

## **City Council Agenda**

City Council Chambers, City Hall, 612 N. Main Street

February 20, 2018

*Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

**1. 6:00 P.M. Work Session: Discussion On Naming/ Sponsorship Policy**

*The work session will be limited to a maximum of 30 minutes. The regular meeting will start immediately following the work session*

**2. Call To Order**

**3. Pledge Of Allegiance**

**4. Invocation: Reunion Church**

**5. Roll Call**

**6. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

Documents:

SPECIAL CITY COUNCIL MINUTES 01 31 18.PDF

CITY COUNCIL MINUTES 02 05 18.PDF

**B. Department Reports**

Documents:

SALES TAX COLLECTIONS-JAN.PDF

BUILDING PERMITS (2017).PDF

BUILDING PERMIT REPORTS JANUARY 2018.PDF

POLICE (JANUARY).PDF

FIRE (JANUARY).PDF

EMS (JANUARY).PDF

FIRE AND EMS COMBINED (JANUARY).PDF

PALACE TRANSIT DECEMBER 2017 RIDERSHIP.PDF

PALACE TRANSIT JANUARY 2018 RIDERSHIP.PDF

COMMUNITY SERVICES REPORT JANUARY 2018.PDF

COMMUNITY SERVICES REPORT FEBRUARY 2018.PDF

AIRPORT (JANUARY).PDF

WATER (JANUARY).PDF

**C. Raffle Permits**

*Mitchell School High School/Friend de Coup with the drawing to be held on March 17, 2018*

Documents:

FRIEND DE COUP BASKET RAFFLE.PDF

FRIEND DE COUP 50 50 RAFFLE.PDF

**D. Approve Applications For DOT Capital Grant Funds**

Documents:

ACTION TO APPROVE APPLICATION FOR DOT CAPITAL GRANT FUNDS (EQUIPMENT REQUEST).PDF

ACTION TO APPROVE APPLICATION FOR DOT CAPITAL GRANT FUNDS (FACILITY REQUEST).PDF

ACTION TO APPROVE APPLICATION FOR DOT CAPITAL GRANT FUNDS (VEHICLE REQUEST).PDF

#### **E. Approve Property Tax Abatements For 2017 Taxes Payable In 2018**

Documents:

ABATEMENTS STAFF.PDF

TAX ABATEMENTS.PDF

#### **F. Approve Taxicab Licenses**

*Derek Davis DBA as LYFT*

*Joseph Novak DBA as LYFT*

*Robert Unruh DBA as LYFT*

Documents:

TAXICAB STAFF2.PDF

LYFT DAVIS1.PDF

LYFT NOVAK.PDF

LYFT UNRUH.PDF

#### **G. Set Date Of 03-05-2018 For Hearings**

*On the application to transfer Retail (On-Off Sale) Malt Beverage License RB-2169 from David D Backlund Jr. dba Par Tee Bar, 117 South Lawler Street, Mitchell, South Dakota to Keke Leferman dba The Back 40 LLC, 511 North Main Street, Mitchell South Dakota*

*On the application of KeKe Leiferman dba The Back 40 LLC, 511 North Main Street, Mitchell, South Dakota for a new Retail (On-Off) Sale Wine License*

Documents:

STAFF REPORT SET DATE.PDF

THE BACK 40 APPLICATION RB2169.PDF

THE BACK 40 APPLICATION WINE.PDF

THE BACK MAP.PDF

#### **H. Set Date For Bid Opening 1:30 P.M., March 13, 2018 For City Sidewalk Project #2018-4**

Documents:

SET DATE BID OPENING FOR SIDEWALK PROJECT 2018-4 STAFF REPORT.PDF

#### **I. Set Date For Bid Opening 1:30 P.M., March 26, 2018 For Rec Center Reroof - Phase II**

Documents:

SET DATE BID OPENING FOR REC CENTER ROOFING PHASE II CITY PROJECT 2018-24 STAFF REPORT.PDF

#### **J. Authorize The Purchase Of A 2017 Caterpillar Backhoe Off Of The NJPA Used Equipment Contract: 03215-CAT For A Backhoe, City Project #2018-26**

Documents:

**K. Approve The Application For Air Venture Grant And Event At Mitchell Municipal Airport July 21-22, 2018**

Documents:

AIR VENTURE CUP EVENT AND GRANT APPROVAL STAFF REPORT.PDF

**L. Request For Approval To Apply For Homeland Security Grant -1st Net Phones & Radios**

Documents:

APPROVAL TO APPLY FOR HOMELAND SECURITY GRANT 1ST NET PHONES AND RADIOS.PDF

**M. Gas & Fuel Quotation**

Documents:

FEBRUARY 21, 2017 MEETING.PDF  
FEBRUARY 7, 2018 FUEL.PDF

**N. Pay Estimates February 20, 2018**

Documents:

PAY ESTIMATES FEBRUARY 20, 2018 - STAFF REPORT.PDF  
PAY ESTIMATE SCHEDULE 02-20-2018.PDF

**O. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

AP PAYMENT REGISTER.PDF

**7. Motion To Approve, Request Public Comment, Roll Call**

**8. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**

**10. Action To Set Date For Board Of Adjustment Hearing 3/5/2018**

*Valor Investment Properties LLC are requesting backyard variances of 10 feet instead of the 25 feet as required to accommodate the construction of a multi-family property. The property is legally described as Lot X-1 & Lot X-2, Square 19, A Subdivision of Portions of Lot X of Square 19, The North ½ of Vacated East Kay Avenue and the West ½ of vacated South Lawler Street, All in Weaver's Squares, City of Mitchell, South Dakota (111 & 113 E. Juniper Ave). The said real property is zoned (R4) High Density Residential District*

Documents:

AGENDAREQUESTVALOR2018.PDF  
PLATX2X3WEAVERS.PDF

**11. Action To Set Date For Board Of Adjustment Hearing 3/5/2018**

*Roger & Tami Hartley are requesting an oversize variance of 2,448 square feet vs 2,000 square feet for construction of an accessory garage. The property is legally described as Lots 11, Block 18, Capital Addition, City of Mitchell, Davison County, South Dakota (504 W. 13th Ave). The said real property is zoned (R2) Single Family Residential District*

Documents:

AGENDAITEMHARTLEY2018.PDF  
L11 B18 CAPITAL ADDITION.PDF

**12. Action To Set Date For Board Of Adjustment Hearing 3/5/2018**

*Jeffrey & Mary Lanning are requesting a conditional use permit to construct an accessory building on a non-contiguous lot. The property is legally described as Lots 1 thru 4, Block 17, Indianhead 3rd Addition, City of Mitchell, Davison County, South Dakota (76 S Harmon). The said real property is zoned (RL) Lake Residential District*

Documents:

AGENDAREQUESTLANNING2018.PDF  
L1-4 B17 INDIAN HEAD 3RD ADDITION.PDF

**13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**14. Action To Award Bid For Recycled Asphalt And Concrete Crushing City Project #2018-9 To Intex Corpotation**

Documents:

AWARD BID FOR RECYCLED ASPHALT-CONCRETE CRUSHING CITY PROJECT 2018-9 STAFF REPORT.PDF  
BID TABULATION FOR RECYCLED-ASPHALT AND CONCRETE CRUSHING CITY PROJECT 2018-9.PDF

**15. Action To Approve Agreement #A2018-08, Axon Storage And Support Agreement**

Documents:

AGREEMENT A2018 08 AXON FLEET.PDF  
MITCHELL PD FLEET QUOTE.PDF

**16. Action To Approve Agreement #A2018-09, Geotek For Asbestos Remediation For Jitters Building City Project #2018-8**

Documents:

ASBESTOS SURVEY CONTRACT A2018-9 WITH GEOTEK FOR JITTERS BUILDING CITY PROJECT 2018-8 STAFF REPORT.PDF  
CONTRACT WITH GEOTEK A2018-9 FOR ASBESTOS SURVEY FOR JITTERS BUILDING CITY PROJECT 2018-8 SUPPORTING DOCUMENTATION-CONTRACT.PDF

**17. Action To Approve Agreement #A2018-10, Purchase Of New Ambulance**

Documents:

AGREEMENT A2018 10 PURCHASE OF NEW AMBULANCE.PDF  
SIGNED MITCHELL SD PO NUMBER AND SAVVIK BUYING GROUP INFORMATION.PDF

**18. Action To Approve Agreement #A2018-11, Jitters Building Demo City Project #2018-8 To Larry Jirsa, Architect**

Documents:

AGREEMENT A2018-11 FOR JITTERS DEMOLITION CITY PROJECT 2018-8 TO L.L. JIRSA,  
ARCHITECT - STAFF REPORT.PDF  
AGREEMENT A2018-11 FOR JITTERS DEMO 512 NORTH MAIN CITY PROJECT 2018-8 TO LARRY  
JIRSA SUPPORTING DOCUMENTATION.PDF

**19. Action To Approve Agreement #A2018-12, Rec Center Reroof Phase II City Project #2018-24 To Larry Jirsa, Architect**

Documents:

AGREEMENT A2012-12 FOR REC CENTER REROOF CITY PROJECT 2018-24 TO LARRY JIRSA,  
ARCHITECT - STAFF REPORT.PDF  
AGREEMENT A2018-12 FOR REC CENTER REROOF PHASE II CITY PROJECT 2018-24 TO L.L. JIRSA,  
ARCHITECT SUPPORTING DOCUMENTATION.PDF

**20. 2nd Reading & Adoption Of Ordinance #O2017-17, Amending Sidewalk Snow And Ice Removal Ordinance**

Documents:

AGENDA ITEM- SIDEWALK SNOW AND ICE ORDINANCE.PDF  
ORDINANCE O2017-17 - DEFINING ADJACENT SIDEWALK (COUNCIL AMENDED).PDF  
SIDEWALK RESPONSIBILITY MAP (UPDATED).PDF  
SIDEWALK RESPONSIBILITY MAP (ORIGINAL).PDF

**21. Motion To Approve, Request Public Comment, Roll Call**

**22. 2nd Reading & Adoption Of Ordinance #O2018-02, An Ordinance Amending Section 7-8-3 (C) Of The Mitchell City Code Regarding The Riding Of Bicycles, Skateboards Or Inline Skates On Sidewalks**

Documents:

2ND READING AND ADOPTION OF ORDINANCE O2018 02 VETERANS PARK SIDEWALKS.PDF  
ORDINANCE - VETERANS PARK SIDEWALKS ORDINANCE NO O2018-02.PDF

**23. Motion To Approve, Request Public Comment, Roll Call**

**24. Motion To Adjourn**

**25. FOR COUNCIL INFORMATION: Planning Did Not Meet On February 12, 2018, No Minutes**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.