

Mitchell Public Library Director Report
January 22, 2021

1. Per a request from Emma DeVos at the December meeting attached is the beginnings of a programming planning schedule for the year. We are also providing follow up reports on programming per Diana Goldammer's request.
2. The Circulation Assistant position was filled. Ada Morales was selected to fill the position. She began full-time employment December 28, 2020.
3. Jean Jons' last day of employment was December 31. Approval to fill this position was granted. The job ad was posted Friday, January 15. As of January 21, 2021 14 applications are submitted.
4. January 18 K. Kenkel met Wayne Krumvieda of Krumvieda Upholstery at the library so Wayne could pick up the chairs and ottomans to be re-upholstered. Two days later Wayne was back with the completed items. These revitalized pieces will bring additional color to the library. Wayne Krumvieda stated that he overestimated the labor for these items, so offered to take two additional chairs and one additional ottoman to re-upholster. He has enough vinyl remaining to do these three additional pieces. Wayne Krumvieda texted Kenkel the evening of January 21 that these three items are finished.



5. Donation at the end of December.

6. Earlier this month, department heads were asked by Stephanie Ellwein to complete a planning survey. One of the questions asked for the top departmental priorities in the next five years. The priorities that I listed include
 - a. Making the library a welcoming place to all. (create a supportive and inclusive community culture strategic pillar)
 - b. Promote available databases to the Mitchell community, especially the business database to the business community (multiple strategic pillars)
 - c. Develop some sort of maker space within the library. (multiple strategic pillars)
 - d. Expand outreach to the growing Hispanic population in the community. (create a supportive and inclusive community culture strategic pillar)
 - e. Offer a variety of programming for all ages that allows participants to pursue their interests. (create an educational hot spot strategic pillar)