

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**SEPTEMBER 15, 2008
7:30 P.M.**

PRESENT: Dan Allen, Doug Backlund, Marty Barington, Geri Beck, Travis Carpenter, Scott Houwman, Allen Lepke, Jeffrey Smith

PRESIDING: Mayor Lou Sebert

AGENDA:

Moved by Houwman, seconded by Carpenter, to approve the agenda as prepared. Motion carried.

MINUTES:

Moved by Allen, seconded by Barington, to approve the minutes of the regular City Council meeting held on September 2, 2008. Motion carried.

CITIZEN'S INPUT:

Jim Miskimins, representing the Corn Palace Stampede Rodeo Committee, thanked the City Council for their financial support for the new bleachers at the rodeo grounds.

Council Member Lepke stated that there will be an Events Center building committee meeting at 5:30 p.m. on September 22, 2008.

PRESENTATION:

Dan Deslauries presented Council with the remaining donation of stock proceeds from Earl Nordby for the Pepsi Soccer Complex.

DISCUSSION:

Gordon Thomsen of the Prehistoric Indian Village asked City Council members for a 25 year commitment for lease of land between the Lake Mitchell Amphitheatre and the Kiwanis Woodlot to build a permanent amphitheatre to host Brule and other concerts and plays throughout the summer months. Thomsen would also like to reserve the land next summer for a three day event July 2-4, 2009 for a Brule Concert. Moved by Houwman, seconded by Beck, to approve reserving the area July 2-4, 2009 for a Brule concert with the area to be determined by the City of Mitchell. Motion carried.

Council Member Houwman stated that he would like all outdoor events discussed and the issues that involve the events such as noise and alcohol sales and consumption. Council members stated that the businesses and groups that put on the events should know what is expected. This issue will be brought back as an agenda item at the next meeting.

BOARD OF ADJUSTMENT:

Moved by Backlund, seconded by Houwman, for the City Council to adjourn and sit as the Board of Adjustment. Motion carried.

Moved by Carpenter, seconded by Lepke, that the 6th day of October, 2008 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Paul and Connie Frazer for a variance to construct an addition to the house at 1301 East Birch Avenue, legally described as Lot A, Block 4, Fairview Addition and to direct the Finance Officer to give notice according to statute. Motion carried.

Moved by Lepke, seconded by Barington, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

COMMITTEE REPORTS:

Sidewalk Committee:

The Sidewalk Committee met on September 15, 2008 at 5:40 p.m. in the Council Chambers of City Hall. The committee toured the various areas of the City which has had new sidewalk put in and also areas that need sidewalk.

Public Health & Safety Committee:

The Public Health & Safety Committee met on September 15, 2008 at 6:40 p.m. in the Council Chambers of City Hall. The committee approved a fireworks permit for Mitchell High School's homecoming on September 22, 2008.

Traffic Commission:

The Traffic Commission met on September 15, 2008 at 6:45 p.m. in the Council Chambers of City Hall. The commission approved closing 5th Avenue between Kittridge & Hunter on September 4, 2008, placing a crosswalk at McCabe and West University on the east side of the intersection, and issuing a backing to curb permit for the Daily Republic and Tobin's Transfer. The commission also approved street closures and no parking for the Annual Parade of Lights on November 24, 2008, approved placing a Christmas tree on Main Street at 3rd & Main, approved a restricted parking space for the Postal Service at 1105 East 1st Avenue, and approved blocking off Railroad Street on September 20, 2008 for a Fire Division demonstration.

Finance Committee:

The Finance Committee met on September 15, 2008 at 7:15 p.m. in the Council Chambers of City Hall. The committee reviewed and discussed ambulance rates and charges. The committee approved leaving the ambulance rates and charges as they are currently and increasing the Hanson County ambulance contract to \$5,000.00 per year.

Moved by Beck, seconded by Allen, to approve the committee reports. Motion carried.

DEPARTMENT REPORTS:

Moved by Carpenter, seconded by Allen, to approve the following department reports: Police Department Report for July, Fire/EMS Reports for August, Building Permits Issued in August, Finance Department Cash Balances Report for July, Palace Transit Report for August, Water Department Report for August, Airport Report for August, Airport Board Minutes from August 12, 2008, Library Board Minutes from June 10, 2008 and July 29, 2008, and Park, Recreation & Forestry Board Minutes from July 8, 2008. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application to transfer Retail (on-off sale) Malt Beverage License (RB-3124) from Bathke Enterprises LLC to Jason Bates dba Big Dummy's located at 104 East 4th Avenue. Moved by Smith, seconded by Backlund, to approve said application with map attached. Motion carried.

AWARD BID:

Moved by Carpenter, seconded by Allen, to table awarding Airport Farmland Lease Bid Project #2009-2 until the next City Council Meeting on October 6, 2008. Motion carried.

Bids were opened and read on the Airport Pasture Lease Bid Project #2009-3 on the 8th day of September, 2008 in the Council Chambers of City Hall.

Moved by Smith, seconded by Beck, to award as follows:

AIRPORT PASTURE LEASE BID PROJECT #2009-3

Don Blindauer, 24640 407th Avenue, Mitchell, SD 57301

Total Annual Rent per Year - \$300.00

Motion carried.

RESOLUTIONS:

Moved by Barington, seconded by Allen, to adopt Resolution #2674, Raise Water and Sewer Rates in 2008, as follows:

**RESOLUTION #2674
A Resolution to Raise Water Rates in 2008
and
Sewer Rates in 2008**

Be it resolved by the City Council of the City of Mitchell, SD that the rate charged for water consumption in the City be set as follows:

Base Rate of \$3.00 plus \$2.70 for every 100 C.F. Unit. (an increase of 5.88 percent over the unit price established in the year 2003)

Be it further resolved by the City Council of the City of Mitchell, SD that the rate charged for sewer use in the City be set as follows:

Base Rate of \$5.00 plus \$1.40 for every 100 C.F. Unit. (an increase of 12 percent over the unit price established in the year 2007)

Motion carried and resolution declared duly adopted.

Moved by Houwman, seconded by Beck, to adopt Resolution #2675, Authorize Mayor to Execute Quit Claim Deed, as follows:

RESOLUTION #2675

WHEREAS, Brett W. Barnes and Jennifer L. Barnes, husband and wife, the owners of that real property described as: the East Five Feet (E. 5') of Lot Nine (9), and the West Five Feet (W. 5') of Lot Ten (10), Block Four (4), Bridle Acres, an Addition to City of Mitchell, Davison County, South Dakota; and

WHEREAS, a survey has been completed with reference to the buildings and property; and

WHEREAS, it has been determined that the City has easements upon and across said property, all as is contained in the exhibit which is attached hereto and incorporated herein by reference; and

WHEREAS, it has been determined that the City no longer has a need for said easement; now therefore

BE IT RESOLVED by the City Council that the Mayor is authorized to execute a Quit Claim Deed from the City of Mitchell to Brett W. Barnes and Jennifer L. Barnes, husband and wife, as joint tenants with right of survivorship and not as tenants in common. The purpose for the execution of said Quit Claim Deed is to extinguish the City's easement on and across the above-described property.

Motion carried and resolution declared duly adopted.

Moved by Beck, seconded by Smith, to adopt Resolution #2676, Authorize Mayor to Execute Memorandum of Understanding with Teamsters Local 749, as follows:

RESOLUTION #2676

BE IT RESOLVED:

That the City Council authorizes the Mayor to execute the attached Memorandum of Understanding, so that the same could be tendered as an addendum to the Labor Agreement now in effect between the City of Mitchell and Teamsters Local 749.

Motion carried and resolution declared duly adopted.

ORDINANCES:

Moved by Smith, seconded by Barington, to place Ordinance #2288, 2009 Annual Appropriation Ordinance on second reading. Motion carried. Moved by Allen, seconded by Carpenter, to adopt Ordinance #2288, 2009 Annual Appropriation Ordinance. Motion carried.

This ordinance will be published separately from these proceedings.

Moved by Barington, seconded by Beck, to place Ordinance #2289, Rezoning the West 78 feet of Lots 12, 13 & 14, Block 18, Original Addition on first reading. Motion carried.

SET DATE:

Moved by Carpenter, seconded by Allen, that the 6th day of October, 2008 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Palace City Lions Club for a Special Event Malt Beverage License for the Corn Palace on October 11, 2008 for Professional Boxing. Motion carried.

Moved by Backlund, seconded by Lepke, that the 6th day of October, 2008 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application to transfer Package (off sale) Malt Beverage License (PB-1881) from Kum & Go, LC to RCJ Incorporated dba Super X located at 316 West 5th Avenue. Motion carried.

CONSIDER APPROVAL:

Moved by Smith, seconded by Barington, to approve award of financing for Special Assessment Bond, Series 2008-720, in the amount of \$150,000.00 to First Dakota National Bank at a rate of 4.55% plus a \$1,500.00 documentation fee. Motion carried.

Moved by Lepke, seconded by Allen, to approve Public Safety intern, Eric Nelson, as a volunteer. Motion carried.

Moved by Carpenter, seconded by Barington, to approve declaring surplus a Fire Division treadmill. Motion carried.

Moved by Allen, seconded by Beck, to approve the request of Holy Spirit Altar Society to conduct a raffle with the drawing to be held on March 1, 2009. Motion carried.

ABATEMENT OF TAXES:

Moved by Smith, seconded by Beck, to approve the abatement of taxes in the amount of \$33.36 to Shirley Rundall for 1974 Atlantic City Mobile Home due to condition of mobile home determined to be unlivable. Motion carried.

REFUND OF TAXES:

Moved by Beck, seconded by Barington, to approve the refund of taxes in the amount of \$64.29 to Connie Turner (Frazer) for 1996 Champion Mobile Home due to an error. Motion carried.

PAY ESTIMATES:

Moved by Smith, seconded by Houwman, to approve the following pay estimates:

- pay estimate #1-Final in the amount of \$21,797.50 for Soccer Field Complex Project #2007-1 contracted with North Central Seed,
- pay estimate #4 in the amount of \$170,144.26 for Soccer Field Complex Project #2007-1 contracted with Loo Con, Inc.,
- pay estimate #15 in the amount of \$6,141.56 for Railroad Avenue-Main to Burr Project #2007-3 contracted with SPN & Associates,
- pay estimate #2 in the amount of \$946.25 for Historic Bridge/Bike Path Project #2007-37 contracted with South Dakota Department of Transportation,
- pay estimate #10 in the amount of \$15,135.70 for Hanson Avenue Project #2007-38 contracted with SPN & Associates,
- pay estimate #5 in the amount of \$8,976.52 for Sidewalk Project #2008-4 contracted with Colwell Concrete,
- pay estimate #4 in the amount of \$7,363.20 for Curb & Gutter Project #2008-14 contracted with Colwell Concrete,
- pay estimate #1-Final in the amount of \$10,613.98 for Curb & Gutter Project #2008-14B contracted with Rexwinkel Concrete,
- pay estimate #7 in the amount of \$12,705.77 for Paving & Overlay Project #2008-15 contracted with Commercial Asphalt,
- pay estimate #3-Final in the amount of \$12,500.00 for Ice Arena Project #2008-30 contracted with Nagel Painting,
- pay estimate #2 in the amount of \$438.75 for Library Carpeting Project #2008-31 contracted with L.L. Jirsa, Architect,
- pay estimate #2 in the amount of \$776.25 for Water Plant Roof Project #2008-32 contracted with L.L. Jirsa, Architect,
- pay estimate #4 in the amount of \$3,000.80 for Water Plant VFD's Project #2008-33 contracted with SPN & Associates and

- pay estimate #3 in the amount of \$15,750.68 for AIP '22 Hangar Taxilane Improvements contracted with Helms & Associates.

Members present voting aye: Allen, Backlund, Barington, Beck, Carpenter, Houwman, Lepke, Smith. Members present voting nay: none. Motion carried.

BILLS:

Moved by Carpenter, seconded by Barington, to approve the following payroll expenditures, adjustments to payroll and accounts payable warrants:

PAYROLL, AUGUST 24, 2008 – SEPTEMBER 6, 2008: CITY COUNCIL-\$2,440.24, MAYOR-\$885.54, ATTORNEY-\$1,807.69, FINANCE-\$9,579.68, HUMAN RESOURCES-\$2,555.92, INFORMATION TECHNOLOGY-\$1,227.92, POLICE-\$51,145.99, TRAFFIC-\$3,379.92, FIRE-\$33,979.87, STREET-\$24,163.41, PUBLIC WORKS-\$14,276.01, CEMETERY-\$3,363.42, MOSQUITO CONTROL-\$792.00, ANIMAL CONTROL-\$1,232.00, EMERGENCY MEDICAL SERVICES-\$8,076.24, LIBRARY-\$9,449.53, PLAYGROUNDS & ATHLETICS-\$3,411.92, SWIM POOL-\$1,104.08, CAMPGROUND-\$2,180.40, RECREATION CENTER-\$8,584.60, CADWELL SPORTS COMPLEX-\$3,646.96, PARK-\$9,261.23, SUPERVISION-\$4,920.72, FORESTRY-\$2,520.24, E911-\$14,916.14, RSVP-\$4,492.24, PALACE TRANSIT-\$14,750.04, NUTRITION-\$282.00, WATER-\$9,043.14, WATER DISTRIBUTION-\$7,633.48, SEWER-\$10,153.49, AIRPORT-\$1,630.31, WASTE COLLECTION-\$9,130.27, LANDFILL-\$6,608.63, CORN PALACE MAINTENANCE-\$8,292.48, CORN PALACE DECORATING-\$4,069.63, CORN PALACE SHOWS-\$3,651.04, CORN PALACE CONCESSIONS-\$2,433.39, GOLF COURSE-\$5,566.45.

SALARY ADJUSTMENTS (per hour rate):

GOLF COURSE: Brandon Weber-\$7.25

PALACE TRANSIT: Curtis Dumas-\$11.832, John Robertson-\$11.832

NEW HIRES (per hour rate):

CAMPGROUND: Charlotte Friedrich-\$8.00

CORN PALACE DECORATING: Johnnie Propst-\$10.00

PALACE TRANSIT: Wanda Zard-\$8.50

WARRANTS: A&B Business, Maintenance Contract-\$1,088.51; A-Ox Welding Supply Company, Supplies-\$2,299.45; AAA Collections, Payroll Deduction-\$75.00; Advance Auto Parts, Parts-\$42.98; Aflac, Payroll Deductions-\$3,149.29; Aflac/Flex One, Claims-\$2,432.03; Al's Engraving, Supplies-\$28.00; All Star Removal, Lawn Care-\$297.00; Allied Industrial Distributing, Car Wash Supplies-\$60.06; Arctic Refrigeration, Repairs-\$517.37; Argus Leader, Advertising-\$5,038.08; Association of South Dakota Museums, Registration Fee-\$45.00; ATR Lighting Enterprises, Supplies-\$104.55; B-Y Water, Utilities-\$62,447.00; Bailey Metal Fabricators, Labor-\$1,813.41; Baker & Taylor, Books-\$157.37; Baker Bros Electric, Repairs-\$363.10; Barry Bennett, Refund-\$30.00; BBC Audiobooks America, Books-\$427.26; Birch Communications, Utilities-\$80.15;

Bleuman, Performance-\$50,000.00; Business Products, Supplies-\$845.91; Campbell Supply, Supplies-\$711.97; Card Imaging, Supplies-\$1,055.00; Card Services, Supplies-\$42.85; Carrot-Top Industries, Supplies-\$568.67; Center Point Large Print, Books-\$77.28; Central Electric Cooperative, Utilities-\$8,133.89; Chad Colwell Concrete, Contract Services-\$16,339.72; Cherrybee's, Supplies-\$35.93; City of Mitchell, Payroll Deduction-\$20.00; Coaches Against Cancer, Books-\$30.00; Commercial Asphalt, Hot Mix-\$1,048.95; Commercial Asphalt, Contract Services-\$12,705.77; Consolidated Properties, Dumpster Charge-\$28.50; Cook's Inn, Contract Services-\$1,410.75; Corn Palace Concessions, Meals-\$180.00; Corn Palace Gift Shop, Electrical Usage-\$50.00; CorTrust Bank, Series 2005-720 Dues-\$8,325.00; County Fair, Meals-\$430.91; Craig Fuerst, Reimbursement-\$53.40; Daily Republic, Legals-\$8,226.47; Dakota Fluid Power, Supplies-\$526.97; Dakota Pump, Supplies-\$217.50; Dale's A-1 Transmission, Police Tows-\$330.00; Dan Grigg Images, Supplies-\$4,655.17; Danko Emergency Equipment, Supplies-\$33.15; Darrington Water Conditioning, Rent-\$40.00; Dave Grosz, Travel-\$28.00; Dave's Recovery, Police Tows-\$310.00; David Muck, Reimbursement-\$15.00; Davison County Clerk of Courts, Background Checks-\$15.00; Davison County Register of Deeds, Copies-\$2.00; Davison Rural Water System, Utilities-\$84.90; Dean Knippling, Travel-\$53.42; Delta Dental Plan of South Dakota, Dental Insurance-\$10,563.60; Department of Social Services, Payroll Deductions-\$1,019.08; Dick's Towing, Alignment-\$50.00; Diesel Machinery, Parts-\$170.81; Dakota Transit Association, Membership Dues-\$220.00; Dugout Lounge, Nutrition-\$826.50; Ellefson Implement, Parts-\$62.11; Farm & Home Publishers, County Book-\$47.95; Farmers Alliance, Repairs-\$242.00; Farner-Bocken Company, Supplies-\$966.16; Fastenal Company, Supplies-\$10.07; Father Murphy, Mass Service-\$100.00; Fischer Rounds & Associates, Notary Bond-\$75.00; Frito-Lay, Supplies-\$129.24; Frontier Precision, Supplies-\$160.60; Gallus Thill, Contract Services-\$210.00; Gaylord Bros, Supplies-\$743.92; Golf Course Superintendents Association of America, Certification Renewal-\$150.00; Graham Tire, Repairs-\$664.57; Great Western Tire, Tires-\$854.96; GT Body, Repairs-\$305.07; Guy L. Hovis Jr, Performance-\$3,125.00; Hach Company, Supplies-\$96.85; Hard Drive Central, Computer Repairs-\$165.05; Harvey's One-Man Variety Band, Performance-\$50.00; HD Supply Waterworks, Supplies-\$12,187.58; Heartland Manufacturing, Supplies-\$2,786.95; Helms and Associates, Contract Services-\$15,750.68; Honda of Mitchell, Supplies-\$11.69; International Association of Fairs & Expos, Registration-\$318.00; Icop, Supplies-\$24.08; Ingenix, Supplies-\$94.51; Ingram Library Services, Books-\$389.12; Interstate Glass & Door, Repairs-\$21.00; Interstate Office Products, Supplies-\$230.30; James Valley Community Center, Allocation-\$10,000.00; JCL Solutions-Janitors Closet, Supplies-\$97.14; John Wyant, Supplies-\$100.00; Jones Supplies, Supplies-\$659.62; Julie A. Ternes, Performance-\$2,200.00; K-Mart, Supplies-\$201.70; KMIT/KOOL 98, Advertising-\$76.50; KORN/KQRN Radio, Advertising-\$412.50; Kris Murtha, Services-\$50.00; Krohmer Plumbing, Repairs-\$102.04; KTTW, Advertising-\$1,000.00; Kustom Signals, Parts-\$84.00; KVHT, Advertising-\$753.75; KWSD, Advertising-\$625.00; Larry Jirsa, Contract Services-\$1,215.00; Larry's I-90 Service, Tires-\$253.60; Learning Opportunities, Books-\$1,285.32; Leon Baier, Travel-\$9.00; Lifequest, Supplies-\$35.70; Lighthouse Uniform Company, Pants-\$223.05; Liz Cooper, Refund-\$500.00; Lois Melgaard, Performance-\$2,100.00; Loo Con, Contract Services-\$170,144.26; Matthew Bender & Company, Book-\$192.40; McLeod's Printing, Supplies-\$660.40; Mebius Nursery & Landscaping, Repairs-\$3,554.00; Medicine Shoppe, Supplies-\$108.28; Menard's, Supplies-\$461.13; Meyers Oil Company, Supplies-\$30,579.22; Midwest Fire & Safety, Annual Maintenance-\$157.50; Midwest Golf Car, Supplies-\$62.35; Midwest Turf & Irrigation, Supplies-\$97.62; Mitchell Area Chamber of Commerce, Membership Dues-\$2,670.00; Mitchell Area Convention Visitors Bureau, Funding-\$17,675.00; Mitchell Area Development, Funding-\$5,050.00; Mitchell Area Human Resources, Membership Dues-\$60.00; Mitchell Concrete, Supplies-\$161.42; Mitchell Firefighter CPR, Training-\$150.00; Mitchell Ford, Supplies-\$86.66; Mitchell Iron &

Supply, Repairs-\$1,135.98; Mitchell School District, Services-\$76.05; Mitchell Telecom, Utilities-\$97.95; Mitchell United Way, Payroll Deductions-\$204.72; Mueller Lumber Company, Supplies-\$93.85; Nagel Painting, Contract Services-\$12,500.00; Nalco Company, Supplies-\$59.00; Nepstads Flower Shop, Supplies-\$29.00; North Central Seed Company, Contract Services-\$21,797.50; Northwestern Energy & Communications, Utilities-\$40,111.84; Occupational Health Dynamics, Contract Services-\$495.00; One Call Systems, Supplies-\$214.00; Palace Cleaners, Supplies-\$360.00; Palace Motors, Parts-\$503.45; Parkston Advance, Advertising-\$450.00; Parts World, Parts-\$40.00; Pepsi Cola-Mitchell, Supplies-\$60.94; Petty Cash, Postage-\$169.33; Photography Unlimited, Photos-\$477.00; Pony Creek Steakhouse, Contract Services-\$5,590.75; Qualification Targets, Supplies-\$68.88; Qualified Presort, Mailing Service-\$1,917.54; Qwest, Utilities-\$365.77; R.E.E. Productions, Performance-\$3,125.00; R.E.E. Productions, Shipping Costs-\$136.15; Radio Shack, Supplies-\$38.98; Ralph E. Herman, Performance-\$2,800.00; Recorded Books, Books-\$1,006.40; Rexwinkel Concrete, Contract Services-\$10,613.98; Rick VanOverschelde, Travel-\$28.00; Ron's Bicycle Shop, Keys-\$50.00; Sandra Larson, Refund-\$30.00; Sanford Trauma Symposium, Registration-\$30.00; Santel Communications, Utilities-\$454.80; Schmucker Paul & Nohr, Contract Services-\$24,278.06; Scott Supply Company, Parts-\$250.35; South Dakota Association of Fairs, Prize Money-\$250.00; South Dakota Department of Environment & Natural Resources, Fees-\$4,528.70; South Dakota Department of Transportation, Contract Services-\$946.25; South Dakota Municipal League, Registrations-\$835.00; South Dakota Retirement System, Retirement Contributions-\$37,104.25; South Dakota State Historical Society, Books-\$26.91; South Dakota-Supplemental Retirement, Payroll Deductions-\$1,111.00; South Dakota Library Association Conference, Registration-\$330.00; Sheehan Mack Sales & Service, Parts-\$330.26; Sioux Falls Two-Way Radio, Repairs-\$200.93; Sturdevant's Auto Parts, Parts-\$1,213.05; Sun Life Financial, Payroll Deductions-\$974.16; Teri Bertness, Reimbursement-\$23.29; Thestreet.Com Ratings, Supplies-\$185.05; Thomas Bouregy & Company, Books-\$139.50; Thune True Value Hardware, Supplies-\$101.25; Tigerdirect, Supplies-\$16.48; Tri-County Telecom, Utilities-\$31.99; Tripp Fire Department, Rental-\$1,013.75; Unites States Postal Service, Postage-\$400.00; United Way & Volunteer Services, Copies & Faxes-\$12.18; UPS Store, Shipping Supplies-\$654.16; Verizon Wireless, Utilities-\$107.51; Veryl Hohn, Performance-\$50.00; Walker Munce, Refund-\$780.00; Wal-Mart, Supplies-\$64.44; Wheelco Brake & Supply Company, Parts-\$311.09; Wholesale Electronics, Parts-\$5.94; Willard Brueggen, Performance-\$2,750.00; Wright Brothers Aviation, Supplies-\$927.43; Young Grave Service, Tent Rent-\$195.00.

Members present voting aye: Allen, Backlund, Barington, Beck, Carpenter, Houwman, Lepke, Smith.
Members present voting nay: none. Motion carried.

ADJOURN:

There being no further business to come before the meeting, it was moved by Backlund and seconded by Allen to adjourn the meeting. Motion carried.

Marilyn Wilson
Finance Officer