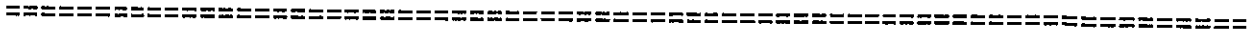


**CITY COUNCIL MEETING
AGENDA
MAY 16, 2011**

COMMITTEE MEETINGS

MAY 16, 2011

(Detailed agendas follow)



6:40 P.M.	TRAFFIC
6:55 P.M.	PUBLIC HEALTH & SAFETY
7:10 P.M.	PUBLIC WORKS

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early.

**CITY COUNCIL MEETING
AGENDA**

**MAY 16, 2011
7:30 P.M.**

PLEDGE OF ALLEGIANCE

INVOCATION Mitchell Wesleyan Church

ROLL CALL

ENTERTAIN A MOTION TO APPROVE THE AGENDA

**ENTERTAIN A MOTION TO APPROVE COUNCIL MINUTES
FROM THE REGULAR MEETING ON MAY 2, 2011 AND THE
SPECIAL MEETING ON MAY 5, 2011**

**CITIZEN'S
INPUT:** **If you need to address the Mayor and members of the City Council on an item that was not on the agenda, please come forward to the podium and state your name and your concern. Items will be considered but no action will be taken at this time.**

DISCUSSION: Mitchell Main Street and Beyond Loan Program

- Dollar amount city will loan
- Interest rate
- When would money be due on the loan
- City accommodations for possible bad debts
- Any other provisions council would like addressed in the contract

**ENTERTAIN A MOTION FOR THE CITY COUNCIL TO
ADJOURN AND SIT AS THE BOARD OF ADJUSTMENT**

HEARING: On the application of Shannon Jones for a Conditional Use Permit to operate a daycare center in her home, located at 401 South Edmunds, Lot 1, Block 19, Railroad Addition, City of Mitchell

On the application of Michelle Moller for a Conditional Use Permit to operate a daycare center in her home, located at 621 North Wisconsin, Lot 1, Block 8, Rowley's 2nd Addition, City of Mitchell

APPROVE: Extension of time period for the temporary BankWest building located at 1920 North Sanborn Boulevard

SET DATE: For hearing on the application of James Klinger for a variance to construct an extension to his garage, located at 1621 Westview Drive, Lot 3, NW¼ 14-103-60, Skyline Estates Addition
06-06-11

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following through the switchboard at (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Finance Officer, Human Resource Officer or Director of Public Works.

SET DATE: 06-06-11 For hearing on the application of Doug & Cindy Symes for a variance to construct a 28x30 garage, located at 107 South Harmon Drive, Lots 53, 54 & 55, Indianhead Addition

HEARING: On the application of Daren Long on the matter of rezoning property described by Triple "D" Tract 1, SE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota, which shall be known as the NE Corner of South Mattie Street and East Havens Avenue from its present use and now designated NS/CN District to I District as defined by the ordinances of the City of Mitchell

ENTERTAIN A MOTION FOR THE BOARD OF ADJUSTMENT TO ADJOURN AND THE CITY COUNCIL TO RECONVENE IN REGULAR SESSION

2nd READING & ADOPTION: Ordinance #2362, Rezoning Triple "D" Tract **P49-50**

COMMITTEE MEETINGS: Traffic
Public Health & Safety
Public Works

ENTERTAIN A MOTION TO APPROVE COMMITTEE REPORTS

APPROVE DEPARTMENT REPORTS:	Finance Department (March)	P16-20
	Police Department (April)	P21
	Fire Department (April)	P22
	Building Permits (April)	P23
	Mitchell Regional Ambulance (April)	P24
	Parks, Recreation & Forestry (April)	P25-26
	Lake Mitchell Advisory Committee (April)	P27-28
	Palace Transit (April)	P29-30
	Water Department (April)	P31-39
	Airport (April)	P40-41
	Golf and Cemetery (May)	P42

HEARING: On the application of the Palace City Lions Club for a Special Event Malt Beverage License at Hitchcock Park on June 7, 2011 for the Tour de Kota event

On the application of the Palace City Lions Club for a Special Event Malt Beverage License at the Horseman's Sports Arena on July 14-17, 2011 for the Corn Palace Stampede Rodeo event

On the application to transfer Retail (On-Off Sale) Malt Beverage License (RB-2835) from Mitchell Men's Softball Association to Hohn Partnership LLC, dba Platinum Players Club I, located at 719 North Sanborn Boulevard, Suite 1

HEARING:	On the application to transfer Retail (On-Off Sale) Malt Beverage License (RB-3434) from Hay Company dba Sudz to V.V. Inc. dba Sudz, located at 508 East Havens Street	
	On applications for renewal of Malt Beverage and SD Farm Wine Licenses	P43-44
CONSIDER ADOPTION:	Resolution #2911, On Petition for Vacation of Public Right-of-Way	P45-48
2nd READING & ADOPTION:	Ordinance #2363, Supplemental Appropriations	P51-53
1st READING:	Ordinance #2364, Supplemental Appropriations	P54
SET DATE: 06-02-11	To receive and consider bids for Cadwell Stadium Repairs – City Project #2011-23 at 1:30 p.m. in the Council Chambers of City Hall	
SET DATE: 06-06-11	For hearing on the application of the Prehistoric Indian Village for a Special Event Malt Beverage License located at the Prehistoric Indian Village on June 18, 2011 for the Beach Boys concert	
CONSIDER APPROVAL:	Municipal Election Workers for the June 7, 2011 election	P56
	Recognize RSVP Volunteers for insurance purposes as listed	P57
PAY ESTIMATES:	South Side Water Tower Project #2009-30 contracted to SPN & Associates	P58
	A. Pay Estimate #18 in the amount of \$5,233.10	
	Lawler Street Utilities Project #2010-2B contracted to SPN & Associates	
	A. Pay Estimate #8 in the amount of \$727.70	
	North Mentzer, East 8 th and Boatramp Project #2010-4B contracted to Colwell Concrete, Inc.	
	A. Pay Estimate #14-Final in the amount of \$4,744.00	
	Lake Mitchell Campground Rip Rap Project #2010-5 contracted to SPN & Associates	
	A. Pay Estimate #11 in the amount of \$1,159.60	
	Sidewalk – Hazardous Project #2011-4C contracted to Big “O” Concrete	
	A. Pay Estimate #1 in the amount of \$11,039.73	
	Sidewalk – Neighborhood Parks Project #2011-4I contracted to Big “O” Concrete	
	A. Pay Estimate #2 in the amount of \$2,763.15	
	Spruce Corridor Study Project #2011-20 contracted to H.R. Green	
	A. Pay Estimate #2 in the amount of \$2,355.14	
	7 th & Rowley Alley Project #2011-33 contracted to Peterson Concrete	
	A. Pay Estimate #1-Final in the amount of \$20,076.00	

PAY ESTIMATES: New Landfill Monitoring Project #2011-29 contracted to Leggette, Brashears & Graham

A. Pay Estimate #2 in the amount of \$2,355.14

ENTERTAIN A MOTION TO APPROVE THE PAY ESTIMATES

ROLL CALL

ENTERTAIN A MOTION TO APPROVE THE BILLS AND AUTHORIZE MONTHLY PAYMENT OF RECURRING AND OTHER EXPENSES IN ADVANCE AS APPROVED BY THE FINANCE OFFICER

ROLL CALL

ADJOURN

NEXT COUNCIL MEETING DATE: JUNE 6, 2011
COUNCIL AGENDA DEADLINE IS WEDNESDAY PRIOR TO CITY COUNCIL MEETING

FOR COUNCIL INFORMATION:

Regular Council Meeting Minutes (05-02-11)

P59-67

Special Council Meeting Minutes (05-05-11)

P68

Planning Commission Minutes (04-25-11)

P69-70

Planning Commission Findings

P71-72

TRAFFIC COMMISSION
Agenda
May 16th, 2011

Monday, May 16th, 2011 at 6:40 p.m.

City Council Chambers

CALL THE MEETING TO ORDER

Approve the Agenda

Approve the Minutes from the Monday, April 18th, 2011 meeting

NEW BUSINESS

1. Request from the Heart & Sole Cancer Walk / Run Committee to close 8th Street from Minnesota Street to Iowa Street and the Cadwell entrance to 8th Street on Friday June 17th, 2011 from 5:00 pm to 9:00 pm for the Cancer Walk / Run events.
2. Mike Hale of the Outkast Car Club requests that Main Street from 1st to 9th and the ½ block of all side streets excluding 1st, 5th, and 7th be closed for the Outkasts Cruise In & Car Show to be held September 24, 2011. The street closures requested would begin at 4:30 a.m. on September 24, 2011. At 4:30 p.m. the streets will be opened except the 600 block of north Main and the 100 block of East 6th will remain closed until the end of the dance.
3. Request to make a "restricted parking" zone at Oakmond and Kimball going south on the east side of Kimball 54ft from the corner of Oakmond.
4. Mark Schilling requests the closure of 6th Street from Lawler to Main Street for the Corn Palace Decorating crew display. The estimated start date is June 5 to an estimated end date of August 10, 2011.
5. The Corn Palace Stampede Rodeo committee requests a parade permit for the rodeo parade scheduled for Saturday, July 16, 2011 beginning at 10:30 a.m.

In preparation for the parade, the Corn Palace Stampede Rodeo committee requests that no cars be allowed to park on either side of the streets along the parade route as well as the area on Main Street that is used to line up parade entries. This would encompass the following streets:

- Main Street from 12th Street south to 1st Street;
 - First Street from Main east to Kimball Street; and
 - Kimball Street north to 7th Street.
6. The Prehistoric Indian Village requests that the road be closed from 23rd & Indian Village Road to the old boat ramp from 6:00 pm to 11:00 pm on Saturday, June 18th, 2011 for the Beach Boys concert.

The next Traffic Commission meeting is scheduled for Monday, June 20th, 2011. The time will be announced at a later date.

Committee Members

Jeff Smith, Travis Carpenter
Marty Barington, Doug Backlund

Chairman
Lyndon Overweg

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early.

The City of Mitchell invites all interested parties to give oral or written comments. If special accommodations are required, please notify the Public Safety Department at 995-8400 at least 24 hours prior to the scheduled meeting.

04-18-11

To the City of Mitchell Traffic Commission:

Request from the Heart & Sole Cancer Walk / Run Committee to close 8th Street from Minnesota Street to Iowa Street and the Cadwell entrance to 8th Street on Friday June 17th, 2011 from 5:00 pm to 9:00 pm for the Cancer Walk / Run events.

Thank you,

Heart & Sole Cancer Walk / Run Committee

Grace Murphy

Committee member

May 10, 2011

REF: Corn Palace Stampede Rodeo Parade

To Whom It May Concern:

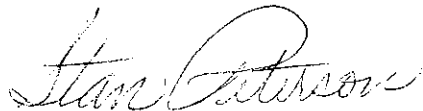
The Corn Palace Stampede Rodeo committee requests a parade permit for the rodeo parade scheduled for Saturday, July 16, 2011 beginning at 10:30 a.m.

In preparation for the parade, the Corn Palace Stampede Rodeo committee requests that no cars be allowed to park on either side of the streets along the parade route as well as the area on Main Street that is used to line up parade entries. This would encompass the following streets:

- Main Street from 12th Street south to 1st Street;
- First Street from Main east to Kimball Street; and
- Kimball Street north to 7th Street.

If you have any questions, please feel free to give me a call.

Sincerely,



Stan Peterson
Parade Chairman

TRAFFIC COMMISSION

Minutes

April 18th, 2011

Chairman Lyndon Overweg called the meeting of the Traffic Commission for the City of Mitchell to order at 6:53 p.m. on Monday, April 18th, 2011 in the Mitchell City Council Chambers.

PRESENT

Chairman Lyndon Overweg Councilperson Travis Carpenter Councilperson Jeff Smith
Councilperson Doug Backlund Councilperson Marty Barington Assistant Chief Baier
Ex-officio Dick Figland

AGENDA

Chairman Overweg requested to change the wording to the Daily Republic request to clarify the location of the curb line. Chairman Overweg requested approval of the **Agenda** for this meeting April 18th, 2011. Councilperson Smith made a motion to approve the agenda with the change of wording. Councilperson Backlund seconded the motion with all members voting aye.

Chairman Overweg requested approval of the **Minutes** from the meeting March 21st, 2011. Councilperson Backlund made a motion to approve the Minutes. Councilperson Smith seconded the motion. All members voted aye.

NEW BUSINESS

1. **Mark Shafer Memorials requests to have a loading/unloading zone put on the corner of 11th & Rowley. Shafer Memorials routinely load & unload semis in the spring, summer, & fall and need to have this area opened for getting to the semi. (see attached map)**

Councilperson Backlund made a motion to approve the request. Councilperson Smith seconded the motion with all members voting aye.

2. **The Daily Republic requests the city designate the area along the curb on Railroad Avenue (the north curb) as a loading zone. This zone would begin 50 ft east from the east curb line (at the corner of Railroad and Lawler) back to the dock. The hours for this loading zone would be from 7 a.m. to 7 p.m.**

Councilperson Smith made a motion to approve the request. Councilperson Carpenter seconded the motion. All members voted aye.

3. **Public Safety requests three ten minute parking spaces be signed during the completion of the Lawler Street construction project in the City Parking lot on the south side of Cherry Bee's. After the construction is completed it is requested that one of the ten minute parking spaces remain signed permanently.**

Councilperson Carpenter made a motion to approve the request. Councilperson Backlund seconded the motion with all members voting aye.

ADJOURNMENT

Councilperson Carpenter made a motion to adjourn the meeting at 6:58 p.m.
Councilperson Backlund seconded the motion. All members voted aye.

The next Traffic Commission meeting is scheduled for Monday, May 16th, 2011. The time will be announced at a later date.

Minutes prepared by Cindy Titze.

PUBLIC HEALTH & SAFETY AGENDA
MAY 16, 2011 6:55 P.M.
CITY COUNCIL CHAMBERS

1. APPROVE AGENDA
2. APPROVE MINUTES OF MAY 2, 2011
3. BURN PERMIT AT 1300 SUMMIT DR

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early..

"The City of Mitchell invites all interested parties to give oral or written comments. If special accommodation are required, please notify the Public Works Department at 995-8433 at least 24 hours prior to the scheduled meeting."

COMMITTEE MEMBERS

Travis Carpenter - Chairman
Scott Houwman

Mel Olson
Jeff Smith

Geri Beck

City of Mitchell

612 NORTH MAIN STREET • P.O. BOX 278 • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-4020 • FAX (605) 995-4010


05/11/2011

Mr. Sudbeck,

Thank you for returning my call in reference to your request for a burn permit. Attached you will find a copy of the 2011 City of Mitchell burn permit form. Please read it over carefully and return to me before Friday, May 13th 2011 at 5:00 PM. This will allow enough time to be put on the agenda for the Public Health and Safety Committee meeting Monday night. As I mentioned on the phone, I would prefer it if you could please be present to answer any questions the committee may have. Also, as I stated, the Fire Department does not support your request due to statements number three (3) and four (4) on the permit form. Thank you for your time and if you have any questions please feel free to call me.

Sincerely,

Marius Laursen



Fire Marshal

City of Mitchell

CITY OF MITCHELL - DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE FIRE MARSHAL
PERMIT TO BURN IN CITY LIMITS

Date Permit Issued: _____ Permit #: _____
Landowner name: Larry Sudbeck Phone: (605) 996-8553
Person or company conducting burn: Larry Sudbeck Phone: (605) 996-8553
Exact location of burn pile: 1300 Summit Road, Mitchell, SD
Mobile phone # for fire-watch person: 999-9774 Date/Time desired for burn: 1

**All permits are valid for 30 days from the date of issuance.
Subsequent burning without a permit is a violation of the law.**

Permissible Land Clearing

Open burning for land clearing or right-of-way maintenance is permissible with the following conditions:

1. Prevailing winds are away from built up areas.
2. Burning shall begin after sunrise. Burning shall be done before sunset. (No overnight burning allowed.)
3. The location of the burn shall be at least 300 yards from any structure not owned by the landowner.
4. The location of the burn shall be at least 100 yards from the edge of a roadway if the prevailing wind is toward the roadway.
5. Only kerosene distillate, diesel fuel, or a propane torch shall be used to start the fire.
6. A fire-watch person with a mobile phone shall be present on the site at all times during burning operations.
7. An adequate water supply to extinguish spot fires shall be available.
8. \$1,000,000 liability insurance policy must be in effect for persons applying for a burn permit and a copy provided to the Human Resources office at the time of applying for the burn permit.
9. A fire line shall be cleared around the fire area.
10. Mitchell Regional Communications (605-995-8400) shall be contacted immediately prior to burning operations for the latest weather conditions for the specific area and when burning operations are complete.
11. Brush must be burned in a hole no less than 15 feet deep.

Toxic materials shall not be burned. Toxic materials include items such as tires, asphalt shingles, tarpaper, railroad ties, telephone poles, plastic and rubber products, electrical wire insulation, pesticide containers and hazardous materials containers. Only brush generated and gathered from the burn site area may be burned in such open fires. There shall be no importation of brush from any other properties, whether they be surrounding or not, for the purpose of burning.

Failure to follow the conditions of this permit may result in the issuance of citations and/or the cost of fire suppression. In the sole discretion of authority having jurisdiction, this permit can be revoked at any time.

The authority to conduct outdoor burning under this permit does not exempt or excuse any person responsible from the consequences, damages, or injuries resulting from the burning and does not exempt or excuse anyone from complying with all other applicable laws or ordinances, regulations and orders of governmental entities having jurisdiction, even though the burning is otherwise conducted in compliance with this permit.

\$150.00 Permit Fee Received: _____

Date Fee Received: 5/11/11

x Larry Sudbeck
Landowner signature

x _____
Permit Holder signature

x _____
Human Resources signature

x _____
Authorized signature

COPIES: WHITE - Permit Holder YELLOW - Communications PINK - Fire Marshal

PUBLIC HEALTH & SAFETY MINUTES
MAY 2, 2011
CITY COUNCIL CHAMBERS

ATTENDING: Travis Carpenter, Jeffrey Smith, Scott Houwman, Geri Beck, Mel Olson

ABSENT: None

OTHERS: Marty Barington, Dan Allen, Doug Backlund

Carpenter called meeting to order:

1. APPROVE AGENDA

Motion by Beck, seconded by Smith to approve agenda. All members present voting aye, motion carried.

2. APPROVE MINUTES

Motion by Olson, seconded by Beck to approve minutes for April 18, 2011. All members present voting aye, motion carried.

3. STREET LIGHTING MITCHELL CHRISTIAN SCHOOL

805 W 18TH AVE.

Johnson explained we previously approved a light in front of the school and Northwestern Energy needs to install a new cable around the perimeters to feed the lights so if any extra poles are needed to let them know. We usually place poles at 300', change in alignment or intersection, and we felt we needed to add additional light poles on north and south sides as per drawing.. Motion by Olson, seconded by Beck to add the two lights. All members present voting aye, motion carried.

PUBLIC WORKS AGENDA

MAY 16, 2011

7:10 P.M.

CITY COUNCIL CHAMBERS

1. CALL TO ORDER:
2. APPROVE AGENDA:
3. APPROVE MINUTES OF AUGUST 2, 2010 MEETING:
4. CURB BREAKOUT - 1224 N. SANBORN

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early.

"The City of Mitchell invites all interested parties to give oral or written comments. If special accommodation are required, please notify the Public Works Department at 995-8433 at least 24 hours prior to the scheduled meeting."

PUBLIC WORKS MINUTES

AUGUST 2, 2010

7:15 - 7:30 P.M.

CITY COUNCIL CHAMBERS

Present: Marty Barington, Scott Houwman, Dan Allen, Jeff Smith, Geri Beck, Mel Olson, Doug Backlund, Mayor Lou Sebert, Tim McGannon, Terry Johnson, Marilyn Wilson, KMIT, KORN, Daily Republic.

Absent: Travis Carpenter

1. CALL TO ORDER:

Chairman Barington called the meeting to order.

2. APPROVE AGENDA:

Chairman Barington requested a motion to approve the Agenda. Motion by Geri Beck to approve the Agenda as submitted. Seconded by Dan Allen. All members voted Aye. Motion carried.

3. APPROVE MINUTES OF APRIL 19 & JUNE 7, 2010 MEETINGS:

Chairman Barington requested a motion to approve the Minutes of the April 19, 2010 Public Works Meeting and the June 7, 2010 Public Works Meetings as written. Motion by Mel Olson to approve the Minutes submitted as written. Seconded by Jeff Smith. All members voted Aye. Motion approved.

4. 9-ACRE PONDEROSA PINE LOT:

Tim McGannon discussed the City owned lots and possible layout plan. McGannon advised the plan submitted would require sewer plus sewer and water services to the lots estimated at approximately \$80,000. McGannon noted the sewermain is 18' deep and services would need to be extended to all lots.

McGannon's plan would take out the least amount of trees possible due to 4 shared driveways and additional work would need to be completed which would make a trail thru the trees. McGannon advised if a trail is made thru the area - trees would need to be thinned out as many of the trees are volunteer trees. McGannon said there are about 4 rows of trees which are Ponderosa Pine, Hackberry, Green Ash and Cedar. There are several volunteer trees which need thinning out. Mayor Sebert advised if the trees are thinned out it will not look as pretty as it does.

Mel Olson advised on the tour they looked at the area and if you approach it from the National Guard Road side and walk in that way - it is full of garbage and trash. Olson stated you may need a machete or chain saw to get thru the area.

It was stated the volunteer trees are going to kill off the existing trees unless they are thinned out or removed.

Marty Barington said prior to the petition being filed this plan was already developed in an effort to save as many trees as possible.

Mel Olson requested Randy Stiles discuss with the Attorney General's Office the language of the petition which includes the word abutting and receive a definition of what "abutting" means in this case whether it would include the airport, cemetery and various other areas.

Scott Houwan stated this area is at present a nuisance property which is up for discussion. Houwan added the City needs to take care of our property and the rationale for declaring it surplus and it could be made into functional use or private property.

Mel Olson compared the trees to a beautiful home that is in shambles on the inside - and if you are walking in from the National Guard Road that is what you will find.

Jeff Smith question how many trees would be sacrificed per driveway and Tim McGannon estimated about 2 trees per driveway. McGannon added if the City cuts in driveways before the sale will improve the property value and curve around with the least amount of damage.

McGannon also advised that you could double the size of lots and reduce the number of driveways to 2 or 3.

The Committee said they wanted to make the public aware of their plans before the decision was taken out of their hands. The Committee consensus was their plan would preserve the view, the trees and the "majesty" while maximizing the use of the land and placing more City owned property on tax rolls.

Minutes by Deb Hanson-Sudbeck

May 10, 2011

Mayor Lou Sebert and City Council Members
612 N. Main St.
Mitchell, SD 57301

Re: Extension of Special Use Permit

Dear Mayor Sebert and City Council members:

BankWest is requesting an extension for three years of the current Special Use permit at 1920 N. Sanborn to allow BankWest to continue to maintain a second branch of our Mitchell facilities to better serve our customers in the Mitchell area. Currently the facility is a temporary home for BankWest Trust, Brokerage and Investment Services and an ATM.

The building currently used at this site is stick-built placed on concrete footing with a treated wood foundation. The building is accessible and the parking area is asphalt pavement.

If you have any questions please contact Norm Weaver at 605-945-3844 or Ryan Huber at 605-995-6740.

Thank you for your consideration.

Sincerely,



Norm Weaver
VP BankWest Facility Management


cc. Charles Burke III, President/CEO
Ryan Huber, Branch President, Mitchell BankWest

Moved by Beck, seconded by Lepke, that the 4th day of May, 2009 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Ray Koth for a variance to construct an addition at 1020 West 3rd Avenue, Lot 7, Block 2, Justs Addition and to direct the Finance Officer to give notice according to statute. Motion carried.

Moved by Allen, seconded by Beck, that the 4th day of May, 2009 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Sarah Mendenhall for a conditional use permit to operate a daycare center in her home at 409 South Montana, Lot 4, Block 22, Railroad Addition and to direct the Finance Officer to give notice according to statute. Motion carried.

Moved by Lepke, seconded by Beck, that the 4th day of May, 2009 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Marievic Nusz for a conditional use permit to operate a daycare center in her home at 1111 West 4th Avenue, Lot 4 and East ½ of Lot 5, Block 3, Justs Addition and to direct the Finance Officer to give notice according to statute. Motion carried.

Moved by Carpenter, seconded by Allen, that the 4th day of May, 2009 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Collette Stadlman (owner) and Reggie Siegel (applicant) for a conditional use permit to operate a small motorcycle business at 240 East 54th Avenue, Lot 8, Maui Farms 1st Addition and to direct the Finance Officer to give notice according to statute. Motion carried.

 Moved by Smith, seconded by Backlund to approve placement of a temporary building for BankWest at the corner of Sanborn and 19th Avenue for 2 years (7/1/2009 to 7/1/2011.) Motion carried.

Moved by Beck, seconded by Barington, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

COMMITTEE REPORTS:

Sidewalk Committee:

The Sidewalk Committee met on April 20, 2009 at 6:20 p.m. in the Council Chambers of City Hall. The committee took a driving tour to view some areas for further discussion.

Traffic Commission:

The Traffic Commission met on April 20, 2009 at 6:35 p.m. in the Council Chambers of City Hall. The commission approved a request from James Valley Cycle Club for a parade permit on May 2, 2009. The commission approved a request from St. Mary's Episcopal Church for a passenger loading/unloading zone. The commission approved requests for stop signs on the bike path, for painting a permanent crosswalk at 2nd and Mentzer, and three crosswalks on the bike path. The commission approved a request for a yellow stripe on the north and south sides of the street directly north of the fire department building.

Finance Committee:

The Finance Committee met on April 20, 2009 at 7:00 p.m. in the Council Chambers of City Hall. The

CITY OF MITCHELL
 CASH BALANCES REPORT
 AS OF: MARCH 31ST, 2011

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>GENERAL</u>					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-103 PETTY CASH	200.00	0.00	0.00	200.00	0.00
101-104 CASH IN INT BEARING ACCTS	1,059,365.80	3,171,278.37	(3,036,289.22)	1,194,354.95	134,989.15
101-1044 INVESTMENT-FIT	2.14	0.00	0.00	2.14	0.00
101-1045 WELLS FARGO GOVT MM FUND	0.00	0.00	0.00	0.00	0.00
101-1046 COMMITTED CASH-EVENT CENTER	402,920.36	1,561.84	0.00	404,482.20	1,561.84
101-1047 COMMITTED CASH-FIRE EQUIP REP	50,000.00	0.00	0.00	50,000.00	0.00
101-1048 COMMITTED CASH-EMS EQUIP REPL	109,500.00	500.00	0.00	110,000.00	500.00
101-105 CERT OF DEPOSIT-GENERAL FUND	100,000.00	0.00	0.00	100,000.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	336,565.00	0.00	0.00	336,565.00	0.00
101-1052 RESTRICTED CD-2009 B-Y REFUND	622,595.00	0.00	0.00	622,595.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	575,000.00	0.00	0.00	575,000.00	0.00
101-1054 RESTRICTED CD-2ND & 4TH STREET	150,000.00	0.00	0.00	150,000.00	0.00
101-1055 COMMITTED CD-EVENT CENTER	750,000.00	34,000.00	0.00	784,000.00	34,000.00
101-1056 RESTRICTED CD-2000B	177,405.00	0.00	0.00	177,405.00	0.00
101-1057 CERT OF DEPOSIT-FIT	0.00	0.00	0.00	0.00	0.00
101-1074 RESTRICTED SAVINGS-CABELA'S DE	0.00	0.00	0.00	0.00	0.00
101-1075 RESTRICTED SAV-2009 B-Y REFUND	14,992.60	0.00	0.00	14,992.60	0.00
101-1076 RESTRICTED SAVINGS-2ND&4TH ST	8,698.23	0.00	0.00	8,698.23	0.00
101-1078 RESTRICTED SAVINGS-2000B	3,905.32	0.00	0.00	3,905.32	0.00
101-1079 RESTRICTED SAVINGS-	0.00	0.00	0.00	0.00	0.00
101-1512 INVESTMENTS - WELLS FARGO	324,280.31	20.94	0.00	324,301.25	20.94
TOTAL 101-GENERAL	4,685,629.76	(3,207,361.15)	(3,036,289.22)	4,856,701.69	171,071.93
<u>PARK FUND:</u>					
201-104 CASH IN INT BEARING ACCTS	214,639.37	416,293.02	(480,501.40)	150,430.99	(64,208.38)
201-107 RESTRICTED CASH	0.00	0.00	0.00	0.00	0.00
TOTAL 201-PARK FUND	214,639.37	(416,293.02)	(480,501.40)	150,430.99	(64,208.38)
<u>ENTERTAINMENT TAX</u>					
111-104 CASH IN INT BEARING ACCTS	70,098.11	149,871.07	(194,979.18)	24,990.00	(45,108.11)
111-107 RESTRICTED CASH-BONDS	127,640.00	0.00	0.00	127,640.00	0.00
TOTAL 111-ENTERTAINMENT TAX	197,738.11	(149,871.07)	(194,979.18)	152,630.00	(45,108.11)
<u>E-911 EMERGENCY</u>					
114-104 CASH IN INT BEARING ACCTS	322,945.13	92,536.35	(150,846.18)	264,635.30	(58,309.83)
TOTAL 114-E-911 EMERGENCY	322,945.13	(92,536.35)	(150,846.18)	264,635.30	(58,309.83)
<u>SPECIAL ASSESS REVOLVING</u>					
216-104 CASH IN INT BEARING ACCTS	108,743.48	5,597.95	0.00	114,341.43	5,597.95
TOTAL 216-SPECIAL ASSESS REVOLVING	108,743.48	(5,597.95)	0.00	114,341.43	5,597.95

CITY OF MITCHELL
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2011

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>RSVP</u>					
218-104 CASH IN INT BEARING ACCTS	751,576.88	294,401.09	(224,195.24)	821,782.73	70,205.85
TOTAL 218-RSVP	751,576.88	(294,401.09)	(224,195.24)	821,782.73	70,205.85
<u>NUTRITION</u>					
219-104 CASH IN INT BEARING ACCTS	196,516.74	83,608.33	(95,860.73)	184,264.34	(12,252.40)
TOTAL 219-NUTRITION	196,516.74	(83,608.33)	(95,860.73)	184,264.34	(12,252.40)
<u>LIBRARY FINES FUND</u>					
226-104 CASH IN INT BEARING ACCTS	22,975.04	0.00	0.00	22,975.04	0.00
TOTAL 226-LIBRARY FINES FUND	22,975.04	0.00	0.00	22,975.04	0.00
<u>DEBT SER-TID #4 AKG MDWST</u>					
301-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 301-DEBT SER-TID #4 AKG MDWST	0.00	0.00	0.00	0.00	0.00
<u>DEBT SER-TID #5 IVERSON</u>					
302-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 302-DEBT SER-TID #5 IVERSON	0.00	0.00	0.00	0.00	0.00
<u>DEBT SER-TID #7 WSTWD ADD</u>					
303-104 CASH IN INT BEARING ACCTS	12,562.93	35,558.01	(47,099.99)	1,020.95	(11,541.98)
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	12,562.93	(35,558.01)	(47,099.99)	1,020.95	(11,541.98)
<u>DEBT SER-TID #8 CONF CTR</u>					
304-104 CASH IN INT BEARING ACCTS	4,031.11	14,526.00	0.00	18,557.11	14,526.00
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	4,031.11	(14,526.00)	0.00	18,557.11	14,526.00
<u>DEBT SERV-TID #9 VANTAGE</u>					
305-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	0.00	0.00	0.00	0.00
<u>DEBT SERV-TID #10 MADC</u>					
306-104 CASH IN INT BEARING ACCTS	18,909.50	0.00	0.00	18,909.50	0.00
TOTAL 306-TID #10-MADC BUSIN PARK	18,909.50	0.00	0.00	18,909.50	0.00
<u>WESTWOOD DEV-TID #7</u>					
520-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 520-WESTWOOD DEV-TID #7	0.00	0.00	0.00	0.00	0.00
<u>SOCCER COMPLEX</u>					
524-104 CASH IN INT BEARING ACCTS	11,790.11	5,000.00	0.00	16,790.11	5,000.00
TOTAL 524-SOCCER COMPLEX	11,790.11	(5,000.00)	0.00	16,790.11	5,000.00

CITY OF MITCHELL
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2011

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>COMMUNITY CENTER</u>					
525-104 CASH IN INT BEARING ACCTS	52.49	0.00	0.00	52.49	0.00
TOTAL 525-COMMUNITY CENTER	52.49	0.00	0.00	52.49	0.00
<u>MADC BUSIN PARK</u>					
527-104 CASH IN INT BEARING ACCTS	38,081.70	4.68	0.00	38,086.38	4.68
527-105 CERTIFICATE OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
TOTAL 527-MADC BUSIN PARK-TID #10	38,081.70	(4.68)	0.00	38,086.38	4.68
<u>MTI - TID #13</u>					
528-104 CASH IN INT BEARING ACCTS	39,870.47	0.00	(7,817.57)	32,052.90	(7,817.57)
TOTAL 528-MTI - TID #13	39,870.47	0.00	(7,817.57)	32,052.90	(7,817.57)
<u>ABBOTT HOUSE FORM CDBG</u>					
529-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 529-ABBOTT HOUSE FORM CDBG	0.00	0.00	0.00	0.00	0.00
<u>PEPSI WAREHOUSE TID #14</u>					
530-104 CASH IN INT BEARING ACCTS	0.00	99,224.43	(104,426.07)	(5,201.64)	(5,201.64)
TOTAL 530-PEPSI WAREHOUSE TID #14	0.00	(99,224.43)	(104,426.07)	(5,201.64)	(5,201.64)
<u>WATER</u>					
602-104 CASH IN INT BEARING ACCTS	456,169.29	601,900.46	(555,278.82)	502,790.93	46,621.64
602-1046 INVESTMENTS	0.00	0.00	0.00	0.00	0.00
602-107 RESTRICTED CASH B-Y WATER	0.00	0.00	0.00	0.00	0.00
602-1071 CERTIFICATE OF DEPOSIT-WATER	0.00	0.00	0.00	0.00	0.00
602-1072 WATER OPERATING CERT OF DEPOSIT	50,000.00	0.00	0.00	50,000.00	0.00
602-1073 RESTRICTED CASH-BROWN PIPELINE	372,225.00	0.00	0.00	372,225.00	0.00
TOTAL 602-WATER	878,394.29	(601,900.46)	(555,278.82)	925,015.93	46,621.64
<u>SEWER</u>					
604-104 CASH IN INT BEARING ACCTS	33,290.25	379,448.87	(278,481.66)	134,257.46	100,967.21
604-1046 INVESTMENTS	0.00	0.00	0.00	0.00	0.00
604-105 CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
604-10701DESIGNATED CASH-STORM SEWER	128,667.59	30,198.00	0.00	158,865.59	30,198.00
604-1071 RESTRICTED CASH-SEWER REPLACE	0.00	0.00	0.00	0.00	0.00
604-1072 RESTRICTED CD'S-SEWER REPLACE	0.00	0.00	0.00	0.00	0.00
TOTAL 604-SEWER	161,977.84	(409,646.87)	(278,481.66)	293,143.05	131,165.21
<u>AIRPORT</u>					
606-104 CASH IN INT BEARING ACCTS	7,043.94	66,507.97	(46,876.95)	26,674.96	19,631.02
TOTAL 606-AIRPORT	7,043.94	(66,507.97)	(46,876.95)	26,674.96	19,631.02

CITY OF MITCHELL
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2011

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>SANITATION</u>					
612-104 CASH IN INT BEARING ACCTS	1,317,908.18	426,530.66	(330,704.33)	1,413,734.51	95,826.33
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	138,050.00	0.00	0.00	138,050.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENTS FOR LANDFILL POST-	613,092.31	3,218.61	(4,897.45)	611,413.47	(1,678.84)
612-107 RESTRICTED CASH-LF SRF	0.00	0.00	0.00	0.00	0.00
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	14,318.00	0.00	0.00	14,318.00	0.00
TOTAL 612-SANITATION	2,096,990.49	(429,749.27)	(335,601.78)	2,191,137.98	94,147.49
<u>CORN PALACE</u>					
613-102 ATM CASH CHANGE	10,000.00	0.00	0.00	10,000.00	0.00
613-104 CASH IN INT BEARING ACCTS	129,760.10	315,686.98	(315,000.36)	130,446.72	686.62
613-1071 RESTRICTED SINKING BONDS	0.00	0.00	0.00	0.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	47,219.06	243.08	0.00	47,462.14	243.08
TOTAL 613-CORN PALACE	186,979.16	(315,930.06)	(315,000.36)	187,908.86	929.70
<u>GOLF COURSE</u>					
614-104 CASH IN INT BEARING ACCTS	107,565.35	17,148.16	(83,376.61)	41,336.90	(66,228.45)
614-1052 CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
TOTAL 614-GOLF COURSE	107,565.35	(17,148.16)	(83,376.61)	41,336.90	(66,228.45)
<u>HEALTH INSURANCE</u>					
652-104 CASH IN INT BEARING ACCTS	751,275.20	453,774.03	(470,545.29)	734,503.94	(16,771.26)
652-107 RESTRICTED CD'S	0.00	0.00	0.00	0.00	0.00
TOTAL 652-HEALTH INSURANCE	751,275.20	(453,774.03)	(470,545.29)	734,503.94	(16,771.26)
<u>AGENCY FUNDS</u>					
700-104 CASH IN INT BEARING ACCTS	0.00	243,865.65	(243,865.65)	0.00	0.00
700-1041 BID DEPOSITS	5,700.00	200.00	(1,000.00)	4,900.00	(800.00)
700-10411CORN PALACE GAMES	(29.70)	88,791.81	(77,898.33)	10,863.78	10,893.48
700-1042 REVENUE FOR STATE	6,787.24	17,356.83	(17,809.69)	6,334.38	(452.86)
700-10423FRINGE BENEFITS	5,246.73	14,422.56	(14,571.62)	5,097.67	(149.06)
700-1044 PARKS & RECREATION	47,590.51	4,389.19	(5,057.32)	46,922.38	(668.13)
700-1045 MCSF ROUND-UP	697.96	664.71	(697.96)	664.71	(33.25)
700-1048 VEHICLE TOWING	6,327.45	1,278.60	(2,253.00)	5,353.05	(974.40)
700-1049 PUBLIC SAFETY-STOLEN/BUY	357.07	75.00	0.00	432.07	75.00
700-1050 PUBLIC SAFETY-DARE	1,960.22	0.00	0.00	1,960.22	0.00
TOTAL 700-AGENCY FUNDS	74,637.48	(371,044.35)	(363,153.57)	82,528.26	7,890.78
<u>SPECIAL ASSESSMENT-710</u>					
710-104 CASH IN INT BEARING ACCTS	126,563.87	13,989.67	0.00	140,553.54	13,989.67
TOTAL 710-SPECIAL ASSESSMENT-710	126,563.87	(13,989.67)	0.00	140,553.54	13,989.67

CITY OF MITCHELL
 CASH BALANCES REPORT
 AS OF: MARCH 31ST, 2011

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>2005 STREET CONST</u>					
720-104 CASH IN INT BEARING ACCTS	244.54	0.00	(16,415.34)	(16,170.80)	(16,415.34)
TOTAL 720-2005 STREET CONST	244.54	0.00	(16,415.34)	(16,170.80)	(16,415.34)
<u>2006 STREET CONST</u>					
721-104 CASH IN INT BEARING ACCTS	0.00	878.64	0.00	878.64	878.64
TOTAL 721-2006 STREET CONST	0.00	(878.64)	0.00	878.64	878.64
<u>2007 STREET CONST</u>					
722-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 722-2007 STREET CONST	0.00	0.00	0.00	0.00	0.00
<u>2009 STREET CONST</u>					
723-104 CASH IN INT BEARING ACCTS	16,234.88	456.26	0.00	16,691.14	456.26
TOTAL 723-2009 STREET CONST	16,234.88	(456.26)	0.00	16,691.14	456.26
<u>FLEXIBLE SPENDING ACCT</u>					
753-104 CASH IN INT BEARING ACCTS	9,990.62	16,852.21	(32,654.23)	(5,811.40)	(15,802.02)
TOTAL 753-FLEXIBLE SPENDING ACCT	9,990.62	(16,852.21)	(32,654.23)	(5,811.40)	(15,802.02)
GRAND TOTAL	11,043,960.46	(7,101,860.03)	(6,839,400.19)	11,306,420.32	262,459.84

*** END OF REPORT ***

**MITCHELL POLICE DEPARTMENT
ACTIVITY REPORT FOR APRIL 2011**

<u>CALLS</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>
Calls for Service	1175	4914
Case Reports Written	188	739
TOTAL CALLS ANSWERED	1363	5653

<u>ACCIDENTS</u>		
Property Damage Accidents	42	234
Injury Accidents	4	14
Hit and Run Accidents	7	29
TOTAL ACCIDENTS REPORTED	53	277

Total Amount of Damage	\$ 129,895	\$ 756,633
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STOLEN/RECOVERED VALUES

Stolen	\$ 36,698	\$ 113,385
Recovered	\$ 16,356	\$ 51,160

<u>TICKETS ISSUED</u>	198	940
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<u>WARNING TICKETS ISSUED</u>	311	1073
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Respectfully submitted,

Lyndon Overweg
Chief of Public Safety

Mitchell Fire Division

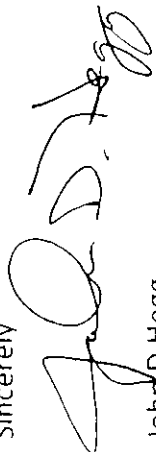
Incident Type Report

April, 2011

<u>Incident Type</u>	<u>Count</u>	<u>Pct of Incidents</u>	<u>Total Est Loss</u>	<u>% of Losses</u>
Fire	5	16.12 %	\$155,000	100 %
Overpressure, Rupture, Explosion Overheat	1	3.22 %	\$0	0.00 %
Rescue & Emergency Medical Service Incident	18	58.06 %	\$0	0.00 %
Hazardous Condition No Fire	3	9.67 %	\$0	0.00 %
Service Call	1	3.22 %	\$0	0.00 %
False Alarm & False Call	3	9.67 %	\$0	0.00 %
Total Incident Count:	31		Total Est Loss: \$155,000	

May 2, 2011
 To: Mayor & City Council
 Re: Building Permits issued in April, 2011

NO	NAME	ADDRESS	BUILDING	CONTRACTOR	COST	FEE
12679	Brian & Crystal Bruinsma	418 S Montana St	Garage	Owner	\$4,260.00	\$44.50
12680	Northwestern Energy	S Gamble	Addition	Area Steel	\$138,000.00	\$773.00
12681	Jeanne & Mike Hauser	610 E 1st Ave	Addition	Owner	\$3,360.00	\$44.50
12682	Michael Miller	1112 S Kimball St	Garage	Owner	\$10,040.00	\$81.00
12683	Larry Weisser	520 S Kimball St	Garage	Owner	\$3,300.00	\$26.50
12684	Verizon	1515 Commerce St	Cell Tower	Design One	\$175,000.00	\$902.00
12685	David Butler	2651 W 70th St	Shed	Owner	\$3,600.00	\$38.50
12686	Robert Lemon	1212 State	Shed	Nick Baus	\$4,800.00	\$50.50
12687	Travis Peterson	2621 W 70th St	Shed	Owner	\$2,490.00	\$32.50
12688	Void					
12689	Doug Backlund	608 S Juanita	Deck	Owner	\$1,820.00	\$29.50
12690	Thirsty's	1801 N Main St	Addition	John Weisser	\$7,000.00	\$50.50
12691	Bob & Judy Freeman	1627 Thomsen Pl	Deck	Mike Royston	\$1,450.00	\$25.00
12692	Chuck Stevenson	114 S Harmon Dr	Addition	Owner	\$14,400.00	\$105.00
12693	Jim Fridley	317 S Minnesota St	Addition	Owner	\$9,000.00	\$74.50
12694	Gary Johnson	509 E Hanson Ave	Garage	Owner	\$2,480.00	\$32.50
Total					<u>\$381,000.00</u>	<u>\$2,310.00</u>

Sincerely

 John D Hegg
 Building Official

Mitchell Regional Ambulance

April, 2011

Incident Location by Municipality

Date Range: 4/1/2011 - 4/30/2011

Municipality	Count	Frequency
Alexandria	1	.65 %
Letcher	2	1.31 %
Mitchell Township	3	1.96 %
Mitchell	146	95.42 %
Mt. Vernon	1	.65 %
Total	153	

Report Generated by Med-Media WebCUR EMS: South Dakota

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Nature At Scene Summary

Date Range: 4/1/2011 – 4/30/2011

Nature At Scene	Number of Calls	Percentage
ALS (Advanced Life Support)	56	36.60 %
BLS (Basic Life Support)	97	63.4 %
Total	153	

Report Generated by Med-Media WebCUR EMS: South Dakota

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OFFICIAL MINUTES OF THE
MITCHELL PARK, RECREATION & FORESTRY BOARD
APRIL 12, 2011

A regular meeting of the Parks & Recreation Board was held on Tuesday, April 12, 2011. The meeting was called to order by Bob Everson, President, at 6:00pm at the Mitchell Recreation Center Conference Room.

The following Board members were present: Bob Everson, John Cersosimo, Denise Werner, Gaylord Grieve, Amy Weier. Council Liaison: Travis Carpenter. Absent: Steve Jendersee, Gary Butterfield. Staff present: Dusty Rodiek, Billie Kelly, Rob Marchand, Angel DeWaard.

A delegation represented by Reid Kiner, Casey Nesperino, Davis Kiner and Josh Wieger were present to request the Board consider moving the existing skate park to a more visible, public location. The current skate park located in Dry Run Creek Park is located in a secluded area which has been a focal point of much vandalism and trash. Each of the young men expressed an interest in seeing the skate park moved to a more public area to promote a more user friendly environment for skate boards of all ages. The Board advised the delegation they would discuss the matter in more detail and look at options for moving the skate park to a more public location.

Bob Sebert updated the Board on the Lake Mitchell Advisory Committee meeting which was held earlier in the day.

Minutes of the March 8, 2011 meeting were reviewed. Motion Werner, Second Weier to approve the Minutes of the March 8, 2011 meeting as read. Motion approved.

Motion Grieve, Second Werner and carried approving the Bills as submitted.

Billie Kelly reviewed the Recreation Report. The summer brochure has been published and distributed. Online registration for summer programs began on Monday, April 11th and walk-in registration will begin on April 13th. We have several new programs on the schedule this summer which include; Fit Kids, summer band for middle school age groups, Minnesota Twins Baseball Clinic, Lawn Bowling Clinics, Disc Golf Clinic, Kid's Gardening Classes, Kids Yoga and Motion Commotion. We have begun promoting the Community Olympics. We have met with the Soccer Association coaches for the older kids and our youth season will begin on April 26th.

Rob Marchand reviewed the Recreation Center Report. We are in the process of repainting the youth center. We had to replace the water heater for the adult center. Normally the warranty for an item this big is 1 year and we managed to get 17 years out of the old one. Thomas has started a new small group work-out program called Evolution. This is the next step in our group exercise programming. Groups of 2 or 3 will be allowed to purchase sessions with our Fitness Mentor's and they will administer a semi private personal training approved by Thomas. We currently have 15 ladies enrolled in this program.

The Board reviewed the Sports Facility Report. Staff has been busy getting water up and going to the restrooms at the sports fields. We took the ice out of the rink on April 4th and are getting ready for the dance and picnic on April 28th. The fields at Cadwell have been thatched, seeded sports on Drake Field. There has been a donation made for a sign at the ice arena, it will be the same as the Middle Schools. We will be turning water on to all the restrooms in the parks the week of April 10th, as well as starting up irrigation at Cadwell. Claude has inspected the play grounds equipment in the City; we will be working on these repairs the week of April 10th.

Director Rodiek informed the Board that interviews were done the prior week for the Park Supervisor position which Tom Kippes recently retired from. The position was offered and accepted by Steve Roth.

The Board was informed by Director Rodiek that under Capital Outlay in the budget there is monies allocated for softball field improvements. Originally these funds were going to be utilized to lengthen the infields due to potential new regulations, but the regulation was not passed. Currently we are looking at the feasibility of replacing the dugouts with new ones that would be of a steel structure with a steel roof.

The Board reviewed the Cadwell Concession Lease for the Drake Field concessions. Motion Werner, Second Cersosimo to allow Andrea Jones to run the Drake Field concessions. Motion approved and carried.

Board Member Werner informed the Board that the radio station has expressed an interest in placing signage at the Pepsi Cola Soccer Complex. After a lengthy discussion the Board unanimously agreed wait until the soccer association comes to the Board with any signage requests.

There being no further business the Board adjourned at 7:14 p.m., noting Tuesday, May 10, 2011 as the date of the next regular meeting of the Mitchell Park, Recreation and Forestry Board.

Official - Lake Mitchell Advisory Committee

April 12, 2011

Recreation Center Conference Room

Present: Greg McCurry, Mark Puetz, John McLeod, Troy Helleloid, Joe Kippes, Bob Sebert,
Neil Putnam City Planner, Dusty Rodiek, Mike Kuchera
Tom Lawrence of Mitchell Daily Republic Newspaper

Meeting started at 4:00 p.m.

Open Issues:

Public Docking Plan – Greg McCurry presented to the Committee for discussion a draft proposal which would allow non-lake residents to place docks in Lake Mitchell based on a first come first serve basis. The Committee has been working on the proposal for approximately six months and intently studied other cities policies on docks. The proposal calls for creating two dock zones, one adjacent to South Harmon Drive with four docks, the other by North Harmon Drive, with five docks. There would be a resident and non-resident fee; requirement of liability insurance by dock owner and requirement of all construction and maintenance cost to be dock owners responsibility. After a very lengthy discussion Motion Mark Puetz, Second Bob Sebert to submit the draft proposal for the placement of docks in Lake Mitchell by non-lake residents to City Attorney Randy Stiles for review before proceeding any further. Motion approved and carried.

Planning and zoning on intersecting private and public property – Discussion was held on how to deal with private property that intersects with public property.

Adopt an Access Area Signage – Mark Puetz informed the Committee that the signs he had designed for the Adopt and Access Area have come back at a higher cost. The signs, including the post would have cost \$75.00, which is higher than the \$50.00 the Committee has allocated for each sign. Mark stated he will redesign the signage and bring further updates back to the Committee.

Solar Bee Update – Troy Helleloid informed the Committee he will be placing the Solar Bee back into the Lake around mid-May. Due to the overly rainy season last year it was difficult to obtain accurate information on the effectiveness of the device. The Solar Bee will be placed in the same location as last year.

Algecide Update – Joe Kippes stated he is working with Mike McBride to get the proper permits and licensing necessary to apply the PAK27 Algecide to Lake Mitchell hopefully in mid-July.

Habitat/Structure Update – Joe Kippes notes that trees placed on the ice on the lake will form more habitat for fish this summer under the 404 permit obtained by the City. It was also noted that the full quota of the permit has not been used yet and a plan to place more trees for fish habitat is being put together.

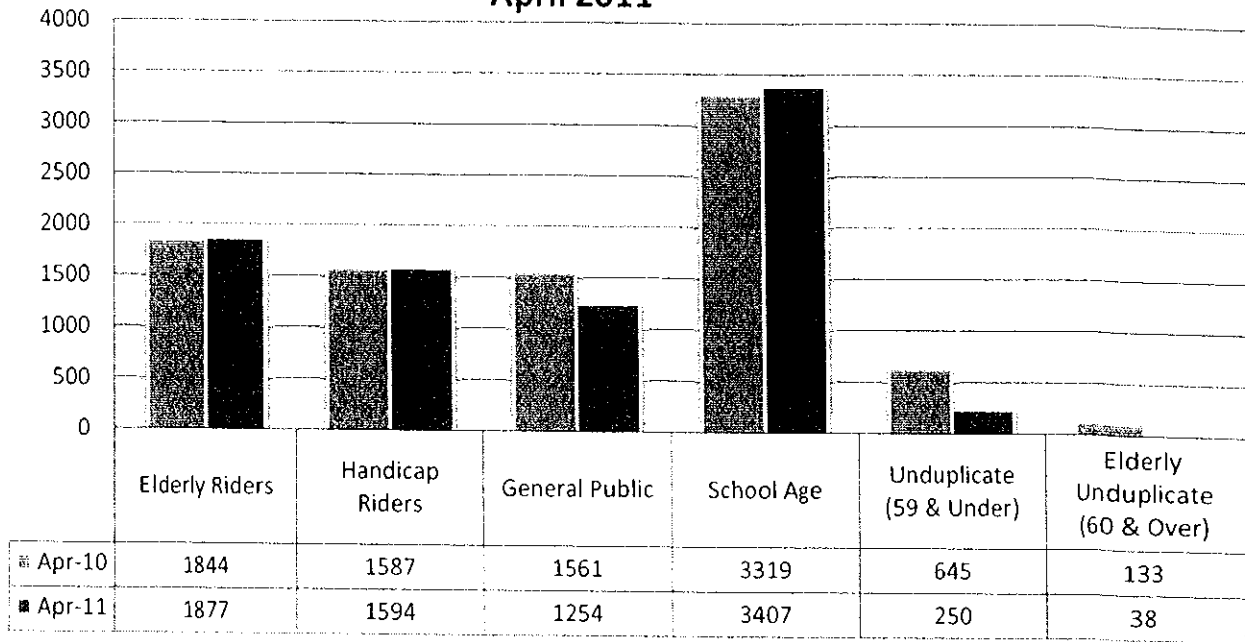
Sportsman Boat Dock – Dusty Rodiek informed the Committee the new dock for the Sportsman's Boat Ramp has been purchased and should arrive within the next week or so. This new dock will replace the old dock which is more than 20 years old and in very poor shape.

Trees with Beautification Committee – John McLeod noted he is going to meet with Troy and Dusty to tour the first two access areas on South Harmon to see what trees still need to be removed. Also, it was noted that the City and Chamber Beautification Committee will be asked for more trees to be placed near access areas and parks.

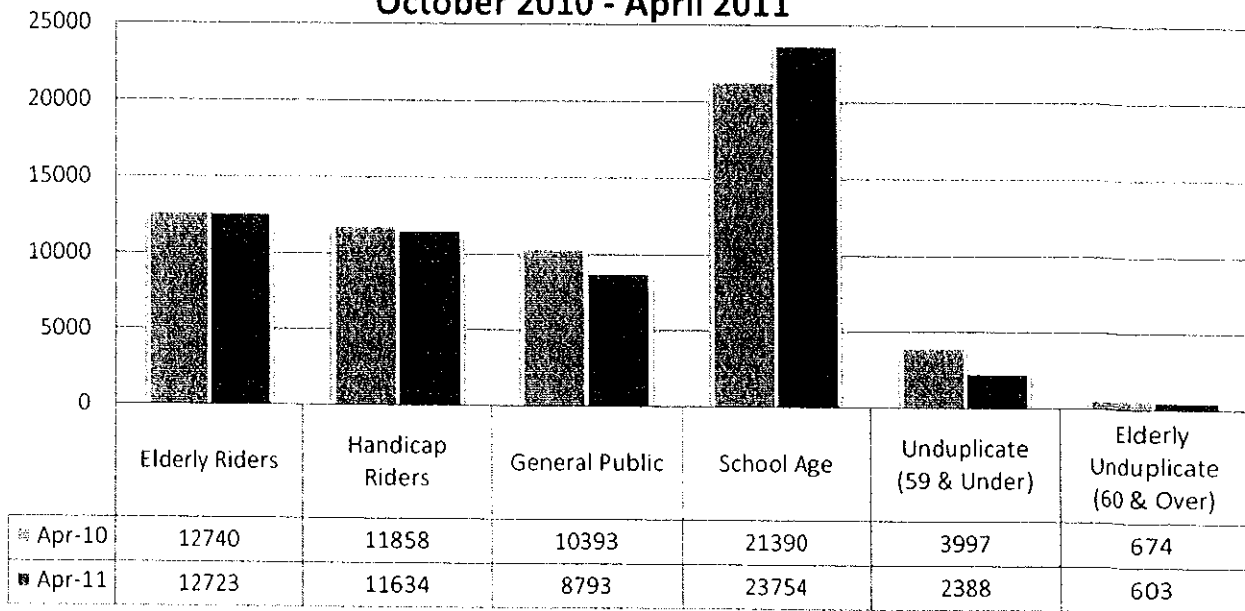
There being no further business the meeting adjourned at 4:57 p.m., noting the next meeting of the Lake Advisory Committee to be May 10, 2011 at the Recreation Center Conference Room.

Submitted by: Angel DeWaard

Palace Transit Ridership April 2011



Palace Transit Ridership October 2010 - April 2011



PALACE TRANSIT**TOTAL RIDERSHIP**

Fiscal Year October 1, 2010 to September 30, 2011

	ACTUAL		CUMULATIVE	
SPECIAL EMPHASIS	April FY 2010	April FY 2011	April FY 2010	April FY 2011
ELDERLY RIDERS	1,844	1,877	12,740	12,723
HANDICAP RIDERS	1,587	1,594	11,858	11,634
GENERAL PUBLIC	1,561	1,254	10,393	8,793
SCHOOL-AGE	3,319	3,407	21,390	23,754
UNDUPLICATE 59 & under	645	250	3,997	2,388
ELDERLY UNDUPLICATE 60 & over	133	38	674	603
TOTAL RIDERS	8,311	8,132	56,381	56,904
MILES	17,907	16,319	121,778	119,417
		MONTHLY	YEARLY	
TOTAL RIDES AHEAD		-179	523	
TOTAL MILES AHEAD		-1,588	-2,361	

City of Mitchell

April, 2011 - Water Dept. Report

May 3rd, 2011

From: *Richard Pollreisz
Water Superintendent
City of Mitchell*

To: *Tim McGannon
Director of Public Works*

The month of April, seemed to be a fairly busy month. The Firesteel Creek and the James River was still flooded, most of the month. On 04/28/2011, the Lake was going over the spillway 4 inches deep yet. The water consumption for April was less than in March, 2011. We didn't pump any water from Lake Mitchell during the month of April, because the Lake was too dirty and we didn't want that dirty water in our basins in the Water Plant. All of the water that went to the water towers in April was from the B-Y-Rural Water System. We brought in approximately 43.899-MG. of water from the B-Y Rural Water system for the month of April. The daily average we brought in from the B-Y – Rural Water System for the month of April, was 1.46 MGD. The peak day, for water we brought in from the B-Y- Rural Water System for April was 1.728 MGD. The total we pumped into the water towers (effluent) was 44.413 MG of water for the month of April. The average daily usage of water for the City of Mitchell for April was 1.48 MGD. The maximum peak day of water consumption for the month of April, was 1.761 million gallons of water per day. The month of July, 2007 was the biggest month, for water we have ever taken from B-Y Water, which was 111.075 MG. We started getting water from them November 4th, 2003. The chemical cost for the month of April, 2011 was \$375.00 or \$8.54 per MG. of water, which equates to 0.006 cents per unit (750 gallons). All of the water basins are full and ready to treat water, if and when we need to. We also have some chemicals contracted with Aqua-Pure. We paid a monthly lease charge of \$250.00 for the use of the Chlorine Dioxide Generator equipment for the month of April. We renewed our chemical contract with Aqua-Pure for two years. The contract will go from December 01, 2009 to December 01, 2011. George Reck used to work for Pristine, now he works for Aqua-Pure.

The rate changes are as follows:

- Raw Water treatment rates: from .248/1,000 Gals. to .235/1,000 Gals. of Raw Water.
- Poly-Phosphate treatment for B-Y Water: from .008710/1,000 Gals. of B-Y Water to \$1.50/lb of bagged chemical.
- CLo2 lease: \$300/Month to \$250/Month.

We operated the B-Y Rural System water lines at about 26% capacity for the month of April. We usually run the water plant approximately 2 to 3-hour's, every week to keep fresh water in the basins and to make sure that everything is kept in working order. We didn't, run the Water Plant in April. When we don't run the Water Plant, we check out the Water Plant equipment, to make sure everything is in working order. We operated

the B-Y Rural Water 100% of the time in April. When we operate the plant, we run one side at 1100 gpm. The only Activated Carbon we are going to use now is the better quality Activated Carbon. This better Carbon costs more, but it does a better job for the taste and odor problem and we can use less of it. Our Filter Monitoring System is working very well. We calibrated our Turbidity Analyzers and will send a copy of the Calibration Data Sheet to Pierre quarterly to verify that we done it for the months throughout the year. The SCADA System is up and running. There is an alarm system on the SCADA program. Most of the problems are worked out of the SCADA system. There may be some changes from time to time.

Water tests-

. TOC'S & Chlorite for April wasn't done, because we didn't operate the Water Plant enough.

. We still do our daily water tests as follows:

- | | |
|-------------|--------------------|
| -Alkalinity | - Total Hardness |
| - PH | - Calcium Hardness |
| - Turbidity | - Fluoride |
| - Chlorine | |

. Fluoride test for April wasn't required by the State, but we sent one sample to Pierre just to see how it compared to our fluoride tester in the Laboratory. The test came back with a good result.

Water from the Lake is tested twice a month, for the following:

- | | |
|------------------|-------------------|
| -Water temp | - Turbidity |
| - Total hardness | -Calcium hardness |
| -Alkalinity | - PH |

. Bacteriological Tests for April -----TESTED---OK---Pierre, S.D.

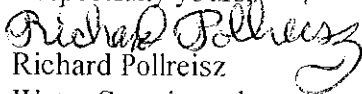
. B-Y WATER tests for April – OK.

All our other water tests for the month of April were good and we were in compliance.

Well, that is all I have for the month of April, and I hope everyone has a good next month.

P.S. -----Attached to this letter is Lake Mitchell information and chemical costs for the month of April.

Respectfully yours,



Richard Pollreisz

Water Superintendent

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL CONSUMPTION REPORT MONTH / YEAR—April, 2011----- Richard Pollreis - Water Superintendent

Coagulant Aid- (2187)	=	0-Gals.	X	CONTRACT	=	\$0.00
Lime	=	0# or 0 - TON'S	X	\$95.00/TON	=	\$0.00
Sodium Chlorite	=	0-GAL.	X	CONTRACT	=	\$0.00
Fluoride	=	0-GAL.	X	\$1.99/GAL.	=	\$0.00
Polymer (2386)	=	0-GAL.	X	CONTRACT	=	\$0.00
Activated Carbon	=	0# or 0 - TON'S	X	\$1,936.25/TON	=	\$0.00
Chlorine	=	0# or 0- TON'S	X	\$1.26/LB.	=	\$0.00
Poly Phosphate	=	250# or .125 TON	X	\$1.50/LB.	=	\$375.00
Carbon Dioxide	=	0# or 0- TON'S	X	\$178.00/TON	=	\$0.00
Ammonia	=	0# or 0- TON'S	X	\$1.89 /LB.	=	\$0.00
Pristine Contract	=	0 -MG of WATER	X	.235/1000 GALS. RAW WATER	=	\$0.00
TOTAL =						\$375.00

Raw Water Treated (LAKE) 0 MG-----or 0 MGD-----or----- PEAK DAY 0 MG
 Finished Water (EFFLUENT) 44.413 MG----or 1.48 MGD----or----- PEAK DAY 1.761 MG
 B-Y- Water (INFLUENT) 43.899 MG----- or 1.46 MGD-----or----- PEAK DAY 1.728 MG
 B-Y & RAW WATER TREATED – TOTAL= 43.899 MG --- or 1.46 MGD ----or ----- PEAK DAY 1.728 MG

Chemical cost = \$375.00 = \$8.54 per MG or .006 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Coagulant Aid- (2187)	=	0	Mg/L --	0	Gallons / Raw Water
Lime	=	0	Mg/L --	0	lbs. / 7 lbs. Per Gallon/ Raw Water
Sodium Chlorite	=	0	Mg/L --	0	Gallons / Raw Water
Fluoride	=	0	Mg/L --	0	Gallons / Raw Water
Polymer (2386)	=	0	Mg/L --	0	Gallons / Raw Water
Activated Carbon	=	0	Mg/L --	0	lbs. / 4 lbs. Per Gallon / Raw Water
Chlorine	=	0	Mg/L --	0	lbs. / 11.75 lbs. per Gallon / Raw Water
Poly Phosphate	=	.54	Mg/L--	250	lbs. / 10.5 lbs. per Gallon / Raw Water
Carbon Dioxide	=	0	Mg/L --	0	lbs. / 8.50 lbs. per Gallon / Raw Water
Ammonia	=	0	Mg/L --	0	lbs. / 5.15 lbs. per Gallon / Raw Water
Polymer	=	0	Mg/L --	0	

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Month: April

Date: 05/02/2011

Coagulant – (AF-1102) 216 Gallon's
Total 216 Gallon's

Lime 121,147 lbs. or 60.6 Ton's

Fluoride 826 Gallon's

Sodium Chlorite – (PHI-3125) 89 Gallon's

Polymer-(PHI-2386) 5 Gallon's

Activated Carbon 7,120 lbs. or 3.56 Ton's

Chlorine 552 lbs. or .28 Ton's

Poly-phosphate 8,300 lbs. or 4.15 Tons

Carbon Dioxide 26,000 Lbs. or 13 Ton's

Ammonia 269 lbs. or .135 Ton's

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- April YEAR - 2011

Influent ----- 43,899 -- Million Gallon's

Effluent ----- 44,413 -- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 0 lbs. @ \$1.26 per lb. = \$0.00

Ammonia usage ----- 0 lb. @ \$1.89 per lb. = \$0.00

Poly -phosphate----- 250 lbs. @ \$1.50 per lb. = \$375.00

Total = \$375.00

Cost per Unit (750 gallon) = \$0.006

Cost per 1,000 gallons of water = \$0.009

CITY OF MITCHELL

MONTHLY GALLON & CHEMICAL REPORT

E-mail address-(mitchellwaterplant@midconetwork.com)

Water Dept. ----- 605-995-8449

Fax: 605-995-8410

April, 2011 Water Production

TO: Aqua-Pure

Lake Mitchell

GALLONS TREATED (Raw Water) -----	<u>0- MG</u>
Contract Cost per 1,000 Gallons-----	<u>\$0.235</u>
Subtotal, Lake Mitchell-----	<u>\$0.00</u>

Poly-Phosphate Usage

Poly-phosphate (PO4) usage= 250 lbs. @ \$1.50 per lb. = ---\$375.00

TOTAL-----\$375.00

Generator Lease-----\$250.00

REPORTED BY: -----Richard Pollreisz

REPORT RETURNED ON-----05/02/2011

APRIL WATER CONSUMPTION

DATE	Lake Mitchell Influent	B-Y Rural Water Influent	Effluent to Water Towers
4/1/2011	0-MG	1.728-MG	1.692-MG
4/2/2011	0-MG	1.390-MG	1.550-MG
4/3/2011	0-MG	1.465-MG	1.437-MG
4/4/2011	0-MG	1.436-MG	1.389-MG
4/5/2011	0-MG	1.461-MG	1.432-MG
4/6/2011	0-MG	1.521-MG	1.628-MG
4/7/2011	0-MG	1.491-MG	1.437-MG
4/8/2011	0-MG	1.451-MG	1.539-MG
4/9/2011	0-MG	1.431-MG	1.319-MG
4/10/2011	0-MG	1.312-MG	1.221-MG
4/11/2011	0-MG	1.550-MG	1.679-MG
4/12/2011	0-MG	1.459-MG	1.432-MG
4/13/2011	0-MG	1.466-MG	1.576-MG
4/14/2011	0-MG	1.419-MG	1.377-MG
4/15/2011	0-MG	1.392-MG	1.550-MG
4/16/2011	0-MG	1.426-MG	1.360-MG
4/17/2011	0-MG	1.357-MG	1.290-MG
4/18/2011	0-MG	1.431-MG	1.548-MG
4/19/2011	0-MG	1.375-MG	1.320-MG
4/20/2011	0-MG	1.696-MG	1.761-MG
4/21/2011	0-MG	1.402-MG	1.585-MG
4/22/2011	0-MG	1.431-MG	1.380-MG
4/23/2011	0-MG	1.366-MG	1.322-MG
4/24/2011	0-MG	1.286-MG	1.247-MG
4/25/2011	0-MG	1.555-MG	1.606-MG
4/26/2011	0-MG	1.623-MG	1.692-MG
4/27/2011	0-MG	1.509-MG	1.476-MG
4/28/2011	0-MG	1.519-MG	1.557-MG
4/29/2011	0-MG	1.482-MG	1.518-MG
4/30/2011	0-MG	1.469-MG	1.493-MG
TOTALS	0-MG	43.899-MG	44.413-MG

April, 2011 -- LAKE INFORMATION

DATE	Measurement	WATER TEMP.	Rainfall
04/04/11	--Lake is running over spillway 2 inches deep-----	45.7 degrees-----	0.00 inch
04/11/11	--Lake is running over spillway 1 inch deep-----	49.1 degrees-----	0.00 inch
04/15/11	-----		1.02 inch
04/16/11	-----		0.78 inch
04/18/11	—10.00 a.m., Lake is running over spillway 6 inches deep—	46.9 degrees-----	0.13 inch
04/19/11	-----		0.47 inch
04/20/11	—10 a.m., Lake is running over spillway 9 inches deep-----		0.00 inch
04/22/11	– Lake is running over spillway 9 inches deep-----		0.00 inch
04/28/11	----Lake is running over spillway 4 inches deep-----		0.24 inch
04/30/11	-----		0.22 inch

Total rainfall for April was -----2.86 inches

Respectfully yours
Richard Pollreisz
Water Superintendent

FILTER	# 1	TURBIDITY ANALYZER CALIBRATION		
MONTH	February		Calibrate-Quarterly	Last done ----02/03/2011
YEAR	2011			Due next-----05/03/2011
DATE	INITIAL'S	VALUE	STANDARD	COMMENT'S
02/03/2011	R.P.	6.782	10	Cell-A
"	"	0.053	0.02	Cell-A
"	"	7.536	10	Cell-B
"	"	0.024	0.02	Cell-B
"	"	6.299	10	Cell-C
"	"	0.01	0.02	Cell-C
"	"	7.999	10	Cell-D
"	"	0.016	0.02	Cell-D
FILTER	# 2	TURBIDITY ANALYZER CALIBRATION		
MONTH	February		Calibrate-Quarterly	Last done --- 02/03/2011
YEAR	2011			Due next-----05/03/2011
DATE	INITIAL'S	VALUE	STANDARD	COMMENT'S
02/03/2011	R.P.	7.67	10	Cell-A
"	"	0.01	0.02	Cell-A
"	"	8.261	10	Cell-B
"	"	0.022	0.02	Cell-B
"	"	7.325	10	Cell-C
"	"	0.013	0.02	Cell-C
"	"	7.239	10	Cell-D
"	"	0.01	0.02	Cell-D
"	"	8.483	10	Lab. (B-Y)
"	"	0.014	0.02	Lab. (B-Y)
"	"	7.644	10	Lab. (FINISH)
"	"	0.01	0.02	Lab. (FINISH)

City of Mitchell

612 NORTH MAIN STREET • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8420 • FAX (605) 995-8410
ENGINEER (605) 995-8435 • WATER PLANT (605) 995-8449 • STREET (605) 995-8465 • WASTE WATER (605) 995-8446
WATER/UTILITIES (605) 995-8498 • PUBLIC WORKS/PLANNING/ZONING/INSPECTOR (605) 995-8433
cityofmitchell.org

Airport Report April 2010

Spring cleanup is underway. Runway-taxiway sweeping, trash, tree-branch cleanup and broadleaf applications are moving forward. Airfield lighting equipment, runway inspections and Notams were maintained throughout the month. SRE equipment has been inspected, cleaned and stored for the season. Wildlife control is ongoing. Mowing equipment and tractors are being readied for the soon approaching mowing season. An obsolete boiler has been removed from the airport maintenance-office building, with the room now utilized for storage.

FAA funding for AIP airport improvement projects has yet to be secured. Conversations with Helms and Associates has indicated the majority of AIP projects statewide are still on hold. Ultimately many larger proposed projects are running out of time. Typically the engineering for projects does not begin until funding is approved. When engineering, and safety plans are complete, they then need to be approved by the FAA. Mitchell has proposed heave repairs to runway 17-35, reconstruction of a small portion of a hanger way intersection, and the acquisition of a SRE tractor. If funding is not approved by mid-late June, we may have to roll the construction portions to 2012. This may not rule out acquiring the tractor later in the year. The airport may ultimately request local funding for the SRE tractor in the 2012 budget. The planning for a tractor with AIP funding has been ongoing for several years.

Mitchell Airport

Goals for the month of May include:

1. Daily runway , lighting , fencing and gate inspections and repairs, wildlife management.
2. 24-7 on call monitoring
3. Taxiway sweeping , mowing , some broadleaf applications. General trash , tree cleanup. Some grass seeding.
4. 2011 projects planning.
5. Deer removal. Continue to monitor Badger situation. 1 Badger and 1 skunk caught in traps. The Badger hole situation is almost alarming.
6. Hanger lease reviews , possible inspections.
7. Prepare for board meeting , minutes , financial report.

**GOLF AND CEMETERY DEPARTMENT
MAY 2011 REPORT**

The Golf and Cemetery Board met on May 9th, 2011 at 5:45 P.M.

Present: Terry Kirby- Board President, Jerry Bertsch, Jason Bradley, Marty Barrington Council Liaison, Dan Sabers Clubhouse Manager, Kevin Thurman Department Director.
Public Present: Don Arens representing Lawn Bowling.

Absent: Jared Richter, Terry Reitveldt, Troy Greenfield and Jan Henderson

Public Input: Arens requested information on installing a temporary storage building on the Bowling Green site. Requesting a 14' x 32' pre-constructed shed as a temporary fixture.

Thurman advised them they needed a permit and would have to go through the Building Inspector, John Hegg and follow all building regulations since it was over the minimum of 120 square feet as set by City code. Also that the building design would have to meet approval of the Golf and Cemetery Board and City council once it is paid for and donated to the City.

An option of a storage shed already on premises that could be moved to the site was presented to Mr. Arens.

Thurman further advised that once the Lawn Bowling Committee that was recently formed was given the options and by majority vote of those members approved it could be brought back to the Golf and Cemetery Board for approval.

Barrington thanked Mr. Arens for his efforts and expressed willingness to work with the Committee and make this a success.

No formal action taken, Arens to report back as soon as their LB Committee meets.

Sabers gave updates on rounds, revenues and upcoming events.

Thurman gave updates on projects, activities and upcoming 2012 budget needs.

Thurman also gave the Board Information on irrigation computer and program problems. The system is now ten years old and becoming problematic.

Due to lack of quorum, no official actions were taken.

Motion to adjourn @ 7:00 P.M. by Bertsch and second by Bradley.

No further business conducted.

**NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES**

It appearing that application for license for the sale in the City of Mitchell, South Dakota of alcoholic beverages, as the same are defined and classified under the provision of 1967 SDCL, Title 35, and Acts Amendatory thereof, has been presented to the governing body and filed in the office of the Finance Officer, as follows:

TRANSFERS

License No.

- RB-2835 MITCHELL MENS SOFTBALL ASSOCIATION TRANSFERRING TO HOHN PARTNERSHIP LLC, dba PLATINUM PLAYERS CLUB I, 719 N SANBORN, STE 1
- RB-3434 HAY COMPANY dba SUDZ TRANSFERRING TO V.V. INC dba SUDZ, 508 E HAVENS ST

RETAIL (ON-OFF SALE) MALT BEVERAGE

License No.

- | | | |
|----------|---|--------------------------|
| RB-2169 | BATHKE ENTERPRISES LLC
dba Two-Eyed Jack's Casino | 1401 N MAIN #108B |
| RB-2679 | TWIN DRAGON INC
dba Twin Dragon Restaurant | 704 E NORWAY AVE |
| RB-2828 | RR ENTERPRISES INC
dba Village Bowl & Lounge/Spare Change Casino | 1500 N DUFF ST STE B |
| RB-2833 | DAN & JACKIE SABERS
dba Dan's Pro Shop | 3300 N OHLMAN ST |
| RB-2834 | HOHN PARTNERSHIP LLC
dba Platinum Players Club II | 719 N SANBORN, STE 2 |
| RB-2835 | HOHN PARTNERSHIP LLC
dba Platinum Players Club I | 719 N SANBORN, STE 1 |
| RB-2838 | MEYERS OIL COMPANY INC
dba All Star Sports Bar | 1510 1/2 S BURR ST |
| RB-2839 | CDH INC
dba Kwik-Phil | 520 E HAVENS ST |
| RB-2842 | I-90 FUEL SERVICES INC
dba I-90 Truck Stop | HIGHWAY 37 SOUTH |
| RB-2844 | V.V. INC.
dba E-Z \$ Pub | 1801 N MAIN ST STE 3 & 6 |
| RB-2846 | SPORT TIME INC
dba Scoreboard Sports Bar | 522 N MAIN ST |
| RB-2854 | NPC INTERNATIONAL INC
dba Pizza Hut #2773 | 616 E HAVENS ST |
| RB-3124 | JASON BATES
dba Big Dummy's | 110/112 N MAIN ST |
| RB-3133 | HIGHLAND TRAVEL PLAZA LLC | 2160 HIGHLAND WAY |
| RB-3434 | V.V. INC
dba Sudz | 508 E HAVENS ST |
| RB-3464 | AMERICAN LEGION
dba Coacher Goetsch Post 18 | 107 N MAIN ST |
| RB-3833 | FREEDOM VALU CENTERS INC
dba Goldmine | 512 S SANBORN ST |
| RB-19078 | V.V. INC (INACTIVE LICENSE) | 77 NORTH HARMON DR |

PACKAGE (OFF-SALE) MALT BEVERAGE

License No.

PB-1280	WIEBELHAUS CO INC dba Jack's Sinclair	1905 N MAIN ST
PB-1288	FREEDOM VALU CENTERS INC dba Erickson Oil	512 S SANBORN
PB-1296	WIEBELHAUS CO INC dba J-Mart	1527 W HAVENS ST
PB-1341	JACKIE A. & BEVERLY A. ROBINSON dba Rob's Short Stop	215 N BURR ST
PB-1400	COUNTY FAIR INC dba County Fair Food & Fuel	1012 W HAVENS
PB-1532	GRAHAM OIL INC dba Graham's Interstate BP	1610 S BURR ST
PB-1578	COBORN'S INC dba Coborn's	1800 N MAIN ST
PB-1591	WALGREEN CO dba Walgreen's #10347	901 S BURR ST
PB-1610	MEYERS OIL CO INC dba All Star Convenience Store	1510 S BURR
PB-1695	MILLER & HOLMES INC dba M & H Gas Station	221 W HAVENS ST
PB-1708	AP INVESTMENTS LLC dba Amstar	100 S MAIN ST
PB-1881	L & R REIF INC dba Easy Come Easy Go	316 W 5 TH AVE
PB-19294	LAB LLC dba Arnie's First & Foster Convenience Store	1218 E 1 ST AVE


PACKAGE (OFF-SALE) MALT BEVERAGE & SD FARM WINE

PB-1788	CASEY'S RETAIL COMPANY dba Casey's General Store #1170	701 N MAIN ST
PB-1391	CUBBY'S INC dba Cubby's East	1000 S BURR
PB-1478	CUBBY'S INC. dba Cubby's West	1700 W HAVENS

NOTICE IS HEREBY GIVEN that the above described applications will be considered by the City Council, of Mitchell, South Dakota, at 7:30 P.M. on the 16th day of May, 2011, at the Council Chambers in the City Hall in the City of Mitchell, Davison County, South Dakota, at which time and place any and all persons interested in the approval or rejection of such applications may appear and be heard.

Dated this 3rd day of May, 2011.

BY ORDER OF THE CITY COUNCIL


FINANCE OFFICER

Published once at the approximate cost of _____.

RESOLUTION NO. 2911

On Petition for Vacation of Public Right-of-Way

WHEREAS, The Petition and consent in writing of Gregory R and Marjorie Tilberg respectfully in due and proper form, requesting the Governing Body of the City of Mitchell to vacate the alley right-of-way described as:

The alley right-of-way bordered on the north by the West Elm Avenue right-of-way and on the south by West Fir Avenue right-of-way; located in Block 19, Van Eps 1st Addition, City of Mitchell, Davison County, South Dakota, and;

WHEREAS, was presented to the City Council of Mitchell, South Dakota, in a regular meeting assembled on the 16th day of May, 2011.

WHEREAS, This Council did thereupon consider said Petition and did find that said Petition and Consent in writing requesting and consenting to the vacation of said alley was signed by all of the owners of the property abutting the alley sought to be vacated; and,

WHEREAS, This Council did, by proper motion, made, seconded and carried in regular meeting assembled on the 16th day of May, 2011 deem it proper that the matter be proceeded with and did order that the said Petition be filed with the City Finance Officer and did order said Finance Officer to give notice of a hearing thereon, by publication, as required by law, that said Petition had been filed and that the same would be heard and considered by the Governing Body of the said City on the 16th day of May, 2011 at 7:30 p.m. in the Chambers of the City Council of the City of Mitchell, South Dakota; and

WHEREAS, Said Council did meet to consider and hear said Petition on the said 16th day of May, 2011 at the time and place specified in said Notice, and that the said Petition was duly heard and considered by this Council, the Petitioners and considerations of those objecting were heard by Council were presented in regards to said Petition, in writing or otherwise; and,

WHEREAS, This Council having duly heard and considered said Petition finds:

1. That due notice of the hearing of said Petition was given by the City Finance Officer by publication of a Notice thereof in the form as provided by law in the *Mitchell Daily Republic*, a newspaper, printed and published in the City of Mitchell, South Dakota, for two (2) successive weeks, to-wit: April 23, 2011 and April 30, 2011.
2. That the Petitioners are the sole owners of all of the property abutting the alley right-of-way requested to be vacated and have requested that the said alley right-of-way be vacated. Said owners having consented in writing to the vacation of said alley and which consent is made part of the said Petition.
3. The petitioners have also confirmed there are no utilities placed within said alley.

4. An illustration of the portion of the alley right-of-way proposed to be vacated is attached hereto, marked Exhibit "A" and by this reference is incorporated herein.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, South Dakota, in a regular meeting, on the 16th day of May, 2011, that the alley right-of-way identified as; The alley right-of-way bordered on the north by the West Elm Avenue right-of-way and on the south by West Fir Avenue right-of-way; located in Block 19, Van Eps 1st Addition, City of Mitchell, Davison County, South Dakota, hereby be vacated and this resolution be recorded in the office of the Register of Deeds of Davison County, South Dakota.

Dated this 16th day of May, 2011.

MAYOR

ATTEST:

FINANCE OFFICER
{SEAL}

PETITION TO VACATE PUBLIC RIGHT-OF-WAY

We, Gregory R & Marjorie Tilberg the sole owners and petitioners of Block 19, Van Eps First Addition, City of Mitchell, Davison County, South Dakota; hereby request the vacation of the north and south alley right-of-way within said block.

The alley is bordered on north by the West Elm Avenue right-of-way and on the south by West Fir Avenue right-of-way; located within Block 19, Van Eps 1st Addition, City of Mitchell,

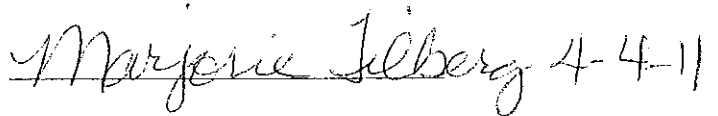
To the best of our knowledge, there are no utilities located within said alley.

The alley is not utilized.

Portions of said alley are not accessible.

 4-4-11

Gregory R. Tilberg date

 4-4-11

Marjorie Tilberg date

EXHIBIT "A"

ADDITIONAL

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ORDINANCE NO. 2362

AN ORDINANCE OF THE CITY OF MITCHELL, SOUTH DAKOTA, REZONING REAL PROPERTY LEGALLY DESCRIBED TRIPLE 'D' TRACT 1, SOUTHEAST QUARTER (SE1/4), SECTION 23, TOWNSHIP 103 N, RANGE 60 W, DAVISON COUNTY, SOUTH DAKOTA FROM NEIGHBORHOOD SHOPPING DISTRICT (NS) AND CONSERVATION DISTRICT (CN TO INDUSTRIAL (I) DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF MITCHELL.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1. The real property legally described as Triple 'D', Tract 1, Southeast Quarter (SE ¼), Section 23, T 103 N, R 60 W, Davison County, South Dakota is to be rezoned from Neighborhood Shopping (NS) District and Conservation (CN) District to Industrial (I) District (HB) and amend the Official Zoning Map of the City of Mitchell.

Section 2. The City Finance Officer shall publish notice of this ordinance, and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

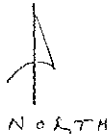
Passed and approved this the 16th day of May, 2011.

MAYOR

ATTEST:

FINANCE OFFICER

FIRST READING May 2, 2011
SECOND READING May 16, 2011
ADOPTION May 16, 2011



JOB DARLEN LONG

SHEET NO. _____ OF _____

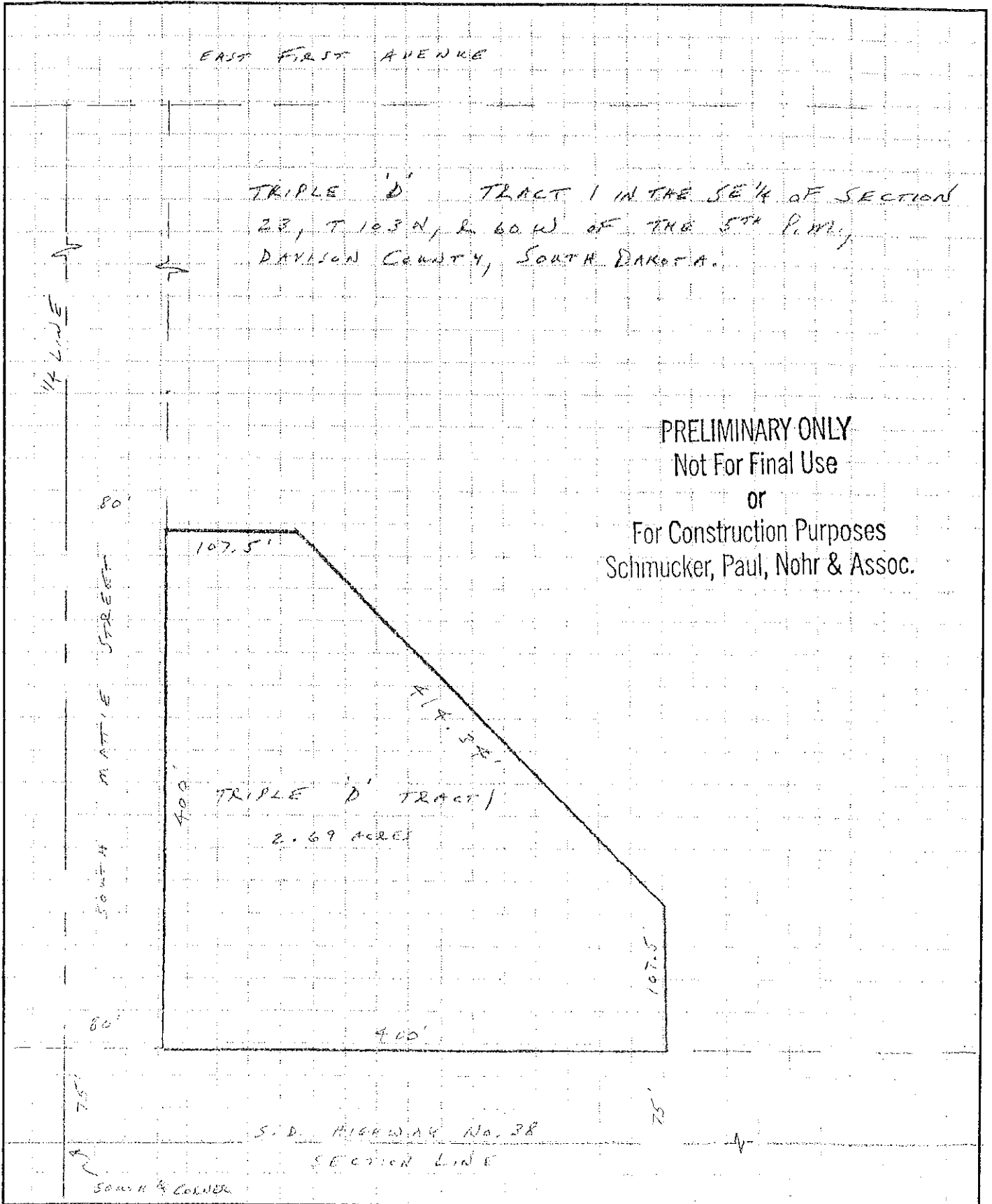
CALCULATED BY PSR

DATE 07/18/11

CHECKED BY _____

DATE _____

SCALE _____



ORDINANCE NO. 2363
SUPPLEMENTAL APPROPRIATION ORDINANCE
AMENDING ORDINANCE NO. 2343
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2011 according to statute:

GENERAL FUND
INFORMATION TECHNOLOGY

101-41935-42920	Computer Software	\$2,500.00
101-41935-43510	Computer Hardware	\$3,500.00

The funding will come from General Fund cash balance.

ENTERPRISE FUND
GOLF COURSE

614-45250-42603	Sand	\$6,000.00
614-45250-42604	Trees & Sod	\$6,000.00

The funding will come from Golf Course Fund cash balance.

First Reading: May 2, 2011
Second Reading: May 16, 2011
Adoption: May 16, 2011

Attest:

Mayor

Finance Officer
[Seal]

City of Mitchell

GOLF & CEMETERY DEPARTMENT
700 WEST 23RD • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8461 • FAX (605) 995-8464

To: Mayor Lou Sebert
City Council Members
Finance Officer, Marilyn Wilson

April 25, 2011

Re; Request for Supplemental Appropriation to Golf Course Budget from Golf Reserve Fund

I am hereby requesting a supplemental appropriation in the amount of \$ 12,000.00 to complete the construction of # 7 green at Lakeview Golf Course.

\$ 6,000.00 to 614-45250- 42603 Sand line item for sand
\$ 6,000.00 to 614-45250- 42604 Trees, sod and seed for bentgrass sod and trucking

In Mid 2010, the Golf Board directed that #7 green be rebuilt as soon as possible. Construction was started in the Fall of 2010 and is now ready for Sodding and grow in.

The green being replaced has long been a source of customer complaint due to it's 1920s construction flaws that are not acceptable at today's putting speeds. This green has become more problematic each year due to its steep incline and small size among other problems. As the greens putting speed have increased, the problems and complaints have also increased.

This green was down to a pin placement for putting of around 800 useable square feet out of 2,600. The new green will be around 5,800 square feet.

Although we have budgeted funds in past years to try and complete this project, funds were not available due to dropping revenues at that time. That meant a delay of the project until funds were available.

By sodding this green, it should be playable in early July 2011 weather permitting.
Respectfully...



Kevin Thurman, Director
GOLF & CEMETERY DEPARTMENT

EXPLANATION #7 GREEN PROJECT

The existing #7 green at 2,600 square feet exhibited the following problems...

- A. too sloped eliminating $\frac{3}{4}$ of space for actual cupping of pin for putting use
- B. liability due to being too close to #4 green
- C. difficult maintenance because of heavy traffic in small area of green
- D. green gets worn out by July due to overall heavy traffic in season
- E. wind will actually move ball around and ball often does not stay on green when chipping

Changes of humidity and wind could make an average pin placement impossible later in the day when greens dried out. A constant source of customer complaint.

The new green will be around 6,000 square feet with a sandtrap. Subtle slope with gentle contour will make the playing experience on this hole a positive and interesting instead of penal (unless you end up in the sand)

I requested a quote from a contractor on greens construction. He indicated that a basic green in the 4,000 square feet range would be from \$ 30,000 to \$ 60,000 for a bare green without sandtrap or much undulation and mounding. A green goes up in cost per square foot of course as it gets bigger. Even if we would do the contours and haul the dirt in, getting below \$ 45,000 for a bare green this size would have been difficult.

All of the work to date and for the finish will be in-house.

The sod on the existing green will be maintained for most of this season and be used for another project if we can get to it this year. .

It was not practical to add an addition to this green since the steep area around it was not conducive to efficient construction. The outcome of an addition would not have been desirable.

Also, it would take the hole out of play and negatively affect revenues for too much of the summer.

Kevin Thurman, CGCS

**ORDINANCE NO. 2364
SUPPLEMENTAL APPROPRIATION ORDINANCE
AMENDING ORDINANCE NO. 2343
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2011 according to statute:

**GENERAL FUND
POLICE**

101-42110-42810	Utilities – Storage Building	\$2,500.00
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The funding will come from General Fund cash balance.

TRAFFIC

101-42130-42540	Signs	\$17,000.00
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The funding will come from General Fund cash balance.

FIRE

101-42200-42200	Professional Services	\$2,500.00
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The funding will come from General Fund cash balance.

**SPECIAL REVENUE FUND
DEBT SERVICE FUNDS**

302-41000-23900	Bond Fees (TID #5 – Iverson)	\$2,100.00
303-41000-23900	Bond Fees (TID #7 – Westwood)	\$2,100.00
305-41000-23900	Bond Fees (TID # - Vantage)	\$2,100.00

The funding will come from Debt Service Funds cash balance.

**ENTERPRISE FUND
AIRPORT**

606-43500-41110	Overtime	\$1,750.00
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The funding will come from Airport Fund cash balance.

First Reading: May 16, 2011
Second Reading: June 6, 2011
Adoption: June 6, 2011

Attest:

Mayor

Finance Officer
{Seal}

**MUNICIPAL ELECTION WORKERS
JUNE 7, 2011
7:00 A.M. TO 7:00 P.M.**

WARD 1

Evelyn Buckley*	718 S Wisconsin St	996-2511
Janet Klinger	1320 Mitchell Blvd	996-4415
Betty Hainy	717 Mitchell Blvd	996-4362

WARD 2

Joan Byrd*	1109 E 2 nd Ave	996-5762
Deb Cundy	809 E 2 nd Ave	996-9716
Jane Belitz	717 E 1 st Ave	996-4860

WARD 3

Norma Rew*	508 E 6 th Ave	996-4375
Jim Blades	1416 Firesteel Dr	996-5081
Lavonne Schmit	1032 E 7 th Ave	996-6980

WARD 4

Joyce Jones*	61 S Harmon Dr	996-3979
Barb Strong	1016 W 6 th Ave	996-7189
Shirley Tolsma	1820 N Wisconsin St #G2	996-7865

VOTER REGISTRATION TABLE

7:00 a.m. - 11:00 a.m.		
Corinne Larson	1400 Roland Lane	996-8480
11:00 a.m. - 3:00 p.m.		
Bev Pooley	805 N Duff St	996-4484
3:00 p.m. - 7:00 p.m.		
Mary Lou Voigt	1822 Quiett Lane	996-2676

RESOLUTION BOARD

Evelyn Blumer	601 Mitchell Blvd	995-1961
Mary Ann Lulewicz	20 Arrowhead Pass	996-4750

*Superintendent

RSVP VOLUNTEERS

Al Andera

George Breidenbach

Darwin Buus

Alice Claggett

Gladys George

Dean Minder

Ken Recker

Bev Thompson

Paul Thompson

Jerry Weber

Pam Wolff

PAY ESTIMATES FOR MAY 16, 2011

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
SPN & Associates	#2009-30 South Side Water Tower	#18	\$ 5,233.10	\$ 165,938.15	\$ 221,000.00
SPN & Associates	#2010-2B Lawler Utilities	#8	\$ 727.70	\$ 11,836.45	\$ 45,800.00
Colwell Concrete Inc.	#2010-4B N. Mentzer, E. 8th, Boatramp	#14-Final	\$ 4,744.00	\$ 88,098.74	\$ 62,381.25
SPN & Associates	#2010-5 Rip Rap @ Campground	#11	\$ 1,159.60	\$ 37,106.05	\$ 69,000.00
Big O Concrete	#2011-4C Sidewalk - Hazardous	#1	\$ 11,039.73	\$ 11,039.73	\$ 33,036.25
Big O Concrete	#2011-4I Sidewalk - Neighborhood Parks	#2	\$ 2,763.15	\$ 11,009.76	\$ 15,497.00
H.R. Green	#2011-20 Spruce Corridor Study	#2	\$ 2,355.14	\$ 3,237.79	\$ 20,800.00
Peterson Concrete	#2011-33 7th & Rowley Alley	#1-Final	\$ 20,076.00	\$ 20,076.00	\$ 20,076.00
Leggette, Brashears & G	#2011-29 New Landfill Monitoring	#2	\$ 160.14	\$ 856.80	
			\$ 48,258.56	\$ 349,199.47	\$ 487,590.50

Prepared by Deb Hanson-Sudbeck

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**MAY 2, 2011
7:30 P.M.**

PRESENT: Dan Allen, Doug Backlund, Marty Barington, Geri Beck, Travis Carpenter, Scott Houwman, Mel Olson, Jeffrey Smith

ABSENT: none

PRESIDING: Mayor Lou Sebert

AGENDA:

Moved by Olson, seconded by Allen, to approve the agenda as prepared. Motion carried.

MINUTES:

Moved by Beck, seconded by Barington, to approve the minutes of the regular City Council meeting held on April 18, 2011. Motion carried.

CITIZEN'S INPUT:

A Mitchell resident addressed the council regarding the area near the Lake Mitchell campground that is being repaired with new rip rap. The resident asked if a boat ramp could be placed there since the area is graded. Mayor Sebert noted that this particular area of the lake is a wetland area and needs to remain as such.

Council member Olson noted that the Mitchell Regional Airport was named the 2010 Airport of the Year.

Mayor Lou Sebert also noted that Mitchell received the Community of the Year award at the Governor's Economic Development Conference held recently in Sioux Falls.

Council member Smith noted that approximately 1,700 signatures had been handed in to place the issue of hiring of a city manager on the June 7, 2011 election ballot. Smith commended the people who stepped forward to support the issue by circulating petitions. Smith encouraged the citizens of Mitchell to become educated on the topic prior to the election next month.

DISCUSSION:

Discussion was held regarding use of the compost drop-off site on West Eighth Avenue by commercial businesses. Tim McGannon, Director of Public Works, noted that when the drop-off site on West Eighth was opened, the intention was that it could be used only by individuals, not commercial enterprises. Owners of commercial lawn care businesses have been taking compost to the West Eighth

site when it is open in the evenings because the landfill closes at 4:30 p.m. and many of the business owners do their work in the evening hours. Moved by Carpenter, seconded by Backlund, to allow commercial businesses to bring compost to the drop-off site when it is open. The site will be monitored for abuse of the policies. If there are any problems, the issue may be brought before council in the future. Motion carried.

BOARD OF ADJUSTMENT:

Moved by Backlund, seconded by Olson, for the City Council to adjourn and sit as the Board of Adjustment. Motion carried.

Moved by Backlund, seconded by Carpenter, that the 16th day of May, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Shannon Jones for a conditional use permit to operate a daycare center in her home located at 401 South Edmunds, Lot 1, Block 19, Railroad Addition and to direct the Finance Officer to give notice according to statute. Motion carried.

Moved by Barington, seconded by Beck, that the 16th day of May, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Michelle Moller for a conditional use permit to operate a daycare center in her home located at 621 North Wisconsin, Lot 1, Block 8, Rowley's 2nd Addition and to direct the Finance Officer to give notice according to statute. Motion carried.

Moved by Olson, seconded by Barington, that the 16th day of May, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Daren Long on the matter of rezoning property described by Triple "D" Tract 1, SE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota, which shall be known as the NE Corner of South Mattie Street and East Havens Avenue from its present use and now designated NS/CN District as defined by the ordinances of the City of Mitchell. Motion carried.

Moved by Beck, seconded by Allen, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

COMMITTEE REPORT:

Public Health and Safety:

Terry Johnson, Deputy Director of Public Works, explained that Northwestern Energy will be installing new cable around the perimeter of Mitchell Christian School to feed the street light that was recently placed at 805 West 18th Avenue. The committee approved Johnson's recommendation to add two additional lights on the north and south sides.

Moved by Olson, seconded by Beck, to approve the committee report. Motion carried.

AWARD BIDS:

Bids were opened and read on the Paving & Overlay Project #2011-15 on the 26th day of April, 2011 in the Council Chambers of City Hall. Moved by Carpenter, seconded by Backlund, to award as follows:

**PAVING AND OVERLAY
PROJECT #2011-15**

Commercial Asphalt, 25254 413th Avenue, Mitchell, SD 57301

1. Asphalt for Tack CSS-1H or RC-70	20 tons @ \$575.00 per ton	\$ 11,500.00
2. Asphalt Concrete Class "G" Type I New Paving & Reconstruction	980 tons @ \$31.35 per ton	30,723.00
3. Asphalt Concrete Class "G" Type II Overlays	8800 tons @ \$31.35 per ton	275,880.00
4. Asphalt Cement PG 64-22	495 tons @ \$590.00	292,050.00
5. Hot Mix Picked up at Plant	0 tons	0.00
6. Cold Milling	18,000 SY @ \$1.60	28,800.00
	TOTAL BID	\$ 638,953.00

Motion carried.

Bids were opened and read on the Sanborn Street Concrete Panel Repair Project #2011-22 on the 26th day of April, 2011 in the Council Chambers of City Hall. Moved by Allen, seconded by Barington, to award as follows:

**SANBORN STREET CONCRETE PANEL REPAIR
PROJECT #2011-22**

Rexwinkle Concrete, 225 S. Industrial Road, Corsica, SD 57328

1. Remove & Replace 8" Reinforced Fast Trax Paving 5,940 SF @ \$9.56	\$ 56,786.40	
2. Traffic Control	7,525.00	
	TOTAL BID	\$ 64,311.40

Motion carried.

RESOLUTIONS:

Moved by Carpenter, seconded by Barington, to adopt Resolution #2912, Plat of Lots 12-A and 12-B, a Subdivision of Previously Platted Lot 12, Block 2, Woodland Heights 1st Addition, City of Mitchell, as follows:

RESOLUTION #2912
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 25th day of April, 2011; and

WHEREAS, it appears from an examination of the plat of LOTS 12-A AND 12-B, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 12, ALL IN BLOCK 2 OF WOODLAND HEIGHTS FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS 12-A AND 12-B, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 12, ALL IN BLOCK 2 OF WOODLAND HEIGHTS FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Beck, seconded by Allen, to adopt Resolution #2913, Lake Mitchell Shoreline Preservation, as follows:

Resolution #2913
Lake Mitchell Shoreline Preservation

Preamble: The City of Mitchell recognizes that the residents rely on Lake Mitchell as a secondary source for a safe drinking water supply; that considerable sums of money have been spent by the City and lake residents for the stabilization of the lake shoreline; that considerable sums of money have been spent on dredging Lake Mitchell; that Lake Mitchell is a valuable recreational asset for the City; that the stabilization of the shoreline and the implementation of ordinances, in furtherance of these objectives, are necessary for the preservation of Lake Mitchell; now therefore it is

Resolved that there is declared a moratorium on the issuance of any building permit for any residential property located at Lake Mitchell, which building permit would alter, change or move in any manner the high water mark of the lake property and that no work will be done on any residential lake property which would alter, change, or move, the high water mark on any lake residential property. This moratorium's duration is for a period of six months for the purpose of enacting appropriate ordinances for the preservation of the shoreline of Lake Mitchell.

Motion carried and resolution declared duly adopted.

ORDINANCES:

Moved by Allen, seconded by Smith, to place Ordinance #2362, Rezoning Triple "D" Tract, on first reading. Motion carried with Backlund abstaining.

Moved by Carpenter, seconded by Beck, to place Ordinance #2363, Supplemental Appropriations, on first reading. Motion carried.

SET DATE:

Moved by Smith, seconded by Carpenter, that the 16th day of May, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the applications for renewal of Malt Beverage & SD Farm Wine Licenses. Motion carried.

Moved by Olson, seconded by Beck, that the 16th day of May, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of the Palace City Lions Club for a Special Event Malt Beverage License at Hitchcock Park on June 7, 2011 for the Tour de Kota event. Motion carried.

Moved by Beck, seconded by Olson, that the 16th day of May, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of the Palace City Lions Club for a Special Event Malt Beverage License at the Horseman's Sports Arena on July 14-17, 2011 for the Corn Palace Stampede Rodeo event. Motion carried.

Moved by Allen, seconded by Olson, that the 6th day of June, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the Hearing on the Proposed Resolution of Necessity for Construction of Base Course, Curb & Gutter, Storm Sewer, Concrete Alley Paving, Concrete Removal, Accessories, Approach Pavements, Miscellaneous Expenses and Engineering Services and Project Interest for Alley from North Kimball Street to North Langdon Street. Motion carried.

Moved by Olson, seconded by Barington, that the 6th day of June, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the Proposed Resolution of Necessity for Construction of Bituminous Paving, Base Course, Curb & Gutter, Storm Sewer, Portion of Concrete Alley Paving, Concrete Removal, Accessories, Approach Pavements, Miscellaneous Expenses and Engineering Services and Project Interest for North Langdon from East 7th Street north to Alley. Motion carried.

CONSIDER APPROVAL:

Moved by Olson, seconded by Beck, to approve the Dissemination Agent Agreement with Northland Securities to provide Continuing Disclosure Services for qualifying bond issues. Motion carried.

Moved by Carpenter, seconded by Barington, to approve an automatic supplement to the Special Revenue Fund – Parks & Recreation – in the amount of \$14,200.00 for a Daktronics sign for MAC Hockey & Skating Ice Arena from a donation of funds. Motion carried.

Moved by Beck, seconded by Barington, to approve an automatic supplement to the Special Revenue Fund – Parks & Recreation – in the amount of \$3,500.00 for restroom construction at Frank’s Bay from a donation of funds. Motion carried.

Moved by Carpenter, seconded by Barington, to approve an automatic supplement to the Sanitation Enterprise Fund – Landfill – in the amount of \$100,000.00 for the Waste Tire Disposal Program from grant funds. Motion carried.

Moved by Carpenter, seconded by Olson, to approve the following raffle requests:

- Heart & Sole Cancer Assistance, Inc. dba Heart & Sole Cancer Walk/Run with the drawing to be held on June 17, 2011
- Mitchell Main Street & Beyond with the drawing to be held on August 27, 2011
- Pheasant Country with the drawing to be held on October 14, 2011

Motion carried.

ABATEMENT OF TAXES:

Moved by Beck, seconded by Allen, to approve an abatement of taxes in the amount of \$812.60 to Mitchell School District for Lots A-4 and A-5, a subdivision of Lot A in the SW ¼ of 27-103-60 due to purchase by tax exempt entity. Motion carried.

PAY ESTIMATES AND CHANGE ORDERS:

Moved by Smith, seconded by Olson, to approve the following pay estimates and change orders:

- pay estimate #10 in the amount of \$20,900.00 for South Side Water Tower Project #2009-30 contracted with CB & I Inc.,
- change order #1 for South Side Water Tower Project #2009-30 contracted with CB & I Inc. to reflect actual quantities on the project which increases the contract price by \$5,900.00 and the adjusted contract amount is \$1,761,900.00,
- pay estimate #1 in the amount of \$675.00 for Lawler Street Utilities Project #2010-2B contracted with Spencer Quarries,
- pay estimate #13 in the amount of \$6,479.76 for North Mentzer, East 8th and Boatramp Project #2010-4B contracted with Colwell Concrete Inc.,
- pay estimate #1 in the amount of \$3,330.00 for Lake Mitchell Campground Rip Rap Project #2010-5 contracted with Dixie Veurink Trucking,
- pay estimate #1 in the amount of \$8,246.61 for Sidewalk – Neighborhood Parks Project #2011-4I contracted with Big “O” Concrete, and

- pay estimate #1-Final in the amount of \$147,800.00 for Street Sweeper Project #2011-18 contracted with Sheehan Mack Sales.

Members present voting aye: Allen, Backlund, Barington, Beck, Carpenter, Houwman, Olson, Smith. Members present voting nay: none. Motion carried.

BILLS:

Moved by Olson, seconded by Beck, to approve the following payroll expenditures, adjustments to payroll and accounts payable warrants:

PAYROLL, APRIL 3, 2011 – APRIL 16, 2011: City Council-\$2,440.24, Mayor-\$885.54, Attorney-\$1,986.55, Finance-\$11,350.45, Human Resources-\$2,877.28, Information Technology-\$1,407.13, Police-\$55,173.69, Traffic-\$3,664.76, Fire-\$30,123.12, Street-\$22,888.29, Public Works-\$15,281.91, Cemetery-\$3,534.89, Animal Control-\$1,294.24, Emergency Medical Services-\$10,142.83, Library-\$9,994.52, Recreation & Aquatics-\$3,729.30, Recreation Center-\$10,658.85, Sports Complexes-\$3,978.75, Parks-\$10,697.39, Supervision-\$5,150.48, E911-\$16,999.35, RSVP-\$3,401.36, Palace Transit-\$15,232.92, Nutrition-\$1,887.64, Water-\$5,883.80, Water Distribution-\$7,905.26, Sewer-\$10,117.98, Airport-\$1,692.00, Waste Collection-\$8,586.56, Landfill-\$7,210.13, Corn Palace Maintenance-\$9,098.53, Corn Palace Shows-\$3,740.27, Corn Palace Concessions-\$1,841.54, Golf Course-\$6,319.58.

SALARY ADJUSTMENTS (per hour rate):

FIRE: Zach Dalrymple-\$14.985

NEW HIRES (per hour rate):

CORN PALACE CONCESSIONS: Melissa Sorensen-\$7.50

PARKS: Ernest Bies-\$11.50, Stan Fouberg-\$8.50, Ronald Jirsa-\$11.50, Fred Kobold-\$11.50, Patricia Kobold-\$8.50, Vance McPeck-\$8.25, Ryan Perry-\$9.25, Donald Schmidt-\$9.25

RECREATION CENTER: Bob Everson-\$8.50, Bryce Havlik-\$8.50

WARRANTS: A & B Business, Supplies-\$103.25, A-Ox Welding Supply, Supplies-\$141.88, Accounts Management, Payroll Deductions-\$224.94, Adam Frerichs, Travel-\$161.00, Advance Auto Parts, Parts-\$20.02, Aflac, Aflac Withholding-\$4,209.07, AFSCME Council 59, Union Dues-\$1,066.40, AIA Corporation, Supplies-\$545.53, Alex Young, Reimbursement-\$37.10, Alice Claggett, Contract Services-\$475.00, American Garage Door, Repairs-\$90.26, American Water Works Association, Dues-\$165.00, Anna Mae Maeschen, Contract Services-\$500.00, Aqua-Pure, Chemicals-\$1,041.53, Aurora Security Products, Equipment-\$617.06, Bailey Metal Fabricators, Repairs-\$39.83, Bayne Machine Works, Parts-\$862.27, BBBB's of South Dakota, Supplies-\$1,388.36, Beacon Athletics, Supplies-\$2,250.00, Becky McGregor, Refunds-\$56.00, Bender's Sewer & Drain, Pumpout Holding Tank-\$98.00, Big O Concrete, Contract Services-\$8,246.61, Blackburn Manufacturing, Supplies-\$194.13, Brenda F. Reinfeld, Contract Services-\$100.00, Business Products, Supplies-\$1,607.65, California Contractors, Supplies-\$79.90, Campbell Supply,

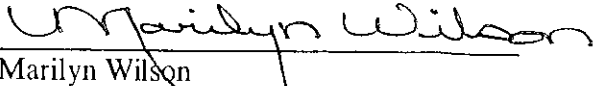
Parts-\$766.76, Carol Preston, Contract Services-\$100.00, Carolina Software, Software Support-\$200.00, Carquest Auto Parts, Parts-\$34.07, CB&I, Contract Services-\$20,900.00, Cedar Shore Resort, Travel-\$81.95, Cherrybee's, Green Plant-\$49.25, Christina Cranny, Reimbursement-\$49.99, City of Emery, Senior Meals Payroll Reimbursement-\$2,001.00, Claims Associates, Claim-\$1,066.21, Coca Cola Bottling, Supplies-\$896.50, Colwell Concrete, Contract Services-\$6,479.76, Cook Implement, Supplies-\$1,044.40, Corn Palace Concessions, Supplies-\$45.00, Corn Palace Shrine Club, Shrine Circus Ticket Sales-\$28,509.00, County Fair, Supplies-\$77.87, Courtney Tobin, Lifeguard Training Reimbursement-\$150.00, Dakota Fluid Power, Sander Controls-\$2,462.40, Dakota Pump, Parts-\$10.00, Dakota Salvage, Parts-\$75.00, Dakota Supply Group, Supplies-\$2,237.26, Dakota Two-Way, Equipment-\$90.00, Dakotacare, Flex Fee Charges-\$622.50, Dale Steffen, CDL-\$160.00, Dan Sabers, Contract Services-\$7,404.90, Danko Emergency Equipment, Supplies-\$197.96, Dell Marketing, Equipment-\$39.99, Dennis Bruske, Reimbursement-\$45.00, Dennis Geidel, Reimbursement-\$45.00, Dependable Sanitation, Recycling-\$17,083.00, Department of Social Services, Child Support-\$1,160.95, Dixie Veurink Trucking, Contract Services-\$3,330.00, Domino's Pizza, Meals-\$48.98, Dug Out, Contract Services-\$1,692.65, Ellefson Implement, Parts-\$802.94, Elliott Equipment, Supplies-\$109.68, Emery Senior Citizens, Utilities Reimbursement-\$94.44, Farmers Alliance, Supplies-\$2,537.22, Farnams Genuine Parts, Parts-\$128.54, Farner-Bocken Company, Supplies-\$6,502.47, Fastenal Company, Supplies-\$108.52, Fedex, Transportation Charges-\$67.63, First Bankcard, Supplies-\$7,255.21, Flexible Pipe Tool Company, Parts-\$374.88, Florida Micro, Laser Printer-\$214.50, FM Acoustical Tile, Supplies-\$153.60, Frito-Lay, Supplies-\$308.70, Galls, Equipment-\$120.98, Gary Walton, Reimbursement-\$45.00, GF Advertising Services, Supplies-\$192.00, Globe Ticket and Label, Tickets-\$541.66, Golden West Technologies, Security Monitoring-\$176.69, Goldstar Products, Chemicals-\$548.39, Graham Tire, Parts-\$18.45, Grainger, Supplies-\$226.54, Great Western Tire, Tires-\$1,076.56, Hairball Productions, Performance-\$8,000.00, Hanson's Painting Service, Contract Services-\$816.00, Hard Drive Outlet, Laser Presentation-\$120.00, HD Supply Waterworks, Parts-\$19,143.06, Henry Schein, Supplies-\$769.55, HF Scientific, Parts-\$1,455.06, Icop Safety Vision Company, Equipment-\$76.40, Integrity Transcription, Transcribing Service-\$303.75, International Creative Man, Performance-\$20,000.00, Interstate Glass & Door, Parts-\$91.00, Interstate Office Products, Supplies-\$236.70, JC Penney, Uniform Allowance-\$31.98, James Valley Community Center, Contract Services-\$1,076.19, James Valley Nursery, Sidewalk Project-\$415.41, JCL Solutions-Janitors Closet, Supplies-\$488.21, Jeremy Nielsen, Reimbursement-\$32.50, John Deere Landscapes, Parts-\$33.60, Jones Supplies, Supplies-\$1,467.04, Karen Allen, Lifeguard Training-\$757.50, Karen Heiser, Contract Services-\$225.00, Kay Park-Rec, Picnic Tables-\$3,966.30, Knology, Supplies-\$52.39, Krohmer Plumbing, Service Call-\$56.12, Leila Schamber, Contract Services-\$200.00, Lloyd Morrison, Mechanics Tool Allowance-\$350.00, Lois E. Huber, Contract Services-\$740.00, Lutheran Social Services, Contract Services-\$120.00, Lyndon Overweg, Travel-\$70.00, Marilyn Jansen, Reimbursement-\$36.42, McFarland Supply, Parts-\$128.35, Mcleod's Printing, Supplies-\$1,029.18, Mebius Nursery & Landscaping, Supplies-\$875.00, Medico Insurance Company, Refund-\$111.71, Menard's, Supplies-\$1,140.47, Meridian Grain, Supplies-\$2,820.13, Meyers Oil Company, Supplies-\$27,485.00, Michael Todd & Company, Parts-\$1,093.00, Mid States Audio & Video, Repairs-\$536.00, Mid-American Research Chemicals, Supplies-\$755.16, Midcontinent Communications, Utilities-\$56.46, Midwest Motels of Mitchell, Refund-\$1,612.00, Mitchell Iron & Supply, Parts-\$318.48, Mitchell Plumbing & Heating, Equipment-\$13,798.72, Mitchell School District, City Share-\$12,405.92, Mitchell United Way, United Way Deductions-\$188.64, Mueller Lumber Company, Supplies-\$301.35, Muth Electric, Supplies-\$130.83, Neenah Foundry, Supplies-\$3,964.30, Neve's Uniforms, Supplies-\$220.43, North Central Seed, Supplies-\$1,037.50, Northwestern Energy & Communications, Utilities-\$18,606.48,

Palace Cleaners, Supplies-\$128.00, Pepsi Cola Company, Supplies-\$623.14, Petty Cash, Reimbursement-\$9.00, Pioneer Research Corporative, Supplies-\$283.53, Pizza Ranch, Meals-\$61.98, Pony Creek Steakhouse, Contract Services-\$1,950.00, Premier Pest Control, Contract Services-\$125.00, Pro-Build, Supplies-\$59.83, Push Pedal & Pull, Repairs-\$496.00, Qualified Presort, Mailing Services-\$621.45, Quality Wood Designs, Supplies-\$321.99, Qwest, Utilities-\$3,147.50, Rew's TV Service, Parts-\$199.87, Rexwinkel Concrete, Repairs-\$1,903.20, Rick VanOverschelde, Travel-\$18.00, Robert E. Young, Real Estate-\$25,150.00, Rod Jerke, Performance-\$2,000.00, Ryan Titze, Travel-\$17.07, Safariland, Supplies-\$57.32, Sam's Club, Supplies-\$414.39, Scott Supply, Parts-\$98.92, South Dakota Department of Health, Lab Fees-\$301.00, South Dakota Federal Property Agency, Equipment-\$1,380.25, South Dakota Retirement System, South Dakota Retirement System Payment-\$39,712.32, South Dakota State Treasurer, Sales Tax-\$12,278.19, South Dakota Retirement System Special Pay Plan, Supplemental Retirement-\$2,104.33, Servicemaster of Mitchell, Labor-\$679.90, Shah Software, Annual Maintenance-\$4,535.00, Share Corporation, Supplies-\$381.05, Sharon Rehorst, Contract Services-\$100.00, Sheehan Mack Sales & Service, Contract Services-\$148,037.24, Sherwin-Williams, Supplies-\$179.52, Shi Corporation, Software-\$860.45, Shoemaker Computing, Repairs-\$120.00, Shopko, Supplies-\$23.99, Sioux Equipment, Parts-\$881.03, Sleepy Eye Industrial Knife, Regrind Olympia Knife-\$105.00, Spencer Quarries, Contract Services-\$675.00, Sport Supply Group, Supplies-\$927.41, Stan Houston Equipment, Supplies-\$996.29, Standard Insurance Company, Life Insurance Deductions-\$1,539.23, Steve Anderson, Travel-\$14.00, Sturdevant's Auto Parts, Parts-\$2,684.69, Sun Gold Trophies, Supplies-\$3,217.40, Tech Solutions, Supplies-\$177.98, Tessier's, Repairs-\$202.31, Test America Laboratories, Lab Fee-\$221.55, Test Mark Industries, Supplies-\$150.99, The Title Company, Closing Costs-\$176.88, Thune True Value Hardware, Supplies-\$249.60, TK Electric, Repairs-\$219.41, Tylor Peterson, Travel-\$18.00, Ultramax, Supplies-\$1,360.00, US Bank, Tax Increment Bonds-\$26,763.75, Van Diest Supply, Chemicals-\$9,637.85, Variety Foods, Supplies-\$970.91, Vessco, Supplies-\$1,357.28, Victoria Taylor, Lifeguard Training-\$150.00, Virginia Ann Devine, Personal Training Fees-\$759.00, Walmart Community, Supplies-\$371.22, Wheelco Brake & Supply, Parts-\$49.80, Wholesale Electronics, Supplies-\$293.22, Zimco Supply, Supplies-\$1,125.00.

Members present voting aye: Allen, Backlund, Barington, Beck, Carpenter, Houwman, Olson, Smith.
Members present voting nay: none. Motion carried.

ADJOURN:

There being no further business to come before the meeting, it was moved by Olson and seconded by Allen to adjourn the meeting. Motion carried.


Marilyn Wilson
Finance Officer

Published once at the approximate cost of _____.

SPECIAL MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

MAY 5, 2011
5:15 P.M.

PRESENT: Dan Allen, Marty Barington, Geri Beck, Mel Olson, Jeffrey Smith

ABSENT: Doug Backlund, Travis Carpenter, Scott Houwman

PRESIDING: Jeffrey Smith

AGENDA:


Moved by Beck, seconded by Olson, to approve the agenda as prepared. Motion carried.

SET DATE:

Moved by Allen, seconded by Beck, that the 7th day of June, 2011 be the date and time set for election on initiated petition proposing the adoption of an ordinance to employ a city manager. Motion carried.

ADJOURN:

There being no further business to come before the meeting, it was moved by Olson, and seconded by Beck to adjourn the meeting. Motion carried.



Marilyn Wilson
Finance Officer

Published once at the approximate cost of _____.

PLANNING COMMISSION MINUTES

MAY 9, 2011

PRESIDING: Meyers

PRESENT: Meyers, Griffith, Schmucker, Fergen, Molumby

ABSENT: Everson, Larson, Smith

OTHERS: McGannon, Putnam, Hegg, Johnson, Overweg, Laursen, Mayor Sebert

AGENDA: Motion by Fergen, seconded by Molumby to approve the agenda. All members present voting aye, motion carried.

MINUTES:

Motion by Griffith, seconded by Molumby to approve the minutes of the regular meeting of April 25, 2011. All members present voting aye, motion carried.

NEXT MEETING:

Motion by Schmucker, seconded by Griffith to schedule the next Planning Commission meeting for May 23, 2011 at 12:00 p.m. subject to chair for hearings on petitions for rezoning and applications for variances and conditional use permits for publication and Finance Officer be directed to give notice according to statute. All members present voting aye, motion carried.

ELECTION OF CHAIRMAN for term commencing May 2011 to May 2012.

Motion by Schmucker, seconded by Fergen to nominate Don Meyers for Chairman. With no other nominations an unanimous ballot was cast. All members voting aye, motion carried.

ELECTION OF VICE CHAIRMAN for term commencing May 2011 to May 2012.

Motion by Molumby, seconded by Griffith to nominate Jay Larson for Vice-Chairman. With no other nominations an unanimous ballot was cast. All members voting aye, motion carried.

CONDITIONAL USE: Michelle Moller to operate a Day Care Center in her home, located at 621 N. Wisconsin, legally described as Lot 1, Block 8, Rowley's 2nd Addition to the City of Mitchell, Davison County, South Dakota.

Putnam said Michelle was doing daycare a few years back and then stopped for over six months and that is why she is back. Putnam reviewed the social service regulation code and questioned if the commission still wanted that condition for approving day cares. Molumby stated he did not see the

reason for it or at least change it to one year. Motion by Molumby seconded by Griffith to recommend approving this conditional use with the condition that it is non transferable. All members voting aye, motion carried.

CONDITIONAL USE: Shannon Jones to operate a Day Care Center in her home, located at 401 S. Edmunds St. legally described as Lot 1, Blk 19, Railroad Addition to the City of Mitchell, Davison County, South Dakota.

Motion by Fergen, seconded by Schmucker to approve this conditional use with the condition that it is non transferable. All members voting aye, motion carried.

REZONE: Daren Long on the matter of rezoning property described by Triple "D" Tract 1 in the SE¼ of Section 23, T 103N, R 60W of the 5th P.M. Davison County, SD, which shall be known as the NE Corner S Mattie St & *E Havens Ave* from its present use and now designated NS and CN District (Neighborhood Shopping & Conservation Districts) to I (Industrial District) as defined by the ordinances of the City of Mitchell, South Dakota. The zoning change is to construct a large building

Daren Long stated that he wanted this large storage building at this location rather than at his residence. This would be for personal storage only. Dave Backlund, owner of the golf course, said he did not have any problems with it. Both Daren and Dave stated they would need a service road. Daren also stated that drainage would not be a problem with the water going to Dry Run Creek. Motion by Molumby, seconded by Griffith to recommend approving this rezone. All members voting aye, motion carried.

DISCUSSION: Lake Mitchell Moratorium

Putnam said that Randy Stiles (City Attorney) requested and council put a hold on certain building permits on Lake Mitchell to examine the regulations pertaining to improvement/changes to shoreline. No high water line has been established. Commission questioned what was meant by this term. In this situation this needs to be more defined. Discussion only, no action taken.

DISCUSSION: FOCUS 2020 I-90 CORRIDOR

Harlan Quenzer with Focus 2020 Land Use and Development Committee, reviewed their reason for rezoning this area from UD to some HB and some I. Meyers stated he did not want to change any of the residential. McGannon stated about ten years ago he drew up a map for rezoning in that area. McGannon said we need to protect that wetland in that area. Quenzer said focus 2020 had reviewed McGannon's map and expanded on it. After discussion, the Commission wanted Putnam and Quenzer to draft a map with the new rezone on it and bring back to next meeting. Discussion only, no action taken, .

ADJOURN:

Chairman Meyers adjourned meeting at 1:00 P.M.

Minutes submitted by Sheila Loecker

FINDINGS OF CITY OF MITCHELL PLANNING COMMISSION

Shannon Jones
Conditional Use
May 9, 2011

GENERAL INFORMATION:

Owner: Shannon Jones

Applicant: same

Request: Conditional Use Permit (home occupation/day care)

Legal Description: Lot 1, Block 19, Railroad Addition, City of Mitchell

Address: 401 S Edmunds St, Mitchell, SD

Existing Zoning: R-2 Single Family Residential

Existing Use: residential

JURISDICTION:

Mitchell City Comprehensive Plan adopted September 17, 1990

Mitchell City Zoning Code Ordinance No. 1187, Adopted April 1975

NOTICE:

The Daily Republic, Mitchell, South Dakota April 29, May 6, 2011

Letters to Property April 28, 2011

Posted on Property: May 10, 2011

HEARING DATES:

Mitchell City Planning Commission May 9, 2011

Mitchell City Board of Adjustment May 16, 2011

PLANNING COMMISSION, DISCUSSION, CONSIDERATION & ACTION

The commission considered uses of adjoining and neighboring properties and the proposed conditional use.

The commission considered comments of the proponents and opponents of the proposed conditional use.

The commission finds the proposed use is a conditional use in the Mitchell Zoning Code.

Motion by Commissioner Fergen, seconded by Commissioner Schmucker to recommend the conditional use permit be approved by the board of adjustment with the following conditions: nontransferable, All members voting aye. Motion carried.

Don Meyers, Chairman

FINDINGS OF CITY OF MITCHELL PLANNING COMMISSION

Michelle Moller
Conditional Use
May 9, 2011

GENERAL INFORMATION:

Owner: Michelle Moller

Applicant: same

Request: Conditional Use Permit (home occupation/day care)

Legal Description: Lot 1, Block 8, Rowley's 2nd Addition, City of Mitchell

Address: 621 N Wisconsin St, Mitchell, SD

Existing Zoning: R-2 Single Family Residential

Existing Use: residential

JURISDICTION:

Mitchell City Comprehensive Plan adopted September 17, 1990

Mitchell City Zoning Code Ordinance No. 1187, Adopted April 1975

NOTICE:

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PLANNING COMMISSION, DISCUSSION, CONSIDERATION & ACTION

The commission considered uses of adjoining and neighboring properties and the proposed conditional use.

The commission considered comments of the proponents and opponents of the proposed conditional use.

The commission finds the proposed use is a conditional use in the Mitchell Zoning Code.

Motion by Commissioner Molumby, seconded by Commissioner Griffith to recommend the conditional use permit be approved by the board of adjustment with the following conditions: nontransferable, All members voting aye. Motion carried.

Don Meyers, Chairman