

UNOFFICIAL MINUTES OF THE
PARKS AND RECREATION BOARD OF THE CITY OF MITCHELL
July 8, 2021

A regular meeting of the Mitchell Parks and Recreation Board was held Thursday, July 8, 2021. The meeting was called to order by Andy Jerke, Vice-President at 7:00 p.m., at the City Hall Council Chambers.

The following members of the Board were present: Andy Jerke, Chris Retterath, Austin Havlik, Jeremy Gunkel. Absent: Amanda Johnson, Pat Skinner, Luke Norden. Council Liaison: Marty Barington. Staff present: Nate Powell, Kevin DeVries, Angel DeWaard, Steve Roth, Jeremy Nielsen.

Angel DeWaard issued the Oath of Office to new Board Members Austin Havlik and Jeremy Gunkel.

Minutes of the June 17, 2021 rescheduled meeting were reviewed Motion Retterath, Second Gunkel to approve the June 17, 2021 Minutes as read. Motion approved and carried.

Motion Retterath, Second Havlik to approve the Bills as submitted. Motion approved and carried with Jerke abstaining from voting due to a conflict of interest.

Director Powell reviewed the tabled 2022 Capital Projects Request noting the addition of Trail work, pontoon boat for public rental at campground, cabin design/layout and deleted the artificial turf as that went to Council and funding was approved. Retterath questioned the addition of the pontoon boat and the cabin design/layout. Powell noted the pontoon would be utilized by the park department for gathering water samples, placing docks out for summer season and other maintenance and for rental by the public through the campground. The cabin design and layout would be for the future construction of cabins west of the future marina. After a brief discussion Motion Retterath, Second Havlik to approve the 2022 Capital Projects Request as presented with the exclusion of the Cabin design/layout and Pontoon boat and to vote on those two items separately. Motion approved and carried. Motion Gunkel, Second Jerke to approve the Cabin design and layout as proposed in the 2022 Capital Projects Request. Motion approved and carried with Retterath being the lone Nay vote. Motion Gunkel, Second Retterath to approve the Pontoon boat for public rental at Campground as proposed in the 2022 Capital Projects Request. Motion approved and carried.

Kevin DeVries reviewed the Recreation Center Report. 1st Session programs have wrapped up and we are into our 2nd session which will wrap up in a couple weeks. The track program we co-sponsor with DWU track team ended with a track meet on July 29th. Youth football registration begins in a couple weeks. Outdoor aquatic center doing well, the MA held their outdoor swim meet June 25-27th. Cornbelt basketball camp wrapped up their 3 weeks of using our gyms. We are still on schedule to drain both indoor pools starting July 26th. Thomas and Adam continue

working with athletes, cardio index participants. Thomas is still teaching diabetes prevention class on Monday nights. United Way had leftover funds from this year, we were awarded \$5,000 towards youth interactive games, and this will be used in the multipurpose room when the old pool remodel is finished.

Steve Roth reviewed the Parks and Forestry Report. Projects we are working on or have completed are: Planted flowers in Hitchcock flower gardens and Patton Young; Ongoing irrigation maintenance at Hitchcock, Patton Young and Pioneer Parks; Fertilized downtown areas, flower gardens and outdoor pool; Skate Park construction is underway and is about done; Tennis tournament was in June; We had the Heart & Sole Cancer Walk in Hitchcock Park June 18th; Swim meet was the weekend of June 25th through 27th at the outdoor pool; Getting the lake and beaches ready for the 4th of July weekend and clean up afterwards; Maintenance at the Kelly Property; Spraying weeds along fence lines, cracks in sidewalks and beaches; Digging thistles; Put out the mosquito traps; Fogged the City the week of July 4th; Cleaned up tree piles from around the lake; Moved the tee pads for hole 1 and 2 for the Disc Golf in Dry Run Park because of the new addition to the Skate Park.

Jeremy Nielsen reviewed the Sports Complex Report.

Cadwell

- Tournaments: July 10th, 35 and over Women's Slow Pitch. July 16th – 18th, State Youth Tournament
- Slow pitch softball is going on Wednesday and Thursday nights. Park & Rec baseball and softball will end next week. Most travel teams will be done next week. Teeners and Legion still going on. Bulldogs and Buffalos football ended two weekends ago
- Lots of work on irrigation. We had one pump down for 3 weeks and both down for a few days but both are running now. Continuing with irrigation breaks
- Poured concrete pad for Middle School shed, contractor will be in soon to build it
- We have all 4 scoreboards for the west softball fields donated. We plan to purchase three this year and one the beginning of next year if approved
- Daily maintenance and cleaning, been a busy years with games, practices and tournaments

Soccer

- Lacrosse camp for last month was canceled. Still have one scheduled for next weekend
- MSA had their last games two weekends ago
- A lot of plugged heads this summer, so staff is busy cleaning those weekly

Ice Arena

- RinkTec sent a guy out to start with the double door they need to put in to take old compressors out and new ones in the north rink. They will be coming out in the middle of August to install compressors (ice will be ready by September 15th)

Director Powell reviewed the monthly Department Report.

Major incidents/Significant Events

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Important Meetings and Training Attended

- Friends of Firesteel Meeting

- Parks Board Meeting
- City Council Meetings
- MACPD meeting
- Sports and Events Authority meeting
- Weekly and Quarterly staff meetings
- Weekly Department Head management meetings
- R8 HAB conference call
- Golf & Cemetery Board Meeting
- Local Campground Visits
- Grant Site Visit for Jetty Grant
- Skate Park Construction site visits throughout the month
- Attended the Red Cadwell Bust Unveiling
- GIS mapping training
- Leadership training
- Capital discussion with Supervisors Complete

Project Outcomes

- Artificial Turf approved by Council
- Flowbird Training completed by staff (pay station @ campground)
- Ice Arena Roof Warranty Issues Completed
- Truck purchased for administration
- Digital Cemetery Contract approve with G&C Board

Current Projects

- Skate Park Upgrade
- Digital Cemetery
- Golf course master plan
- Lake Mitchell trail markers
- Refurbish pond on Indian Village Rd
- Dredging design
- Golf Course Fly Over Edits
- Dry Run Creek Trail Lighting
- SDNG project
- Shared Roadway Installation
- Jetty & Boat Doc Installation
- Sunstone Warranty
- Zipline Warranty
- 2022 Budget

Upcoming Special Events and Meetings

- Parks Board meeting
- Friends of Firesteel meeting
- MACPD meeting
- City Council Meetings
- Monthly SEAC meetings
- Monthly Region 8 HAB's conference call
- Golf & Cemetery Board Meetings

- 2022 Budget discussions with Supervisors
- Erickson Tree Service Quote
- Rotary Presentation
- Facility visits with City Administrator
- Skate Park Ribbon Cutting on July 23rd

Change in Park/Facility Status

- Skate Park closed until July 9th
- Mosquito Spraying completed on June 29th
- Red Cadwell Bust Unveiling at Cadwell Stadium
- Park Board meeting moved due to lack of quorum

Public Requests

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Director Powell gave a Water Quality update.

Director Powell presented the Sourcewell Contract with Mid-American Golf for Artificial Turf at Drake Field to the Board for their approval. Powell noted this is for the general conditions of contract for construction with the addition of arch and bullpens due to donations. The total price for the artificial turn is \$371,000, which has gone before the Council with them approving \$401,000 in funding. After a brief discussion Motion Gunkel, Second Retterath to approve the Sourcewell Contract with Mid-American Golf for Artificial Turf at Drake Field as presented. Motion approved and carried.

Director Powell submitted a request to the Board to approve the American Ramp Company Sourcewell Contract Change Order #1 for Skate Park Ramp. Powell informed that Board more funds were raised than anticipated therefore we have enough funds replace the existing metal ramp at the Skate Park with a new one costing \$21,446.77. Motion Retterath, Second Jerke to approve the American Ramp Company Sourcewell Contract change Order #1 for Skate Park Ramp as submitted. Motion approved and carried.

The Board held a brief discussion with regards to changing future meeting day and time. Powell noted he would send a survey out to the Board and bring the results to the August meeting.

There being no further business the Board adjourned at 7:58 p.m., noting Thursday, August 12, 2021 at 6:00 P.M., at the City Hall Council Chambers as the date of the next regular meeting of the Parks and Recreation Board.