



Parks and Recreation

Mitchell Park, Recreation & Forestry Board Minutes

8/11/2022 - Minutes

1. CALL TO ORDER

Meeting called to order by Chris Retterath, President of Board at 6:10 PM

Present: Chris Retterath, Andy Jerke, Luke Norden, Jeremy Gunkel

Absent: Pat Skinner, Austin Havlik, Clayton Deuter. Council Liaison: Marty Barington

Staff present: Kevin Nelson, Angel DeWaard, Jeremy Nielsen

2. Election Of Officers - President, Vice-President, Secretary/Treasurer

Chris Retterath, President opened the floor for Election of Officers for the positions of President, Vice President and Secretary/Treasurer as follows:

Motion Jerke, Second Norden to nominate Chris Retterath for Board President. Motion Jerke, Second Norden to cease nominations for Board President and elect Chris Retterath as Board President. Motion carried.

Motion Jerke, Second Gunkel to nominate Andy Jerke for Board Vice President. Motion Jerke, Second Gunkel to cease nominations for Board Vice President and elect Andy Jerke as Board Vice President. Motion carried.

Motion Jerke, Second Norden to nominate Pat Skinner for Board Secretary/Treasurer. Motion Jerke, Second Norden to cease nominations for Board Secretary/Treasurer and elect Pat Skinner as Board Secretary/Treasurer. Due to the absence of Skinner at the meeting, her official acceptance of the position will be moved to the September meeting. Motion approved and carried.

3. PUBLIC INPUT - If You Need To Address The Park Board On An Item That Was Not On The Agenda, Excluding Personnel Items, Please Come Forward To The Podium And State Your Name And Concern. Presentations Will Be Limited To Three Minutes. Items Will Be Considered But No Action Will Be Taken At This Time.

4. DELEGATIONS

A. Mitchell Baseball - Potential Future Projects

A delegation from Mitchell Baseball represented by Jeremy Borgan was present. Mr. Borgan informed the Board that in recent meeting Mitchell Baseball is looking at possibly replacing the Press Box and then adding on an overhang in addition to it. Borgan noted at this time they have a preliminary design but that is it and will be coming to the Board in the future with a more comprehensive plan.

5. ADDITIONS OR DELETIONS

6. Approval Of Minutes

Minutes of the July 14, 2022 meeting were reviewed. Motion Jerke, Second Gunkel to approve the July 14, 2022 Minutes as read. Motion carried.

7. Approve Financial Reports

Motion Norden, Second Gunkel to approve the Bills as submitted with Jerke abstaining. Motion carried.

8. Department Reports

Recreation Board Report

July 16th – August 11th

Kevin DeVries

Programs:

Summer programs have wrapped up and we are moving on to Fall/Winter. We sent out the Fall/Winter brochure by email and it's on the website so registration is open for Football, Volleyball, Tennis, Basketball, Swim Lessons, Wrestling and DIY programs. Football is the first program up and Todd and I will be handing out equipment for tackle football on August 11th.

The Outdoor Aquatic Center will be closing for the season on Sunday, August 14th at 5:00 p.m. After slow start in June with the weather we had our best July for visits since 2018. Jamie is planning for the middle school moonlight splash night August 5th and hoping for good weather. She will be conducting her exit interviews with guards in August as well.

Still waiting to hear from the sunshade company on when our main sail will be installed.

Recreation Center:

As usual the Rec Center was a little quieter in July and with the Indoor Aquatic Center being closed down since July 18th you could definitely tell the difference.

The company out of Eagan MN came in on July 27th to start prep work for taking out the old plaster in the pool and started up on August 1st. So far they are still on track for completion by September 1st. It's a slow and messy process but will be worth it when they are done.

Numbers on the old pool remodel came in very high but we are working with the Mayor and engineering department on trying to get those numbers down so we can complete this project.

School will be starting up August 17th so we are excited to see the kids again and have that activity after school. We are still looking for a few more staff for the after school program. The preschool teachers have been busy as well getting things ready for the new year.

Submitted our budgets for a first draft and will adjust accordingly after review.

Parks & Forestry

Board Report

August 2022

- Continuing spraying weeds along fence lines, buildings, sidewalks, etc.
- Pull weeds in landscaped area
- Flower bed maintenance
- Thistle removal in Dry Run Park and around lake Mitchell
- Removed all the stumps that were on or tree removal list
- Finished up the dirt work and added the gravel for the Kiwanis Playground
- Irrigation maintenance in Hitchcock and Patton Young Parks.
- Storm clean up in all the parks
- Had to remove a dangerous tree and remove a damage garage at the Archery Range
- Sprayed the Archery Range for mosquitos
- Hauled 18 picnic tables downtown for the pre Sturgis Party
- Removing the old bases for the umbrellas at the outdoor pool
- Pretty much all the high school and college seasonal staff is done for the summer
- Day to Day operations of the parks and outdoor pool

PARK BOARD REPORT – SPORTS COMPLEX

August 11, 2022

CADWELL:

- State Am. Tournament started August 3rd goes until the 14th. Used Drake after rain last weekend.
- Men's softball and Women's softball have finished. Co-ed started August 4th, goes 6 weeks.
- Park and Rec football starts next week.
- Will be losing almost all of part time staff next week.
- Still waiting to hear if they will be having a high school softball team.
- DWU baseball and Softball will be starting in a couple weeks.

SOCCER:

- DWU men's and women's soccer has started. First home game is August 21st.
- I think MSA starts next week.
- Fields painted for DWU.
- Still waiting on jockey pump for soccer irrigation. Wrong one was sent.

ICE ARENA:

- Started cleaning and sweeping north rink floor out. Rinktec is almost finished with compressors. We will be turning them on Sept. 1st. Need ice ready by Sept. 21.
- South rink turned on around Sept. 13, ready by Oct. 1

9. Approve Kitchen Lines On Tennis Courts At Hitchcock Park

Board reviewed a request to approve Kitchen Lines on Tennis Courts at Hitchcock Park. Director Nelson informed the Board the kitchen lines are essentially the no person areas of a pickle ball court and looking to place these on the east tennis courts at Hitchcock Park. Also, the Tennis Association has been

contacted regarding this request and did not have any objections. After a brief discussion, Motion Jerke, Second Norden to approve Kitchen Lines on the East Tennis courts at Hitchcock Park. Motion carried.

10. Discussion - 2023 Capital Requests/Capital Priorities

Director Nelson reviewed with the Board the 2023 Capital Requests and priority order by division, followed by a brief discussion.

11. NEXT MEETING DATE

Wednesday, September 7, 2022 at 6:00 PM

12. ADJOURNMENT

There being no further business the Board adjourned at 7:11 PM

DRAFT