



**MAINTENANCE & LOT SALE AGREEMENT 2022**

**SERVICEMEN'S MEMORIAL CEMETERY/KIPPES MEMORIAL PARK**

The City of Mitchell Golf and Cemetery Department hereby agrees to provide maintenance and lot sales for the Servicemen's Memorial Cemetery/Kippes Memorial Park as follows....

Maintenance provided for the fee of \$720.00 per acre (6.31 Acres) and \$25.00 for each lot sale sold with either being a single, double, or columbarium space. The maintenance fee to be billed every January annually with the lot sales billed quarterly. The Golf & Cemetery Department agrees to provide the following services for the Servicemen's Memorial Cemetery/Kippes Memorial Park...

- Mowing and trimming grass areas as needed
- Snow removal from roads, funeral service areas, and walkways
- Trimming of low and hanging tree branches
- Storm and litter clean-up
- Emptying of wastebasket
- Enforce Cemetery regulations
- Flag graves for monument companies to place monuments
- Public Service grave locates of the Servicemen's Cemetery
- Lead-ins for funeral services
- Landscaping of settling graves
- Seeding of burials
- Sale of grave spaces
- Watering of seeded areas
- Application of herbicides, specialty herbicides, and pesticides
- Fertilizer applications as needed
- Record keeping of grave sales and interments to include monthly reports, interments and map updating.

Spray applications are in accordance with the rest of the cemetery being sprayed. Broadleaf and grassy weed control will be applied in the spring, periodically throughout the summer months, and fall. Grass growth regulator will be applied as needed mainly during a wet season or spot sprayed around monuments to ease weed eating and promote root growth. Pre-emergent will be applied every spring during the recommend window for the product. Insecticide will be applied for grubs, armyworm, and roach control when there is a noticeable problem.

- Servicemen's Memorial Cemetery to provide 100 pounds of grass seed on a yearly basis
- **The City of Mitchell is not responsible for any maintenance of any existing structure or future structure located in Kippes Memorial Park or the Servicemen's Memorial Cemetery.**

City of Mitchell Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Servicemen's/Kippes Park Rep: Denise Seir Date: 27 Apr 2022

*Exhibit enclosed*