.00	0.00	0.00	0.00	0.00
101-45500-42904 COMPUTER EQUIPMENT	280	0.00	0.00	0.00	280.00	0.00
101-45500-42920 WORKSTUDY	1,882	0.00	0.00	0.00	1,882.00	0.00
101-45500-42930 ATRIUM	3,600	0.00	0.00	0.00	3,600.00	0.00
TOTAL CURRENT EXPENSES	92,870	3,724.14	4,183.09	3,724.14	89,145.86	4.01
<u>CAPITAL OUTLAY</u>						
101-45500-43325 LED LIGHTING	0	0.00	0.00	0.00	0.00	0.00
101-45500-43350 BOILER/HVAC	0	0.00	0.00	0.00	0.00	0.00
101-45500-43400 FURNITURE & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
101-45500-43420 BOOKS	45,300	2,666.55	50.47	2,666.55	42,633.45	5.89
101-45500-43421 AUDIO-VISUAL	15,000	0.00	0.00	0.00	15,000.00	0.00
101-45500-43440 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	60,300	2,666.55	50.47	2,666.55	57,633.45	4.42
TOTAL LIBRARY	698,873	78,548.35	44,077.48	78,548.35	620,324.65	11.24
TOTAL EXPENDITURES	698,873	78,548.35	44,077.48	78,548.35	620,324.65	11.24