

## **Meeting of the Mitchell Public Library Board of Trustees, Wednesday, February 8<sup>th</sup>, 2017.**

The Mitchell Public Library Board of Trustees met on Wednesday, February 8<sup>th</sup>, 2017, at 4:30 p.m. in the Director's conference room at the Library. Board vice-president Carolyn Sivik called the meeting to order at 4:43 p.m.

**Members present:** Leffers, Rice, Sandoval, Sivik, Taylor.

**Members absent:** Margheim.

**Guests:** None.

**Minutes.** The minutes of the January 11, 2017 were read and approved. **M/S/P**—Leffers, Taylor.

**Financial report and other bills.** The Library Board reviewed the Trustee funds account and the monthly budget statement for the Library from the City. The Trustees approved the payment of the bills listed below. **M/S/P**—Rice, Leffers.

**Director's report.** The Director's report was approved as given. In addition to the report, the Director presented the Library Board with a letter of retirement from Lori Wagner, Children's Librarian. Her last day of work is Monday, June 5. Once the o.k. is given to begin the search for her replacement, it will tentatively start mid-March.

**Committee reports.** The Marketing Committee will meet on March 6, 2017, at 5:15 p.m. at the Library. The Library Events Committee will meet on March 20<sup>th</sup>, 2017. For National Library Week, the Library is going to do the "Shelfie selfie." The kinks were worked out and will try it again. National Library Week is April 9-15.

**Communications and correspondence.** The Library Director was contacted by a group to provide an escape room for their conference. The staff member who did the Library's escape room has agreed to do an escape room for the group. Once a fee has been agreed upon, the planning will begin.

**New business.** Membership to SDLA and ALA were discussed. Since the line item covering these expenses has been reduced, the Library Board agreed that they will pay the membership. The Director was instructed to add up the total cost and send it to them via e-mail.

A re-cap of the Escape Room program was presented to the Library Board by Anessa Klumb. A total of 109 people went through the 2 escape room. People wanted to know when the Library was going to have another one. A few people went back twice. Overall, it was successful.

The Library Director informed the Board that the South Dakota State Library will be awarded the Essential Library Status certificate at the Legislative Day in Pierre on February 16<sup>th</sup>, 2017. The Director will be traveling to Pierre to accept the certificate on behalf of the Library.

The Library's meeting room policy was discussed. A concern about the policy was forwarded to the Library Board from the City Administrator. The Library Board will review the policy for

next month's meeting. Some things that were discussed were on-line reservations, who can sign up groups for the meeting room and who can show the room to potential groups.

The free cable hook-ups from Mitchell Telecom were discussed. The question from the Library Board was could the hook-ups be done wirelessly. Scott Peper from Mitchell Telecom said that they could not be done wirelessly because a coax connectivity was needed to complete the hook-up. The Library Board will get quotes for this project.

Goals for 2017 were discussed. Over the next 2 meetings, the Library Board will discuss the gifts policy, income through grants, succession plan for the Library Director, library cards for middle and high school students.

**Other business.** The Director presented the Library Board with a proposal for a Human Library Event. The Human Library was developed in Copenhagen Denmark in 2000 and is designed to build a positive framework for conversations that can challenge stereotypes and prejudices through dialogue. The Human Library is a place where real people are on loan to readers. A place where difficult questions are answered are expected, appreciated and answered. The Library Board liked the idea. The event is tentatively set for Saturday, July 15<sup>th</sup> from 1-5 p.m.

**Bills.** The following bills were approved for payment. Blackstone Audio, Inc. 28.65; Brown & Saenger 22.79; Center Point Large Print 86.88; Demco, Inc. 439.88; Grey House Publishing Inc. 185.35; Ingram Library Services 1,470.40; Jones Supplies 116.15; Junior Library Guild 1,182.20; Long Rider Books 1,083.57; Menard's Inc. 39.12; Northwestern Energy 2,684.63; Overdrive, Inc. 118.72; Penguin Random House, Inc. 60.00; Quill Corp 126.98; Recorded Books, Inc. 4,345.83; SD State Archives 28.80; Thune True Value Hardware 22.94.

There being no further business, the meeting adjourned. The next regularly scheduled meeting is set for Wednesday, March 8, 2017, 4:30 p.m. in the Director's conference office at the Library.

Jackie Hess  
Secretary