

**City Council Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
May 16, 2022

**1. 6:00 P.m. Call To Order**

**2. Pledge Of Allegiance**

**3. Invocation: Grace Reformed**

**4. Roll Call**

**5. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

Documents:

[COUNCIL MINUTES 5-2-2022.PDF](#)

**B. Committee Reports**

Documents:

[PLANNING COMMISSION SIGNED MINUTES 4-25-22.PDF](#)

**C. Department Reports**

Documents:

[SALES TAX COLLECTIONS-APR.PDF](#)  
[FINANCE DEPARTMENT REPORT-APR.PDF](#)  
[BUILDING PERMITS - APRIL 2022.PDF](#)  
[UPDATED PROJECT LIST - 4.2022.PDF](#)  
[APRILPD.PDF](#)  
[APRILFIRE.PDF](#)  
[APRILCODEENF.PDF](#)  
[WATER REPORT APRIL 2022.PDF](#)  
[AIRPORT REPORT APRIL 2022.PDF](#)

**D. Raffle Permits**

Mitchell Regional Habitat for Humanity with the drawing to be held on June 3, 2022

Mitchell Heart & Sole Cancer Walk/Run with the drawing to be held on June 17, 2022

Documents:

[MITCHELL REGIONAL HABITAT RAFFLE.PDF](#)  
[MITCHELL HEART SOLE RAFFLE.PDF](#)

**E. Special Event Permit For Corn Palace Stampede Rodeo Parade July 16, 2022**

- Road Closure
- Parade Permit (\$50)

- o Noise Permit

Documents:

[CORN PALACE STAMPEDE RODEO PARADE SPECIAL EVENT PERMIT STAFF REPORT.PDF](#)  
[CORN PALACE STAMPEDE RODEO PARADE SPECIAL EVENT PERMIT.PDF](#)  
[STAMPEDE RODEO STREET CLOSURE MAP.PDF](#)

**F. Set Date For Hearings On June 6, 2022 For The Following Alcohol Licenses**

On the application of 2nd & Lawler dba Main St. Mercantile, 615 North Main, Mitchell for a new Retail (On-Off Sale) Malt Beverage & SD Farm Wine (does not include video lottery) Effective July 1, 2022

On the application of 2nd & Lawler dba Main St. Mercantile, 615 North Main, Mitchell for a new Retail (On-Off Sale) Wine and Cider (does not include video lottery) Effective July 1, 2022

Documents:

[SET DATE FOR HEARINGS1.PDF](#)  
[2ND LAWLER MALT BEVERAGE APPLICATION.PDF](#)  
[2ND LAWLER WINE AND CIDER APPLICATION.PDF](#)  
[MAIN ST MERCANTILE MAP.PDF](#)

**G. Set Date 1:30 P.M., May 19, 2022 For Nuisance Mowing Project #2022-43**

Documents:

[STAFF REPORT SET DATE NUISANCE MOWING 2022-43.PDF](#)

**H. Set Date 1:30 P.M., May 26, 2022 For Bid Opening For Paving & Overlay Project #2022-15**

Documents:

[2022-15 PAVING AND OVERLAY SET DATE STAFF REPORT.PDF](#)

**I. Pay Estimates 05-16-2022**

Documents:

[AGENDA REQUEST ITEM FOR PAY ESTIMATES 05-16-2022.PDF](#)  
[PAY ESTIMATE SCHEDULE 05-16-2022.PDF](#)

**J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-05162022.PDF](#)

**6. Motion To Approve, Request Public Comment, Roll Call**

**7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will*

*be considered but no action will be taken at this time.*

**8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**

**9. Action To Set Date For Board Of Adjustment Hearing 6-6-22**

Tara Volesky has applied for a front yard setback variance of 19' vs 25' for a front porch addition; located at 409 E 7<sup>th</sup> Ave, legally described as Lot 4, Block 4, Burrs Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Documents:

[VOLESKY-STAFF REPORT-BOA SET DATE.PDF](#)  
[VOLESKY-APPLICATION.PDF](#)  
[VOLESKY-GIS.PDF](#)

**10. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**11. Action To Approve Applications For Renewal Of Malt Beverage Licenses**

Documents:

[STAFF FOR MALT BEVERAGE LICENSES.PDF](#)  
[2022 2023 MALT BEVERAGE LICENSES.PDF](#)

**12. Action To Approve Special Event Permit For The Corn Palace Stampede Rodeo Community Kickoff July 12, 2022**

- o Parking Lot Closure
- o Consumption Permit (\$500)

Documents:

[STAMPEDE RODEO COMMUNITY KICKOFF SPECIAL EVENT PERMIT STAFF REPORT.PDF](#)  
[STAMPEDE RODEO COMMUNITY KICKOFF SPECIAL EVENT PERMIT.PDF](#)  
[RODEO KICKOFF EVENT CLOSURE MAP.PDF](#)

**13. Action To Approve Request By Mitchell Area Housing Inc (M.A.H.I.) For The City Of Mitchell To Waive Two Nuisance Property Abatement Assessments**

Documents:

[STAFF REPORT ON NUISANCE ABATEMENT ASSESSMENT WAIVER.PDF](#)  
[CITY ASSESSMENT WAIVER REQUEST LETTER 5-4-22.PDF](#)

**14. Action To Approve Request For Release Of Easement In Woods 1st Addition, Block 2, Lots 9 And 10**

Documents:

[RELEASE OF EASEMENT IN WOODS 1ST ADDITION STAFF REPORT.PDF](#)  
[LOT 9 AND 10 - BLOCK 2 RELEASE OF EASEMENT.PDF](#)  
[WOODS ADDITION EASEMENT LOCATION MAP.PDF](#)

**15. Action To Approve Quote For 223 North Main Windows Project #2022-24**

Documents:

[223 N MAIN STREET WINDOW REPAIR 2022 STAFF REPORT.PDF](#)  
[WINDOW REPAIR QUOTE 1-25-2022 UPDATED.PDF](#)

**16. Action To Approve Agreement #A2022-22, Public Safety Maintenance Contract**

Documents:

[AGENDA ITEM- PS MAINTENANCE CONTRACT.PDF](#)  
[HVAC CONTRACT.PDF](#)

**17. Action To Approve Agreement #A2022-23, Lake Mitchell Restoration Phase II Project #2021-20 With Barr Engineering**

Documents:

[STAFF REPORT BARR ENGINEERING PHASE 2 LAKE AGREEMENT A2022-23.PDF](#)  
[A2022-23 AGREEMENT DREDGING BARR\\_CITYOFMITCHELL\\_WORKORDER2 \(003\).PDF](#)

**18. Action To Approve Resolution #R2022-25, Appointment Of Mayor Everson As Applicant Agent For Hazard Mitigation Grant DR-4527**

Documents:

[RESOLUTION R2022-25-MITCHELL CAMPGROUND SAFE ROOM-STAFF REPORT.PDF](#)  
[RESOLUTION R2022-25.PDF](#)  
[MATCH AGREEMENT.PDF](#)  
[STATE-LOCAL-AGREEMENT.PDF](#)

**19. Action To Approve Resolution #R2022-26, Plat Of Lots 2A And 2B Of Rocky Todd Addition, A Subdivision Of Lot 12A-3 In The SW 1/4 Of Section 10, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County South Dakota; As Requested By Todd Boyd**

Documents:

[RESOLUTION R2022-26-BOYD-STAFF REPORT.PDF](#)  
[RESOLUTION R2022-26-BOYD.PDF](#)  
[BOYD-PLAT.PDF](#)  
[BOYD-GIS.PDF](#)

**20. Action To Approve Resolution #R2022-27, Plat Of Lots 1, 2, 3, 4, 5 And 6, Block 1 Of Stardust Subdivision, City Of Mitchell, Davison County, South Dakota; As Requested By Jensen Capital And Development LLC**

Documents:

[RESOLUTION R2022-27-JENSEN CAPITAL AND DEVELOPMENT LLC-STAFF REPORT.PDF](#)  
[RESOLUTION R2022-27-JENSEN CAPITAL AND DEVELOPMENT LLC.PDF](#)  
[JENSEN CAPITAL AND DEVELOPMENT LLC-PLAT.PDF](#)  
[JENSEN CAPITAL AND DEVELOPMENT LLC-GIS.PDF](#)

**21. Public Hearing For The Mitchell Waste Water Treatment Facility Headworks And Equalization Basin, And The Implementation Of Non-Point Source Measures**

Documents:

[PUBLIC HEARING NOTICE \(NPS\) UPDATE.PDF](#)

**22. Action To Approve Resolution #R2022-30**

Documents:

[NORTH WASTEWATER TREATMENT PLANT RESOLUTION NO. 2022-30 STAFF REPORT.PDF](#)  
[RESOLUTION R2022-30 NAMING MAYOR TO SIGN WWTP DOCUMENTS.PDF](#)  
[INFORMATION FOR COUNCIL.PDF](#)  
[HISTORICAL RATE CHANGES.PDF](#)  
[OTHER CITYS RATES WWTP.PDF](#)

**23. Executive Session According To 1-25-2 (1) Personnel And (3) Legal.**

**24. Action To Approve Resolution #R2022-29, Transfer Of Lot 1, Block 1, Fullerton Properties 2nd Addition**

Documents:

[AGENDA ITEM- RESOLUTION R2022-29. TRANSFER OF LOT 1, BLOCK 1, FULLERTON PROPERTIES 2ND ADDITION.PDF](#)  
[RESOLUTION R2022-29, TRANSFER OF LOT 1, BLOCK 1, FULLERTON PROPERTIES 2ND ADDITION.PDF](#)

**25. Adjourn**

**26. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 5-9-22**

Documents:

[PLANNING COMMISSION UNSIGNED MINUTES 5-9-22.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.