

COMMITTEE MEETINGS

FEBRUARY 6, 2012

(Detailed agendas follow)

6:40 P.M. SIDEWALK

7:20 P.M. FINANCE

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early.



CITY COUNCIL MEETING
AGENDA

February 6, 2012
7:30 P.M.

PLEDGE OF ALLEGIANCE

INVOCATION Grace Baptist

ROLL CALL

ENTERTAIN A MOTION TO APPROVE THE AGENDA

**ENTERTAIN A MOTION TO APPROVE COUNCIL MINUTES
FROM THE PRIOR MEETING**

**CITIZEN'S
INPUT:**

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, please come forward to the podium and state your name and your concern. Items will be considered but no action will be taken at this time.

**COMMITTEE
MEETINGS:**

Sidewalk
Finance

**P1-2
P3-4**

ENTERTAIN A MOTION TO APPROVE THE COMMITTEE REPORTS

**ENTERTAIN A MOTION FOR THE CITY COUNCIL TO
ADJOURN AND SIT AS THE BOARD OF ADJUSTMENT**

**SET DATE:
02-20-12**

For hearing on the application of Bob Plastow for a Conditional Use Permit to operate a home occupation computer business, located at 808 E 3rd Ave, legally described as Lot 9 and E1/2 of Lot 8, Block 14, FM Greene Addition to the City of Mitchell, Davison County, South Dakota

For hearing on the application of Larry & Kathy Gebel for a Variance to construct a car port, located at 1118 S. Kimball St, legally described as S150' of W148.85' of Sq 16, Weaver's Square Addition to the City of Mitchell, Davison County, South Dakota, the request is being made because the square footage and front yard setback will not be met

REVIEW:

Conditional Use Permit of Bruce Trebil, 514 W Ash, legally described as Lot 6, B13, Railroad Addition to the City of Mitchell, Davison County, South Dakota, a condition was to review in one year

P5

**ENTERTAIN A MOTION FOR THE BOARD OF ADJUSTMENT
TO ADJOURN AND THE CITY COUNCIL TO RECONVENE IN
REGULAR SESSION**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following through the switchboard at (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Finance Officer, Human Resource Officer or Director of Public Works.

AWARD BIDS:	Asphalt Recycling/Concrete Crushing City Project #2012-9	P6
SET DATE: 02-27-12	To receive and consider bids for Skid Loader and Cold Planer-City Project #2012-16 at 1:30 p.m. in the Council Chambers	
SET DATE: 03-05-12	To receive and consider bids for 400-700 Blocks of West 7 th Utilities-City Project #2012-21 at 1:30 p.m. in the Council Chambers	
SET DATE: 02-20-2012	For hearing on the application to the State of South Dakota for a Community Development Block Grant (CDBG) to assist the Mitchell School District in its plans to acquire equipment for the welding/manufacturing program	
	For hearing on the application to transfer Package (Off-Sale) Liquor License (PL-4695) and (On-Off Sale) Wine License (RW-6530), from Wiebelhaus Companies Inc. dba Dakota Sunset, 1524 West Havens Street, Mitchell to T.E.A.M. Haus, Inc. dba Dakota Sunset, 1524 West Havens Street, Mitchell	
HEARING:	On Proposed Resolution of Necessity for Sidewalk Construction	
AMEND:	Amend Resolution #2961, 2012 Salary Resolution to add IT Specialist to salary range and exempt supervisory personnel listing	P7
CONSIDER ADOPTION:	Resolution #2968, Declaring Necessity for Sidewalk Construction	P8-16
	Resolution #2969, Interim Financing	P17
1st READING:	Ordinance #2392, Supplemental Reappropriations	P18
AMEND:	Ordinance #2390, 2011 Supplemental Appropriations to add RSVP-Gas, Oil, Tires expenditures	
2nd READING & ADOPTION:	Ordinance #2388, Rezoning Real Property legally described as the West Fifty Feet (W50') of Lots One and Two, Block Fourteen, Van Eps 1 st Addition, City of Mitchell, Davison County, South Dakota from Medium Density Residential (R-3) to Highway Oriented Business District (HB) and Amending the Official Zoning Map of the City of Mitchell	P19-20
	Ordinance #2390, 2011 Supplemental Appropriations	P21
	Ordinance #2391, 2012 Supplemental Appropriations	P22
CONSIDER APPROVAL:	DWSRF Project Completion for I-90 Water Tower-Project #2009-30	P23-30
	Declare surplus 2009 pickup box to be traded	
	Recognize the state contract for purchase of two (2) police vehicles	

Amend City Council Minutes from 01-03-2012 **P31**

Raffle requests:

- Mitchell Aquatic Club with the drawing to be held March 4, 2012 **P32**
- James River Valley Chapter RMEF with the drawing to be held March 23, 2012 **P33**
- Gertie Belle Rogers PTA with the drawing to be held March 3, 2012 **P34**
- Skills USA South Dakota with the drawing to be held April 13, 2012 **P35**
- Mitchell HS Future Business Leaders of America with the drawing to be held February 24, 2012 **P36**

**ABATEMENT
OF TAXES:**

Abatement of taxes in the amount of \$93.96 to Shawn Gravatt for Lot 44 of Mallard Cove Park due to tax bill generated early to transfer title of mobile home

Abatement of taxes in the amount of \$1,240.14 to Thomas G & Jan E Johnson for Lot 2 in Block 9 of Gleasons Addition due to missed deadline for disabled veterans exemption

ROLL CALL

**ENTERTAIN A MOTION TO APPROVE THE BILLS AND AUTHORIZE
MONTHLY PAYMENT OF RECURRING AND OTHER EXPENSES IN
ADVANCE AS APPROVED BY THE FINANCE OFFICER**

ROLL CALL

ADJOURN

NEXT COUNCIL MEETING DATE: February 20, 2012

COUNCIL AGENDA DEADLINE IS WEDNESDAY PRIOR TO CITY COUNCIL MEETING

FOR COUNCIL INFORMATION:

Regular Council Meeting Minutes (01-17-12)

Planning Commission Minutes (01-23-12)

Gas and Diesel Fuel Bids

P37-49

P50-51

P52

SIDEWALK AGENDA
FEBRUARY 6, 2012 6:40 - 7:20 P.M.
CITY COUNCIL CHAMBERS

1. **APPROVE AGENDA**
2. **APPROVE MINUTES OF DECEMBER 19, 2011**
3. **REVIEW SIDEWALK PROJECTS FOR 2012**
4. **CODE ENFORCER'S SIDEWALK**

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early.

"The City of Mitchell invites all interested parties to give oral or written comments. If special accommodation are required, please notify the Public Works Department at 995-8433 at least 24 hours prior to the scheduled meeting."

COMMITTEE MEMBERS

Travis Carpenter
Mel Olson

Jeff Smith
Philip Carlson

Terry Johnson - Chairman

SIDEWALK MINUTES
DECEMBER 19, 2011
CITY COUNCIL CHAMBERS

ATTENDING: Mel Olson, Jeffrey Smith, Travis Carpenter, Philip Carlson, Terry Johnson

OTHERS ATTENDING: Dan Allen, Ken Tracy, Greg McCurry

ABSENT: Marty Barington

Terry Johnson called meeting to order:

1. APPROVE AGENDA

Motion Carpenter, seconded by Carlson to approve agenda. All members present voting aye, motion carried.

2. APPROVE MINUTES

Motion by Carlson, seconded by Carpenter to approve minutes of December 5, 2011. All members present voting aye, motion carried.

3. N SANBORN BLVD

Johnson could not find an owner for the part of N Sanborn from W 15th Ave to the Bowling Alley. That was the reason it was not on the sidewalk agenda this year. Without an owner we need to do a Quiet Title to declare abandonment of right-of-way and then turn it over to the adjacent property owners. McGannon said that if they have to put in sidewalk the adjacent owners probably won't accept it. McGannon said the best would be to put the sidewalk in and then turn it over to the adjoining owners. Motion by Carpenter, seconded by Smith to start procedures for a Quiet Title and then add the sidewalk to a schedule and then turn it over to the adjacent owners. All members present voting aye, motion carried.

4. REVIEW 2012 PROJECT

Johnson said the sidewalk on 1st Ave from Hunter to Marshall should be considered. With the pool, school and other sidewalk in the area this should be completed. Johnson then reviewed the sidewalk budget for 2012. Johnson had a notice from Pat Clark, Avera Queen of Peace and he wanted to thank them for not putting in sidewalk on the east side of Foster and he would not have any objections to do it in 2013 or 2014. Johnson added that this sidewalk would not cost the city because it was mostly homeowners cost. To add Williams Street to 2012 budget would over extend the budget. Motion by Carlson seconded by Smith to rescind Williams St from the 2012 Sidewalk plan. All members present voting aye, motion carried. Motion by Carpenter, seconded by Carlson to approve the plan that Johnson presented. All members present voting aye, motion carried.

Johnson questioned the committee how they wanted to handle the housing that was constructed after 1990 and still haven't put in sidewalks. Motion by Smith, seconded by Carpenter for Johnson to bring back the list and have Stiles at the next sidewalk meeting. All members present voting aye, motion carried.

Minutes Submitted by Sheila Loecker

AGENDA

FINANCE COMMITTEE

FEBRUARY 6, 2012

7:20 P.M.

1. Entertain a motion to approve the agenda.
2. Entertain a motion to approve the minutes from the prior meeting
3. Report of Sales Tax Collections for the 4th Quarter of 2011
4. Entertain a motion to adjourn

The City of Mitchell invites all interested parties to give oral or written comments. If special accommodations are required, please notify the Finance Department at 995-8420 at least 24 hours prior to the scheduled meeting.

**CITY OF MITCHELL
FINANCE COMMITTEE MINUTES
DECEMBER 19, 2011
7:05 P.M.**

PRESENT: Dan Allen, Marty Barington, Philip Carlson, Travis Carpenter, Greg McCurry, Mel Olson, Ken Tracy

ABSENT: none

PRESIDING: Council Member Jeffrey Smith

Approve Agenda:

Moved by Tracy, seconded by McCurry, to approve the agenda as prepared. Motion carried.

Approve Minutes:

Moved by Olson, seconded by Allen, to approve the Finance Committee minutes from the November 7, 2011 meeting as prepared. Motion carried.

Write-off of Utilities and EMS Billings:

The Finance Committee met on December 19, 2011 at 7:05. Finance Officer Marilyn Wilson presented the council with information regarding utility write-offs for 2010. The amount of utilities being requested to write off is \$16,297.40, which is less than 1% of total billings on approximately 5,600 accounts. Wilson also presented information regarding delinquent EMS (Emergency Medical Services) accounts. The amount being requested to write off is \$71,248.53. The committee approved the write off \$16,297.40 in utility accounts and \$71,248.53 in EMS accounts.

Adjourn:

There being no further business to come before the meeting, it was moved by Olson, and seconded by Carlson, to adjourn the meeting. Motion carried.

**BID TABULATION FOR ASPHALT/CONCRETE CRUSHING CITY PROJECT #2012-9
 BID OPENING: 1:30 PM, JANUARY 30, 2012 - CITY HALL, MITCHELL, SOUTH DAKOTA**

ITEM DESCRIPTION	INTEX CORPORATION P.O. BOX 260 ALBERTVILLE, MN 55301		PETE BINDNER INC. 4953 "D" AVENUE MARCUS, IA 51035		SCHOENFELDER CONSTRUCTION INC. 3131 WEST HAVENS MITCHELL, SD 57301		2010 PRICE PRICE	2008 PRICE
	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
1 Crush Asphalt and Concrete as per specs 20000 ton	\$ 5.08	\$ 101,600.00	\$ 6.00	\$ 119,980.00	\$ 7.50	\$ 150,000.00		
1 Crush Asphalt and Concrete as per specs 20000 ton								

Prepared by Deb Hanson-Sulbeck

**RESOLUTION #2961 AS AMENDED
A RESOLUTION PROVIDING FOR A SALARY SCHEDULE
FOR THE OFFICERS AND FULL TIME EMPLOYEES
OF THE CITY OF MITCHELL, SOUTH DAKOTA**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA:

The purpose of the salary schedule is to establish the compensation of full time employees, officers and elected officials. The step plan as herein stated will be effective from January 1, 2012 through December 31, 2012 and is on file in the office of the Finance Officer. There are six (6) steps for each position except salaried exempt positions in the salary schedule that represent a minimum and maximum salary for each position. New employees will normally be hired at Step 1 of the appropriate classification unless experience and qualifications justify beginning above the minimum. All new employees shall have a probationary period of not less than six (6) months from date of hire.

The following lists the current position classifications and the minimum/maximum salary range for each salaried exempt position as adopted:

<u>POSITION:</u>	<u>Minimum:</u>	<u>Maximum:</u>
Finance Officer	\$69,442	\$86,800
Public Works Director		
Chief of Public Safety		
Park Director	\$61,866	\$77,331
Human Resources Director		
Golf/Cemetery Director	\$54,754	\$68,442
Senior Services Executive Director		
Corn Palace Director		
Street/Sanitation Superintendent	\$52,123	\$65,151
Assistant Fire Chief		
Assistant Police Chief		
Deputy Director of Public Works		
Field Operations Superintendent	\$48,159	\$60,200
Water Superintendent		
Wastewater Superintendent/Pretreatment Coordinator		
Detective Lieutenant		
Communications Supervisor		
City Planner	\$43,911	\$54,887
Library Director		
Deputy Finance Officer		
<u>IT Specialist</u>		
Recreation Center Director		
Recreation Director		
Operations Supervisor		

RESOLUTION NO. 2968

**PROPOSED RESOLUTION DECLARING THE NECESSITY
FOR THE CONSTRUCTION OF
SIDEWALK
ON
CERTAIN STREETS IN THE CITY OF MITCHELL, SOUTH DAKOTA**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA

SECTION 1. That it is deemed necessary to improve certain sidewalks in the City of Mitchell, South Dakota as follows:

The property owner will have until March 9th, 2012 to acquire a sidewalk permit if they wish to:

- (1) Do the work themselves.
- (2) Hire a contractor of their choice.

IF THEY DO NOT ACQUIRE A PERMIT by March 9th, 2012 and still plan on either doing the work themselves or hire a contractor of your choice and do the work you will have until June 1, 2012 or a unspecified date when the City Contractor will be in the area. The City Contractor will proceed if the sidewalk is not installed and complete the installation of the sidewalk.

THE PROPERTY OWNER WILL HAVE 30 DAYS AFTER THE COLLECTION HEARING TO PAY FOR THEIR ASSESMENT WITHOUT INTEREST. AFTER 30 DAYS, INTEREST WILL BE ADDED AT A RATE OF 8% OR AS DETERMINED BY THE CITY COUNCIL. IN NOVEMBER THE BALANCE DUE ON THE ASSESMENT GETS SENT TO THE COUNTY AUDITOR AND SPLIT INTO 5 ANNUAL EQUAL PAYMENTS THAT WILL BE TAKEN OUT OF FIRST HALF OF THE TAX PAYMENT FOR THAT PROPERTY.

SIDEWALK PERMITS ARE FREE, STOP IN THE CITY ENGINEER'S OFFICE AT CITY HALL.

AFTER MARCH 9th, 2012 THE CITY WILL NOT ISSUE SIDEWALK PERMITS FOR THE FOLLOWING LEGAL DESCRIPTIONS:

PROPERTY OWNER WILL BE RESPONSIBLE TO RE-SEED ANY DISTURBED AREAS.

PROPERTY OWNER WILL BE REQUIRED TO FOLLOW ANY CITY LAWS OR REQUIREMENTS WITH REGARDS TO THE SIDEWALK.

IF ACCUMULATED COSTS ARE MORE THAN \$100.00, THE COSTS WILL BE PRORATED OVER A 5 YEAR PERIOD.

ALL SIDEWALK NEEDS TO MEET SPECIFICATIONS AS SET BY ENGINEERS OFFICE.

Segment 2012 -01:

Sidewalk on 1200 to 1500 Block North Langdon

Construction of a 4" thick, 5' wide Concrete Sidewalk

	LOT	BLK.	ADDITION	ESTIMATED ASSESSMENT
1	6	3	Fullerton Terrace Addition	\$ 1,299.68
2	8, 9 and W 30' of Lot 10	2	Frost's	\$ 2,812.50
3	7 and W 20' of Lot 6	1	Frost's	\$ 2,344.66
4	8	1	Frost's	\$ 3,205.99
5	22, 23 and 24	8	Palmer and Higmans	\$ 2,314.73
6	1	5	Palmer and Higmans	\$ 2,362.09
7	1, 2 and 3	8	Palmer and Higmans	\$ 30.15
TOTAL ASSESSMENT AMOUNT				\$ 14,369.80

Lots assessed for **FRONT / OR SIDE YARD** according to Section 2a, whichever the sidewalk is to be located on.

2012 Sidewalk Resolution of Necessity Res 2968

Segment 2012 -02:

Sidewalk on North Gamble from 7th to 11th; North Mentzer from 7th to 8th Avenue

Sidewalk on East 8th Avenue from Mentzer to Gamble

Construction of a 4' thick, 5' wide Concrete Sidewalk

	LOT	BLK.	ADDITION	ESTIMATED ASSESSMENT
8	W 69' Lot 1A and 1B	1	Hammer's	\$ 2,658.53
9	2A	1	Hammer's	\$ 938.06
10	2B	1	Hammer's	\$ 1,049.96
11	3A	1	Hammer's	\$ 1,316.96
12	3B	1	Hammer's	\$ 1,312.54
13	4	1	Hammer's	\$ 2,136.34
14	5	1	Hammer's	\$ 3,071.14
15	A and B within Lot 6	1	Hammer's	\$ 2,779.46
16	6 Ex. Lots A and B	1	Hammer's	\$ 538.20
17	7 and 8	1	Hammer's	\$ 5,270.99
18	E 150' Lot A	2	Hammer's	\$ 1,226.51
19	E 150' Lot B	2	Hammer's	\$ 1,335.00
20	E 165' Lot 2	2	Hammer's	\$ 891.19
21	N 1/2 E 1/2 Lot 3	2	Hammer's	\$ 1,337.93
22	S 1/2 of E 1/2 of Lot 3, N 1/2 of E 1/2 Lot 4	2	Hammer's	\$ 1,435.73
23	S 1/2 of E 1/2 of Lot 4	2	Hammer's	\$ 1,317.38
24	E 1/2 of N 1/2 of Lot 5	3	Hammer's	\$ 1,045.99
25	E 1/2 of Lot 5	2	Hammer's	\$ 1,331.94
26	N 1/2 of E 1/2 Lot 6	2	Hammer's	\$ 825.00
27	S 1/2 of E 1/2 of Lot 6	2	Hammer's	\$ 1,053.75
28	E 1/2 of Lot 7	2	Hammer's	\$ 2,362.50
29	8	2	Hammer's	\$ 2,711.10
30	Southerly 33' of SE 1/4 of 15 and Northerly 67' of NE 1/4 of 22 extending from easterly boundary line of Winsor St. to the westerly boundary line of Mentzer St; Lot A of MAATC's Addition NE 22, both in 103-60		Lot A in MAATC's Addition and SE 15, and NE 22 both in 103-60	\$ 7,701.00
31	1	1	FM Greene	\$ 3,670.69
32	2	1	FM Greene	\$ 937.73
33	3	1	FM Greene	\$ 937.50
34	4	1	FM Greene	\$ 1,226.74
35	5	1	FM Greene	\$ 1,055.47
36	6	1	FM Greene	\$ 1,016.71
37	7	1	FM Greene	\$ 1,016.98
38	8	1	FM Greene	\$ 937.09
39	9	1	FM Greene	\$ 1,025.38
40	10	1	FM Greene	\$ 3,742.95
41	11	1	FM Greene	\$ 3,401.48
42	19 and 20	1	FM Greene	\$ 2,842.50
43	8, 9 and 10	3	Wilkinson	\$ 3,168.00
44	11 and 12	3	Wilkinson	\$ 2,663.44
TOTAL ASSESSMENT AMOUNT				\$ 73,289.86

Lots assessed for FRONT / OR SIDE YARD according to Section 2a, whichever the sidewalk is to be located on.

Segment 2012 -03:

Sidewalk on North Foster 7th to 8th and 11th to North Ridge Rd., 1st and Foster and 15th and Sanborn Blvd.
 Construction of a 4" thick, 5' wide Concrete Sidewalk

	LOT	BLK.	ADDITION	ESTIMATED ASSESSMENT
45	8		School Subdivision	\$ 2,531.25
46	E 106' of Block 3 and E 106' of Lot Z		SE 15-103-60 Northridge Park	\$ 2,486.25
47	S 150' of Lots 3, 4, and 5	2	Slacks	\$ 2,812.50
48	3, 4 and 5 Ex. S 150'	2	Slacks	\$ 3,993.79
49	R4		Replat of R1-R2-R3-R4 in 15/22	\$ 960.00
50	R3		Replat of R1-R2-R3-R4 in 15/22	\$ 513.75
51	Lots B and C and SC8 S 1/2 NE 1/4 of 16-103-60 and Lots 3 and 4, Block 2 and 16' vacated alley and the W 8' of vacated alley in Block 1 and the 66' ded/vac for St. between 1 and 2	2	Capital Addition and S 1/2 NE 1/4 16-103-60	\$ 1,575.00
52	7 and W 1/2 of 8	12	ST Greens	\$ 1,417.50
53	9 and E 1/2 of 8	12	ST Greens	\$ 1,417.50
54	Lot ABA in a portion of H3		NE 1/4 16-103-60	\$ 11,610.00
TOTAL ASSESSMENT AMOUNT				\$ 29,217.54

Lots assessed for **FRONT / OR SIDE YARD** according to Section 2a, whichever the sidewalk is to be located on.

SECTION 2. That the estimated costs of the improvements shall be as follows:

- A. The estimated cost for 4" depth, 5' wide sidewalk shall be approximately \$18.75 per lineal foot or approximately \$3.75 per square foot.
- B. The City of Mitchell will pay for all street and alley intersection costs.
- C. The City of Mitchell will at their discretion pay for unusual costs involved in installation or replacement of sidewalk in developed areas, such as tree removal and replacement, retaining wall replacement, irrigation and sprinkler existing, and sprinkler relocation. The cost to the City of Mitchell of these unusual costs to any one section of sidewalk shall not exceed the least of the cost of the sidewalk installation itself or \$18.75 per lineal foot.
- D. The Property Owner will be responsible pay for concrete approach between the curb and sidewalk @ driveway locations that have existing gravel at the time of the proposed hearing.

BE IT FURTHER RESOLVED that the Engineering Department prepare and file in the office of the Finance Officer for the examination of all interested parties, plans and specifications to be used in the construction thereof, and

BE IT FURTHER RESOLVED that a hearing will be held upon such construction of proposed sidewalk as provided by statute and notice thereof is given as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2012

ATTEST:

MAYOR

FINANCE OFFICER

(SEAL)

1200 - 1400 Block North Langdon				Account No. 710	
ASSESS. #	NAME MAILING ADDRESS CITY, STATE, ZIP	LOT	BLK.	ADDITION	TOTAL ASSESSMENT
1	Welch, Duane & Elaine 410 E 14th Ave Mitchell SD 57301 15220-00300-006-00 410 E 14th Ave	6	3	Fullerton Terrace Addn	\$ 1,299.88
2	Wagner, Richard L Jr. & Stacie L 400 E 13th Ave Mitchell SD 57301 15210-00200-008-00 400 E 13th Ave	8, 9 & W30' Lot 10	2	Frost's	\$ 2,812.50
3	Fitzler, Don & Donna 401 E 13th Ave Mitchell SD 57301 15210-00100-007-00 401 E 13th Ave	7 & W 20' Lot 6	1	Frost's	\$ 2,344.66
4	T & B Rentals LLC 410 W 2nd Ave Mitchell SD 57301 15210-00100-008-00 400 E 12th Ave	8	1	Frost's	\$ 3,205.99
5	Comp, Stacy L, Dennis L, & Nancy T Unit 2015 Box 15 APO AE 09870 15540-00800-022-00 320 E 12th Ave	22, 23, & 24	8	Palmer & Higmans	\$ 2,314.73
6	Brookbank, Ivan L & Delores 1321 N. Langdon St Mitchell SD 57301 15540-00500-001-00 1321 N Langdon	1	5	Palmer & Higmans	\$ 2,362.09
7	Heckenlaible, Milbert and Nancy A 321 E 13th Avenue Mitchell, SD 57301 15540-00800-001-00 321 E 13th Avenue	1, 2 and 3	8	Palmer & Higmans	\$ 30.15
				Total	\$ 14,369.80

North Gamble, North Mentzer & E 8th Ave				Account No. 710	
ASSESS. #	NAME MAILING ADDRESS CITY, STATE, ZIP	LOT	BLK.	ADDITION	TOTAL ASSESSMENT
8	Bartscher, Steve & Angela 600 E 16th Ave Mitchell SD 57301 15310-00100-001-10 1022 N Gamble St	W69' Lot 1A & 1B	1	Hammer's	\$ 2,658.53
9	DeJong, Dennis 1014 N Gamble Mitchell SD 57301 15310-00100-002-10 1014 N Gamble	2A	1	Hammer's	\$ 938.06
10	Reimnitz, Joseph P 1010 N Gamble Mitchell SD 57301 15310-00100-002-20 1010 N Gamble	2B	1	Hammer's	\$ 1,049.96
11	Appeltoft, Zachary S & Lowrie, Amy 1006 N. Gamble St Mitchell SD 57301 15310-00100-003-10 1006 N. Gamble St	3A	1	Hammer's	\$ 1,316.96
12	Hanson, Michael R 1002 N Gamble St Mitchell SD 57301 15310-00100-003-20 1002 N Gamble St	3B	1	Hammer's	\$ 1,312.54
13	Jacklin, Terri & Al H 924 N Gamble St Mitchell SD 57301 15310-00100-004-00 924 N Gamble St	4	1	Hammer's	\$ 2,136.34
14	Stanga, Vernon W 916 N Gamble Street Mitchell SD 57301 15310-00100-005-00 916 N Gamble	5	1	Hammer's	\$ 3,071.14
15	Hill Properties, LLC 1434 Pinehurst Ave Mitchell SD 57301 15310-00100-006-10 818 N Gamble St	A & B Within Lot 6	1	Hammer's	\$ 2,779.46
16	Kennedy, Steven R & Myra A 816 N Gamble St Mitchell SD 57301 15310-00100-006-20 816 N Gamble St	6 EX Lots A & B	1	Hammer's	\$ 538.20
17	Life Quest 804 N Mentzer St Mitchell SD 57301 15310-00100-007-00 812 N Gamble St	7 & 8	1	Hammer's	\$ 5,270.99
18	Permick, Martin N & Marilyn A 921 E 11th Ave Mitchell SD 57301 15310-00200-000-10 921 E 11th Ave	E150' Lot A	2	Hammer's	\$ 1,226.51

North Gamble, North Mentzer & E 8th Ave				Account No. 710	
ASSES. #	NAME MAILING ADDRESS CITY, STATE, ZIP	LOT	BLK.	ADDITION	TOTAL ASSESSMENT
19	Heisinger, Michael L & Toyvolla 1021 N. Gamble St Mitchell SD 57301 15310-00200-000-30 1021 N. Gamble St	E150' Lot B	2	Hammer's	\$ 1,335.00
20	Hartman, Dennis C & Diane A 660 E 54th St Mitchell SD 57301 15310-00200-002-30 1009 N Gamble St	E165' Lot 2	2	Hammer's	\$ 891.19
21	Sprang, Christina R & M Scott 1005 N Gamble St Mitchell SD 57301 15310-00200-003-10 1005 N Gamble St	N½ E½ Lot 3	2	Hammer's	\$ 1,337.93
22	Molumby, Douglas W & Julie A 1001 N Gamble St Mitchell SD 57301 15310-00200-003-20 1001 N Gamble St	S½ of E½ of Lot 3 N½ of E½ Lot 4	2	Hammer's	\$ 1,435.73
23	Atnip, Brian James & Lisa Kim 915 N Gamble St Mitchell SD 57301 15310-00200-004-15 915 N Gamble St	S½ of E½ of Lot 4	2	Hammer's	\$ 1,317.38
24	Peterson Joan L 913 N. Gamble St Mitchell SD 57301 15310-00200-005-30 913 N. Gamble St	E½ of N½ of Lot 5	2	Hammer's	\$ 1,045.99
25	Takagi, Peggy A 909 N Gamble St Mitchell SD 57301 15310-00200-005-40 909 N Gamble St	E½ S½ of Lot 5	2	Hammer's	\$ 1,331.94
26	Potzler, J Edward & Valerie 901 N Gamble St Mitchell SD 57301 15310-00200-006-00 901 N Gamble St	N½ of E½ Lot 6	2	Hammer's	\$ 825.00
27	Szabo, Paul G & Kristine L 825 N Gamble St Mitchell SD 57301 15310-00200-006-30 825 N Gamble St	S½ of E½ of Lot 6	2	Hammer's	\$ 1,053.75
28	Life Quest 804 N Mentzer St Mitchell SD 57301 15310-00200-007-10 800 Block N Gamble	E½ of Lot 7	2	Hammer's	\$ 2,362.50
29	Life Quest 804 N Mentzer St Mitchell SD 57301 15310-00200-008-00 800 N Gamble Street	8	2	Hammer's	\$ 2,711.10

North Gamble, North Mentzer & E 8th Ave				Account No. 710	
ASSESS. #	NAME MAILING ADDRESS CITY, STATE, ZIP	LOT	BLK.	ADDITION	TOTAL ASSESSMENT
30	Life Quest 804 N Mentzer Mitchell, SD 57301 15565-00000-004-10	Southerly 33' of SE 1/4 of 15 and Northerly 67' of NE 1/4 of 22 extending from easterly boundary line of Winsor St. to the westerly boundary line of Mentzer Street; Lot A of Maatc's Addition NE 22, both in 103-60		Lot A in MAATC's Addition and SE 15 and NE 22 both in 103-60	\$ 7,701.00
31	Schuldt, Marvin & Sherylin 937 E 8th Ave Mitchell SD 57301 15290-00100-001-00 937 E 8th Ave	1	1	FM Greene	\$ 3,670.69
32	Schuldt, Marvin & Sherylin 937 E 8th Ave Mitchell SD 57301 15290-00100-002-00 E 8th Ave	2	1	FM Greene	\$ 937.73
33	Schuldt, Marvin & Sherylin 937 E 8th Ave Mitchell SD 57301 15290-00100-003-00 E 8th Ave	3	1	FM Greene	\$ 937.50
34	Hildebrandt, Craig D Etal/Hildebrand, 921 E 8th Ave Mitchell SD 57301 15290-00100-004-00 921 E 8th Ave	4	1	FM Greene	\$ 1,226.74
35	Sonne, Jeffrey G & Hoppe, Jennifer A 919 E 8th Ave Mitchell SD 57301 15290-00100-005-00 919 E 8th Ave	5	1	FM Greene	\$ 1,055.47
36	Lutjens, Kerri 911 E 8th Ave Mitchell SD 57301 15290-00100-006-00 911 E 8th Ave	6	1	FM Greene	\$ 1,016.71
37	Barta, Elaine 903 E 8th Ave Mitchell SD 57301 15290-00100-007-00 907 E 8th Ave	7	1	FM Greene	\$ 1,016.98
38	Barta, Elaine 903 E 8th Ave Mitchell SD 57301 15290-00100-008-00 E 8th Vac Land	8	1	FM Greene	\$ 937.09
39	Barta, Elaine 903 E 8th Ave Mitchell SD 57301 15290-00100-009-00 903 E 8th Ave	9	1	FM Greene	\$ 1,025.38

North Gamble, North Mentzer & E 8th Ave				Account No. 710	
ASSESS. #	NAME MAILING ADDRESS CITY, STATE, ZIP	LOT	BLK.	ADDITION	TOTAL ASSESSMENT
40	Reinesch, Kenneth & Sherri 901 E 8th Ave Mitchell SD 57301 15290-00100-010-00 901 E 8th Ave	10	1	FM Greene	\$ 3,742.95
41	Boughey, Connie & Stuart 900 E 7th Ave Mitchell SD 57301 15290-00100-011-00 900 E 7th Ave	11	1	FM Greene	\$ 3,401.48
42	Robinson, Lonnie & Mandy 936 E 7th Ave Mitchell SD 57301 15290-00100-019-00 936 E 7th Ave	19 & 20	1	FM Greene	\$ 2,842.50
43	Ludwig, Sarah B & The Faith Home & 1009 E 6th Ave Mitchell SD 57301 15900-00300-008-00 720 N Gamble St	8, 9, 10	3	Wilkinson	\$ 3,168.00
44	Ellis, Debra R 1000 E 7th Ave Mitchell SD 57301 15900-00300-011-00 1000 E 7th Ave	11, 12	3	Wilkinson	\$ 2,663.44
				Total	\$ 13,289.86

North Foster and Misc Areas				Account No. 710	
ASSES. #	NAME MAILING ADDRESS CITY, STATE, ZIP	LOT	BLK.	ADDITION	TOTAL ASSESSMENT
45	Niehus, Daniel J & Renee 1216 E 11th Ave Mitchell SD 57301 15600-00000-008-00 1216 E 11th Ave	8		School Subdiv	\$ 2,531.25
46	Asmus, Eleanor 1221 Northridge Rd Mitchell SD 57301 15510-00300-000-00 1221 Northridge Rd	E106' of Blk 3 & E 106' of Lot Z		SE 15-103-60 Northridge Park	\$ 2,486.25
47	Avera Queen of Peace Hospital 525 N. Foster Mitchell SD 57301 15650-00200-003-00 1222 E 7th Ave	S150' of Lots 3, 4, 5	2	Slacks	\$ 2,812.50
48	Nationwide Health Prop Inc % Marvin 2211 York R Suite 222 Oak Brooks IL 60523 15650-00200-003-10	3, 4, & 5 EX S150'	2	Slacks	\$ 3,893.79
49	Nationwide Health Prop Inc % Marvin 2211 York R Suite 222 Oak Brooks IL 60523 15545-00000-004-00	R-4		Replat of R1-R2-R3- R4 in 15/22	\$ 960.00
50	Toshiba America Business Solutions 2 Musick Ervine, CA 92618 15545-00000-003-00	R-3		Replat of R1-R2-R3- R4 in 15/22	\$ 513.75
51	Corby Recreation Inc. 1500 N Duff Street Mitchell SD 57301 15770-01600-002-00	Lots B and C and SC8 S1/2 NE 1/4 of 16-103-60 and Lots 3 and 4 Block 2 and 16' vacated alley block 2 and the W 8' of vacated alley in Block 1 and the 66' ded/vac for St. between 1 and 2	2	Capital Addition and S 1/2 NE 1/4 16-103-60	\$ 1,575.00
52	Borgen, Raymond A and Constance M 102 North Foster Street Mitchell, SD 57301 15300-01200-007-00 102 North Foster Street	7 and W 1/2 of 8	12	ST Greens Addition	\$ 1,417.50
53	Borgen, Raymond A and Constance M 102 North Foster Street Mitchell, SD 57301 15300-01200-008-00 1308 East 1st Avenue	9 and E 1/2 of 8	12	ST Greens Addition	\$ 1,417.50
54	Corby Recreation Inc. 1500 N Duff Street Mitchell SD 57301 15770-01600-002-00	Lot ABA in a portion of H3	2	NE 1/4 16-103-60	\$ 11,610.00
				Total	\$ 29,217.54

**Resolution #2969
Interim Financing**

Whereas, the City of Mitchell, South Dakota, must provide financing for fiscal year 2012 for the following fund until such time as monies are received from revenues:

309-Debt Service Fund for TID #15-ProBuild \$3,215.00

Now, therefore, be it resolved, by the City Council of the City of Mitchell, South Dakota, that the City of Mitchell, South Dakota, provide the necessary interim financing advancing funds from the following source:

101-General Fund

Be it further resolved, that when monies are available, the General Fund will be reimbursed without further action on the part of this council.

Dated this 6th day of February, 2012.

Mayor

ATTEST:

Finance Officer
[SEAL]

ORDINANCE NO. 2392

**SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2012 according to statute:

These appropriations represent reappropriations of expenditures previously appropriated and approved, but not expended in the year of the original appropriation. The funding will come from each respective funds cash balance unless otherwise noted.

**GENERAL FUND
STREET**

101-43100-43465	Conversion Crack Sealer	\$40,000.00
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First Reading: February 6, 2012
Second Reading: February 20, 2012
Adoption: February 20, 2012

Mayor

Attest:

Finance Officer
[SEAL]

ORDINANCE NO. 2388

AN ORDINANCE OF THE CITY OF MITCHELL, SOUTH DAKOTA, REZONING REAL PROPERTY LEGALLY DESCRIBED AS THE WEST FIFTY FEET (W. 50') OF LOTS ONE AND TWO, BLOCK FOURTEEN, VAN EPS 1ST ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA FROM MEDIUM DENSITY RESIDENTIAL (R-3) TO HIGHWAY ORIENTED BUSINESS DISTRICT (HB) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF MITCHELL.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1. The real property legally described as the West Fifty feet (W. 50') of Lots One and Two, Block Fourteen, Van Eps 1st Addition, City of Mitchell, Davison County, South Dakota is to be rezoned from Medium Density Residential (R-3) to Highway Oriented Business District (HB) and amend the Official Zoning Map of the City of Mitchell.

Section 2. The City Finance Officer shall publish notice of this ordinance, and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the 6th of February, 2012.

MAYOR

ATTEST:

FINANCE OFFICER

FIRST READING January 3, 2012
SECOND READING February 6, 2012
ADOPTION February, 6, 2012



**ORDINANCE NO. #2390 AS AMENDED
 SUPPLEMENTAL APPROPRIATION ORDINANCE
 CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2011 according to statute:

GENERAL FUND

EMS

101-44600-41100	Salaries	\$7,500.00
101-44600-41110	Overtime	\$6,100.00

The funding will come from General Fund cash balance.

SPECIAL REVENUE

RSVP-PALACE TRANSIT

218-45150-41100	Salaries	\$2,600.00
<u>218-45150-42610</u>	<u>Gas Oil Tires</u>	<u>\$11,211.00</u>

The funding will come from RSVP cash balance.

LIBRARY FINES

226-45500-42900	Other Expenditures	\$3,400.00
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The funding will come from Library Fund cash balance.

ENTERPRISE FUNDS

WATER FUND

WATER TREATMENT

602-43330-41100	Salaries	\$8,500.00
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WATER DISTRIBUTION

602-43340-41100	Salaries	\$3,200.00
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The funding will come from the Water Fund cash balance.

First Reading: January 17, 2012
 Second Reading: February 6, 2012
 Adoption: February 6, 2012

Attest:

 Mayor

 Finance Officer
 [Seal]

ORDINANCE NO. 2391
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2012 according to statute:

GENERAL FUND
TRAFFIC

101-42130-43341	Havens & Rowley Signal Lights	\$57,900.00
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The funding will come from the General Fund cash balance.

First Reading:	January 17, 2012
Second Reading:	February 6, 2012
Adoption:	February 6, 2012

Attest:

Mayor

Finance Officer
[Seal]



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

PMB 2020
JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182
www.state.sd.us/denr

January 26, 2012

RE: DW SRF - Mitchell Water Reservoir Replacement
C462129-02

Tim McGannon, Public Works Director
City of Mitchell
612 North Main Street
Mitchell, SD 57301

Dear Mr. McGannon:

The department is in receipt of the documents necessary to close out the above referenced project funded with a Drinking Water State Revolving Fund (DWSRF) loan. Therefore, I have enclosed a Certificate of Project Completion. This certificate must be dated and signed by the project's authorized representative in accordance with Article III, Section 3.4 of the SRF loan agreement. Please complete and return the enclosed certificate to this office.

The First National Bank in Sioux Falls will contact you concerning a schedule for loan repayment. In addition to repayment of the loan, you are required to submit certain documents throughout the life of the loan to comply with the loan requirements. Documents you can expect to submit are audits, unaudited financial statements, budgets, evidence of insurance coverage, and a Certificate of Compliance with Rate Covenant (evidence of repayment capabilities). The documents must be submitted annually as long as the loan is in repayment. Questions regarding these items should be directed to the SRF Financial Staff.

Also attached is a copy of the Final Inspection Report for your records. If you have any questions, please feel free to contact me.

Sincerely,

Claire Peschong
Natural Resources Project Engineer
Water Resources Assistance Program
Phone: (605) 773-5668

Enclosure

cc: Jeff McCormick, P.E. SPN & Associates, Mitchell
Brian McGinnis, Planning and Development District III, Yankton

DWSRF CERTIFICATE OF PROJECT COMPLETION

Loan Recipient: Mitchell Project Number: C462129-02

Project Title: Water Storage Improvements Project

Obligated Loan Amount: \$2,360,000.00 Amount Drawn: \$1,956,237.00

Principal Forgiveness Percent: 15% Principal Forgiveness Amount: \$293,436.00

Loan Repayment Amount: \$1,662,801.00 Deobligated Amount: \$403,763.00

Initiation of Operations Date: 7/22/2011 Project Completion Date: 9/11/2011

In accordance with Article III, Section 3.4 of the Drinking Water State Revolving Fund Loan Agreement the undersigned authorized representative(s) of the OWNER hereby certifies that the project as described above is complete.

The final, eligible project costs have been documented to support a loan amount of \$2,360,000.00, no lien or other encumbrance with respect to the above referenced project has been filed, and appropriate lien waivers have been obtained for all labor, materials and supplies with respect to the project. Therefore, in accordance with the State Revolving Fund Loan Agreement, the final Loan Agreement Amount is \$1,956,237.00 of which 15 percent or \$293,436.00 of the principal will be forgiven. The remaining \$1,662,801.00 will be repaid by the owner as set forth in the loan agreement. In addition, the Owner deobligates the portion of the DWSRF loan amount not drawn.

The OWNER hereby executes this CERTIFICATE OF PROJECT COMPLETION

Owner:

Signature

Date

Typed or Printed Name and Title

The ISSUER hereby accepts this CERTIFICATE OF PROJECT COMPLETION

Issuer: South Dakota Conservancy District

Signature

Date

Typed or Printed Name and Title

FINAL PROJECT INSPECTION REPORT

Recipient Mitchell Project No. C462129-02

Financial Assistance Amount
(including principal forgiveness) \$2,360,000.00 Inspection Date 12/21/2011

Authorized Representative, Title, Address (zip), and Telephone:
Lou Sebert, Mayor, 612 N. Main St, Mitchell, SD 57301-2620

Eligible Project Description: Water Reservoir Replacement Project - Construct a 1,000,000-gallon elevated water storage tank to replace a water tower built in 1928. Also, demolition of 1928 tower.

Ineligible Project Description: _____

Consulting Engineering Firm: SPN and Associates

Home Office: Mitchell, SD Telephone: 605-996-7761

Project Engineer(s): Jeff McCormick

Recap:	Amount
Construction Costs	\$1,762,490
Force Account	
Planning and Design costs	\$106,000
Project Inspection Costs	\$86,246
Administration Costs	\$1,501
Equipment & Materials	
Legal Costs	
Land Acquisition Costs	
Other (describe)	
Total	\$1,956,237
Final Assistance Amount (\$)	\$1,956,237
Principal Forgiveness	
Percentage Awarded (%)	15%
Amount Received (\$)	\$293,435
Final Loan Amount (\$)	1,662,802

Initiation of Operations Date 7/22/2011 Contract Completion Date 9/11/2011

Contractor's Eligible Works:

I. CB&I Inc. \$1,756,000

Contract	Final Constr. Est. Rec.	Appl. Accept Received	Engr. Accept. Received	C.O.'s Approved
CB&I Inc.	\$1,761,000	1/26/2012	1/26/2012	1

Summarize MBE/WBE Accomplishments:

	MBE	WBE
Goal Set:	1%	3%
Goal Achieved:	-0-	0.46%
Contractor(s):		Guardrail Enterprises, Inc.
Work in Place:		Bid items 10 & 24
Value of Work:		\$8,150.00

CONSTRUCTION COSTS:

(List change orders for each contract on separate sheet. Break out eligible and ineligible costs.)

Contractor	Elig. Amount. of Bid	# of C.O.'s	Eligible C.O. Amount	Adjusted Contract Amount
CB&I	\$1,756,000	1	\$5,900.00	\$1,761,900.00

Total Eligible Construction Costs = \$1,761,900.00

Total Construction Costs = \$1,761,900.00

FORCE ACCOUNT:

Was Force Account approved by DENR? No

Were time cards kept? _____ Was overhead applied? _____

What was the basis upon which the overhead was computed? _____

Categorize Costs: _____

Total Force Account \$ _____

ENGINEERING COSTS:

Engineering Firm: SPN and Associates

Contract Terms: \$115,000 allotted for construction and inspection. The final cost is approximately

\$30,000 under budget.

Summary of Eligible Costs

Design:	\$
Inspection:	\$115,000
Tests:	\$
O&M Manual:	\$
Start-up Services:	\$
Total Engineering Costs	\$115,000

ADMINISTRATION:

Summary of Eligible Costs

Advertisement for Bids	\$240.00
Bond Counsel	\$
Legal Costs (describe)	\$
Other (describe)	\$1,260.00
Total Administration Costs	\$1,500.00

EQUIPMENT AND MATERIALS:

Provide a description of the purchase or rental of any equipment or materials that is not part of or a change order to a construction contract identified above and for which reimbursement has been requested.

None

Eligible Equipment & Materials Costs \$

LAND ACQUISITION

Provide a description of land that has been purchased with the loan. None

Eligible Land Costs \$

ARRA COMPLIANCE

Davis - Bacon - emailed questions to Brian McGinnis, response is on file at DENR

Have all weekly pay rolls been submitted by the contractor to the planning district or loan recipient? Yes

If any inequities in wages were identified, has corrective action been taken and adequately resolved?

Yes

Copies of all payroll records and wage interviews must be submitted to DENR (in either electronic form or paper copies. If DENR is not in receipt of these items, identify the party responsible to provide these items.

Yes

Has the loan recipient been notified that all payroll records and wage interviews must be maintained for three years.

Yes

Has the loan recipient completed the Davis-Bacon Act Certification form and submitted it to DENR?

Yes - 12/22/2011

Comments:

Buy American

Who was responsible for assuring compliance with Buy American provisions?

Engineer

Describe steps undertaken to assure compliance: material certification from suppliers.

Inspection of equipment onsite and

Is DENR in receipt of all product certifications, shop drawings and other documentation to verify compliance with the Buy American Provision?

Yes

Was a de minimis waiver utilized? If so, complete the following:

Yes

Value of incidental items claimed on de minimus waiver:

\$225

Value of actual final costs of materials procured for the project:

\$219,000

Percent of material costs exempted from Buy American:

0.1%

Do items exempted under the de minimus waiver total 5 percent or less of the total materials cost?

Yes

Were any items determined to be eligible through the use of the substantial transformation checklist?

No

If so, does DENR have a copy of the checklist and other supporting documentation?

Comments: Two minor material discrepancies identified during the inspection conducted by the Cadmus Group. The two items totaled \$225 and a De Minimus Quantity Exemption was used. The items include a 1 and 1.5 inch diameter pipe which total 65 pcs and 1,597 ft.

Yes

Was each operator present during start-up and properly trained on each piece of equipment they will be responsible for operating and/or maintaining? If not, when will training occur and who will conduct training? Yes

Is the city satisfied with equipment and installation? If not, explain. Yes

Will the applicant's engineer or equipment installers/manufacturers be available for assistance for a reasonable period following initiation of operations? Yes

D. Is plant meeting applicable drinking water standards? Yes

E. Have there been any problems noted in the following areas:

1. Structural No

2. Mechanical No

3. Operational No

If yes to any of the above, please explain: _____

F. Have all sites been restored to the community's satisfaction? Yes

G. Are all shop drawings approved? Yes In possession of the recipient? Yes

H. Have as-built drawings been submitted to the recipient? Will be submitted to city in Mid-January

I. Operation and Maintenance

O&M Manual Status Approved Yes Not Approved _____

Are rates in place adequate to cover debt service and O&M? Yes Yes No _____

Are enough adequately trained management, operation, and maintenance personnel on staff to provide technical, managerial, and financial capacity? If not, provide a schedule of the corrective actions to be taken. Yes

J. Is a certified operator hired and on staff? If not, how does the applicant intend to address this deficiency? Yes

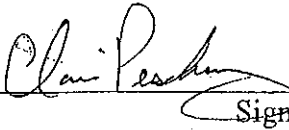
K. Has applicant been informed to maintain all records for three years from date of total project

acceptance? Yes

L. Are there any deficiencies (punch list items) not yet satisfied? List deficiencies here or attach list at end of report. If none, so state. No

M. *Construction has been completed in accordance with the approved plans and specifications, and I recommend release of payment in the amount of \$ -0- which, with previous payments, brings the total allowable project cost to \$1,956,237.00*

Any additional remarks here:



Signature of Inspector

1-26-2012
Date

that the bid be tabled. Moved by Allen, seconded by McCurry, to table said bid. Motion carried.

Bids were opened and read on the Water Meters-Installation #2012 -12 on the 3rd day of January, 2012 in the Council Chambers of City Hall. The Engineering Department recommended that the bid be tabled. Moved by Olson, seconded by Carlson, to table said bid. Motion carried.

SET DATE:

Moved by Olson, seconded by Tracy, that the 17th day of January, 2012 be the date and time set for hearing on the application to transfer Retail (On-Sale) Malt Beverage License (RB-3124) to include Sunday sales from Jason Bates dba Big Dummy's at 110/112 North Main Street to Jason Bates dba Big Dummy's/Longhorn Bar located at 108, 110, and 112 North Main Street, Mitchell. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application to transfer Retail (On-Sale) Liquor License (RL-5761) to include Sunday sales and Package (Off-Sale) Liquor License (PL-4691) to include Sunday sales from Jason Bates dba Longhorn Bar 101 North Main to Jason Bates dba Longhorn Bar located at 108, 110, and 112 North Main Street, Mitchell. **Notice of hearing has been given according to statue and affidavit of publication is on file. Moved by Barington, seconded by Allen, to approve said application. Motion carried.**

RESOLUTIONS:

Moved by Olson, seconded by Barington, to adopt Resolution #2963, Lake Mitchell Campground Contract as follows:

**RESOLUTION #2963
LAKE MITCHELL CAMPGROUND CONTRACT**

PREAMBLE:

The Council having had a public hearing regarding the rental of the Lake Mitchell Campground; now therefore

BE IT RESOLVED BY THE CITY OF MITCHELL:

That the Mayor is authorized to enter into the attached contract for the rental of the Lake Mitchell Campground.

The campground contract will be available for inspection in the finance office.

Motion carried and resolution declared duly adopted.

**RESOLUTION #2964
COLUMBARIUM CONTRACT**

PREAMBLE:

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 1/17/12
Organization: Mitchell Aquatic Club

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input type="checkbox"/> Charitable organization | <input checked="" type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Scott Fossum / Dan Alexander
Address: Mitchell
Phone #: 770-2360 / 999-7087
Email: Scott.Fossum@Mitchelltech.edu / alexanderdm@samtel.net

501(c) 3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: 2/7/12 - 3/4/12

Date of Raffle Drawing: 3/4/12

Value of Raffle Prize: \$350 (Hog + processing)

Proceeds Benefitting: Mitchell Aquatic Club swim program

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 01 17 2012

Organization: James River Valley chapter RMEF

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries/raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input checked="" type="checkbox"/> Charitable organization | <input type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Gary R Kingsbury

Address: 1906 Shenandoah rd

Phone #: 996-4693

Email: GRKHunt@hotmail.com

501(c) 3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: 02 01 2012

Date of Raffle Drawing: March 23 2012

Value of Raffle Prize: Various - Banquet tickets, Silent auction and Raffles

Proceeds Benefitting: RMEF Projects

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 1-17-12

Organization: Gertie Belle Rogers PTA

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries/raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input type="checkbox"/> Charitable organization | <input checked="" type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Jill Weber

Address: 1512 Augusta Ave

Phone #: 605-996-6772

Email: jweber@mitchelltelecom.net

501(c)3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: Feb 16, 2012

Date of Raffle Drawing: March 3, 2012

Value of Raffle Prize: various cash prizes totalling \$750

Proceeds Benefitting: Gertie Belle Rogers School

For Finance Office Use Only:

Council Approval Date: _____

Signature:

Finance Officer

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application:

January 19, 2012

Organization:

Skills USA South Dakota

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

Chartered veterans' organization

Charitable organization

Fraternal organization

Political party

Political action committee or political committee on behalf of any candidate for a political office

Religious organization

Educational organization

Local civic or service club

Volunteer fire department

Contact Information:

Name:

Randy Doescher

Address:

1800 E Spruce

Phone #:

605-995-7199

Email:

randy.doescher@mittchetttech.edu

501(c)3 - (Non-Profit): yes no eligible

Dates of Ticket Sales:

Febr 7 to April 13

Date of Raffle Drawing:

April 13, 2012

Value of Raffle Prize:

500

Proceeds Benefitting:

Skills USA Contest winners to National Contest

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: January 23, 2012

Organization: Mitchell HS Future Business Leaders of America

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

<input type="checkbox"/> Chartered veterans' organization	<input type="checkbox"/> Religious organization
<input type="checkbox"/> Charitable organization	<input checked="" type="checkbox"/> Educational organization
<input type="checkbox"/> Fraternal organization	<input type="checkbox"/> Local civic or service club
<input type="checkbox"/> Political party	<input type="checkbox"/> Volunteer fire department
<input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Annika Russell, FBLA Advisor

Address: _____

Phone #: 605-995-7120

Email: annika.russell@k12.sd.us

501(c)3 - (Non-Profit): yes _____ no eligible _____

Dates of Ticket Sales: February 8-24, 2012

Date of Raffle Drawing: February 24, 2012

Value of Raffle Prize: Around \$500

Proceeds Benefitting: Mitchell HS Future Business Leaders of America

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**January 17, 2012
7:30 P.M.**

PRESENT: Marty Barington, Philip Carlson, Travis Carpenter, Greg McCurry, Mel Olson, Jeffrey Smith, Ken Tracy

ABSENT: Dan Allen

PRESIDING: Lou Sebert

AGENDA:

Moved by Olson, seconded by Tracy, to approve the agenda as amended. Motion carried.

MINUTES:

Moved by Olson, seconded by Barington, to approve the minutes of the regular City Council meeting held on January 3, 2012. Motion carried.

DISCUSSION:

Councilmember Carlson extended his condolences to the family of Davison County Commissioner Dave Weitala.

Mayor Sebert commented that discussion regarding the Next Generation Corn Palace was not placed on the agenda in order to give the council time to meet with and listen to constituents regarding the issue.

Mayor Sebert appointed the following: Greg McCurry, Ken Tracy, Tim McGannon, Marilyn Wilson, Steve Carnes and Larry Griffith to the city hall site committee to assist with the next generation Corn Palace development plan.

COMMITTEE MEETING:

Public Works:

The Public Works Committee met on January 17, 2012 at 7:14 p.m. to consider a request to add a new position to water distribution as a meter reader/service technician. This position will replace an employee whose main responsibility will be to schedule customer appointments and install new water meters. There are approximately 5000 water meters to replace within the next 4-5 years. The estimated price to hire a new employee is an economical savings compared to hiring a contractor to install the new water meters. Moved by Tracy, seconded by Smith to approve the hiring of a new

meter reader/service technician. Councilmember Smith asked Public Works Director Tim McGannon to write up plans for the Water Division that eliminates positions over the next 4-5 years as the system becomes more automated. Motion carried with Olson voting nay.

Moved by Carpenter, seconded by Carlson, to approve the committee reports. Motion carried.

DEPARTMENT REPORTS:

Moved by Olson, seconded by Barington, to approve the following department and board reports: November 2011-Finance Department, Airport; December 2011-Police Department, Fire Department, Mitchell Regional Ambulance, Palace Transit, Building Permits, Water, Airport, Golf and Cemetery Department, Park and Recreation Department; 2011 Building Permits. Motion carried.

BOARD OF ADJUSTMENT:

Moved by Tracy, seconded by Smith, for the City Council to adjourn and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Pat Clark for a conditional use permit to construct mini storage buildings located in the 400 Block of West Birch, legally described as Lots 1-6, Block 13, Railroad Addition to the City of Mitchell, Davison County, South Dakota. The Planning Commission recommended approval of said application. Moved by Carpenter, seconded by Olson, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of Pat Clark for a variance to construct mini storage buildings located in the 400 Block of West Birch, legally described as Lots 1-6, Block 13, Railroad Addition to the City of Mitchell, Davison County, South Dakota. The Planning Commission denied approval of said application. Moved by Olson, seconded by McCurry, to deny request of said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of Greg Tilberg for a conditional use permit to construct a 50' x 174' storage building located at 105 West Elm Avenue, legally described as Block 19, Van Eps 1st Addition to the City of Mitchell, Davison County, South Dakota. The Planning Commission recommended approval of said application. Moved by Carpenter, seconded by Smith. Motion carried.

Moved by Tracy, seconded by Olson, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

AWARD BIDS:

Bids were opened and read on the Water Meters-Transmitters Supply #2012-11 on the 3rd day of January, 2012 in the Council Chambers of City Hall. Moved by Olson seconded by Carlson to award as follows:

**WATER METERS-TRANSMITTERS SUPPLY
CITY PROJECT #2012-11**

HI Supply Waterworks LTD, 2102 East 54th Street North, Sioux Falls, South Dakota 57104

1	¾" 1 CF Meter 7.5 LL 3 wire 25' of Wire with Gaskets	1400 Each	\$115.00	\$161,000.00
2	1-1/2 Meter with meter bolts and gaskets	18 Each	\$476.00	\$ 8,568.00
3	2" Meter with meter bolts and gaskets	18 Each	\$667.00	\$ 12,006.00
4	Scotchlok Connector UY2	4000 Each	\$.12	\$ 480.00
5	1" Rubber Meter Gaskets	300 Each	\$.25	\$ 75.00
6	¾" Rubber Meter Gaskets	500 Each	\$.24	\$ 120.00
7	18 Ga. 3 Wire-Roll (500 L.F.)	7 Each	\$132.00	\$ 924.00
8	Transmitter	1400 Each	\$110.00	\$154,000.00
9	A24 Pair of Meter Adaptors	30 Each	\$ 18.50	\$ 555.00
	Total Bid			\$337,728.00

Motion carried.

Bids were opened and read on the Water Meters-Installation #2012-12 on the 3rd day of January, 2012 in the Council Chambers of City Hall. Moved by Carpenter, seconded by Smith to reject the bids as follows:

**WATER METERS-INSTALLATION
CITY PROJECT #2012-12**

Krohmer Plumbing Inc., PO Box 1264, 401 South Ohlman, Mitchell, South Dakota 57301

1	Install 5/8" to 1" Meter, Touchpad & Transmitter	1400 Each	\$128.00	\$179,200.00
2	Install 1-1/2 Meters, Touchpad & Transmitter	5 Each	\$153.00	\$ 765.00
3	Install 2" Meters, Touchpad & Transmitter	5 Each	\$153.00	\$ 765.00
4	Install 3" Meters, Touchpad & Transmitter	5 Each	\$178.00	\$ 890.00
5	Install 4" Meters, Touchpad & Transmitter	5 Each	\$229.00	\$ 1,145.00
6	Labor for Misc work as approved by City of Mitchell	10 Each	\$ 60.00	\$ 600.00
	Total Bid			\$183,365.00

If state requires excise tax to be paid on the city furnished material that tax is not included in the bid.

**WATER METERS-INSTALLATION
CITY PROJECT #2012-12**

Mitchell Plumbing & Heating Company Inc., 801 North Rowley, PO Box 1328, Mitchell, South Dakota 57301

1	Install 5/8" to 1" Meter, Touchpad & Transmitter	1400 Each	\$148.50	\$207,900.00
2	Install 1-1/2 Meters, Touchpad & Transmitter	5 Each	\$184.00	\$ 920.00
3	Install 2" Meters, Touchpad & Transmitter	5 Each	\$230.00	\$ 1,150.00
4	Install 3" Meters, Touchpad & Transmitter	5 Each	\$433.00	\$ 2,165.00
5	Install 4" Meters, Touchpad & Transmitter	5 Each	\$580.00	\$ 2,900.00

6 Labor for Misc work as approved by City of Mitchell 10 Each	\$500.00	\$ 5,000.00
Total Bid		\$220,035.00

This bid does not include state sales tax or excise tax on city supplied materials.

Motion carried.

Motion by Tracy, seconded by Smith, to hire a meter reader/service technician for the Water Division of the City of Mitchell as recommended by the public works committee. Motion carried with council members Carlson, McCurry and Olson voting nay.

RATIFY:

Moved by Olson, seconded by Carlson, to ratify 2012 proposal with Leggette, Brashears and Graham, Inc. for Old Mitchell Landfill Monitoring Project #2012-28. Motion carried.

Moved by Carlson, seconded by Olson, to ratify 2012 proposal with Leggette, Brashears and Graham, Inc. for New Mitchell Landfill Monitoring Project #2012-29. Motion carried.

SET DATE:

Moved by Carlson, seconded by Barington, that the 20th day of February 2012 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on Proposed Resolution of Necessity for 2012 sidewalks. Motion carried.

Moved by Olson, seconded by Barington, that the 30th day of January 2012 at 1:30 in the Council Chambers of City Hall be the date and time set to receive and consider bids for Recycled Asphalt & Concrete Crushing-Project #2012-9. Motion carried.

Moved by Tracy, seconded by Olson, that the 13th day of February 2012 at 1:30 p.m. in the Council Chambers of City Hall be the date and time set to receive and consider bids for Rock Chips-Project #2012-10. Motion carried.

Moved by Smith, seconded by Tracy, that the 13th day of February 2012 at 1:30 p.m. in the Council Chambers of City Hall be the date and time set to receive and consider bids for North Highway #37 Watermain Phase II-National Guard Road to Airport Road-Project #2012-20. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application to transfer Retail (On-Sale) Malt Beverage License (RB-3124) to include Sunday sales from Jason Bates dba Big Dummy's at 110/112 North Main Street to Jason Bates dba Big Dummy's/Longhorn Bar located at 108, 110, and 112 North Main Street, Mitchell. Notice of hearing has been given according to statute and affidavit of publication is on file. Moved by Carpenter, seconded by Barington to approve said application. Motion carried.

RESOLUTIONS:

Moved by Carpenter, seconded by Barington, to adopt Resolution #2965, Surplus Used Water Meters as follows:

**RESOLUTION #2965
Surplus Used Water Meters**

WHEREAS, The City of Mitchell is no longer using the present type of water meters; and is replacing all existing meters with Sensus meters as part of a city wide meter replacement program.

WHEREAS, The City of Mitchell has no use for the surplus meters and is declaring them surplus to be properly disposed of.

Motion carried and resolution declared duly adopted.

Moved by Smith, seconded by McCurry, to adopt Resolution #2966, Pickup Purchase off State of South Dakota Contract as follows:

**RESOLUTION #2966
Pickup Purchase off State of South Dakota Contract**

WHEREAS, The City of Mitchell desires to purchase a pickup off the State of South Dakota Bid Contract from Billion Auto.

WHEREAS, The City of Mitchell has proper funding in place for this purchase.

Motion carried and resolution declared duly adopted.

Moved by Tracy, seconded by McCurry, to adopt Resolution #2967, Plat Lots 9A and 9B of Lot 9 of Sharpstone Subdivision, a Subdivision of the West Half of the South Half of the Southwest Quarter of the Northwest Quarter of Section 9, Township 103 North, Range 60 West of the 5th P.M., City of Mitchell, Davison County, South Dakota, as follows:

**RESOLUTION #2967
RESOLUTION OF CITY COUNCIL**

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 9th day of January, 2012; and

WHEREAS, it appears from an examination of the plat of LOTS 9A AND 9B OF LOT 9 OF SHARPSTONE SUBDIVISION, A SUBDIVISION OF THE WEST HALF OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Kim LaRue McLaurry, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning

Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS 9A AND 9B OF LOT 9 OF SHARPSTONE SUBDIVISION, A SUBDIVISION OF THE WEST HALF OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Kim LaRue McLaury, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

ORDINANCES:

Moved by Tracy, seconded by Olson, to place Ordinance #2390, 2011 Supplemental Appropriations, on first reading. Motion carried.

Moved by Olson, seconded by Carpenter, to place Ordinance #2391, 2012 Supplemental Appropriations, on first reading. Motion carried.

Moved by Carpenter, seconded by Smith, to table 2nd reading of Ordinance #2388, Rezoning Real Property legally described Lots One and Two, Block Fourteen, Van Eps 1st Addition, City of Mitchell, Davison County, South Dakota from Medium Density Residential (R-3) to Highway Oriented Business District (HB) and Amending the Official Zoning Map of the City of Mitchell to February 6, 2012. Motion carried.

Moved by Smith, seconded by Barington, to place Ordinance #2389, Supplemental Appropriations, on second reading. Motion carried. Moved by Barington, seconded by Olson, to adopt Ordinance #2389, as follows:

**ORDINANCE NO. 2389
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2012 according to statute:

**ENTERPRISE FUND
WATER**

602-41000-23140	Water Tower SRF-Principal	\$10,000.00
602-41000-23240	Water Tower SRF-Interest	\$35,100.00
602-43340-43321	Spruce Street Utilities	\$9,375.00

The funding will come from water fund cash balance.

SEWER

604-43250-43321

Spruce Street Utilities

\$3,125.00

The funding will come from the sewer fund cash balance.

Motion carried and ordinance declared duly adopted.

CONSIDER APPROVAL:

Moved by Olson, seconded by Tracy, to approve the automatic supplement to the Debt Service Fund-TID #13 MTI South Campus in the amount of \$4,862.00 for bond principal from an overpayment from the bond holder. Motion carried.

Moved by McCurry, seconded by Carlson, to approve the automatic supplement to the General Fund-Bike Trail in the amount of \$65,000.00 from grant funds. Motion carried.

Moved by Olson, seconded by Tracy, to approve the following E-911 Service contracts for

- Aurora County
- Brule County
- Hanson County
- Hutchinson County
- McCook County

Motion carried.

Moved by McCurry, seconded by Carlson to table the request to add an Emergency Medical Coordinator until the 2013 budget hearings. Motion carried.

Moved by Smith, seconded by Barington, to approve the Construction Change Order #2 for Minnesota Street Project #2010-1 with the South Dakota Department of Transportation. Motion carried.

Moved by Olson, seconded by Carlson, to approve the following raffle requests:

- Pheasants Forever with a drawing to be held on October 19, 2012,
- Mitchell Gymnastics Booster Club Inc. a drawing to be held on March 15, 2012,
- Mitchell Skating & Hockey Association with a drawing to be held February 26, 2012,
- Abbott House with the drawing to be held January 20, 2012,
- Mitchell Aquatic Club with a drawing to be held on January 20, 2012, and
- James River Gobblers, NWTF with a drawing to be held on February 4, 2012.

Motion carried.

ABATEMENT OF TAXES:

Moved by Olson, seconded by Barington, to approve the following abatements of taxes due to tax bill generated early to transfer title of mobile homes:

- Jared Hanson in the amount of \$82.00 for 1980 Skyline mobile home,
- Aaron Amussen in the amount of \$88.60 for 1977 Marshfield mobile home,
- Harry Eimers in the amount of \$436.88 for 1994 Century mobile home,
- Matthew A. Wharton in the amount \$177.20 for 1985 Bonnavilla mobile home,
- Kelsey S. Kerns in the amount of \$100.70 for 1977 Schult mobile home,
- Emil Ott in the amount of \$104.12 for 1979 Holly Park mobile home,
- Clinton M or Sherry J Carey in the amount of \$195.78 1980 Schult mobile home,
- Dean J. Simon in the amount of \$76.88 for 1982 Kozy mobile home,
- James B Tischler in the amount of \$112.52 for 1984 Knollwood mobile home,
- Joseph Duane Spencer in the amount of \$218.34 for 1980 Deti mobile home,
- Sherry Hines in the amount of \$83.50 for 1979 Artcraft mobile home,
- Gary A and Helen L Vawser in the amount of \$504.62 for 1989 Medalion mobile home,
- Allen Remily in the amount of \$346.46 for 1996 Dutchess mobile home,
- Ted Bolman in the amount of \$526.72 for 1999 Liberty mobile home,
- Constantine N Dorn in the amount of \$145.04 for 1980 Medalion mobile home,
- Kristina Klinetobe in the amount of \$259.82 for 1992 Sharlo mobile home,

and

- Lyle and Dawn Lingemann in the amount \$964.40 for Lot 4 in Block 3 of University Addition from loss of house due to fire,
- South Dakota Health and Educational Facility Authority in the amount of \$13,541.38 for Lot 1 of MTI Administration Addition from purchase by tax exempt entity,
- Rolyn Wiczorek in the amount of \$143.66 for Lot 8A Ex the East 165' Lot 8D Ex East 65' in Southwest ¼ of 21-103-60 Platted Various from removal of buildings,
- Delores R Brookbank and Glenn L Cunningham in the amount of \$34.62 for Lot 5 in Block 1 of Wellers Addition from demolition of garage,
- Greg and Marge Tilberg in the amount of \$34.68 for Lot 1 in Block 19 of Van Eps 1st Addition from demolition of buildings,
- Corey J and Shawna Stach in the amount of \$49.10 for Lot 10 in Block 10 of Van Eps 1st Addition from demolition of house,
- Double HD Holdings LLC in the amount of \$70.26 for Lots 6 & 7 Capital Addition and Lot A of Mauszycki and Longs Addition from removal of buildings,
- David P and Sandra A Grosz in the amount of \$71.24 for Lot 7 in Block 44 of Capital Addition from demolition of house,
- Julie L Herr in the amount of \$34.58 for Lot 11 and West 5 1/4' of Lot 12 in Block 9 Gleasons Addition from demolition of garage,
- Phillip Collin and Kathleen Ann Kirkegaard in the amount of \$970.60 for Lots 69-69A-69B and North ½ of Lot 70-Indianhead Addition from demolition of house, and
- 1st Lutheran Church in the amount of \$610.18 for Lot A in Block 107 of Lawlers 1st from demolition of house.

Motion carried.

PAY ESTIMATES:

Moved by Smith, seconded by Barington, to approve the following pay estimates:

- Pay Estimate #26 in the amount of \$2,432.50 for South Side Water Tower Project #2009-30 contracted to SPN Associates,
- Pay Estimate #7-Final in the amount of \$1,217.71 for Spruce Corridor Study Project #2011-20 contracted to HR Green,
- Pay Estimate #5 in the amount of \$1,686.75 for Old Landfill Leachate Monitoring Project #2011-28 to Leggette, Brachears and Graham,
- Pay Estimate #6 in the amount of \$2,068.26 for New Landfill Monitoring Project #2011-29 contracted to Leggette, Brashears and Graham,
- Pay Estimate #4 in the amount of \$5,251.50, Pay Estimate #5 in the amount of \$7,762.50, Pay Estimate #6 in the amount of \$5,406.00, Pay Estimate #7 in the amount of \$5,376.00, Pay Estimate #8 in the amount of \$2,592.00, Pay Estimate #9 in the amount of \$5,457.00, Pay Estimate #10 in the amount of \$9,615.00, and Pay Estimate #11 in the amount of \$669.00 for Waste Tire Collection & Disposal Project #2011-34 contracted to Liberty Tire Recycling, and
- Pay Estimate #7 in the amount of \$600.00 for Bike Path Phase III Project #2011-36 contracted to SPN & Associates.

Members present voting aye: Barington, Carlson, Carpenter, McCurry, Olson, Smith, Tracy.
Members present voting nay: none. Motion carried.

BILLS:

Moved by Tracy, seconded by Olson, to approve the following payroll expenditures, adjustments to payroll and accounts payable warrants:

PAYROLL, DECEMBER 25, 2011 – JANUARY 7, 2012: City Council-\$2,464.56, Mayor-\$894.39, Attorney-\$1,986.55, Finance-\$11,495.42, Human Resources-\$2,356.12, Information Technology-\$1,672.72, Police-\$58,672.28, Traffic-\$3,042.87, Fire-\$36,378.81, Street-\$23,008.47, Public Works-\$16,792.34, Cemetery-\$3,095.27, Animal Control-\$1,567.99, Emergency Medical Services-\$7,543.35, Library-\$9,868.49, Recreation & Aquatics-\$3,767.93, Recreation Center-\$10,407.48, Sports Complexes-\$4,008.11, Parks-\$7,014.63, Supervision-\$3,951.20, E911-\$19,217.32, RSVP-\$5,021.35, Palace Transit-\$14,700.20, Nutrition-\$ 636.55, Water-\$5,942.88, Water Distribution-\$7,789.99, Sewer-\$9,681.98, Airport-\$1,708.91, Waste Collection-\$8,535.06, Landfill-\$6,576.47, Corn Palace Maintenance-\$8,930.82, Corn Palace Shows-\$3,798.56, Corn Palace Concessions-\$5,077.25, Golf Course-\$4,331.76.

Collection-\$8,535.06, Landfill-\$6,576.47, Corn Palace Maintenance-\$8,930.82, Corn Palace Shows-\$3,798.56, Corn Palace Concessions-\$5,077.25, Golf Course-\$4,331.76.

SALARY ADJUSTMENTS (per hour rate):

ANIMAL CONTROL: Jason Babl-\$13.857

COMMUNICATIONS: Cheryl Shelton-\$18.417, Paul Paulson-\$18.417, Nicole Peterson-\$16.358

CORN PALACE MAINTENANCE: Denny Geidel - \$15.843, Jeff Hanson-Part Time to Full Time-\$12.133

FIRE: Derek Fahey-\$13.178, Tory Kaufman-\$15.917, Tom Schaffner-\$14.709

LIBRARY: David Cantrell-\$9.00, Clarence Larsen-\$9.00, Micaela Nelson-\$9.00

NUTRITION: Gordy Brower-\$10.200, Lila Jackson-\$8.415

PARKS & RECREATION: Harriet Baldwin-\$17.36, Pat Dockendorf-\$8.25, Aaron Eggert-\$7.75, Alli Fredericksen-\$7.75, Jerry Luckett-\$8.00, Jen Miner-\$8.00, Janice Pecenka-\$7.75, Jill Rust-\$9.34, Betty Sadler-\$8.00, Lisa Schultz-\$7.75,

PALACE TRANSIT: Randy Horvath-\$10.856, Larry Moir-\$12.448, Majorie Novak-\$8.67, Dennis Preston-\$11.266, Stan Ruff-\$12.448, Dennis Ruff-\$12.448, Laurie Wise-\$10.601

POLICE: Gary Kingsbury - \$21.761

TRAFFIC: Eugene Haiar-\$10.05

NEW HIRES: (per hour rate):

AQUATICS & RECREATION: Deb Thill-\$10.00, Beth Kopfmann-\$8.50, Christina Board-\$8.50, Christina Siemsen-\$9.00, Annika Russell-\$8.50, Miranda Goldammer-\$7.25

CORN PALACE CONCESSIONS: Jacob Schmidt-\$7.50, Donna Schneider-\$7.50

WARRANTS: A & B Business, Supplies-\$863.43; A-Ox Welding Supply, Supplies-\$506.43; Accounts Management, Payroll Deduction-\$266.44; Advance Auto Parts, Parts-\$401.30; Aflac, Aflac Withholding-\$4,349.05; Aflac Group, Aflac Critical Care-\$1,365.90; AIA, Supplies-\$59.46; American Garage Door, Repair-\$67.00; APCO International, Dues-\$92.00; Aqua-Pure, Supplies-\$625.00; Argus Leader Media, Subscription-\$78.00; Audiogo, Books-\$343.88; Avera Queen of Peace Hospital, Contract Service-\$1,470.09; Bailey Metal Fabricators, Repairs-\$2,919.35; Bailey Plumbing & Heating, Repairs-\$71.47; Baker & Taylor, Book-\$110.30; Baker Bros Electric, Repairs-\$426.41; Bender's Sewer & Drain, Contract Services-\$705.00; Bill Wittstruck, Reimbursement-\$22.50; Billie Kelly, Reimbursement-\$45.00; Birch Communications, Utilities-\$31.54; Broadcast Music, Professional Contract-\$288.00; Brad Kehn, Contract Services-\$975.00; Break Time Portables, Rental-\$80.00; Brenda F. Reinfeld, Contract

Services-\$225.00; Brenda Schroeder, Uniforms-\$89.00; Broad Reach, Books-\$488.94; Brock White, Supplies-\$930.00; Bryce Holter, Contract Services-\$75.00; Business Products, Supplies-\$2,353.06; Cabela's, Supplies-\$137.95; Campbell Supply, Supplies-\$246.61; Center Point Large Print, Books-\$83.28; Central Electric, Utilities-\$9,042.48; Century Link, Utilities-\$418.56; Chuck's Paint & Blinds, Supplies-\$277.42; City of Mitchell, Supplies-\$27,067.14; Coca Cola Bottling, Supplies-\$6,814.50; Corey Beyer, Reimbursement-\$45.00; Corn Palace Concessions, Supplies-\$155.50; Custom Micro, Service Contract Renewal-\$5,740.00; Daily Republic, Legals-\$4,477.31; Dakota Discovery Museum, Trust-\$500.00; Dakota Heartland Development, Allocation-\$10,000.00; Dakota Salvage, Supplies-\$2.45; Dakota Supply Group, Supplies-\$139.52; Daniel Fechner, Reimbursement-\$100.00; Danko Emergency Equipment, Equipment-\$21,865.90 ; Darl Allen, Reimbursement-\$45.00; Darrington Water, Rental-\$41.00; Davison County Volunteer, Allocation-\$2,000.00; Davison Rural Water Services, Water usage-\$168.60; Debra Bollinger, Supplies-\$550.00; Dell Marketing, Computers-\$3,796.00; Delta Dental Plan of South Dakota, Dental Insurance-\$11,941.70; Demco, Supplies-\$20.85; Dennis Bruske, Reimbursement-\$45.00; Dennis Geidel, Reimbursement-\$45.00; Dependable Sanitation Recycle, Computer Equipment-\$223.30; Department of Social Services, Child Support-\$1,087.48; Design Solutions & Integration, Service Call-\$593.78; Don Everson, Travel-\$9.00; Doug Degen, Reimbursement-\$45.00; Dusty Rodiek, Reimbursement-\$45.00; Ed Roehr Safety Products, Equipment-\$3,566.15; Ellefson Implement, Parts-\$440.28; Elliott Equipment, Parts-\$1,060.47; Emery Senior Citizens, Utilities Reimbursement-\$82.02; Environmental Systems Research, Maintenance-\$250.11; Extreme Clean Carpet Cleaning, Contract Services-\$2,460.00; Farmers Alliance, Fuel-\$18,333.08; Farnams Genuine Parts, Supplies-\$53.26; Farner-Bocken, Supplies-\$4,995.78; Fastenal, Supplies-\$599.62; Fedex, Transportation Charges-\$11.26; Fischer Rounds & Associates, Boiler Policy-\$4,864.00; Floor to Ceiling Store, Labor-\$623.72; Frito-Lay, Supplies-\$411.60; Frontier Precision, Supplies-\$70.00; Gale, Books-\$462.47; Game Stop, Reimbursement-\$18.20; Gametime, Parts-\$22.50; Gary Walton, Reimbursement-\$45.00; Gaylen's Homegrown Popcorn, Supplies-\$350.00; Gaylord Brothers, Supplies-\$27.73; General Drivers & Helpers, Union Dues-\$747.00; Geocomm, Computer Software-\$1,750.00; Geotek Engineering, Supplies-\$916.50; GF Advertising Services, Supplies-\$7.93; Golden West Technologies, Supplies-\$307.50; Graham Tire, Repairs-\$171.24; Grainger, Supplies-\$2,190.67; Great Western Tire, Supplies-\$1,048.06; Hard Drive Outlet, Repairs-\$171.50; Harlow's Bus Sales, Parts-\$333.92; Harve's Pro Prints, Supplies-\$57.99 ; Harve's Sport Shop, Supplies-\$152.95; Headsets Direct, Parts-\$198.25; Heartland Paper, Supplies-\$50.05; Henry Schein, Supplies-\$20.50; Hohn Electronics, Repairs-\$50.00; Howard R. Green, Contract Services-\$1,217.71; ICOP Safety Vision, Parts-\$106.86; Ingram Library Services, Books-\$616.52; Integrity Transcription, Transcribing Services-\$609.00; Interstate Office Products, Supplies-\$134.45; Iverson Chrysler Center, Repairs-\$320.40; Jamie Henkel, Reimbursement-\$22.50; JC Penney, Supplies-\$222.56; JCL Solutions-Janitors Closet, Supplies-\$3,322.26; Joel Fluth, Repairs-\$25.00; Jones Repair, Repairs-\$17,000.00; Jones Supplies, Supplies-\$941.41; K-Mart, Supplies-\$40.23; KDLT, Advertising-\$990.00; Kevin DeVries, Reimbursement-\$45.00; Lakeview Sales & Supply, Supplies-\$15.75; Lakeview Veterinary Clinic, Dog Pound-\$1,033.49; Larry's I-90 Service, Repairs-\$46.35; Laurie D. Ruby, Contract Services-\$125.00; Learning Opportunities, Book-\$39.50; Leggette Brashers & Graham, Contract Services-\$3,755.01; Liberty Tire Recycling Services, Contract Services-\$42,129.00; Librarians' Choice, Books-\$239.82; Light & Siren, Parts-\$171.78; Lodge at Deadwood, Travel-\$356.00; Maloney & Maloney, Legal Services-\$1,875.00; Marilyn Wilson, Reimbursement-\$10.21; Maxi-Sweep, Supplies-\$533.03; MC&R Pools, Pool Chemicals-\$359.58; McFarland Supply, Supplies-\$666.83; McLeod's

Printing, Supplies-\$2,277.85; Menard's, Supplies-\$13,068.50; Meyers Oil, Supplies-\$974.20; Midcontinent Communications, Monthly Service-\$159.15; Midwest Marketing, Advertising-\$250.00; Midwest Tire & Muffler, Repairs-\$1,130.01; Minitex, Supplies-\$175.00; Mitchell Area Chamber of Commerce, Allocation-\$51,500.00; Mitchell Area Convention Visitors Bureau, Marketing Campaign-\$15,000.00; Mitchell Area Development, Allocation-\$20,250.00; Mitchell Community Scholarship, Roundup-\$632.63; Mitchell Concrete Product, Supplies-\$110.27; Mitchell Firefighters Local 4166, Dues-\$150.00; Mitchell Iron & Supply, Supplies-\$543.62; Mitchell School District, Workstudy-\$2,319.03; Mitchell Senior Center, Contract Services-\$24.12; Mitchell Telecom, Utilities-\$15.16; Mitchell United Way, United Way Deductions-\$484.92; Mid-States Organized Crime Information Center, 2012 Membership Fees-\$200.00; Morgan Theeler, Payroll Deduction-\$228.55; Mount Vernon School District, Nutrition-\$95.70; Mueller Lumber, Supplies-\$1,053.67; Muth Electric, Repairs-\$3,033.56; National School Towel Sale, Supplies-\$173.99; Nationjob, Renewal-\$1,000.00; National Emergency Number, Dues-\$130.00; Nepstads Flower Shop, Supplies-\$39.50; Neve's Uniforms, Supplies-\$25.94; Newman Traffic Signs, Parts-\$170.11; National Fire Protection Association, Membership-\$165.00; Northwestern Energy & Communication, Utilities-\$46,025.06; National Public Employer Labor Relations, Membership-Dues-\$175.00; Page, Wolfberg & Wirth, Reference Guide-\$45.00; Palace Builders, Supplies-\$40.00; Palace Cleaners, Supplies-\$299.25; Paraclete Press, Books-\$27.54; Patzer Woodworking, Supplies-\$791.00; Pepsi Cola, Supplies-\$921.58; Petty Cash, Reimbursement-\$49.33; Physio-Control, Supplies-\$477.60; Premier Pest Control, Contract Services-\$350.00; Pro-Build, Supplies-\$1,301.25; Professional Mailing & Marketing, Mailing Service-\$2,810.10; Project Lifesaver International, Parts-\$205.11; Pumpkin Books, Books-\$181.21; Qualified Presort, Mailing Service-\$489.00; Quill, Supplies-\$448.93; R R Bowker, Renewal-\$2,030.00; Radio Shack, Supplies-\$50.46; Randy Wittstruck, Reimbursement-\$22.50; Recorded Books, Books-\$764.87; RSVP, Volunteers-\$325.00; S & M Printing, Supplies-\$495.00; Sae Warehouse, Freight-\$25.00; Saga Communications of South Dakota, Advertising-\$408.00; Santel Communications, Utilities-\$215.01; Schmucker Paul & Nohr, Contract Services-\$3,032.50; Schulz Electric, Repairs-\$96.90; Scotland Schools, Ticket Sales-\$834.45; Scott Supply, Supplies-\$24,182.01; South Dakota Airports Registration, Travel-\$50.00; South Dakota Arborist, Registration-\$119.00; South Dakota Association of Code Enforcement, Dues-\$40.00; South Dakota Building Officials, Dues-\$50.00; South Dakota Department of Environment & Natural Resources, Garbage Fees-\$1,827.56; South Dakota Department of Health, Lab-\$36.00; South Dakota Governmental Human Resources, Dues-\$25.00; South Dakota Municipal Street Maintenance, Dues-\$35.00; South Dakota One Call, Supplies-\$116.55; South Dakota Public Assurance Alliance, Liability & Property Insurance-\$305,659.51; South Dakota Retirement System, South Dakota Retirement System-\$39,342.24; South Dakota State Treasurer, Tax Payment-\$100.56; South Dakota Emergency Management, Dues-\$30.00; South Dakota Special Pay Plan, Supplemental Retirement-\$1,508.50; Society of European Stage Authors & Composers, Supplies-\$37.30; Shopko, Supplies-\$187.93; Shorty's Locker, Supplies-\$302.40; Sign Pro, Supplies-\$4,450.11; Sioux Falls Two-Way Radio, Radios-\$3,828.94; Small Business Development, 2012 Allocation-\$3,000.00; Spencer Quarries, Contract Services-\$5,813.16; Sportsmith, Supplies-\$222.64; Stahl's Collision Center, Supplies-\$1,676.71; Standard Insurance, Life Insurance-\$1,223.26; Sterling Codifiers, Contract Services-\$500.00; Streicher's, Supplies-\$279.93; Sturdevant's Auto Parts, Parts-\$144.37; Sun Gold Trophies, Supplies-\$206.87; Teledyne ISCO, Parts-\$1,043.50; Terry Johnson, Travel-\$21.00; Tessier's, Repair-\$1,975.00; Thune True Value Hardware, Supplies-\$275.36; Tigerdirect, Computer Hardware-\$639.57; Tim McGannon, Travel-\$26.00; Titze Electric & Remodeling, Repairs-\$661.55; TK Electric,

Repairs-\$985.57; Tractor Supply, Supplies-\$99.98; Traf-O-Teria System, Supplies-\$255.15; Triotel Communications, Utilities-\$44.93; United Rotary Brush, Parts-\$806.45; UPS Store #4227, Shipping Charges-\$495.54; Van Diest Supply, Chemicals-\$10,276.40; Variety Foods, Supplies-\$383.53; Verizon Wireless, Utilities-\$47.66; Vern Eide Ford, Repairs-\$192.06; Vern Eide of Mitchell, Police Tow-\$227.41; Vidacare, Supplies-\$2,069.31; Walgreens, Supplies-\$239.94; Walmart Community, Supplies-\$349.29 ; Wholesale Electronics, Supplies-\$25.31; Woodall's Publications, Directory-\$16.95; Wright Brothers Aviation, Airport Maintenance Contract-\$500.00; Zimco Supply, Chemicals-\$6,906.30; Zoe Weitala, Art Class-\$60.00.

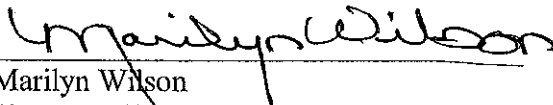
Members present voting aye: Barington, Carlson, Carpenter, McCurry, Olson, Smith, Tracy.
Members present voting nay: none. Motion carried.

DISCUSSION:

Public Safety Director Lyndon Overweg announced that there have been no snow emergencies issued, but encouraged the citizens of Mitchell to listen to the radio stations, and television and subscribe to Nixle for further snow removal updates.

ADJOURN:

There being no further business to come before the meeting, it was moved by Carlson and seconded by Olson to adjourn the meeting. Motion carried.


Marilyn Wilson
Finance Officer

Published once at the approximate cost of _____.

PLANNING COMMISSION MINUTES

JANUARY 23, 2012

PRESIDING: Meyers

PRESENT: Meyers, Griffith, Everson, Larson, Fergen, Molumby, Tracy

ABSENT: Schmucker,

OTHERS: McGannon, Putnam, Hegg, Johnson, Overweg, Laursen

AGENDA: Motion by Everson, seconded by Fergen to approve the agenda. All members present voting aye, motion carried.

MINUTES:

Motion by Molumby, seconded by Griffith to approve the minutes of the regular meeting of January 9, 2012. All members present voting aye, motion carried.

NEXT MEETING:

Motion by Griffith, seconded by Everson to schedule the next Planning Commission meeting for February 13, 2012 at 12:00 p.m. subject to chair for hearings on petitions for rezoning and applications for variances and conditional use permits for publication and Finance Officer be directed to give notice according to statute. All members present voting aye, motion carried.

REZONE: Scott & Michelle Studer on the matter of rezoning property described by Lots 1 & 2, Block 14, Van Eps 1st, which shall be known as the 601 & 603 S. Duff St from its present use and now designated R-3 District to HB District as defined by the ordinances of the City of Mitchell, South Dakota.

Scott Studer said he met with the neighbors and they all agreed to just rezone part of the lot and to put in a fence as of now. In the future Scott would like to add a storage shed as per his plans he submitted. Gary Mayer and Dave Mitchell neighbors, were present and agreed with Scott's plan. McGannon questioned if we could rezone the W50' of both lots 1 and 2. After discussion the commission agreed that would be the better plan. Putnam stated there should not be a problem with the rezone for the existing house. Motion by Larson, seconded by Molumby to recommend the rezone for the W50' of Lots 1 and 2, Block 14, Van Eps 1st. All members present voting aye, motion carried. Larson reminded Studer that when he puts in the fence that he should leave enough room for maintenance and McGannon stated that the good side goes out to the neighbors. Studer said he understood that.

PLAN: John Iverson Addition 601 S Burr St. Zoned HB

John Iverson stated he is not ready to put in the addition but is getting locates and wanted the paper work done before he actually did the project. Motion by Larson, seconded by Everson to approve Iverson's plan. All members present voting aye, motion carried.

ADJOURN:

Chairman Meyers adjourned meeting at 12:20 P.M.

Minutes submitted by Sheila Loecker

City of Mitchell

612 NORTH MAIN STREET • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8420 • FAX (605) 995-8410
ENGINEER (605) 995-8435 • WATER PLANT (605) 995-8449 • STREET (605) 995-8465 • WASTE WATER (605) 995-8446
WATER/UTILITIES (605) 995-8498 • PUBLIC WORKS/PLANNING/ZONING/INSPECTOR (605) 995-8433
www.cityofmitchell.org

January 23, 2012

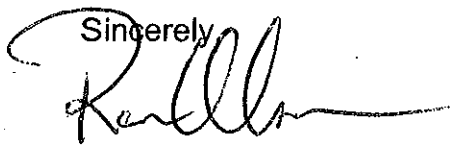
TO: MAYOR & CITY COUNCIL

RE: On Road Diesel Fuel & Off Road Diesel Fuel

Farmers Alliance Mitchell	Requested Gallons	Bid Gallons		
On Road Diesel	2500	0	\$0	\$0
Unleaded Gas-10% Ethanol	0	0	\$0	\$0
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel	5000	0	\$0	\$0
				Total: \$0
Meyers Oil Co.				
On Road Diesel	2500	2500	\$3.3870	\$ 8467.50*
Unleaded Gas-10% Ethanol	0	0	\$0	\$0
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel	5000	5000	\$3.167	\$15835.00*
				Total: \$24302.50*

Meyers Oil was the only bidder for the items marked with asterisk.

Sincerely,



Ron Olson
Street & Sanitation Superintendent

cc: Farmers Alliance
Meyers Oil Co.