

Golf & Cemetery Board Meeting
December 13, 2021
City Hall Council Chambers

Present: Jeff McEntee, Brian Johnson, Mark Graham, Joe Schlimgen, Terry Rietveld,
Lynnette Shattuck

Staff Present: Jason Gunnare, Eric Hieb, Stephanie Ellwein City Administrator, Angel DeWaard

Called to order by McEntee at 5:46 PM

Motion Schlimgen, Second Rietveld to approve the agenda as submitted. Motion carried.

Public Input: None

Motion to approve the Minutes of the November 8, 2021 regular meeting by Rietveld, Second Johnson. Motion carried.

Motion to approve the Bills as submitted by Johnson, Second Graham. Motion carried.

Agenda Items

- A. Gunnare reviewed the Superintendent Report. There were 17 burials in November. Working on packing graves and flagging winter graves. Equipment maintenance and snow removal equipment ready. Evaluating policies and procedures for the community gardens. Two used mowers approved for cemetery, may look into one new ZTR with a 60" deck. Due to the lack of moisture, we hauled water to greens. Continued equipment maintenance. Coordinating tree work for after the first of the year. Pump work ready, Dakota pump will be doing the work. Keeping up with the rise of chemical and fertilizer costs, looking at different options. No update on the the timeline for the delivery of the new golf carts. Ongoing shop maintenance. Doing equipment research for next year. Working on schedule for maintenance and coordinating with Eric on tournaments to ensure we can fit in projects and routine maintenance. MTI brought a class to the clubhouse to come up with some concepts for a class project.
- B. Hieb reviewed the Clubhouse Report. Revenue is doing very well. Total rounds played for the season is 24,369. Course officially closed November 8th for the season. Starting schedule of events for next year. One more week left for Christmas sale, it is going well.
- C. Gunnare submitted the Degen Tree Removal Contract to the Board for approval noting they will be removing 50 trees, grinding stumps, plus an additional 15 stumps. We have designated location for piles of removed material and the Street Department will haul away. Work will begin after January 1st . After a brief discussion, Motion Rietveld, Second Schlimgen to approve the Degen Tree Removal Contract as submitted. Motion carried.

D. Hieb reviewed the tentative 2022 events/tournament schedule for the golf course with the Board. Hieb informed the Board the SDGA Men's and Women's Amateur will be held August 4th-7th. This will cause the course to be closed two weekends in a row, which is not ideal but the SDGA is a big draw and is not held in the same location every year. Gunnare reviewed the Capital Projects Schedule noting it will begin with the tree work and then move to tee boxes, leveling and forward tees. We will try to do the work in a fashion to allow as little play interruption as possible.

There being no further business the Board adjourned at 6:54 pm, noting January 10, 2022 at 5:45 PM as the date of the next regular meeting of the Golf/Cemetery Board.