

**REGULAR MEETING OF THE CITY COUNCIL  
COUNCIL CHAMBERS, CITY HALL  
MITCHELL, SOUTH DAKOTA**

**MARCH 15, 2010  
7:30 P.M.**

**PRESENT:** Dan Allen, Doug Backlund, Marty Barington, Travis Carpenter, Scott Houwman, Mel Olson

**ABSENT:** Geri Beck, Jeffrey Smith

**PRESIDING:** Mayor Lou Sebert

**AGENDA:**

Moved by Carpenter, seconded by Backlund, to approve the agenda as amended. Motion carried.

**MINUTES:**

Moved by Allen, seconded by Olson, to approve the minutes of the regular City Council meeting held on March 1, 2010. Motion carried.

**CITIZEN'S INPUT:**

Mayor Lou Sebert offered congratulations to the Mitchell Senior High School Show Choir who received top honors at their competition in Orlando, Florida, to the Mitchell Junior High School Show Choir who placed 2<sup>nd</sup> at the competition in Sloan, Iowa, and to the Dakota Wesleyan University men's basketball team who won their first game at this year's NAIA basketball tournament. Council member Scott Houwman noted that the boys' hockey team was the consolation round champion at their recent tournament.

Council member Doug Backlund reminded residents to check their sump pumps and to make sure their hoses are being run to the street.

A concerned citizen asked the council members if the city would be receiving any insurance money due to the failure of the Aquatic Club pool and if the pool is re-built, what will be done to prevent another failure. It was noted by Mayor Sebert that the city was not involved in the Aquatic Club's insurance claim regarding their pool failure. City Building Inspector John Hegg noted that private pools are not inspected by the city due to liability issues and they are not currently included in the city code. The citizen also questioned whether the council had come up with any guidelines to determine fee adjustments to groups conducting events within the city. Council members noted that this issue will be discussed during the next council meeting on April 5, 2010.

Drew Boyden addressed the council regarding the clock located in Rotary Park across from City Hall. He stated that all four faces show different times and the current time is incorrect due to the recent change to daylight savings time. Discussion was held regarding who is responsible for maintenance of the clock. Mr. Boyden said the issue can be corrected with a satellite programming update for

approximately \$400.00. Council members instructed Randy Ahrendt, Parks, Recreation and Forestry Director, to get the problem corrected.

**UPDATE:**

City Planner Neal Putnam updated the council on the 2010 Census. He is currently working on identifying areas with higher populations, such as nursing homes and the college, so they are not missed. Putnam encouraged the council to remind citizens to complete and return their census forms. For every form not returned, the Census Bureau must physically follow up to determine the status of the household and this greatly increases program costs. Putnam noted that college students are counted in the city where they are attending school. The municipal wards will possibly need to be re-drawn for the 2012 election.

Finance Officer Marilyn Wilson reviewed the final numbers for 2009 on the 1<sup>st</sup> and 2<sup>nd</sup> Penny Sales Tax. The total collected was \$4,453,158.83, which is a 3% decrease from 2008. The city will be making monthly payments in the amount of \$10,804.90 from January through June for the overpayment to the city in 2009.

**BOARD OF ADJUSTMENT:**

Moved by Allen, seconded by Houwman, for the City Council to adjourn and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for a review on the conditional use permit for Rolyn Wiczorek for operating a construction business, located at 1100 West Havens Avenue, legally described as Lot 8A Exc. the E165' in Lot 8D Exc. the E65' in SW ¼ of 21-103-60, City of Mitchell, Davison County, South Dakota. The Planning Commission recommended approval of said permit with conditions. Moved by Houwman, seconded by Carpenter, to approve said permit, with the condition that it is reviewed again in six months. Motion carried.

It was advised that this is the date and time set for a review on the conditional use permit for Winifred and Douglas Jelden for operating an automotive repair garage, located at 1104 West Havens Avenue, legally described as IT6, Exc. Lot ROW 8, SW ¼, 21-103-60, City of Mitchell, Davison County, South Dakota. The Planning Commission recommended approval of said permit with conditions. Moved by Allen, seconded by Houwman, to approve said permit, with the condition that it is reviewed again in six months. Motion carried.

Moved by Barington, seconded by Houwman, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

**COMMITTEE REPORTS:**

**Traffic Commission:**

The Traffic Commission met on March 15, 2010 at 6:45 p.m. Dean Simon from Middle Border Estates had previously requested a "No Parking Zone" on Middle Border Avenue. Chief Overweg informed the group that the request has been withdrawn. A request from the James Valley Cycle Club for a parade permit on May 1, 2010, was approved. The route will run from south Main at the Depot, north

to the Highway 37 Bypass, then south on the bypass past Spruce Street. A request from Darla Tietz to place a stop or yield sign at East 2<sup>nd</sup> Street and Capital Street was discussed. Chief Overweg informed the group that a traffic study was done the previous week and the study's results and accident history did not meet the federal criteria for placing a stop sign at that intersection, however, the Traffic Commission could still place signage. After further discussion a motion was made and seconded to approve the placement of a yield sign for the north and south traffic on Capital Street. A request from the Corn Palace Shrine Club to close Main Street from 6<sup>th</sup> to 7<sup>th</sup> Avenue on April 27, 2010 for the circus was approved.

**Sidewalk:**

The Sidewalk Committee met on March 15, 2010 at 7:00 p.m. Terry Johnson, Deputy Director of Public Works, reviewed the sidewalk plans for South Mentzer by Longfellow School. Committee members would like to see curbside sidewalk in this area, however, there is concern about losing some trees. Johnson will review the site again after the snow melts and report back to the committee. Johnson informed the committee that if sidewalks are constructed on both sides of Mentzer from 1<sup>st</sup> to Ash the budget would be over by \$4,000.00 to \$6,000.00. Committee members voted to proceed with sidewalks on both sides of Mentzer. Discussion was held regarding sidewalks at the following parks: Pioneer, Jennewein, Patton Young, Gainer and Munroe. The committee felt the city should be installing sidewalks on their own property before asking residents to put sidewalks on their property. Finance Officer Marilyn Wilson stated the 2010 budget could provide for half the cost of sidewalks at the parks and the remaining half can be added to the 2011 budget.

Moved by Carpenter, seconded by Houwman, to approve the committee reports. Motion carried.

**DEPARTMENT REPORTS:**

Moved by Carpenter, seconded by Allen, to approve the following department reports: January Reports – Parks, Recreation and Forestry Board and Airport Board; February reports – Finance Department Cash Balances, Police Department, Fire Department, Building Permits, Mitchell Regional Ambulance, Palace Transit, Public Library Board, Water Department, Airport, and Airport Board. Motion carried.

**AWARD BIDS:**

Bids were opened and read on the Paving and Overlay Project #2010-15 on the 10<sup>th</sup> day of March, 2010 in the Council Chambers of City Hall. Moved by Carpenter, seconded by Barington, to award as follows to Commercial Asphalt of Mitchell, SD:

**PAVING AND OVERLAY  
PROJECT #2010-15**

- |  |             |
|--|-------------|
| 1. Asphalt for Tack (11 tons @ \$568.00)   | \$6,248.00  |
| 2. Asphalt Concrete Class “G” Type 1<br>New Paving & Reconstruction (814 tons @ \$31.35) | \$25,518.90 |

3.	Asphalt Concrete Class “G” Type II Overlays (3014 tons @ \$31.35)	\$94,488.90
4.	Asphalt Cement PG 64-22 (242 tons @ \$590.00)	\$142,780.00
5.	Hot Mix Picked Up at Plant (Per ton @ \$56.00)	
6.	Cold Milling (3800 S.Y. @ \$2.00)	\$7,600.00
	TOTAL BID	\$276,635.80

Deputy Director of Public Works, Terry Johnson, noted that the prices are the same as 2009 prices. Motion carried.

**HEARING:**

It was advised that this is the date and time set for hearing on the application to transfer Retail (On-Sale) Liquor License (RL-5546) from Hay Company Partnership dba Steak ‘N’ More to Martinez Inc. dba Corona Village located at 1100 South Burr Street. Moved by Backlund, seconded by Carpenter, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer Retail (On-Sale) Liquor License (RL-5759) from Hay Company Partnership dba Thirsty’s to Hay Company Partnership dba Thirsty’s and Steak ‘N’ More located at 1801 North Main Street, Suites 1, 4 and 5. Moved by Backlund, seconded by Carpenter, to approve said application with the map dated 3/15/2010. Motion carried.

It was advised that this is the date and time set for hearing on the application of Blarney’s LLC for a Special Event Malt Beverage License for April 2, 2010 at the Corn Palace and City Hall located at 604 North Main for a cage fighting event. Moved by Allen, seconded by Olson, to approve said application. Motion carried.

**RESOLUTIONS:**

Moved by Carpenter, seconded by Allen, to adopt Resolution #2813, Plat of Lot C-5 of Dredge Site Subdivision, as follows:

**RESOLUTION #2813  
RESOLUTION OF CITY COUNCIL**

**WHEREAS**, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8<sup>th</sup> day of March, 2010; and

**WHEREAS**, it appears from an examination of the plat of LOT C-5 OF DREDGE SITE SUBDIVISION IN THE W ½ OF SECTION 5, T 103 N, R 60 W OF THE 5<sup>TH</sup> P.M., DAVISON COUNTY, SOUTH DAKOTA; as prepared by Paul J. Reiland, a duly licensed Land Surveyor in

and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

**THEREFORE**, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT C-5 OF DREDGE SITE SUBDIVISION IN THE W ½ OF SECTION 5, T 103 N, R 60 W OF THE 5<sup>TH</sup> P.M., DAVISON COUNTY, SOUTH DAKOTA; as prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

**ORDINANCES:**

Moved by Allen, seconded by Carpenter, to place Ordinance #2329, Supplemental Appropriations, on second reading. Motion carried. Moved by Barington, seconded by Carpenter, to adopt Ordinance #2329, Supplemental Appropriations, as follows:

**ORDINANCE NO. 2329  
SUPPLEMENTAL APPROPRIATION ORDINANCE  
AMENDING ORDINANCE NO. 2311  
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2010 according to statute:

**ENTERPRISE FUND  
WATER  
WATER TREATMENT**

602-43330-43440	Computer Hardware	\$1,200.00
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The funding will come from Water Fund cash balance.

Motion carried and ordinance declared duly adopted.

**SET DATE:**

Moved by Carpenter, seconded by Barington, that the 5<sup>th</sup> day of April, 2010 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application to transfer Retail (On-Off Sale) Malt Beverage License (RB-2834) from S&H Marketing dba Signatures II to Hohn Partnership dba Platinum Players Club II located at 719 North Sanborn Blvd. Motion carried.

Moved by Houwman, seconded by Allen, that the 12<sup>th</sup> day of April, 2010 at 1:30 p.m. in the Council Chambers of City Hall be the date and time set to receive and consider bids for Cemetery Hayland Lease - City Project #2010-22. Motion carried.

**CONSIDER APPROVAL:**

Moved by Allen, seconded by Barington, to authorize the Finance Officer to close Capital Project Fund #522 – Railroad Avenue Reconstruction Project. Motion carried.

Moved by Carpenter, seconded by Houwman, to approve the Internship Agreement with Southeast Technical Institute and the Mitchell Police Department, as revised by the city attorney. Motion carried.

Moved by Olson, seconded by Allen, to approve a request from the Davison County Democrats to conduct a raffle with the drawing to be held on June 15, 2010. Motion carried.

Moved by Backlund, seconded by Olson, to approve a request of Mitchell Animal Rescue to conduct a raffle with the drawing to be held on July 17, 2010. Motion carried.

Moved by Olson, seconded by Carpenter, to approve a request of the James River Gobblers National Wild Turkey Foundation to conduct a raffle with the drawing to be held on October 24, 2010. Motion carried.

**ABATEMENT OF TAXES:**

Moved by Carpenter, seconded by Barington, to approve an abatement of taxes in the amount of \$46.01 to Arcadio Nava for Lot 7 in Brenden Mobile Village due to loss because of fire. Motion carried.

Moved by Olson, seconded by Backlund, to approve an abatement of taxes in the amount of \$355.48 to Bunker Living Trust for Lots 117 and 118, Overlook Addition, due to removal of structures. Motion carried.

**PAY ESTIMATES:**

Moved by Olson, seconded by Houwman, to approve the following pay estimates:

- pay estimate #25 in the amount of \$2,252.50 for Foster Street Lift Station Project #2008-2 contracted with SPN & Associates,
- pay estimate #7 in the amount of \$1,455.65 for South Side Water Tower Project #2009-30 contracted with SPN & Associates,
- pay estimate #2 in the amount of \$6,689.00 for Spruce/Cabela's Signals Project #2010-3 contracted with Howard R. Green Company,
- pay estimate #1 in the amount of \$1,995.00 for Spruce/Cabela's Signals Project #2010-3 contracted with Tetra Tech, and
- pay estimate #1 in the amount of \$4,200.00 for Lake Mitchell Campground Rip-Rap Project #2010-5 contracted with SPN & Associates.

Members present voting aye: Allen, Backlund, Barington, Carpenter, Houwman, Olson. Members

present voting nay: none. Motion carried.

**BILLS:**

Moved by Carpenter, seconded by Olson, to approve the following payroll expenditures, adjustments to payroll and accounts payable warrants:

**PAYROLL, FEBRUARY 21, 2009 – MARCH 6, 2010:** City Council-\$2,440.24, Mayor-\$885.54, Attorney-\$1,986.55, Finance-\$11,148.97, Human Resources-\$3,829.18, Information Technology-\$1,329.12, Police-\$56,002.82, Traffic-\$3,180.50, Fire-\$31,882.74, Street-\$2,2437.40, Public Works-\$1,4843.12, Cemetery-\$2,966.48, Animal Control-\$1,275.12, Emergency Medical Services-\$8,861.98, Library-\$9,897.54, Playground & Athletics-\$5,594.54, Recreation Center-\$11,332.70, Ice Arena-\$2,986.45, Park-\$8,066.01, Supervision-\$5,249.60, Forestry-\$2,636.07, E911-\$15,670.48, RSVP-\$3,270.48, Palace Transit-\$16,329.15, Nutrition-\$1,386.64, Water-\$6,970.48, Water Distribution-\$7,554.80, Sewer-\$9,570.56, Airport-\$1,666.96, Waste Collection-\$8,157.03, Landfill-\$6,479.12, Corn Palace Maintenance-\$10,035.11, Corn Palace Shows-\$2,101.20, Corn Palace Concessions-\$5,073.94, Golf Course-\$4,225.52.

**SALARY ADJUSTMENTS (per hour rate):**

PALACE TRANSIT: Dennis Preston-\$10.759

**NEW HIRES (per hour rate):**

CORN PALACE CONCESSIONS: Tanner Bartscher-\$7.50, Ashley Misiaszek-\$7.25

FIRE/EMS: Chad Cody-\$12.430, Andrew Shank-\$12.918

PLAYGROUNDS & ATHLETICS: Kristee Horn-\$7.25, Jose Lopez-\$7.75, Juan Magallon-\$7.25

**WARRANTS:** A & B Business, Supplies-\$1,270.89, A-Ox Welding Supply, Supplies-\$599.98, Accounts Management, Payroll Deduction-\$189.44, Advantage Auto Glass, Repairs-\$25.00, Aflac, Aflac Withholding-\$3,941.16, Aflac/Flex One, Flex One Checks-\$2,303.22, AIA Corporation, Embroidery-\$111.89, Albert Dowling, Refund-\$41.16, Alltel, Utilities-\$337.84, American Van Equipment, Supplies-\$90.19, Aqua-Pure, Chemicals-\$475.00, Auto Body Specialties, Supplies-\$173.40, Avera McKennan School of Emergency Medical Services, Registration-\$2,000.00, Avera Queen of Peace Hospital, Contract Services-\$7,625.89, Bailey Metal Fabricators, Supplies-\$157.04, Baker Bros Electric, Repairs-\$1,490.28, BBC Audiobooks America, Books-\$484.28, Bierschbach Equipment & Supply, Parts-\$274.02, Birch Communications, Utilities-\$31.34, Break Time Portables, Contract Services-\$60.00, Business Products, Supplies-\$1,096.89, Cabela's, Supplies-\$272.24, Campbell Supply, Supplies-\$792.04, CDW Government, Antivirus Software-\$1,868.30, Centennial Carpet, Rugs-\$579.80, Center Point Large Print, Books-\$79.68, Central Electric Cooperative, Utilities-\$9,577.62, City of Emery, Senior Meals Payroll Reimbursement-\$1,653.00, City of Mitchell, Payroll Deduction-\$25.00, Coca Cola Bottling Company, Supplies-\$1,920.75, Commercial Asphalt/Spencer Quarries, Omega Mix-\$2,280.60, Cook's Inn, Contract Services-\$210.00, Corn Palace Concessions, Supplies-\$155.45, County Fair, Supplies-\$216.12, Daily Republic, Legals-\$3,144.21, Dakota 911 Conference, Registration-\$435.00, Dakota Pump, Parts-\$40.00, Dakota Supply Group, Supplies-\$2,343.06, Dan Sabers, Contract Services-\$4,500.00, Danko Emergency Equipment, Equipment-\$294.60, Darrington Water Conditioning, Rent-\$40.00, Davison

Rural Water System, Water Usage-\$76.75, Dell Marketing, Equipment-\$1,549.44, Demco, Supplies-\$45.36, Department of Social Services, Child Support-\$1,049.55, Dick's Towing, Police Tow's-\$345.00, District 10B, Tickets Sales-\$6,260.58, District 12B, Ticket Sales-\$3,221.62, Doug Stewart, Labor-\$422.39, Doug's Custom Paint & Body, Repairs-\$434.00, Dakota Transit Association, 2010 Membership-\$250.00, E-Z-Go A Textron Company, Parts-\$131.39, Elvin Safety Supply, Supplies-\$934.54, Emergency Education Association, CPR Class-\$50.00, Emery Senior Citizens, Utilities Reimbursement-\$96.01, Fabric Warehouse, Supplies-\$210.32, Farmers Alliance, Repairs-\$256.75, Farnams Genuine Parts, Parts-\$87.33, Farner-Bocken Company, Supplies-\$4,736.50, Fedex, Transportation Charges-\$9.69, First Dakota National Bank, Series 2008 720 Special Assessment Payment-\$11,915.35, Fisher Scientific, Supplies-\$754.17, Floor to Ceiling Store, Labor-\$580.63, Frammer, Supplies-\$75.00, Gale, Books-\$502.57, Galls, Equipment-\$507.00, Gaylord Bros, Supplies-\$204.72, General Drivers & Helpers, Union Dues-\$185.00, Graham Tire Company, Repairs-\$183.70, Grainger, Supplies-\$263.90, Hanson's Painting Service, Labor-\$53.21, Harve's Pro Prints, Supplies-\$834.90, Harve's Sport Shop, Supplies-\$1,025.40, Headsets Direct, Equipment-\$210.45, Heartland Paper Company, Supplies-\$14.98, Henke Tractor Repair Shop, Parts-\$423.00, History Education, Books-\$300.00, Howard R. Green Company, Contract Services-\$6,689.00, Huron Culvert & Tank, Plow Blades-\$1,056.00, International Code Council, Supplies-\$23.75, ICOP, In-Car Video System-\$6,965.83, Ingram Library Services, Books-\$380.46, Integrity Transcription, Transcribing Service-\$486.25, Interstate Glass & Door, Repairs-\$187.82, Interstate Office Products, Supplies-\$165.01, Iverson Chrysler Center, Repairs-\$203.09, Jamar Technologies, Equipment-\$1,307.65, JCL Solutions-Janitors Closet, Supplies-\$796.62, Jones Supplies, Supplies-\$488.33, Krohmer Plumbing, Labor-\$53.57, LaJeane Jons, Travel-\$25.00, Lakeview Sales, Supplies-\$32.95, Lakeview Veterinary Clinic, Rent and Dog Pound-\$868.61, Larry's I-90 Service, Tires-\$589.09, Learning Opportunities, Books-\$591.69, Long Rider Books, Books-\$878.39, Maloney & Maloney, Contract Services-\$2,036.82, Matthew Bender & Company, Supplies-\$30.97, MC&R Pools, Chemicals-\$1,095.60, McCormack Distributing, Supplies-\$162.00, McLeod's Printing, Supplies-\$570.50, Medtox Laboratories, Lab Fee-\$70.00, Menard's, Supplies-\$729.26, Meridian Grain, Road Salt-\$6,787.69, Municipal Emergency Services-Midam, Supplies-\$716.81, Meyers Oil Company, Diesel Fuel-\$1,123.65, Michaels Fence & Supply, Supplies-\$172.75, Midwest Turf & Irrigation, Parts-\$1,088.12, Mitchell Area Chamber of Commerce, March Funding-\$2,666.50, Mitchell Area Chamber of Commerce, Mitchell Bucks-\$1,650.00, Mitchell Area Convention Visitors Bureau, March Funding-\$18,112.50, Mitchell Area Development, March Funding-\$5,175.00, Mitchell Diagnostic, Contract Services-\$15.00, Mitchell Iron & Supply, Parts-\$1,259.67, Mitchell School District, Ticket Sales-\$3,742.07, Mitchell Telecom, Utilities-\$115.90, Mitchell United Way, United Way Deductions-\$175.80, Mobile Electronic Service, Equipment-\$1,595.48, Mid-States Organized Crime Information Center, Registration-\$200.00, Mueller Lumber Company, Supplies-\$77.13, Muth Electric, Supplies-\$456.81, National Pawn Company of South Dakota, Reimbursement-\$42.00, Neve's Uniforms, Supplies-\$5.71, Newman Traffic Signs, Signs-\$2,193.67, Noridan Medicare, Refund-\$321.96, Northwestern Energy & Communications, Utilities-\$44,625.77, Palace Cleaners, Supplies-\$330.00, Paulson's Music Center, Parts-\$3,951.00, Pepsi Cola Company, Supplies-\$1,375.76, Phillip Nest, CDL Test Reimbursement-\$80.00, Planning & Development District III, Registration-\$20.00, Plastow & Associates, Computer Repairs-\$737.97, Pony Creek Steakhouse, Contract Services-\$2,544.00, Porter Distributing, Supplies-\$195.00, Premier Pest Control, Contract Services-\$130.00, Pro-Build, Equipment-\$69.49, Public Agency Training Council, Registration-\$295.00, Push Pedal & Pull, Equipment & Supplies-\$20,019.32, Qualified Presort, Mailing Service-\$1,407.46, Quality Books, Books-\$190.71, Qwest, Utilities-\$365.76, Reader's Den, Books-\$80.38, Recorded Books, Books-\$774.80, Region 5B, Ticket Sales-\$2,222.58, Region 6B, Tickets Sale-\$5,335.00, River Cities Public Transit, Software-\$312.00, Rocs Transit, Association Dues-\$25.00, Ron's Bicycle Shop, Keys-\$30.00, RSVP, Tickets Takers-\$400.00, Rural/Metro Ambulance,

Registration-\$200.00, Ryan Nussbaum, CDL Test Reimbursement-\$80.00, S & M Printing, Supplies-\$41.00, Sam's Club, Supplies-\$484.07, Santel Communications, Utilities-\$215.01, Schmucker Paul & Nohr, Contract Services-\$7,908.15, Scott Houwman, Reimbursement-\$9.00, Scott Supply Company, Supplies-\$21.40, South Dakota Asphalt Conference, Registration-\$100.00, South Dakota Department of Environment & Natural Resources, Fees-\$1,487.03, South Dakota Library Network, Contract Services-\$9,082.58, South Dakota Retirement System, South Dakota Retirement System Payment-\$38,045.51, South Dakota-Supplemental Retirement, Supplemental Retirement Payment-\$3,646.94, Sioux Empire Society for Human Resource Management, Registration-\$158.00, Sherwin-Williams, Supplies-\$90.53, Shi International, Software-\$42.25, Shoemaker Computing, Software-\$90.00, Shopko, Supplies-\$49.98, Society for Human Resource Management, Membership Dues-\$160.00, Sign Pro, Embroidery-\$8.60, State of South Dakota, Utilities-\$227.37, Sturdevant's Auto Parts, Supplies-\$762.75, Sun Gold Trophies, Supplies-\$1,825.17, Sun Life Financial, Life Insurance Deductions-\$1,034.87, Superior Lamp, Supplies-\$1,878.41, Traffic and Parking Control Company, Parts-\$108.87, Tech Solutions, Supplies-\$467.88, Tessier's, Repairs-\$584.05, Tetra Tech, Lights-\$1,995.00, Thomas Bouregy & Company, Books-\$139.50, Thune True Value Hardware, Supplies-\$57.00, Titze Electric & Remodeling, Repairs-\$1,076.02, Tractor Supply, Supplies-\$181.05, Tricare for Life, Refund-\$80.50, Triotel Communications, Contract Services-\$35.58, Troy Eilts, Contract Services-\$260.00, Twirl Jet Spas, Chemicals-\$235.40, United Energy, LP Gas-\$84.00, UPS Store, Shipping Charges & Supplies-\$1,108.90, United States Postal Service, Postage-\$396.00, Unites States Postmaster, Postage-\$176.00, USA Blue Book, Equipment-\$121.59, Variety Foods, Supplies-\$1,255.44, Velvet Uniforms, Supplies-\$378.00, Verizon Wireless, Utilities-\$70.17, Video Bread, Supplies-\$164.00, Walmart, Supplies-\$447.20, West Payment Center, Supplies-\$551.81, Wholesale Electronics, Supplies-\$255.26, World Book, Books-\$399.00, Wright Brothers Aviation, Airport Administration-\$500.00, Zep Sales & Service, Supplies-\$126.07.

Members present voting aye: Allen, Barington, Backlund, Carpenter, Houwman, Olson. Members present voting nay: none. Motion carried.

**ADJOURN:**

There being no further business to come before the meeting, it was moved by Olson and seconded by Carpenter to adjourn the meeting. Motion carried.

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Marilyn Wilson  
Finance Officer

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