

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**DECEMBER 20, 2010
7:30 P.M.**

PRESENT: Dan Allen, Doug Backlund, Marty Barington, Geri Beck, Travis Carpenter, Scott Houwman, Mel Olson, Jeffrey Smith

ABSENT: none

PRESIDING: Mayor Lou Sebert

AGENDA:

Moved by Carpenter, seconded by Allen, to approve the agenda as amended. Motion carried.

MINUTES:

Moved by Houwman, seconded by Beck, to approve the minutes of the regular City Council meeting held on December 6, 2010. Motion carried.

CITIZEN'S INPUT:

Doug Aslesen, a local bar owner, requested that the council give a recommendation to State's Attorney Pat Smith to wait sixty days to enforce the smoking ban at local alcohol establishments that have constructed smoking shelters. Mr. Aslesen stated that sixty days would give the legislators time to introduce legislation to clarify the law regarding smoking shelters. City Attorney Randy Stiles noted that the city does not have the authority to give a recommendation to the Davison County State's Attorney regarding a state law. The city also does not have the authority to advise local law enforcement officers not to enforce state law or city code.

Council member Houwman expressed his appreciation to all City of Mitchell workers for their hard work. Houwman also thanked those people involved with the union contract negotiations.

Mayor Sebert noted that the city has received a donation from the Mitchell Convention & Visitors Bureau in the amount of \$9,805.53, which is 100% of their proceeds from sales at the state soccer tournament. Mayor Sebert also congratulated Teri Bertness, Human Resources Director, for being recertified as an IPMA-HR Certified Professional.

BOARD OF ADJUSTMENT:

Moved by Allen, seconded by Carpenter, for the City Council to adjourn and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Bruce Trebil for a conditional use permit to operate a small engine business (lawn mowers, snow blowers and motorcycles), located at 514 West Ash Avenue, legally described as Lot 6, Block 3, Railroad Addition, City of Mitchell. Notice of hearing has been given according to statute and affidavit of publication is on file. The Planning Commission recommended approval of said application subject to a one year review. Moved by Carpenter, seconded by Allen, to approve said application subject to a review in one year. Motion carried.

Council member Mel Olson joined the council proceedings.

Moved by Carpenter, seconded by Backlund, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

COMMITTEE MEETINGS:

Traffic:

The Traffic Commission met on December 20, 2010. A request from Special Olympics to close the 500 block of North Main from 8:00 a.m. to 5:00 p.m. on January 22, 2011 for a dumpster dive event was approved. A request to change the speed limit from 25 mph to 35 mph on Cabela Drive was approved. A request from Krohmer Properties for a handicap space in the 400 block of West 5th Avenue was approved. The handicap space will be on the north side of the street, and the first space east of the alley. A request from Longfellow School to make the east side of the 100 block of North Mentzer a drop-off only zone with no unattended vehicles from 7:30 a.m. to 4:30 p.m. Monday through Friday was approved. The handicap spot and bus parking would stay in effect. A request from the Department of Public Safety to place all-way stop signs at Country Drive and Thunderbird Street and to place a stop sign at Country Drive and Ohlman Street were approved. Council member Barington would like the stop light at 12th and Sanborn checked. Council member Backlund would like the city's stop light timers set the same as the DOT timers so there is more continuity within the city. Council member Houwman would like the stop light at McDonald's checked. Chief of Public Safety Lyndon Overweg will have these items addressed.

Council member Jeffrey Smith joined the council proceedings.

Moved by Carpenter, seconded by Houwman, to approve the committee report. Motion carried.

DEPARTMENT REPORTS:

Moved by Carpenter, seconded by Olson, to approve the following department reports: October reports - Finance Department Cash Balances and Airport Board; November reports – Police Department, Fire Department, Building Permits, Mitchell Regional Ambulance, Library Board, Parks, Recreation and Forestry Board, Palace Transit, Water Department, Airport, Airport Board, and Golf and Cemetery Board. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application of the Area Community Theater in Mitchell Inc. for a Special Event Malt Beverage License and a Special Event Wine License for January 21-23, 2011, at the Pepsi Cola Theater, located at 700 North Main, for the “Ladies’ Night Out” event. Moved by Allen, seconded by Beck, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer Retail (On-Sale) Liquor License (RL-5774) from Elks Building Association of Mitchell to Island Time LLC, located at 112 East 5th Avenue. Moved by Carpenter, seconded by Beck, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to renew Retail (On-Sale) Liquor License (RL-5774) for Island Time LLC, located at 112 East 5th Avenue. Moved by Beck, seconded by Smith, to approve said application. Motion carried.

RESOLUTIONS:

Moved by Beck, seconded by Olson, to approve Resolution #2881, Mitchell Rural Fire Association Agreement, as follows:

**RESOLUTION #2881
MITCHELL RURAL FIRE ASSOCIATION AGREEMENT**

PREAMBLE:

WHEREAS, the City of Mitchell has heretofore provided fire protections services to the MITCHELL RURAL FIRE ASSOCIATION and the contract for said services has expired, and the association membership has now changed;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MITCHELL:

That the Mayor, for and on behalf of the City, is authorized to enter into the contract for the fire protection services, all as is contained in Exhibit “A”, which is attached hereto and incorporated herein by reference.

Motion carried and resolution declared duly adopted. A copy of the agreement is on file at the city Finance Office.

Moved by Backlund, seconded by Carpenter, to approve Resolution #2882, Plat of Firefly Landing Addition, as follows:

**RESOLUTION #2882
RESOLUTION OF CITY COUNCIL**

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 13th day of December, 2010; and

WHEREAS, it appears from an examination of the plat of FIREFLY LANDING ADDITION IN THE WEST HALF OF SECTION 19, T103N, R60W, 5TH PM, DAVISON COUNTY, SOUTH DAKOTA, as prepared by H. William Kruger, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of FIREFLY LANDING ADDITION IN THE WEST HALF OF SECTION 19, T103N, R60W, 5TH PM, DAVISON COUNTY, SOUTH DAKOTA, as prepared by H. William Kruger, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Olson, seconded by Carpenter, to adopt Resolution #2883, Purchase Agreement for Bike Path, subject to the outcome of the court proceedings on December 22, 2010, as follows:

**RESOLUTION #2883
PURCHASE AGREEMENT FOR BIKE PATH**

PREAMBLE:

WHEREAS, the City of Mitchell has acquired real property for the purpose of the construction of a bicycle trail; and to complete a portion of the trail, the acquisition of the following described real property is required:

Lot C-5 and Lot C-6 of Dredge Site Subdivision in the Southwest Quarter (SW ¼) of Section Five (5), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MITCHELL:

That the Mayor, for and on behalf of the City, is authorized to enter into the Purchase Agreement for the purchase of the above-described property for the sum of Sixteen Thousand Six Hundred and Five Dollars (\$16,605.00), plus costs noted in said Purchase Agreement, which is attached hereto as Exhibit "A" and incorporated herein by reference.

Motion carried with Smith abstaining. Resolution declared duly adopted. A copy of the agreement is on file at the city Finance Office.

Moved by Houwman, seconded by Beck, to adopt Resolution #2884, Firefighters' Union Agreement, as follows:

**RESOLUTION #2884
FIREFIGHTERS' UNION AGREEMENT**

PREAMBLE: A negotiated settlement having been reached by the City of Mitchell and IAFF Mitchell Fire Fighters Association, Local 4166; now therefore, (A copy of said Agreement being on file with the Finance Office of the City of Mitchell.)

BE IT RESOLVED BY THE CITY OF MITCHELL that said Agreement be, and the same is hereby, ratified.

Motion carried and resolution declared duly adopted.

Moved by Houwman, seconded by Beck, to adopt Resolution #2885, Teamsters' Union Agreement, as follows:

**RESOLUTION #2885
TEAMSTERS' UNION AGREEMENT**

PREAMBLE: A negotiated settlement having been reached by the City of Mitchell and Teamsters Local Union No. 120, affiliated with the International Brotherhood of Teamsters; now therefore, (A copy of said Agreement being on file with the Finance Office of the City of Mitchell.)

BE IT RESOLVED BY THE CITY OF MITCHELL that said Agreement be, and the same is hereby, ratified.

Motion carried and resolution declared duly adopted.

CONSIDER APPROVAL:

Moved by Carpenter, seconded by Olson, to amend Ordinance #2350, Supplemental Appropriations, as follows:

- Add: General Fund – Traffic, 101-42130-42835, Utilities-Street Lights, \$6,500.00 – the funding will come from General Fund cash balance
- Change: Debt Service Funds – TID #4 AKG, 301-41000-23100, Bond Principal amount from \$10,000.00 to \$28,000.00
- Add: Debt Service Funds – TID #5 Iverson, 302-41000-23200, Bond Interest, \$9,000.00 – the funding will come from property tax receipts

Motion carried.

12-20-10

ORDINANCES:

Moved by Carpenter, seconded by Olson, to place Ordinance #2350, Supplemental Appropriations, as amended, on second reading. Motion carried. Moved by Allen, seconded by Smith, to adopt Ordinance #2350, Supplemental Appropriations, as follows:

**ORDINANCE NO. 2350
SUPPLEMENTAL APPROPRIATION ORDINANCE
AMENDING ORDINANCE NO. 2311
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2010 according to statute:

**GENERAL FUND
POLICE**

101-42110-41110	Overtime	\$5,800.00
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The funding will come from Homeland Security Region 5 grant funds.

TRAFFIC

101-42130-42835	Utilities – Street Lights	\$6,500.00
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The funding will come from General Fund cash balance.

STREET

101-43100-41110	Overtime	\$9,000.00
101-43100-42610	Gas and Oil	\$25,000.00

The funding will come from General Fund cash balance.

STREET AND SIDEWALK

101-43120-42520	Hazardous Sidewalk Repair	\$4,000.00
101-43120-42521	Sidewalk Construction	\$3,500.00
101-43120-43307	Sidewalk for City Property	\$6,500.00

The funding will come from General Fund cash balance.

STORM DRAINAGE

101-43150-42500	Repairs	\$2,600.00
101-43150-42600	Supplies	\$2,600.00

The funding will come from General Fund cash balance.

EMERGENCY MEDICAL SERVICES

101-44600-43420	Life Pack Monitors	\$25,500.00
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The funding will come from grant funds.

LIBRARY

101-45500-43420	Books	\$2,000.00
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The funding will come from General Fund cash balance.

DEBT SERVICE

101-47000-23704	B-Y Water Refunded Revenue Bond – Principal	\$80,000.00
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The funding will come from General Fund cash balance.

SPECIAL REVENUE FUNDS

E-911

214-43500-41120	Part-Time	\$2,500.00
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The funding will come from E-911 cash balance.

**RSVP
PALACE TRANSIT**

218-45150-41110	Overtime	\$4,800.00
218-45150-42920	Computer Software/Support	\$3,500.00
218-45150-43412	Radio System Upgrade	\$3,500.00

The funding will come from RSVP cash balance.

DEBT SERVICE FUNDS

TID #4 – AKG

301-41000-23100	Bond Principal	\$28,000.00
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The funding will come from property tax receipts.

TID #5 – IVERSON

302-41000-23200	Bond Interest	\$9,000.00
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The funding will come from property tax receipts.

ENTERPRISE FUNDS

SEWER FUND

WASTEWATER TREATMENT

604-43200-42800	Utilities	\$6,500.00
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The funding will come from the Sewer Fund cash balance.

AIRPORT

606-43500-42502	Vandalism/Accident Repair	\$9,400.00
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The funding will come from an insurance reimbursement and from a transfer of funds from General Fund in the amount of \$1,500.00.

GOLF COURSE

614-45250-42200	Golf Pro Contract	\$5,300.00
614-45250-42602	Chemicals	\$3,000.00

The funding will come from Golf Course cash balance.

Motion carried and ordinance declared duly adopted.

Moved by Carpenter, seconded by Beck, to place Ordinance #2351, Emergency Supplemental Appropriation, on second reading. Motion carried with Houwman and Backlund voting nay. Moved by Smith, seconded by Carpenter, to adopt Ordinance #2351, Emergency Supplemental Appropriation. Motion carried with Backlund and Houwman voting nay. Ordinance declared duly adopted. Ordinance #2351 will be published separately from these minutes.

SET DATE:

Moved by Olson, seconded by Beck, that the 10th day of January, 2011 at 1:30 p.m. in the Council Chambers of City Hall be the date and time set to receive and consider bids for Asphalt/Concrete Crushing – City Project #2011-9. Motion carried.

Moved by Allen, seconded by Olson, that the 18th day of January, 2011 at 1:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the proposed resolution of necessity for the 1300 block of North Edmunds. Motion carried.

12-20-10

DISCUSSION:

Discussion was held regarding two document imaging systems: LaserFiche and Docuware, which was tabled from the December 6, 2010 meeting. Finance Officer Marilyn Wilson noted that the committee met with A&B Business Solutions regarding Docuware software. A&B Business Solutions gave a quote of \$22,800.00 for the software. The LaserFiche software quote was \$23,457.00. After reviewing both software systems, the committee recommends purchasing the LaserFiche software from Crabtree Companies because they have experience with governmental entities, they have experience integrating with the city's Incode financial software, and the software is easy to use. Jeff Smyrek, accounts manager for A&B Business Solutions Mitchell store, addressed the council. Smyrek noted that Docuware will meet or exceed the city's criteria for document imaging and will integrate with the city's financial software. A&B Business Solutions does not have any governmental clients using Docuware. Moved by Carpenter, seconded by Beck, to approve the purchase of LaserFiche software from Crabtree Companies. Motion carried with Houwman voting nay.

CONSIDER APPROVAL:

Discussion was held regarding the Mitchell Main Street Loan Program. Jeff Logan and Mark Puetz addressed the council. The revolving loan program was initially administered by the Mitchell Area Development Corporation (MADC) and the Mitchell Chamber of Commerce. As of January 1, 2011, Mitchell Main Street and Beyond will administer the program. A request is being made for the city to match the current loan funds in the amount of approximately \$142,000.00. Under the current loan program, only façade upgrades are allowable in the amount of \$200.00 per frontage foot. With increased funding available, the loan program could expand to include roofs, fire systems, electrical upgrades and tuck-pointing. The amount available for loans would be increased to \$400.00 per frontage foot and a 3% interest rate would be implemented. With expanded funding options and access to increased funding, there would possibly be more building owners that would apply for the loan funds. Council members expressed interest in providing the additional funding, however, they would like to wait until year-end financial reports are available for 2010. Moved by Olson, seconded by Barington, to table the request until the February 21, 2011 meeting. Motion carried.

Council member Barington left the council chambers.

Moved by Smith, seconded by Beck, to authorize Gary Larson, CPA to conduct the financial audit for fiscal year January 1 – December 31, 2010. Motion carried.

Moved by Olson, seconded by Beck, to authorize Mayor Sebert to sign 2010 Runway 12/30 Runway Rehabilitation AIP `23 and `24 Final Closeout project documentation. Motion carried.

Council member Barington returned to the council chambers.

Moved by Carpenter, seconded by Houwman, to allow Tim McGannon, Public Works Director, to give notice to Davison Rural Water for the authority to provide water services to Alyson Palmer, who lives within the three-mile jurisdictional limit of the City of Mitchell. Motion carried.

Moved by Carpenter, seconded by Olson, to declare surplus the following items from the Mitchell Department of Public Safety: 27 Glock Model 22 .40 caliber handguns, 3 Glock Model 27 .40 caliber handguns, and 1 Ruger Model 77 .308 caliber rifle. The surplus guns will be traded in for new guns. Motion carried.

Moved by Beck, seconded by Barington, to approve an automatic supplement to the Special Revenue Fund – Parks, Recreation and Forestry in the amount of \$250.00 for a restroom at Frank’s Bay from a donation of funds. Motion carried.

Moved by Allen, seconded by Carpenter, to approve an automatic supplement to the Special Revenue Fund – Parks, Recreation and Forestry in the amount of \$9,806.00 for the soccer complex from a donation of funds. Motion carried.

Moved by Beck, seconded by Olson, to approve a request of the Mitchell Community Scholarship Fund to conduct a raffle with the drawing to be held on February 28, 2011. Motion carried.

Moved by Houwman, seconded by Carpenter, to approve the contract for private development for TID #14, which is the Pepsi warehouse project. Motion carried.

Moved by Houwman, seconded by Backlund, to approve the application of Austin Streetman for a Taxicab Drivers License for E-Z Ride Taxi. Chief of Public Safety Lyndon Overweg noted that the applicant had a recent reckless driving violation. Council members voting aye: Houwman, Backlund. Council members voting nay: Allen, Barington, Beck, Carpenter, Olson, Smith. Motion failed. Moved by Olson, seconded by Barington, to deny the application of Austin Streetman for a Taxicab Drivers License for E-Z Ride Taxi. Motion carried with Houwman voting nay.

Moved by Olson, seconded by Beck, to approve the renewal of the following taxi licenses for 2011:

- Becky’s Vans – Designated Drivers: Deanna Battes, Kayla Battes, Melissa Dorale, Thomas Gates, Becky Handrahan, Jessica Larson, Kirby Larson, James Mathis and Ryan Pettit.
- E-Z Ride Taxi / Shuttle: Janice Catron, Delmar Goldhammer, Cindy Novachich, Anita Streetman, and George Streetman.
- Palace Transit: Christopher Bowden, Scott Brookbank, David Fyler, Patti Goudy, Jolynn Hanson, Randy Horvath, Ila Kulm, Larry Moir, Philip Nest III, Einar Petersen, Scott Phillips, Dennis Preston, Claire Ruff, Dennis Ruff, and Tamara Workman.

Motion carried.

PAY ESTIMATES:

Moved by Smith, seconded by Barington, to approve the following pay estimates:

- change order #3 in the amount of \$27,969.85 for Minnesota Street Improvements Project #2009-1 contracted with Spencer Quarries which decreases the contract amount,

- pay estimate #4 in the amount of \$12,646.76 and change order #2 in the amount of \$2,973.33 which increases the contract amount to \$428,593.52 for Lake Mitchell Bike Path Phase I Project #2010-1 contracted with Commercial Asphalt,
- pay estimate #4 in the amount of \$17,134.44 and change order #2 in the amount of \$1,197.55 which increases the contract amount to \$342,757.38 for Ash Avenue Street & Utility Project #2010-26 contracted with Commercial Asphalt, and
- pay estimate #14-Final in the amount of \$10,809.99 for AIP `24 Runway 12/30 Rehabilitation Engineering contracted with Helms & Associates.

Members present voting aye: Allen, Backlund, Barington, Beck, Carpenter, Houwman, Olson, Smith. Members present voting nay: none. Motion carried.

BILLS:

Moved by Olson, seconded by Allen, to approve the following payroll expenditures, adjustments to payroll and accounts payable warrants:

PAYROLL, NOVEMBER 28, 2010 – DECEMBER 11, 2010: City Council-\$2,440.24, Mayor-\$885.54, Attorney-\$1,986.55, Finance-\$9,830.03, Human Resources-\$2,752.16, Information Technology-\$1,386.32, Police-\$55,784.42, Traffic-\$3,053.64, Fire-\$30,312.20, Street-\$23,941.94, Public Works-\$14,987.84, Cemetery-\$3,019.44, Mosquito Control-\$34.50, Animal Control-\$1,275.12, Emergency Medical Services-\$9,976.23, Library-\$9,922.13, Playground & Athletics-\$3,756.72, Recreation Center-\$11,773.62, Ice Arena-\$342.62, Cadwell-\$3,744.29, Park-\$6,307.61, Supervision-\$4,920.48, Forestry-\$2,689.04, E911-\$19,331.60, RSVP-\$3,289.50, Palace Transit-\$15,339.24, Nutrition-\$1,939.96, Water-\$5,796.84, Water Distribution-\$6,378.51, Sewer-\$9,844.40, Airport-\$1,814.90, Waste Collection-\$8,135.55, Landfill-\$6,381.26, Corn Palace Maintenance-\$9,173.17, Corn Palace Shows-\$3,532.55, Corn Palace Concessions-\$3,068.34, Golf Course-\$4,225.53.

SALARY ADJUSTMENTS (per hour rate):

PALACE TRANSIT: Wanda Zard - \$14.363

POLICE: Peter Arnold - \$20.178

NEW HIRES (per hour rate):

ICE ARENA: Taylor Herrick - \$7.50

PALACE TRANSIT: Randy Horvath - \$10.393, Gary Mayer - \$10.393

RECREATION CENTER: Kylie Turbak - \$7.25

WARRANTS: A & B Business, Supplies-\$1,506.55, A-Ox Welding Supply, Supplies-\$126.88, Advance Auto Parts, Parts-\$43.19, Advantage Auto Glass, Repairs-\$185.00, Advertising Arts, Signs-\$385.00, Aflac, Aflac Withholding-\$3,997.63, Aflac Flex One, Flex One Payments-\$610.94, AIA Corporation, Supplies-\$176.74, Al's Engraving, Supplies-\$91.80, Alltel, Utilities-\$2,242.47, American Water Works Association, Manual-\$172.50, Aqua-Pure, Chemicals-\$1,000.00, Arctic Refrigeration, Repairs-\$1,530.92, Art by Rich, Corn Palace Photos-\$225.00, Audiogo, Books-\$404.74, Avera Heart Hospital of Sioux Falls, Supplies-\$74.00, Avera Queen of Peace Hospital, Contract Services-\$605.00, Avera Queen of Peace Hospital, Supplies-\$62.07, Bailey Metal Fabricators, Repairs-\$80.36, Baker Bros Electric, Repairs-\$2,149.29, Bender's Sewer & Drain, Contract Services-\$98.00, Better Containers, Supplies-\$244.43, Big O Concrete, Contract Services-\$217.29, Birch Communications, Utilities-\$25.01, Blue Cross Blue Shield, Refund-\$465.60, Boyer Trucks Sioux Falls, Parts-\$99.47, Break Time Portables, Rental-\$50.00, Brenda F. Reinfeld, Contract Services-\$160.00, Bruce Sign Company, Supplies-\$35.50, Business Products, Supplies-\$1,131.46, Butler Machinery, Supplies-\$1,056.62, C & H Distributors, Equipment-\$667.80, Campbell Supply, Supplies-\$742.40, Carquest Auto Parts, Parts-\$42.93, Center Point Large Print, Books-\$166.56, Central Electric Cooperative, Utilities-\$9,782.79, CH Young Trust, Land Purchase-\$16,605.00, Chuck's Paint & Blinds, Blinds-\$1,939.62, Coca Cola Bottling, Supplies-\$928.25, Commercial Asphalt Spencer Quarries, Paving Parking Lot-\$48,720.80, Connie Lynde, Contract Services-\$50.00, Corn Palace Concessions, Supplies-\$77.00, County Fair, Supplies-\$36.44, Cretex Concrete Products, Supplies-\$3,914.20, Daily Republic, Legals-\$2,829.71, Dakota Counseling Institute, Testing-\$350.00, Dakota Discovery Museum, Sponsorship-\$500.00, Dakota Fluid Power, Supplies-\$358.70, Dakota Supply Group, Supplies-\$360.62, Dakota Transit Association, Training-\$175.00, Dakotacare, Stop Loss Coverage-\$22,497.45, Daktronics, Parts-\$415.00, Dale Steffen, CDL Testing-\$80.00, Dale's A-1 Transmission, Police Tow-\$100.00, Dan Grigg Images, Supplies-\$562.70, Danko Emergency Equipment, Supplies-\$93.42, Darrington Water Conditioning, Repairs-\$113.59, Davison Rural Water System, December Fee-\$35.90, Dell Marketing, Computer Maintenance-\$161.49, Demco, Supplies-\$139.60, Department of Social Services, Child Support-\$1,218.64, Diamond Lake Book Company, Books-\$290.19, Division of Criminal Investigation, Background Checks-\$48.00, Don Everson, Travel-\$264.70, Doug Degen, Mechanics Tool Allowance-\$350.00, Dr. Robert Snortum, Contract Services-\$1,500.00, Dug Out, Contract Services-\$2,109.75, Dakota Wesleyan University Men's Soccer Program, Soccer Instruction-\$175.00, Dakota Wesleyan University Women's Soccer Program, Soccer Instruction-\$175.00, EBSCO, Subscriptions-\$7,520.77, Ellefson Implement, Parts-\$19.04, Farmers Alliance, Supplies-\$163.00, Farnams Genuine Parts, Parts-\$106.47, Farner-Bocken Company, Supplies-\$1,970.20, Frontier Precision, Supplies-\$288.41, Gale, Books-\$494.91, Gary Mayer, Reimbursement-\$35.00, Gaylord Bros, Supplies-\$104.43, General Traffic Controls, Traffic Signal Services-\$1,374.22, GF Advertising Services, Supplies-\$17.25, Globe Ticket and Label, Supplies-\$228.67, Hach Company, Supplies-\$412.95, Harve's Pro Prints, Supplies-\$8.00, HD Supply Waterworks, Equipment-\$6,791.80, Helms and Associates, Contract Services-\$10,809.99, Heritage Microfilm, Microfilming-\$706.25, Home Federal Bank, Interest Payment TIF #5-\$33,680.64, Impact Label, Supplies-\$1,159.86, Ingram Library Services, Supplies-\$1,205.39, Institutions Services, Supplies-\$1,231.99, Integrity Transcription, Transcribing Service-\$296.25, Interstate Glass & Door, Repairs-\$136.00, Interstate Office Products, Supplies-\$575.87, International Public Management Association for Human Resources, Membership-\$360.00, JC Penney, Uniform Allowance-\$109.93, James Valley Community Center, Contract Services-\$975.00, Jason Tuttle, Travel-\$33.00, JCL Solutions Janitors Closet, Supplies-\$1,052.90, JD Concrete Products, Supplies-\$280.50, Jones Supplies, Supplies-\$791.35, Justice Fire & Safety, Maintenance-\$186.63, K-Mart, Supplies-\$371.04, Kleen Solutions, Supplies-\$48.68, KMIT/KOOL 98, Advertising-\$592.00, Krohmer Plumbing, Repairs-\$556.84,

Lakeview Veterinary Clinic, Dog Pound-\$550.08, Larry's I-90 Service, Parts-\$24.95, Liberty Tire Recycling Service, Tire Disposal-\$2,215.10, Librarians' Choice, Books-\$334.98, Maloney & Maloney, Legal Services-\$4,075.18, Mark Schilling, Travel-\$235.00, McFarland Supply Company, Supplies-\$95.28, Mebius Nursery & Landscaping, Repairs-\$260.00, Medtronic Physio-Control, Equipment-\$69,016.95, Menard's, Supplies-\$581.55, Meyers Oil Company, Supplies-\$21,524.42, Midcontinent Communications, Utilities-\$100.70, Midwest Tire & Muffler, Repairs-\$72.50, Minnesota Valley Testing, Lab-\$321.00, Mitchell Area Chamber of Commerce, Parade of Lights-\$1,602.70, Mitchell Area Chamber of Commerce, Mitchell Bucks-\$5,500.00, Mitchell Iron & Supply, Parts-\$670.22, Mitchell Park & Recreation, Sponsors-\$500.00, Mitchell Plumbing & Heating, Repairs-\$1,066.50, Mitchell School District, City Share-\$10,095.91, Mitchell Telecom, Utilities-\$112.90, Mitchell United Way, United Way Deductions-\$161.80, MKT Equipment, Supplies-\$5,392.50, Modern Marketing, Supplies-\$171.00, Morgan Theeler, Contract Services-\$437.00, Mount Vernon School District, Contract Services-\$135.30, Mueller Lumber Company, Supplies-\$11.90, Muth Electric, Parts-\$1,976.77, National Pawn Company of South Dakota, Reimbursement-\$100.00, Neenah Foundry, Supplies-\$777.05, Neve's Uniforms, Supplies-\$1,011.90, Northern Balance & Scale, Contract Services-\$468.00, Northwestern Energy & Communications, Utilities-\$24,246.83, NPC International, Supplies-\$82.00, Palace Cleaners, Supplies-\$263.85, Parts World, Parts-\$150.00, Paulson Sheet Metal, Repairs-\$299.96, Pepsi Cola Company, Rental-\$720.72, Petty Cash, Supplies-\$105.00, Plastow & Associates, Computer Repairs-\$687.60, Pony Creek Steakhouse, Contract Services-\$1,978.80, Premier Pest Control, Contract Services-\$80.00, Professional Mailing & Marketing, Mailing Services-\$2,725.98, Pumpkin Books, Books-\$303.48, Qualified Presort, Mailing Services-\$460.29, Qwest, Utilities-\$332.80, Randolph F. Stiles, Travel-\$274.80, Random House, Books-\$31.20, Reader's Den, Books-\$68.71, Recorded Books, Books-\$2,897.90, Rew's TV Service, Repairs-\$48.50, River Cities Public Transit, Phone Lines-\$112.00, Riverside Pump Manufacturing, Parts-\$122.47, Robert Johnson Construction, Refund-\$1,000.00, Ron's Bicycle Shop, Cut Key-\$40.00, S & S Worldwide, Supplies-\$67.90, Santel Communications, Utilities-\$115.11, Schrank Construction, Repairs-\$10,658.96, Scott Supply Company, Supplies-\$11.21, South Dakota Department of Environment & Natural Resources, Fees-\$2,086.11, South Dakota Department of Health, Lab-\$193.00, South Dakota Federal Property Agency, Fire Extinguishers-\$300.00, South Dakota Retirement System, South Dakota Retirement System Payment-\$37,913.82, South Dakota State Treasurer, November Sales Tax-\$11,396.08, South Dakota Tourism, Registration-\$175.00, South Dakota Retirement System-Special Pay Plan, Supplemental Retirement-\$2,098.33, Service Lighting Company, Supplies-\$901.60, Sherwin-Williams, Supplies-\$59.64, Shi Corporation, Supplies-\$253.00, Shopko, Supplies-\$447.74, Sioux Falls Two-Way Radio, Repairs-\$77.94, South Dakota Office of Tourism, Registration-\$150.00, Spencer Quarries, Supplies-\$106.91, State of South Dakota, Utilities-\$265.19, Steve Stanga, Book-\$16.00, Sturdevant's Auto Parts, Supplies-\$2,582.49, Sun Gold Trophies, Supplies-\$95.09, Sun Life Financial, Life Insurance Deductions-\$1,111.09, Susan Davis, Book-\$13.00, Test America Laboratories, Lab Fee-\$4,389.75, The Library Store, Supplies-\$36.45, Thune True Value Hardware, Supplies-\$120.17, Toby Russell, Reimbursement-\$86.86, Tractor Supply, Supplies-\$49.99, Traf-O-Teria System, Supplies-\$251.87, Traffic Solutions, Supplies-\$1,428.56, Triotel Communications, Utilities-\$34.43, United Energy, Fuel-\$2,664.89, UPS Store, Shipping & Supplies-\$466.36, United States Postal Service, Postage-\$850.00, Variety Foods, Supplies-\$1,052.33, Vericom Computers, Supplies-\$174.50, Verizon Wireless, Utilities-\$47.31, Walmart Community, Supplies-\$294.94, Wells Fargo Bank, Payment TID #4-\$48,180.24, West Payment Center, Supplies-\$551.81, Wheelco Brake & Supply, Parts-\$421.45, Woodall's Publications, Directory-\$16.95, Wright Brothers Aviation, Airport Administration-\$500.00.

Members present voting aye: Allen, Backlund, Barington, Beck, Carpenter, Houwman, Olson, Smith.
Members present voting nay: none. Motion carried.

ADJOURN:

There being no further business to come before the meeting, it was moved by Houwman and seconded by Olson to adjourn the meeting. Motion carried.

Marilyn Wilson
Finance Officer

Published once at the approximate cost of _____.