

UNOFFICIAL MINUTES OF THE
PARKS AND RECREATION BOARD OF THE CITY OF MITCHELL
September 9, 2021

A regular meeting of the Mitchell Parks and Recreation Board was held Thursday, September 9, 2021. The meeting was called to order by Chris Retterath, President at 6:00 p.m., at the City Hall Council Chambers.

The following members of the Board were present: Chris Retterath, Andy Jerke, Amanda Johnson, Luke Norden, Jeremy Gunkel. Council Liaison: Marty Barington. Absent: Pat Skinner, Austin Havlik. Staff present: Nate Powell, Kevin DeVries, Angel DeWaard, Steve Roth, Jeremy Nielsen.

Public Input: Lori Goldammer, MSHA President informed the Board that MSHA would like to Board to delay voting on the MFSA contract due to item #13 regarding the placement/selling of advertising panels as they paid \$91,000 for the board and therefore own them and would like time to compile their records to prove ownership. No action by the Board was taken at this time. Bonnie Cole addressed the Board on behalf of the Pickle Ball Group, noting the Mitchell pickle group has about 50 members and they would like direction from the Board on how to go about getting pickle ball courts built in Mitchell, how to finance the construction or if some of the tennis courts could be turned into pickle ball courts. Lavonne Oswald stated during winter there is no place to play daily and are only able to play on Wednesday nights in the Armory or in morning. Gayle Klein informed the Board she was asked by the Park Board a few years ago to supervise pickle ball, which she got going utilizing the tennis courts, however due to the significant increase in members we would like our own pickle ball courts. No action by the Board was taken at this time.

Additions or Deletions: Add item "D" Pickle Ball Discussion to the agenda under New Business. Motion Jerke, Second Gunkel to add item "D" Pickle Ball Discussion to the agenda under New Business. Motion approved and carried.

Minutes of the August 12, 2021 meeting were reviewed. Motion Jerke, Second Johnson to approve the August 12, 2021 Minutes as read. Motion approved and carried.

Motion Johnson, Second Norden to approve the Bills as submitted. Motion approved and carried with Jerke abstaining from voting due to a conflict of interest.

Kevin DeVries reviewed the Recreation Center Report. Fall programs are underway. We have 80 kids signed up for 5th/6th grade tackle football and 65 signed up for 3rd/4th grade flag football. Youth volleyball will start September 13th. Our Fall/Winter brochure is out online and sent in an email as well. We have 10 teams signed up for Men's Flag football that starts September 8th. Outdoor Aquatic Center closed for the season August 15th. Indoor Aquatic Center opened back up for lap swim on August 17th and guarded open swim on August 23rd. Held pre-bid meeting for old pool remodel on August 26th with bid opening on September 9th. Palace City Preschool

is going well, we hired a new preschool teacher, and she is fitting in great with current staff. Regular usage is staying strong; we saw an increase in numbers. Summer athletic training went well this year. Thomas wrapped up his diabetes prevention program and will start another one up in January.

Steve Roth reviewed the Parks and Forestry Report. Projects we are working on or have completed are: Finished grinding tree stumps; Last two tennis courts resurfaced and painted; High school girls tennis as started; Fertilized downtown areas; Added fresh wood chips to the landscaped areas at 6th Street Plaza; Hauled picnic tables downtown for Corn Palace; Added sand to Public and Sandy Beach; Drained and starting to winterize the outdoor pool; Removed 5 trees on south Kimball Street in the construction area; Starting to install the mile marker posts on the trails around the lake; Irrigation maintenance; Ongoing maintenance in the parks mowing, trimming, cleaning shelters and restrooms; Spraying weeds.

Jeremy Nielsen reviewed the Sports Complex Report.

Cadwell

- Last night of Co-Ed is September 9th. Co-Ed State tournament September 11th & 12th
- Park and Rec tackle and flag football going on through October 27th
- DWU baseball/softball has started and will go for about 6-8 weeks
- Turf Company here doing drainage and dirt work. Turf will be installed when it gets here and weather is above 40 degrees
- Backstop footings are being put in now
- We got the irrigation at Drake moved for the turf
- We will be doing work on Cadwell when the rink is up and going, fertilizing, over seeding and some sod work
- Continued mowing and cleaning from games and practices

Soccer

- DWU men's and women's soccer is underway and goes until the end of October
- MSA is still practicing and having games until the end of September
- Continued mowing and cleaning from games and practices

Ice Arena

- Started making ice, North rink is about 6 days behind. Portable compressor for north rink is installed and going. We painted north rink September 8th
- Hockey camp September 17th-19th
- We will start going through both rinks next week for cleaning
- Rink roof leaked during the last rain. It was only in one spot and not very much compared to last year but still has a little leak, still looking at options

Director Powell reviewed the monthly Department Report.

Major Incidents/Significant Events

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Important Meetings and Training Attended

- Friends of Firesteel Meeting
- Parks Board Meeting

- City Council Meetings
- MACPD meeting
- Sports and Events Authority meeting
- Weekly and Quarterly staff meetings
- Weekly Department Head management meetings
- R8 HAB conference call
- Golf & Cemetery Board Meeting
- Meetings with BARR engineering
- Meeting with Prehistoric Indian Village
- Parks Specialist Interviews
- Attended leadership training
- District III meeting for EDA grant discussion
- Rec Center Pre Bid Meeting Complete

Project Outcomes

- Ice Arena Roof repairs complete
- 2022 budget submitted
- Golf Course Master Plan Complete
- CPR training complete
- Annual walk-through and inspections complete

Current Project

- Digital Cemetery
- Lake Mitchell trail markers
- Refurbish pond on Indian Village Rd
- Dredging design
- Golf Course Floy Over Edits
- Dry Run Creek Trail Lighting
- SDNG project
- Shared Roadway Installation (still delayed)
- Jetty & Boat Dock Installation
- Sunstone Warranty (waiting on report)
- Zipline Warranty (parts delayed)
- Artificial Turf Drake Field
- Ice Arena Refrigeration Unit (delayed)

Upcoming Special Events and Meetings

- Parks Board meeting
- Friends of Firesteel meeting
- MACPD meeting
- City Council Meetings
- Monthly SEAC meetings
- Monthly Region 8 HAB's conference call
- Golf & Cemetery Board Meetings
- 2022 Budget Work Sessions
- Sponsorship discussions staff
- Meeting with Brosz Engineering

- WFPO meeting with FYRA
- 2022 budget reviews with Mayor
- Rec Center remodel bid opening
- Kiwanis Playground Groundbreaking Ceremony (Sept. 12th @ 3pm)
- NRPA Annual Conference

Change in Park/Facility Status

- Indoor Pool Open
- Drake field is closed for construction

Public Requests

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Board reviewed the Artificial Turf Change Order submitted by Director Powell for approval. Powell noted that due to raw material shortage that is industry wide for artificial turf, the change order would adjusted the completion date to June 1, 2022 and if not completed prior to June 1, 2022 liquidated damages will be assessed at \$150.00 per calendar day until substantial completion is met. Motion Jerke, Second Johnson to approve the Change Order for Artificial Turf as submitted. Motion approved and carried.

Director Powell submitted the 2021 MFSA Amended Agreement to the Board for approval. Powell informed the Board the agreement has been amended adding #13 which would allow MFSA to generated revenue by selling advertising panels which are affixed to the Facility building, which must be approved by the City prior to sale and placement. Jerke inquired why the Toshiba Rink, Powell noted figure skating uses the rink for tournaments. Nielsen informed the Board MFSA would like to use the backside of the boards and no current signage would be taken down, they would only be placed on an empty space. Lori Goldammer requested the Board consider tabling the approval of the amended agreement to allow MSHA time to gather documents showing who truly owns the boards. Retterath inquired if the Board tabled the edits to the agreement would figure skating have a contract. Powell noted the contract would remain in effect however, #13 would be removed from the agreement. Also, associations use signage revenue to help pay their bills so as a department we are in favor of allowing signage. Council Liaison Barington noted he believes old boards were sold and new ones purchased and most things on city property belongs/owned by city, however the edits should be tabled until the next meeting to allow MSHA time to gather their documentation. After more discussion, Motion Jerke, Second Norden to table the edits to the 2021 MFSA Amended Agreement until the November meeting. Motion approved and carried.

DeVries informed the Board that pickle ball is growing and they do not have their own designated spot. They use the Armory in mornings free and pay to us L.B. Williams on Wednesday night. The Rec Center does not have any available space for their use and they need to have their own indoor/outdoor court. Melissa Olson, pickle ball player addressed the Board, the City of Pierre raised \$150,000 of the \$175,000 for (4) four courts by going to several entities and Brandon has free standing nets that pull out and can be put back after use. Powell informed the Board there is the potential to put new tennis courts just north of the newly constructed courts which then could potentially allow for the utilization of the (5) five old

tennis courts to be turned into pickle ball courts. Also, the tennis association and pickle ball group should work together on a plan and funding sources. Mark Traxler, pickle ball player noted Wellmark issued new set of grants, which could potentially be used towards pickle ball. At the Boards direction, Powell will begin working with tennis association and pickle ball group on a plan.

There being no further business the Board adjourned at 7:05 p.m., noting Thursday, October 14, 2021 at 6:00 P.M., at the City Hall Council Chambers as the date of the next regular meeting of the Parks and Recreation Board.