

**City Council Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
February 7, 2022

**1. 6:00 P.m. Call To Order**

**2. Pledge Of Allegiance**

**3. Invocation: New Home/St. Mary's**

**4. Roll Call**

**5. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

Documents:

[01-18-2022.PDF](#)

[01.31.21 WORK SESSION.PDF](#)

**B. Committee Reports**

Documents:

[PLANNING COMMISSION SIGNED MINUTES 12-13-21.PDF](#)

[PLANNING COMMISSION SIGNED MINUTES 1-10-22.PDF](#)

[LIBRARY BOARD MINUTES - DEC 21 2021.PDF](#)

**C. Accept Airport ARPA Grant #A2022-8 From FAA**

Documents:

[REQUEST AUTHORIZATION TO ACCEPT AN AIRPORT ARPA GRANT STAFF REPORT.PDF](#)

[AIRPORT RESCUE GRANT AGREEMENT.PDF](#)

**D. Request To Apply For Homeland Security Grant**

Documents:

[HOMELAND SECURITY GRANT-FD.PDF](#)

**E. Appointment Of Reid Smith To The Mitchell Housing Authority Board To Fill An Unexpired Term To Run From February 2022-June 2026**

**F. Raffle Permits**

*Safe Place of ESD with the drawings to be held on every Friday at noon from May 1, 2022 - May 1, 2023*

*Safe Place of ESD (Safehouse) with the drawing to be held on April 1, 2022*

*Safe Place of ESD (Safehouse) with the drawing to be held on April 29, 2022*

*Mitchell Lion's Club with the drawing to be held on May 10, 2022*

*Pheasant Country Mitchell Area Youth Shooters with the drawing to be held on June 1, 2022*

*Mitchell Friends of NRA with the drawing to be held on June 1, 2022*

*VFW/ALS with the drawing to be held on September 24, 2022*

*Safe Place of ESD with the drawing to be held on December 2, 2022*

Documents:

[SAFE PLACE OF ESD 1 RAFFLE.PDF](#)  
[SAFE PLACE OF ESD \(SAFEHOUSE\) RAFFLE.PDF](#)  
[SAFE PLACE OF ESD \(SAFEHOUSE\)1 RAFFLE.PDF](#)  
[MITCHELL LIONS CLUB RAFFLE.PDF](#)  
[PHEASANT COUNTRY RAFFLE.PDF](#)  
[MITCHELL FRIENDS OF NRA RAFFLE.PDF](#)  
[VFW ALS RAFFLE.PDF](#)  
[SAFE PLACE OF ESD RAFFLE.PDF](#)

**G. Change Order #1 To Doug Driggs-Custom Carpentry For 223 North Main Project #2020-24**

Documents:

[223 N MAIN STREET WINDOW REPAIRS CHANGE ORDER NO. 1 STAFF REPORT.PDF](#)  
[2020-24 223 N MAIN STREET WINDOW REPAIR CHANGE ORDER NO. 1.PDF](#)

**H. Set Date For Bid Opening 1:30 P.M., February 9, 2022 For Foster Bridge BIG Grant Project #2021-2**

Documents:

[SET THE DATE FOSTER BRIDGE BIG STAFF REPORT.PDF](#)

**I. Set Date For Bid Opening 1:30 P.M., February 22, 2022 For West Water Tower Improvements Project #2021-3**

Documents:

[SET THE DATE WEST WATER TOWER IMPROVEMENTS STAFF REPORT.PDF](#)

**J. Set Date For Hearings On February 22, 2022 For The Following Alcohol Licenses**

On the application to transfer PL-4691 Package (Off-Sale) Liquor License from Bates Enterprises LLC dba Big Dummy's/Longhorn Bar, 112 North Main, Mitchell to Depot Mitchell LLC dba Depot Mitchell LLC, 210 S Main Street, Mitchell

On the application of Bates Enterprises LLC dba Big Dummy's, 112 North Main, Mitchell for a new Retail (On-Off Sale) Malt Beverage & SD Farm Wine (does not include video lottery)

Documents:

[SET DATE FOR HEARINGS.PDF](#)  
[DEPOT APPLICATION.PDF](#)  
[BATES APPLICATION.PDF](#)

**K. Approval Of Gasoline & Fuel Quotes**

Documents:

[FEBRUARY 7, 2022 MEETING.PDF](#)  
[JANUARY 19, 2022 FUEL.PDF](#)

**L. Pay Estimates 02-07-2022**

Documents:

[STAFF REPORT PAY ESTIMATES 02-07-2022.PDF](#)  
[PAY ESTIMATE SCHEDULE 02-07-2022.PDF](#)

**M. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

[AP PAYMENT REGISTER.PDF](#)

**6. Motion To Approve, Request Public Comment, Roll Call**

**7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**

**9. Action To Set Date For Board Of Adjustment Hearing 2-22-22**

Gold Key Properties LLC has applied for a front-yard variance of 23' vs 25' to construct a duplex located at 707 S Davison St, legally described as Lot 55 of Overlook Addition, City of Mitchell, South Dakota. The said real property is zoned R3 Medium Family Residential District.

Documents:

[GOLD KEY PROPERTIES LLC-STAFF REPORT-BOA SET DATE.PDF](#)  
[GOLD KEY PROPERTIES LLC-APPLICATION.PDF](#)  
[GOLD KEY PROPERTIES LLC-SITE PLAN.PDF](#)

**10. Action To Set Date For Board Of Adjustment Hearing 2-22-22**

Nick and Hilary Rockwell have applied for a variance for an oversized garage and accessory building combination of 4,560 square feet vs 2,000 square feet and maximum height for an accessory building of 27' vs 22' located at 5213 Fiala Rd, legally described as Lot 4 of Fiala's Addition in the NW 1/4 of Section 4, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned RL Lake Residential District.

Documents:

[ROCKWELL-STAFF REPORT-BOA SET DATE.PDF](#)  
[ROCKWELL-APPLICATION.PDF](#)  
[ROCKWELL-SITE PLAN.PDF](#)

**11. Action To Set Date For Board Of Adjustment Hearing 2-22-22**

*Erika Zilla has applied for a Conditional Use Permit to operate a childcare, family residential; located at 1105 Chalkstone Drive, legally described as Lot 4, Block 4, Northridge Park Subdivision, City of Mitchell, South Dakota. The said real property is zoned R1 Single Family Residential District.*

Documents:

[ZILLA-STAFF REPORT-BOA SET DATE.PDF](#)  
[ZILLA-APPLICATION.PDF](#)

**12. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**13. Hearing And Action On The Application Of The Corn Palace Shrine Club For A Special Event Liquor License Located At The The Masonic Hall For March 5, 2022 For A Corn Hole Tournament**

Documents:

[STAFF FOR HEARINGS1.PDF](#)  
[CP SHRINE CLUB APPLICATION.PDF](#)

**14. Appointment Of The Park & Recreation Director For The City Of Mitchell Effective March 7, 2022**

Documents:

[APPOINTMENT OF PARKS - RECREATION DIRECTOR.PDF](#)

**15. Action To Approve Request For 15 Minute Parking Sign At 401 N. Main Street Along 4th Avenue**

Documents:

[15 MINUTE SIGN AT 401 N MAIN ST ALONG 4TH AVE STAFF REPORT 2.7.22.PDF](#)  
[LOCATION MAP 401 N MAIN STREET.PDF](#)

**16. Action To Approve Request For Stop Signs On Douglas At Rowley And Main Intersections**

Documents:

[STOP SIGNS REQUESTED ON DOUGLAS AT ROWLEY AND MAIN INTERSECTIONS STAFF REPORT.PDF](#)  
[CORE ATHLETICS LOCATION MAP.PDF](#)

**17. Action To Approve A Request To Purchase Two (2) F450 Gas Chassis**

Documents:

[AGENDA ITEM - AMBULANCE REPLACEMENT.PDF](#)

**18. Action To Approve Resolution #R2022-05, Plat Of Lots 25 And 26 Of The Island First Addition, City Of Mitchell, Davison County South Dakota; As Requested By Maui Farms Inc**

Documents:

[RESOLUTION R2022-05-MAUI FARMS INC-STAFF REPORT.PDF](#)  
[RESOLUTION R2022-05-MAUI FARMS INC.PDF](#)  
[MAUI FARMS INC-PLAT.PDF](#)  
[MAUI FARMS INC-GIS.PDF](#)

**19. First Reading On Ordinance #O2022-01, Repealing, Readopting And Amending Zoning Regulations For Cannabis Establishments**

Documents:

[ORDINANCE O2022-01 AMENDING ZONING REGULATIONS FOR CANNABIS ESTABLISHMENTS-STAFF REPORT.PDF](#)  
[ORDINANCE O2022-01 AMENDING ZONING REGULATIONS FOR CANNABIS ESTABLISHMENTS.PDF](#)  
[ORDINANCE O2022-01 AMENDING ZONING REGULATIONS FOR CANNABIS ESTABLISHMENTS-NOH.PDF](#)

**20. Adjourn**

**21. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 2-3-22**

Documents:

[PLANNING COMMISSION UNSIGNED MINUTES 2-3-22.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.