

## **City Council Agenda**

City Council Chambers, City Hall, 612 N. Main Street

March 19, 2018

*Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

### **1. 6:00 P.M. Traffic Commission**

Documents:

[TRAFFIC COMMISSION - MARCH 19, 2018.PDF](#)

### **2. Public Health And Safety**

Documents:

[PUBLIC HEALTH AND SAFETY AGENDA 03-19-18 COMPLETE.PDF](#)

### **3. Call To Order**

### **4. Pledge Of Allegiance**

### **5. Invocation: Northridge Baptist**

### **6. Roll Call**

### **7. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

#### **A. City Council Minutes**

Documents:

[CITY COUNCIL MINUTES 03 05 18.PDF](#)

#### **B. Committee Meeting Minutes**

Documents:

[PLANNINGCOMMMIN2262018.PDF](#)

[PUBLIC HEALTH AND SAFETY MINUTES 03-05-18.PDF](#)

[HPCMIN12132017.PDF](#)

#### **C. Department Reports**

Documents:

[SALES TAX COLLECTIONS-FEBRUARY.PDF](#)

[FINANCE DEPARTMENT REPORT-JAN.PDF](#)

[FINANCE DEPARTMENT REPORT-FEB.PDF](#)

[BUILDING PERMITS FEBRUARY 2018.PDF](#)

[SNOW REMOVAL \(JANUARY\).PDF](#)

[SNOW REMOVAL \(FEBRUARY\).PDF](#)

[FIRE \(FEBRUARY\).PDF](#)

[EMS \(FEBRUARY\).PDF](#)

[FIRE AND EMS COMBINED \(FEBRUARY\).PDF](#)

[PALACE TRANSIT FEBRUARY 2018 RIDERSHIP.PDF](#)

[AIRPORT \(FEBRUARY\).PDF](#)

[WATER DEPARTMENT REPORT- FEBRUARY.PDF](#)

#### **D. Approve Taxicab License Of Cary Muilenburg DbA LYFT**

Documents:

[STAFF REPORT-TAXI.PDF](#)  
[TAXI-MUILENBURG.PDF](#)

#### **E. Change Order #1 WWTP Phase III Forcemain Bid Schedule "A" Pump Room Piping To D.W. Proehl**

Documents:

[CHANGE ORDER 1 FOR FORCEMAIN PROJECT 2017-11 PHASE III TO D.W. PROEHL STAFF REPORT.PDF](#)  
[CHANGE ORDER 1 FOR FORCEMAIN PROJECT 2017-11 PHASE III TO D.W. PROEHL SUPPORTING DOCUMENTATION.PDF](#)

#### **F. Raffle Permits**

*Helping with Horsepower with the drawing to be held on August 1, 2018*

*The Imagine Guild Inc with the drawing to be held on May 26, 2018*

Documents:

[RAFFLE.PDF](#)  
[RAFFLE IMAGINE GUILD.PDF](#)

#### **G. Set Date Of 04-02-18 For Hearing**

*On the application of Imagine Guild Inc. for a Special Event Liquor/Malt Beverage License located on Main Street by closing the following: South Main Street from 2nd south to the Depot as well as Railroad from 1/2 block west of Main to east of Main to Lawler Street, include both City of Mitchell parking lots south of 1st Street and Rail Road Street, also request closing the Alley on the West parking lot and allow to use the adjoining City gravel parking area between the alley and the Public Safety storage building. Also to obtain a Special Liquor License, Consumption and Noise permits. Poker Run permit and associated cost for the Memorial Weekend in Mitchell and Barbecue Cook-Off on May 26, 2018*

Documents:

[SET DATES IMAGINE GUILD2.PDF](#)  
[IMAGINE GUILD LETTER.PDF](#)  
[SPECIAL EVENT APPLICATION.PDF](#)  
[ALCOHOLIC BEVERAGE APPLICATION.PDF](#)  
[CONSUMPTION PERMIT.PDF](#)  
[MAPS.PDF](#)

#### **H. Set Date Of 04-02-2018 For Hearing**

*On the application of Corn Palace Shrine Club for a Special Event Malt Beverage License on April 14, 2018 for a dance*

*On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center on April 6, 2018 for a banquet*

*On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center on April 14, 2018 for a benefit*

*On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center on April 28, 2018 for a*

dinner

Documents:

[STAFF REPORT-SET DATE.PDF](#)  
[LICENSE-CP SHRINE.PDF](#)  
[OVERTIME 04 06 18.PDF](#)  
[OVERTIME 04 14 18.PDF](#)  
[OVERTIME 04 28 18.PDF](#)

#### **I. Pay Estimates March 19, 2018**

Documents:

[PAY ESTIMATES 03-19-18 - STAFF REPORT.PDF](#)  
[PAY ESTIMATES 03-19-18.PDF](#)

#### **J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER - 1230.PDF](#)

#### **8. Motion To Approve, Request Public Comment, Roll Call**

#### **9. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

#### **10. Committee Report**

*Traffic  
Public Health & Safety*

#### **11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.**

#### **12. Hearing On Roger & Tami Hartley, 504 W 13th Ave**

*Tabled from last meeting  
Roger & Tami Hartley have applied for an oversize variance of 2,448 square feet vs 2,000 square feet to construct an accessory garage at 504 W 13th Ave, legally described as Lot 11, Block 18, Capital Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.*

Documents:

[AGENDAREQUESTHARTLEY.PDF](#)  
[HARTLYAPP.PDF](#)  
[HARTLYNOH.PDF](#)  
[HARTLYDRAWING.PDF](#)  
[HARTLYVARDRAINAGE.PDF](#)  
[HARTLYSPNCOMMENT.PDF](#)  
[HARTLYNEIGHBORS.PDF](#)  
[HARTLYVARMISC.PDF](#)  
[HARTLYMAP.PDF](#)  
[504W13THVAR.PDF](#)

**13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.**

**14. Action On Resolution R2018-14, A Resolution Of Intent To Create Business Improvement District #3**

Documents:

[AGENDA ITEM- RESOLUTION R2018-14- RESOLUTION OF INTENT TO CREATE BID 3.PDF](#)  
[RESOLUTION R2018-14- RESOLUTION OF INTENT TO CREATE BUSINESS IMPROVEMENT....PDF](#)  
[MAIN STREET BID 3- PARCEL MAP.PDF](#)  
[BID NO 3 PROPOSED PLAN.PDF](#)  
[BID BOARD MINUTES- 3-13-2018.PDF](#)

**15. Action On Resolution R2018-15, Approving 6th Avenue Plaza Option Agreement**

Documents:

[AGENDA ITEM- 6TH AVE PLAZA OPTION AGREEMENT.PDF](#)  
[RESOLUTION R2018-15- APPROVING 6TH AVE PLAZA OPTION AGREEMENT.PDF](#)  
[6TH AVE PLAZA OPTION AGREEMENT.PDF](#)

**16. Action To Approve Appointment Of Volunteer Member To The Consolidated Board Of Equalization**

Documents:

[CONSOLIDATED BOARD OF EQUALIZATION.PDF](#)  
[CONSOLIDATED BOARD LETTER.PDF](#)

**17. Action To Appoint Kyle Croce As Public Works Director Effective April 16, 2018.**

Documents:

[AGENDA ITEM- REQUEST FORM.PDF](#)

**18. First Reading On Ordinance #O2018-03: A Supplemental Appropriation Ordinance**

Documents:

[STAFF REPORT- SUPPLEMENTAL APPROPRIATIONS.PDF](#)  
[O2018-03.PDF](#)  
[BACKGROUND ITEMS.PDF](#)

**19. Motion To Adjourn**

**20. FOR COUNCIL INFORMATION: City Planning Commission Minutes 3/12/2018**

Documents:

[PLANNINGCOMMMIN3122018.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.