

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

March 20, 2017

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:30 PM Public Health And Safety 3-20-17

Documents:

[PUBLIC HEALTH AND SAFETY PACKET 03-20-17.PDF](#)

2. Call To Order

3. Pledge Of Allegiance

4. Invocation: New Home Lutheran/St. Mary's Episcopal

5. Roll Call

6. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 03-06-17.PDF](#)

B. Committee Minutes:

Documents:

[PLANNINGCOMMMINUTES2272017.PDF](#)

[HPCMINUTES1282017APP.PDF](#)

C. Department Reports

Documents:

[FINANCE DEPARTMENT REPORT-JAN.PDF](#)

[FINANCE DEPARTMENT REPORT-FEB.PDF](#)

[SALES TAX COLLECTIONS-FEBRUARY.PDF](#)

[POLICE \(FEBRUARY\).PDF](#)

[EMS \(FEBRUARY\).PDF](#)

[FIRE \(FEBRUARY\).PDF](#)

[FIRE EMS COMBINED \(FEBRUARY\).PDF](#)

[BUILDING PERMITS FEBRUARY, 2017.PDF](#)

[MITCHELL PUBLIC LIBRARY \(JANUARY 2017\).PDF](#)

[MITCHELL PUBLIC LIBRARY \(FEB. 2017\).PDF](#)

[TRUSTEESUMMARY MARCH2017.PDF](#)

[LM MINUTES 1-10-17.PDF](#)

[PR MINUTES 2-9-17.PDF](#)

[PALACE TRANSIT REPORT JANUARY 2017 REPORT.PDF](#)

[PALACE TRANSIT REPORT FEBRUARY 2017 RIDERSHIP.PDF](#)

[COMMUNITY SERVICES ADVISORY BOARD MARCH 2017.PDF](#)

[AIRPORT \(FEBRUARY\).PDF](#)

[WATER \(FEBRUARY\).PDF](#)
[WATER DISTRIBUTION \(FEBRUARY\).PDF](#)

D. Set Date April 11, 2017 1:30 PM For Bid Opening For Rock Chips City Project #2017-10

Documents:

[SET DATE ROCK CHIP SUPPLY 2017-10 STAFF REPORT.PDF](#)

E. Set Date 1:30 PM, April 11, 2017 For Bid Opening For Petroleum Products City Project #2017-13

Documents:

[SET DATE FOR PETROLEUM PRODUCTS CITY PROJECT 2017-13 STAFF REPORT.PDF](#)

F. Set Date 1:30 PM, April 11, 2017 For Bid Opening For Paving & Overlay Project City Project #2017-15

Documents:

[SET DATE FOR PAVING AND OVERLAY CITY PROJECT 2017-15.PDF](#)

G. Set Date March 28, 2017 - 1:30 PM For Bid Opening For Water And Waste Water Supply City Project #2017-30

Documents:

[SET DATE WATER AND WASTE WATER SUPPLY STAFF REPORT.PDF](#)

H. Gas & Fuel Quotation

Documents:

[GAS AND FUEL MARCH 20, 2017.PDF](#)
[MARCH 2, 2017 FUEL.PDF](#)

I. PAY ESTIMATES MARCH 20, 2017

Documents:

[PAY ESTIMATES 3-20-17 STAFF REPORT.PDF](#)
[PAY ESTIMATES 03-20-2017.PDF](#)

J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT.PDF](#)

7. Motion To Approve, Request Public Comment, Roll Call

8. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. COMMITTEE REPORT: Entertain A Motion To Approve The Committee Report
Public Health & Safety

10. Action To Approve A Noise Permit For Jeff Krall, 1 N Harmon Dr. For A 30th Anniversary Celebration

Documents:

[REQUEST FOR NOISE PERMIT.PDF](#)

11. Hearings

Hearing on the application of Imagine Guild Inc. for a Special Event Liquor License located on Main Street by closing the following: South Main Street from 1st south to Railroad as well as Railroad from ½ block west of Main to east of Main to Lawler, include both City of Mitchell parking lots south of 1st Street, also request closing Main Street from 1st Street north to 2nd Street to park motorcycles and poker run entries and to obtain a Special Liquor License, Consumption and Noise permits, Poker Run permit and associated cost for the Memorial Weekend in Mitchell and Barbecue Cook-Off on May 27, 2017.

Hearing on the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center, 812 North Rowley, Mitchell on April 1, 2017 for a Birthday Party.

Documents:

[IMAGINE GUILD STAFF2.PDF](#)
[IMAGINE GUILD APPLICATION.PDF](#)
[HEARING ON OVERTIME1.PDF](#)
[OVERTIME APPLICATION.PDF](#)

12. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

13. Action To Set Date For Board Of Adjustment Hearing 4/3/2017

Merlin Tingle has applied for a conditional use permit to construct a multi-family dwelling building on the property legally described as; Lot X-1, except the East Three Hundred Seventeen Feet (E.317') thereof, within Lot X, in the Southeast Quarter of the Northeast Quarter (SE ¼ NE1/4), Section Twenty Nine (29), Township One Hundred Three (103) North, Range Sixty (60) West of the Fifth (5th) Principal Meridian, City of Mitchell, Davison County, South Dakota. (1800 Block of Loma Linda Drive). The property is zoned HB Highway Oriented Business District.

Documents:

[AGENDAREQUESTTINGLESETDATE.PDF](#)
[TINGLEMAP.PDF](#)

14. Action To Set Date For Board Of Adjustment Hearing 4/3/2017

Vanessa Foley (applicant) and Russell and Mary Overbay Trust (owner) has applied for a

conditional use permit to operate family residential child care center the residence at 1319 E Ash Ave, legally described as N ½ E ½ Exc W 50' , Block 3, Less 8', Fairview Addition, City of Mitchell, Davison County, South Dakota. The property is zoned (R2) Single Family Residential District.

Documents:

[AGENDAREQUESTFOLEYSETDATE.PDF](#)
[FOLEYMAP.PDF](#)

15. Action To Set Date For Board Of Adjustment Hearing 4/3/2017

Darin Krogman has applied for a conditional use permit to operate an automotive detailing business/home occupation at his residence at 605 N Duff St, legally described as Lot 5, Block 11, Rowley's 2nd Addition, City of Mitchell, Davison County, South Dakota. The property is zoned (R4) High Density Residential District.

Documents:

[AGENDAREQUESTKROGMANSETDATE.PDF](#)
[KROGMANMAP.PDF](#)

16. Hearing On McPeek Properties LLC, 700 N. Sanborn Blvd

McPeek Properties LLC has applied for a back yard variance of 10' vs 20', side-yard on a corner of 10' vs 20' and an oversize of 5,550 square feet vs 5,000 to construct a retail and trade business, to be located at 700 N Sanborn Blvd the legal descriptions are as follows Lot 3, Block 2, Rowley's 2nd Addition, Lot 4, Block 2, Rowley's 2nd Addition, City of Mitchell, Davison County, SD and S 6' of Lot 6, Block 2, Crider's 1st Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned (NS) Neighborhood Shopping District. (Tabled from 3/6/2017 meeting)

Documents:

[AGENDAREQUESTMCPEEKVARREVISED.PDF](#)
[MCPEEKNOH.PDF](#)
[NOHMCPEEK2.PDF](#)
[MCPEEKAPPL.PDF](#)
[PALACECITYPAWN_20170228_0001.PDF](#)
[FULLSIZER.PDF](#)
[ALLEY TO 7TH AND SANBORN VIEW.PDF](#)
[ALLEY TO 7TH AND SANBORN VIEW 2.PDF](#)
[MAPMCPEEK.PDF](#)
[L3-4 B2 ROWLEYS 2ND.PDF](#)
[MCPEEKNEIGHBORS.PDF](#)
[MCPEEKBEUKELMANLETTER.PDF](#)
[MCPEEKLETTERREYELTS.PDF](#)

17. Hearing On McPeek Properties LLC, 700 N. Sanborn Blvd

McPeek Properties LLC has applied for a conditional use for a parking facility at W 47' of Lot 2, Block 2, Rowley's 2nd Addition, City of Mitchell, Davison County (zoned R4) (Tabled from 3/6/2017 meeting)

Documents:

[AGENDAREQUESTMCPEEK CUP.PDF](#)
[MCPEEKNOH.PDF](#)
[MCPEEKAPPL.PDF](#)
[MAPMCPEEK.PDF](#)
[L3-4 B2 ROWLEYS 2ND.PDF](#)
[MCPEEKNEIGHBORS.PDF](#)
[MCPEEKBEUKELMANLETTER.PDF](#)
[MCPEEKLETTERREYELTS.PDF](#)

18. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.

19. Action To Award Contracts For Sidewalk Project #2017-4 Schedules A, B, C, & D

Documents:

[AWARD BID FOR SIDEWALK CITY PROJECT 2017-4 STAFF REPORT.PDF](#)
[BID TABULATION FOR SIDEWALK CITY PROJECT 2017-4 DOCUMENTATION.PDF](#)

20. Action On Resolution #R2017-19, A Replat Of Lots 10-A And 11-A, Block 6 Of The Woods First Addition, A Subdivision Of The East 1/2 Of The SW 1/4 Of Section 23, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, SD

Documents:

[AGENDAREQUESTR2017-19.PDF](#)
[R2017-19PLAT.PDF](#)
[L10A-11A B6 WOODS 1ST.PDF](#)
[PLATL10A11AB6WOODS.PDF](#)

21. Action On Resolution #R2017-20, A Plat Of Lot 64 Of Maui Farms Second Addition, A Subdivision Of The SE 1/4 Of Section 31, T 104 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, SD

Documents:

[AGENDAREQUESTR2017-20PLAT.PDF](#)
[R2017-20PLAT.PDF](#)
[L64 MAUI FARMS 2ND.PDF](#)
[PLATL67MAUI2ND.PDF](#)

22. First Reading On Ordinance #O2017-02, Repealing And Replacing The Airport Board Chapter Of The Mitchell City Code

Documents:

[AGENDA ITEM- ORDINANCE UPDATING AIRPORT BOARD.PDF](#)
[ORDINANCE REPEALING AND REPLACING AIRPORT BOARD CHAPTER.PDF](#)

23. First Reading On Ordinance #O2017-03, Supplemental Appropriations Ordinance

Documents:

[SUPPLEMENTAL APPROPRIATION STAFF REPORT_1 \(3\).PDF](#)
[O2017-03.PDF](#)
[SUPPLEMENTAL BUDGET REQUEST FORMS.PDF](#)

24. Motion To Adjourn

25. FOR COUNCIL INFORMATION: Planning Commission Minutes 03/13/2017

Documents:

[PLANNINGCOMMMINUTES3132017.PDF](#)

26. FOR COUNCIL INFORMATION: Historic Preservation Commission Minutes 03/01/2017

Documents:

[HPCMINUTES312017NOTAPPROVED.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.