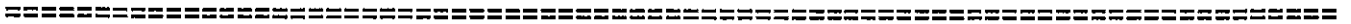


**CITY COUNCIL MEETING
AGENDA
MARCH 7, 2011**

COMMITTEE MEETINGS

MARCH 7, 2011

(Detailed agendas follow)



7:15 P.M.

FINANCE

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early.

CITY COUNCIL MEETING
AGENDA

MARCH 7, 2011
7:30 P.M.

PLEDGE OF ALLEGIANCE

INVOCATION Northridge Baptist

ROLL CALL

ENTERTAIN A MOTION TO APPROVE THE AGENDA

**ENTERTAIN A MOTION TO APPROVE COUNCIL MINUTES
FROM THE PRIOR MEETING**

**CITIZEN'S
INPUT:** If you need to address the Mayor and members of the City Council on an item that was not on the agenda, please come forward to the podium and state your name and your concern. Items will be considered but no action will be taken at this time.

DISCUSSION: Taxi-cab code provisions

**ENTERTAIN A MOTION FOR THE CITY COUNCIL TO
ADJOURN AND SIT AS THE BOARD OF ADJUSTMENT**

HEARING: On the application of Doug Molumby for a Variance to construct an addition, located at 1601 East 1st Avenue, E75' of Lot B, Tillotson's Addition

SET DATE: For hearing on the application of Colin Kirkegaard for a Variance to
03-21-11 construct a new residence and boat house, located at 137 South Harmon Drive, Lots 69, 69A, 69B and N ½ Lot 70, Indianhead Addition

**ENTERTAIN A MOTION FOR THE BOARD OF ADJUSTMENT
TO ADJOURN AND THE CITY COUNCIL TO RECONVENE IN
REGULAR SESSION**

**COMMITTEE
MEETINGS:** Finance

ENTERTAIN A MOTION TO APPROVE COMMITTEE REPORTS

AWARD Hazardous Sidewalk – City Project #2011-4C **P4**
BIDS: Mentzer Street Sidewalk – City Project #2011-4D **P4**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following through the switchboard at (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Finance Officer, Human Resource Officer or Director of Public Works.

AWARD BIDS:	Birch Street Sidewalk from Foster to Wallace – City Project #2011-4E	P4
	Elm Street Sidewalk – City Project #2011-4F	P5
	Pioneer & Jennewein Parks Sidewalk – City Project #2011-4G	P5
	South Rowley Street & Norway Street Sidewalk – City Project #2011-4H	P5
	Rock Chips – City Project #2011-10	P6
CONSIDER ADOPTION:	Resolution #2899, Plat of Lots 2, 3, 4 and 5, Block 3 of the Woods First Addition, a subdivision of the East ½ of the SW ¼ of Section 23, T 103 N, R 60 W of the 5 th P.M., City of Mitchell, Davison County, South Dakota	P7-8
	Resolution #2900, Plat of Lot 2-A and a portion of Nathan Avenue in the South 610.49’ of Lot 2 in the NE ¼ of Section 33, T 103 N, R 60 W of the 5 th P.M., Davison County, South Dakota	P9-10
	Resolution #2901, Bridge Inspection Consultant for 2011	P11-12
1ST READING:	Ordinance #2355, Amending Emergency Snow Routes	P13
	Ordinance #2356, Supplemental Reappropriations	P14-18
	Ordinance #2357, Supplemental Appropriations	P19
SET DATE: 03-21-11	For hearing on the application to transfer Retail (On-Sale) Liquor License (RL-19079) from V.V. Inc. to TJT Management Company dba Steak ‘N More, located at 1801 North Main, Suites 4 and 5	
	For hearing on the application of Luana Dean dba Sweet Shop & Deli for a Retail (On-Off Sale) Wine License located at 417 North Main Street, Suite 104	
SET DATE: 04-04-11	For hearing on the Proposed Resolution of Necessity for new sidewalk, hazardous sidewalk and miscellaneous items for the south side of Pebble Beach	
CONSIDER APPROVAL:	2010 Annual Financial Statements & Exhibits	
	FlexNet Customer Acceptance Plan – pending return of contract documents for Water Meter Reading System – City Project #2011-11	P20-22
	Automatic supplement to the Special Revenue Fund – Parks, Recreation and Forestry in the amount of \$1,681.00 from a donation of funds for the baseball marquee project	
	Automatic supplement to the Enterprise Fund – Corn Palace in the amount of \$4,000.00 from a donation of funds for the cornhusk dolls collection display	

**CONSIDER
APPROVAL:**

Application of David E. Fyler for a Taxicab Drivers License for E-Z Ride Taxi **P23**

Application of Bud Evan Marsceau for a Taxicab Drivers License for E-Z Ride Taxi **P24**

Raffle requests:

• Mitchell Foundation for Catholic Education with the drawing to be held on June 10, 2011 **P25**

• Palace City Detachment of the Marine Corps League with the drawing to be held on July 30, 2011 **P26**

• Abbott House, Inc. with the drawing to be held in August, 2011 **P27**

• Senior Meals Program/Senior Services Department with the drawings to be held monthly through December, 2011 **P28**

**ABATEMENT
& REFUND
OF TAXES:**

Refund of taxes in the amount of \$610.22 to James Krall for Lot 1 of Bayside Subdivision due to wrong calculation of square footage **P29**

PAY ESTIMATES: New Landfill Monitoring Project #2010-29 contracted to Leggette, Brashears & Graham **P30**

A. Pay Estimate #8 in the amount of \$3,182.91

West End Bridge Project #2011-2 contracted to SDDOT

A. Pay Estimate #10 in the amount of \$1,139.00

Spruce Corridor Study Project #2011-20 contracted to H.R. Green

A. Pay Estimate #1 in the amount of \$882.65

ENTERTAIN A MOTION TO APPROVE THE PAY ESTIMATES

ROLL CALL

**ENTERTAIN A MOTION TO APPROVE THE BILLS AND AUTHORIZE
MONTHLY PAYMENT OF RECURRING AND OTHER EXPENSES IN
ADVANCE AS APPROVED BY THE FINANCE OFFICER**

ROLL CALL

ADJOURN

***NEXT COUNCIL MEETING DATE: MARCH 21, 2011
COUNCIL AGENDA DEADLINE IS WEDNESDAY PRIOR TO CITY COUNCIL MEETING***

FOR COUNCIL INFORMATION:

Regular Council Meeting Minutes (02-21-11) **P31-45**

Planning Commission Minutes (02-28-11) **P46-47**

Gas and Diesel Fuel bids **P48**

AGENDA

FINANCE COMMITTEE

MARCH 7, 2011

7:15 P.M.

1. Entertain a motion to approve the agenda
2. Entertain a motion to approve the minutes from the prior meeting
3. Consider request of MAC (Mitchell Aquatic Club) for allocation in the amount of \$12,000.00 for 2011 (continued from February 21, 2011)
4. Entertain a motion to adjourn

The City of Mitchell invites all interested parties to give oral or written comments. If special accommodations are required, please notify the Finance Department at 995-8420 at least 24 hours prior to the scheduled meeting.

**CITY OF MITCHELL
FINANCE COMMITTEE MINUTES
FEBRUARY 21, 2011
7:15 P.M.**

PRESENT: Dan Allen, Doug Backlund, Marty Barington, Geri Beck, Travis Carpenter, Scott Houwman, Mel Olson

ABSENT:

PRESIDING: Council Member Jeffrey Smith

Approve Agenda:

Moved by Olson, seconded by Beck, to approve the agenda as prepared. Motion carried.

Approve Minutes:

Moved by Allen, seconded by Olson, to approve the Finance Committee minutes from the February 7, 2011 meeting as prepared. Motion carried.

MAC Request:

MAC (Mitchell Aquatic Club) has requested an allocation in the amount of \$12,000.00 for 2011. Discussion was held. Questions were asked whether the city is getting any use from the MAC facility and whether the request was to be annually or for a three-year period.

Council member Houwman joined the Finance Committee meeting.

Moved by Carpenter, seconded by Allen, to table the request until the next meeting on March 7, 2011 to allow time to research answers to the above questions. Motion carried.

Mitchell Main Street Loan Program Funding Request:

Jeff Logan and Carrie English from Mitchell Main Street and Beyond presented information regarding their current loan program. The group is requesting the city to match their current loan fund in the amount of approximately \$142,000.00. This city match would allow the loan program to fund more business improvements. The current amount of \$200.00 per front foot would be increased to \$400.00 per front foot with a maximum of \$10,000.00 to be used for façade improvements. Funds would also be available for businesses to improve sprinkler systems, repair roofs, and repair exterior walls. The loan program will be administered by six local banks. The loans have a 3% interest rate and can be paid back over ten years. The city's portion of the loan funds could be paid back at any time the city would need to use the funds. Logan noted that historic preservation is the main purpose of the loan program.

More discussion on the loan program will be held during the regular council meeting.

Adjourn:

There being no further business to come before the meeting, it was moved by Beck and seconded by Houwman to adjourn the meeting. Motion carried.

BID TABULATION FOR CITY OF MITCHELL SIDEWALK PROJECTS

CITY PROJECTS #2011-4C, #2011-4D, #2011-4E,

#2011-4F, #2011-4G, & #2011-4H

SCHEDULES C,D,E,F,G, & H

BID OPENING: 1:30 PM, FEBRUARY 22, 2011 - CITY HALL, MITCHELL, SD

SCHEDULE "C" HAZARDOUS CITY PROJECT #2011-4C											
ITEM	DESCRIPTION	QUANTITY	UNIT	BIG "O" CONCRETE 416 WEST 4TH MITCHELL, SD 57301		DAKOTA PRAIRIE P.O. BOX 53 SALEM, SD 57058		TRIPLE 'R' PAVING INC. 27069 KATIE ROAD TEA, SD 57064		COLWELL CONCRETE INC. 40750 259TH STREET MITCHELL, SD 57301	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1C	Concrete Removal Below 175 S.F. Areas	2495	S.F.	\$ 1.00	\$ 2,495.00	\$ -	\$ -	\$ 0.90	\$ 2,245.50	\$ 1.60	\$ 3,992.00
2C	4" Concrete Below 175 S.F. Areas	2495	S.F.	\$ 3.59	\$ 8,957.05	\$ -	\$ -	\$ 3.95	\$ 9,855.25	\$ 6.75	\$ 16,841.25
3C	Curb and Gutter Removal	170	L.F.	\$ 4.00	\$ 680.00	\$ -	\$ -	\$ 10.00	\$ 1,700.00	\$ 10.00	\$ 1,700.00
4C	Curb and Gutter Replacement	170	L.F.	\$ 19.00	\$ 3,230.00	\$ -	\$ -	\$ 22.00	\$ 3,740.00	\$ 32.00	\$ 5,440.00
5C	Concrete Removal Above 175 S.F. Areas	4364	S.F.	\$ 0.75	\$ 3,273.00	\$ -	\$ -	\$ 0.75	\$ 3,273.00	\$ 1.60	\$ 6,982.40
6C	4" Concrete Above 175 S.F. Areas	4364	S.F.	\$ 3.30	\$ 14,401.20	\$ -	\$ -	\$ 3.75	\$ 16,365.00	\$ 6.50	\$ 28,366.00
TOTAL BID "SCHEDULE "C"					\$ 33,036.25	NO BID			\$ 37,178.75	\$ 63,321.65	
SCHEDULE "D" MENTZER CITY PROJECT #2011-4D											
ITEM	DESCRIPTION	QUANTITY	UNIT	BIG "O" CONCRETE 416 WEST 4TH MITCHELL, SD 57301		DAKOTA PRAIRIE P.O. BOX 53 SALEM, SD 57058		TRIPLE 'R' PAVING INC. 27069 KATIE ROAD TEA, SD 57064		COLWELL CONCRETE INC. 40750 259TH STREET MITCHELL, SD 57301	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1D	Concrete Removal	1952	S.F.	\$ 0.40	\$ 780.80	\$ -	\$ -	\$ 0.75	\$ 1,464.00	\$ 1.20	\$ 2,342.40
2D	Curb and Gutter Removal	163	L.F.	\$ 4.00	\$ 652.00	\$ -	\$ -	\$ 10.00	\$ 1,630.00	\$ 8.00	\$ 1,304.00
3D	Curb and Gutter Replacement	163	L.F.	\$ 17.75	\$ 2,893.25	\$ -	\$ -	\$ 22.00	\$ 3,586.00	\$ 30.00	\$ 4,890.00
4D	4" Concrete Surfacing	12924	S.F.	\$ 3.15	\$ 40,710.60	\$ -	\$ -	\$ 3.65	\$ 47,172.60	\$ 3.69	\$ 47,689.56
5D	Sump Opening in Curb	6	Each	\$ 2.00	\$ 12.00	\$ -	\$ -	\$ 50.00	\$ 300.00	\$ 60.00	\$ 360.00
TOTAL BID "SCHEDULE "D"					\$ 44,267.85	NO BID			\$ 54,152.60	\$ 56,585.96	
SCHEDULE "E" BIRCH-FOSTER TO WALLACE (NORTH SIDE) CITY PROJECT #2011-4E											
ITEM	DESCRIPTION	QUANTITY	UNIT	BIG "O" CONCRETE 416 WEST 4TH MITCHELL, SD 57301		DAKOTA PRAIRIE P.O. BOX 53 SALEM, SD 57058		TRIPLE 'R' PAVING INC. 27069 KATIE ROAD TEA, SD 57064		COLWELL CONCRETE INC. 40750 259TH STREET MITCHELL, SD 57301	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1E	Concrete Removal	247	S.F.	\$ 0.45	\$ 111.15	\$ -	\$ -	\$ 1.00	\$ 247.00	\$ 1.10	\$ 271.70
2E	4" Concrete Surfacing	5027	S.F.	\$ 3.20	\$ 16,086.40	\$ -	\$ -	\$ 3.70	\$ 18,599.90	\$ 3.69	\$ 18,549.63
3E	Curb and Gutter Removal	65	L.F.	\$ 4.00	\$ 260.00	\$ -	\$ -	\$ 10.00	\$ 650.00	\$ 6.00	\$ 390.00
4E	Curb and Gutter Replacement	65	L.F.	\$ 18.00	\$ 1,170.00	\$ -	\$ -	\$ 25.00	\$ 1,625.00	\$ 30.00	\$ 1,950.00
5E	Remove Fillet Section	186	S.F.	\$ 0.45	\$ 83.70	\$ -	\$ -	\$ 2.25	\$ 418.50	\$ 1.25	\$ 232.50
6E	Install 6" Reinforced Fillet Section/Valley Gutter	186	S.F.	\$ 4.25	\$ 790.50	\$ -	\$ -	\$ 8.40	\$ 1,562.40	\$ 5.75	\$ 1,069.50
7E	Sump Opening in Curb	2	Each	\$ 2.00	\$ 4.00	\$ -	\$ -	\$ 50.00	\$ 100.00	\$ 60.00	\$ 120.00
TOTAL BID "SCHEDULE "E"					\$ 18,505.75	NO BID			\$ 23,202.80	\$ 22,583.33	

SCHEDULE "F" ELM (EDGERTON TO BYPASS AND S. DOBSON NORTH OF CEDAR)											
CITY PROJECT #2011-4F											
ITEM	DESCRIPTION	QUANTITY	UNIT	BIG "O" CONCRETE 416 WEST 4TH MITCHELL, SD 57301		DAKOTA PRAIRIE P.O. BOX 53 SALEM, SD 57058		TRIPLE "R" PAVING INC. 27069 KATIE ROAD TEA, SD 57064		COLWELL CONCRETE INC. 40750 259TH STREET MITCHELL, SD 57301	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1F	Concrete Removal	216	S.F.	\$ 0.40	\$ 86.40	\$ 1.25	\$ 270.00	\$ 1.00	\$ 216.00	\$ 0.75	\$ 162.00
2F	4" Concrete Surfacing	5909	S.F.	\$ 3.15	\$ 18,613.35	\$ 2.75	\$ 16,249.75	\$ 3.75	\$ 22,158.75	\$ 3.29	\$ 19,440.61
2G	Sump Opening in Curb	2	Each	\$ 2.00	\$ 4.00	\$ 50.00	\$ 100.00	\$ 50.00	\$ 100.00	\$ 40.00	\$ 80.00
TOTAL BID "SCHEDULE "F"					\$ 18,703.75		\$ 16,619.75		\$ 22,474.75		\$ 19,682.61
SCHEDULE "G" PIONEER AND JENNEWAIN PARKS (S. Rowley-Andrews to Norway) (Norway-Rowley to Main)											
CITY PROJECT #2011-4G											
ITEM	DESCRIPTION	QUANTITY	UNIT	BIG "O" CONCRETE 416 WEST 4TH MITCHELL, SD 57301		DAKOTA PRAIRIE P.O. BOX 53 SALEM, SD 57058		TRIPLE "R" PAVING INC. 27069 KATIE ROAD TEA, SD 57064		COLWELL CONCRETE INC. 40750 259TH STREET MITCHELL, SD 57301	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1G	New 4" Concrete Surfacing	9885	S.F.	\$ 3.15	\$ 29,562.75			\$ 3.70	\$ 34,724.50	\$ 3.48	\$ 32,659.80
2G	Concrete Removal	435	S.F.	\$ 0.50	\$ 217.50			\$ 1.00	\$ 435.00	\$ 0.95	\$ 413.25
3G	Replace 4" Concrete Surfacing	435	S.F.	\$ 3.75	\$ 1,631.25			\$ 3.90	\$ 1,696.50	\$ 3.48	\$ 1,513.80
4G	Curb & Gutter Removal	208	L.F.	\$ 4.00	\$ 832.00			\$ 10.00	\$ 2,080.00	\$ 4.00	\$ 832.00
5G	Curb & Gutter Replacement	208	L.F.	\$ 18.00	\$ 3,744.00			\$ 20.00	\$ 4,160.00	\$ 19.00	\$ 3,952.00
TOTAL BID "SCHEDULE "G"					\$ 35,987.50		NO BID		\$ 43,096.00		\$ 39,370.85
SCHEDULE "H" SOUTH ROWLEY - NORWAY (S. Rowley-Andrews to Norway) (Norway-Rowley to Main)											
CITY PROJECT #2011-4H											
ITEM	DESCRIPTION	QUANTITY	UNIT	BIG "O" CONCRETE 416 WEST 4TH MITCHELL, SD 57301		DAKOTA PRAIRIE P.O. BOX 53 SALEM, SD 57058		TRIPLE "R" PAVING INC. 27069 KATIE ROAD TEA, SD 57064		COLWELL CONCRETE INC. 40750 259TH STREET MITCHELL, SD 57301	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1H	Concrete Removal	30	S.F.	\$ 1.00	\$ 30.00	\$ 1.25	\$ 37.50	\$ 1.00	\$ 30.00	\$ 1.40	\$ 42.00
2H	4" Concrete Surfacing	7206	S.F.	\$ 3.15	\$ 22,698.90	\$ 2.75	\$ 19,816.50	\$ 3.70	\$ 26,662.20	\$ 3.58	\$ 25,797.48
3H	Curb and Gutter Removal	71	L.F.	\$ 4.00	\$ 284.00	\$ 7.00	\$ 497.00	\$ 10.00	\$ 710.00	\$ 6.00	\$ 426.00
4H	Curb and Gutter Replacement	71	L.F.	\$ 18.00	\$ 1,278.00	\$ 13.00	\$ 923.00	\$ 25.00	\$ 1,775.00	\$ 30.00	\$ 2,130.00
5D	Sump Opening in Curb	2	Each	\$ 2.00	\$ 4.00	\$ 50.00	\$ 100.00	\$ 50.00	\$ 100.00	\$ 60.00	\$ 120.00
TOTAL BID "SCHEDULE "H"					\$ 24,294.90		\$ 21,374.00		\$ 29,277.20		\$ 28,515.48

The City reserves the right to accept or reject any or all bids and shall award the bids in the City's best interests.

BID SCHEDULES WILL BE AWARDED SEPARATELY BY SCHEDULE.

prepared by Deb Hanson-Sudbeck

RESOLUTION #2899
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 28th day of February, 2011; and

WHEREAS, it appears from an examination of the plat of LOTS 2, 3, 4 AND 5, BLOCK 3 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST ½ OF THE SW ¼ OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS 2, 3, 4 AND 5, BLOCK 3 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST ½ OF THE SW ¼ OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Marilyn Wilson, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 7th day of March, 2011.

Mayor

Finance Officer

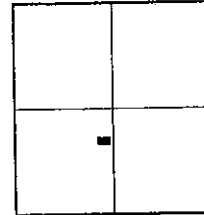


GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.

SEC. 23, T 103 N, R 60 W



LOCATION MAP
SCALE 1" = 300'

LEGEND

- - FOUND IRON MONUMENT
- - SET 5/8" X 1 1/8" REBAR WITH PLASTIC CAP NO. 6702
- 100' (P) - PLATTED BEARING OR DISTANCE
- 100' - MEASURED BEARING OR DISTANCE
- ⊠ - SET NAIL
- ▲ - SEX SURVEY SPIKE
- 4.00 CH (P) - PLATTED DISTANCE IN CHAINS
- - FOUND NAIL

PREPARED BY: PAUL J. REIFAND, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM

EASEMENTS WITHIN LOT 2, BLOCK 3 DEDICATED BY THIS PLAT:

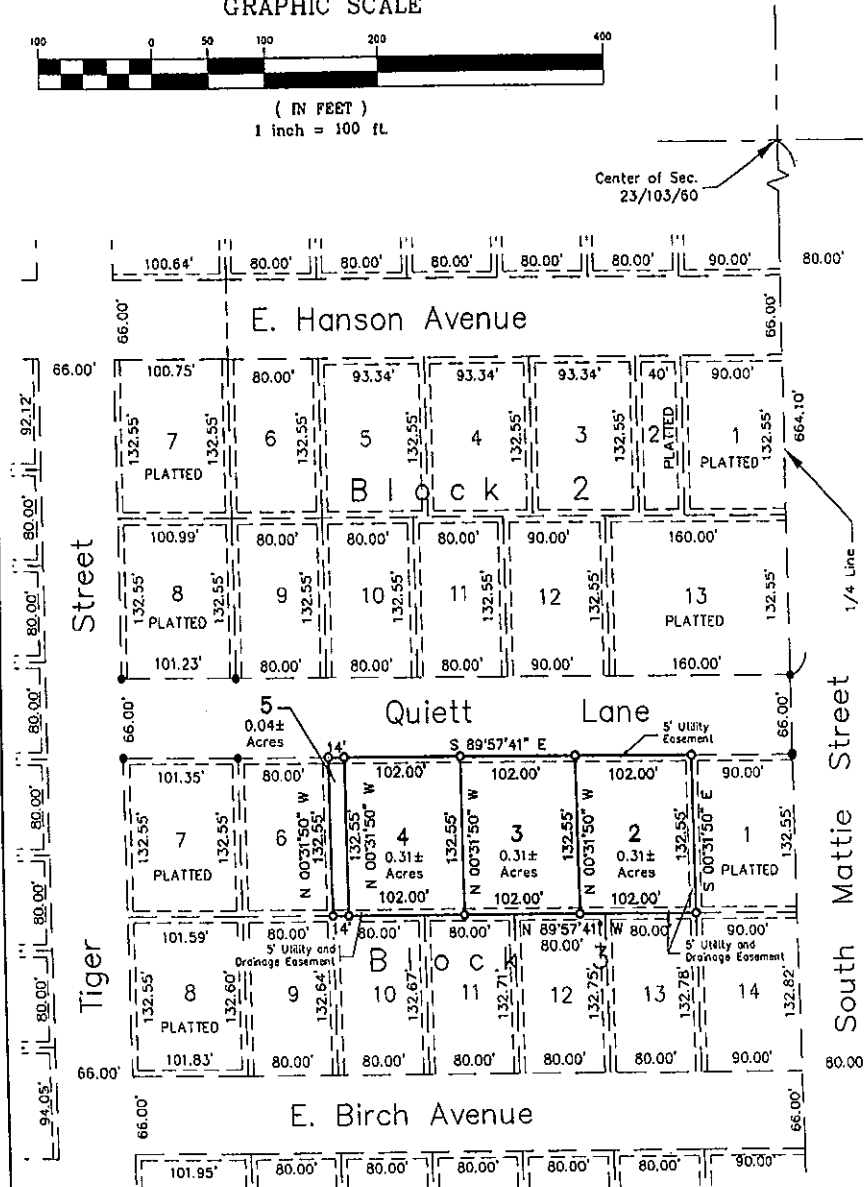
FRONT ALONG QUIETT LANE = 5' UTILITY EASEMENT.

EAST SIDE AND REAR = 5' DRAINAGE AND UTILITY EASEMENT

EASEMENTS WITHIN LOTS 3, 4 AND 5, BLOCK 3 DEDICATED BY THIS PLAT:

FRONT ALONG QUIETT LANE = 5' UTILITY EASEMENT.

REAR = 5' DRAINAGE AND UTILITY EASEMENT



A PLAT OF LOTS 2, 3, 4 AND 5, BLOCK 3 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

SURVEYOR'S CERTIFICATE

I, Paul J. Reifand, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of CJM Consulting, Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to February 14, 2011, survey those parcels of land described as follows: LOTS 2, 3, 4 AND 5, BLOCK 3 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA. In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct. Dated this 24th day of February, 2011.

Registered Land Surveyor #SD6702



SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

RESOLUTION #2900
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 28th day of February, 2011; and

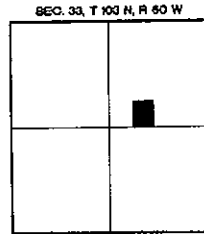
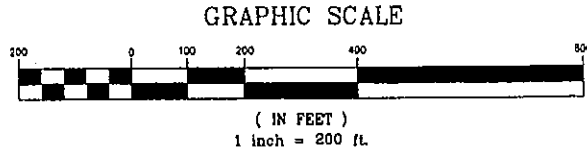
WHEREAS, it appears from an examination of the plat of LOT 2-A AND A PORTION OF NATHAN AVENUE IN THE SOUTH 610.49' OF LOT 2 IN THE NE ¼ OF SECTION 33, T 103 N, R 60 W OF THE 5TH P.M. DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul C. Kiepke, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 2-A AND A PORTION OF NATHAN AVENUE IN THE SOUTH 610.49' OF LOT 2 IN THE NE ¼ OF SECTION 33, T 103 N, R 60 W OF THE 5TH P.M. DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul C. Kiepke, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

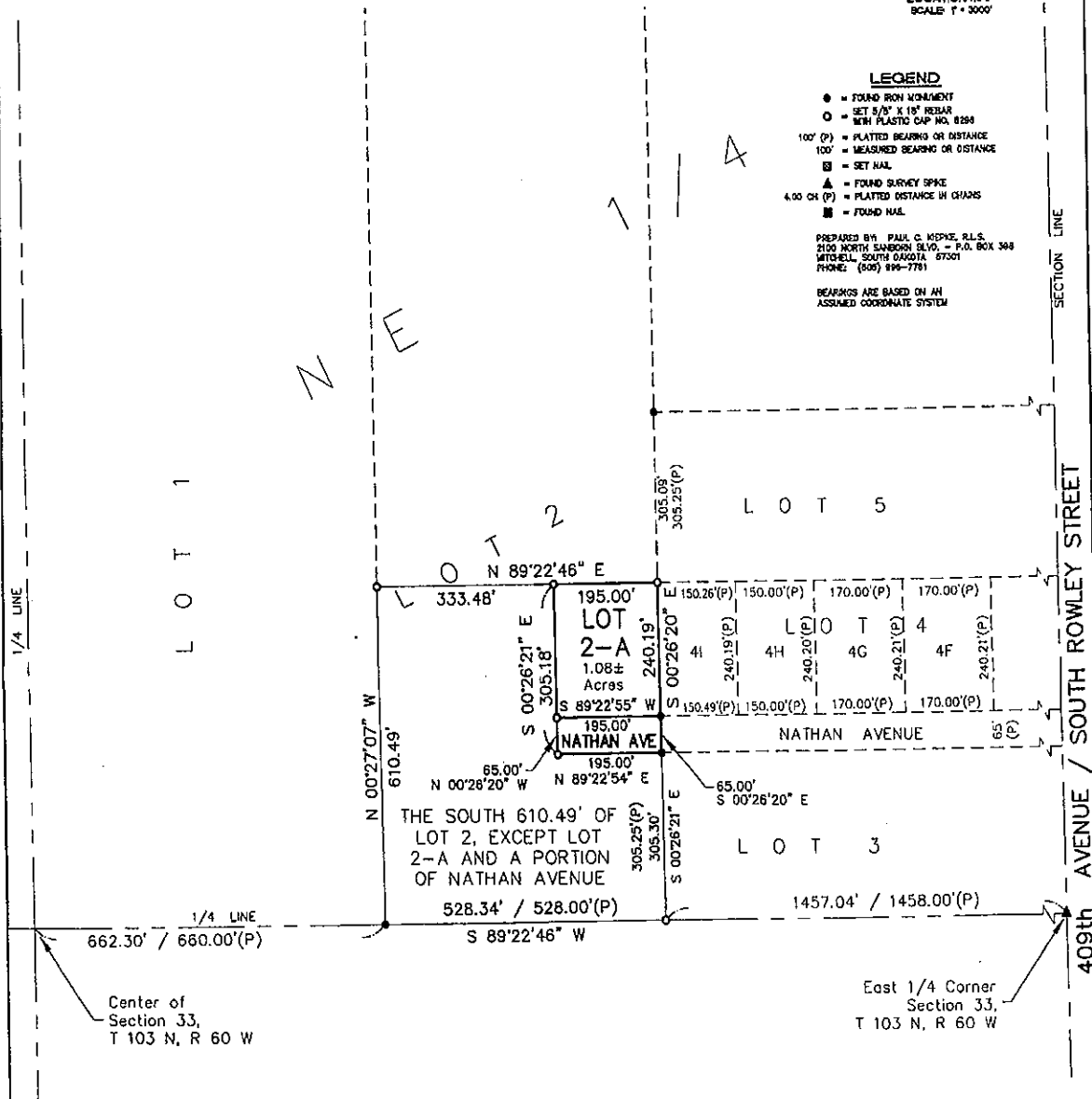
I, Marilyn Wilson, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 7th day of March, 2011.

Mayor

Finance Officer



- LEGEND**
- = FOUND IRON MONUMENT
 - = SET 5/8" X 18" REBAR
 - = WITH PLASTIC CAP NO. 8288
 - 100' (P) = PLATTED BEARING OR DISTANCE
 - 100' = MEASURED BEARING OR DISTANCE
 - = SET NAIL
 - ▲ = FOUND SURVEY SPIKE
 - 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
 - = FOUND NAIL
- PREPARED BY: PAUL C. KIEPKE, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761
- BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM



A PLAT OF LOT 2-A AND A PORTION OF NATHAN AVENUE IN THE SOUTH 610.49' OF LOT 2 IN THE NE 1/4 OF SECTION 33, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

SURVEYOR'S CERTIFICATE

I, Paul C. Kiepke, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of BHJ Enterprises LLC, a South Dakota Limited Liability Company, and under its direction for purposes indicated therein, I did on or prior to February 14, 2011, survey those parcels of land described as follows: LOT 2-A AND A PORTION OF NATHAN AVENUE IN THE SOUTH 610.49' OF LOT 2 IN THE NE 1/4 OF SECTION 33, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 14th day of February, 2011.

Registered Land Surveyor #SD8296

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

**RESOLUTION #2901
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Mitchell, South Dakota is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire Brosz Engineering Inc. (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

There are a total of 3 bridges in the City of Mitchell, South Dakota that require inspection.

Dated this 7th day of March, 2011, at Mitchell, South Dakota.

Mayor

ATTEST:

Finance Officer

ATTACHMENT A

**2011 CONSULTING ENGINEERING FIRM SELECTION LIST
FOR BRIDGE INSPECTIONS**

1. Aaron Swan & Associates – Pierre, SD
2. Aason Engineering Co., Inc. – Watertown, SD
3. Albertson Engineering, Inc. – Rapid City, SD
4. Banner Associates, Inc. – Brookings and Sioux Falls, SD
5. Brosz Engineering, Inc. – Pierre and Sturgis, SD; Bowman, ND
6. Civil Design, Inc. – Brookings and Sioux Falls, SD
7. Clark Engineering Corporation – Aberdeen and Sioux Falls, SD
8. HDR, Inc. – Sioux Falls, SD
9. HGM Associates, Inc. – Omaha, NE
10. HNTB Corporation – Omaha, NE
11. Hofland Engineering -- Aberdeen and Veblen, SD
12. Interstate Engineering, Inc. – Pierre, SD; Wahpeton and Mandan, ND
13. Johnson Engineering Company – Yankton, SD
14. Kadrmas Lee & Jackson Engineering – Dickinson, ND
15. Kirkham Michael Consulting Engineers – Omaha, NE
16. NJS Engineering – Spearfish, SD
17. Pierce & Harris Engineering Co. – Huron, SD
18. Sayre Associates, Inc. – Sioux Falls, SD
19. Short Elliot Hendrickson, Inc. – Sioux Falls, SD
20. Transystems Corporation – Omaha, NE
21. TSP, Inc. – Rapid City, SD
22. Ulteig Engineers, Inc. – Sioux Falls, SD; Fargo, ND
23. Widseth Smith Nolting & Associates Inc. – Sioux Falls, SD
24. Wiss, Janney, Elstner Associates, Inc. – Northbrook, Illinois

ORDINANCE #2355
ORDINANCE AMENDING 7-6-2, SUBSECTION A, SNOW
EMERGENCY ROUTES, BY ADDING ADDITIONAL ROUTES

PREAMBLE:

The City having previously designated, for the public's safety, certain routes as snow emergency routes, as contained in 7-6-2, subsection A; and the City believes that additional routes are necessary; now therefore

BE IT ORDAINED that 7-6-2, subsection A, be amended by adding the following designated routes as snow emergency routes:

1. 15th Avenue from Commerce Street to Park Drive
2. Park Drive from 15th Avenue to 11th Avenue
3. 11th Avenue from Park Drive to Foster Street
4. Foster Street from Havens to Shanard Road
5. Kimball Street from 7th Avenue to 23rd Avenue
6. Fair Oaks Avenue from Main Street to Kimball Street
7. 8th Avenue from Ohlman Street to Minnesota Street
8. Minnesota Street from 7th Avenue to 23rd Avenue
9. 5th Avenue from Edgerton Street to Sanborn Street
10. 1st Avenue from Foster Street to Mattie Street
11. Miller Street from Ninde Street to Norway Avenue
12. Norway Avenue from Ohlman Street to Kay Avenue
13. East Kay Avenue
14. South Rowley Street from Havens to Spruce Street

This ordinance will take effect on October 1, 2011.

Dated this 21st day of March, 2011.

First Reading: March 7, 2011
Second Reading: March 21, 2011
Adoption: March 21, 2011

CITY OF MITCHELL, a municipal
corporation

Attest:

Mayor

Finance Officer
[Seal]

ORDINANCE NO. 2356

**SUPPLEMENTAL APPROPRIATION ORDINANCE
AMENDING ORDINANCE NO. 2343
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2011 according to statute:

These appropriations represent reappropriations of expenditures previously appropriated and approved, but not expended in the year of the original appropriation. The funding will come from each respective funds cash balance unless otherwise noted.

**GENERAL FUND
ELECTION**

101-41300-42900	Election Expenses	\$	6,000.00
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DATA PROCESSING

101-41930-42693	Document Imaging System	\$	43,270.00
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INFORMATION TECHNOLOGY

101-41935-43510	Computer Hardware	\$	10,000.00
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POLICE

101-42110-43602	ATV	\$	15,245.00
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TRAFFIC

101-42130-42540	Signs	\$	1,425.00
101-42130-43310	Lights-Cabela Drive & Spruce	\$	20,000.00
101-42130-43320	Upgrade Signal Lights	\$	9,567.00

FIRE

101-42200-42550	Repair SCBA	\$	3,400.00
101-42200-43400	Radios	\$	2,100.00
101-42200-43465	Exhaust Removal	\$	6,750.00
101-42200-43466	HVAC Unit Replacement	\$	5,500.00

PUBLIC WORKS – ADMINISTRATION

101-43110-42200	Professional Services	\$	9,563.00
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STREET & SIDEWALK CONSTRUCTION

101-43120-42670	Chip Seal Aggregate	\$	20,189.00
101-43120-42680	Chip Seal Asphalt	\$	9,942.00
101-43120-43300	Street Overlay Maintenance	\$	91,144.00
101-43120-43304	Bike Path Signage	\$	4,006.00
101-43120-43305	Bike Path Construction	\$	200,621.00
101-43120-43308	Building Demolition-500 N. Main	\$	413,157.00
101-43120-43310	Parking Lot/Alley Paving	\$	45,530.00
101-43120-43314	Bike Path Construction - Grant	\$	369,523.00

The funding will come from grant funds.

CEMETERY

101-43700-43330	Retaining Wall / Sidewalk	\$	5,000.00
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CULTURE & RECREATION

101-45000-42912	Lake Mitchell Access Lots	\$	38,219.00
101-45000-42917	Community Christmas Lights	\$	2,385.00
101-45000-42921	Archeodome Display Project	\$	27,713.00

The funding will come from grant funds.

LIBRARY

101-45500-43350	Boiler/HVAC	\$	5,000.00
101-45500-43400	Furniture & Equipment	\$	5,391.00

SPECIAL REVENUE FUNDS PARKS, RECREATION & FORESTRY RECREATION CENTER

201-45140-42600	Sign Replacement	\$	2,500.00
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SPORTS COMPLEXES

201-45160-43300	Soccer Complex	\$	9,806.00
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The funding will come from donations.

201-45160-43340	Youth BB Improvements	\$	1,446.00
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The funding will come from donations.

PARKS & BOULEVARDS

201-45210-43300	Frank's Bay Restrooms	\$	3,750.00
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The funding will come from donations.

201-45210-43310	Handicap Fishing Dock – Paving	\$	5,500.00
	The funding will come from donations.		
201-45210-43320	Irrigation Supplies	\$	50,000.00
201-45210-43408	Skate Park Equipment	\$	17,615.00
	The funding will come from donations.		

CAPITAL PROJECT FUNDS
WESTWOOD DEVELOPMENT-TID #7

520-46500-43300	Construction	\$	642,854.00
	The funding will be repaid from TID revenues.		

SOCCER COMPLEX

524-46500-43300	Construction	\$	11,790.00
	The funding will come from donations and city funds.		

EVENT CENTER

525-46500-43200	Construction	\$	53.00
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MADC BUSINESS PARK – TID #10

527-46500-43300	Construction	\$	38,082.00
	The funding will come from capitalized interest.		

MTI STUDENT HOUSING – TID #13

528-46500-43300	Construction	\$	35,000.00
	The funding will come from bond proceeds.		

ABBOTT HOUSE

529-46500-43300	Construction	\$	4,500.00
	The funding will come from grant funds.		

PEPSI WIS-PAK – TID #14

530-46500-43300	Construction	\$	503,511.00
	The funding will come from bond proceeds.		

ENTERPRISE FUNDS
WATER FUND
DEBT SERVICE

602-41000-23130	Bond Principal	\$	7,500.00
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602-41000-23230	Bond Interest	\$	3,000.00
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WATER TREATMENT

602-43330-42235	Firesteel Creek Reclamation	\$	56,219.00
602-43330-43480	Gabion Repair	\$	264,054.00

WATER DISTRIBUTION

602-43340-42900	Riparian Management Program	\$	5,000.00
602-43340-43316	I-90 Water Tower	\$	953,000.00

The funding will come from SRF bond funds.

602-43340-43355	Lawler Street – 1 st to 5 th	\$	58,920.00
602-43340-43415	Water Meter Program Upgrade	\$	1,362.00

SEWER FUND

WASTE WATER TREATMENT

604-43200-43425	Sewage Pumps Engineering	\$	25,000.00
604-43200-43426	Rip Rap Cell 6	\$	30,000.00

WASTE WATER COLLECTION

604-43250-43304	Lift Station Baskets	\$	10,000.00
604-43250-43310	Manhole Rehabilitation	\$	7,668.00
604-43250-43311	Havens/Hwy 37 Sewer	\$	40,000.00
604-43250-43312	Lawler Street – 1 st to 5 th	\$	38,920.00
604-43250-43314	Truck Line – Firesteel	\$	40,000.00
604-43250-43318	MTI South Sewer	\$	78,915.00
604-43250-43410	Televising Equipment	\$	6,000.00

SANITATION FUND

WASTE COLLECTION

612-43230-42540	Computer Repair/Maintenance	\$	1,000.00
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LANDFILL

612-43240-43315	Asphalt Maintenance	\$	4,361.00
612-43240-43426	Portable Wind Fences	\$	5,000.00

First Reading: March 7, 2010
Second Reading: March 21, 2010
Adoption: March 21, 2010

Mayor

Attest:

Finance Officer
[SEAL]

**ORDINANCE NO. 2357
SUPPLEMENTAL APPROPRIATION ORDINANCE
AMENDING ORDINANCE NO. 2343
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2011 according to statute:

**GENERAL FUND
CITY COUNCIL**

101-41110-42300	Legal Publications	\$5,000.00
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The funding will come from General Fund cash balance.

FIRE

101-42200-42501	Fire Truck Apparatus Repair	\$19,000.00
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The funding will come from General Fund cash balance.

PUBLIC WORKS

101-43110-43430	Office Equipment	\$2,500.00
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The funding will come from General Fund cash balance.

First Reading:	March 7, 2011
Second Reading:	March 21, 2011
Adoption:	March 21, 2011

Attest:

Acting Mayor

Finance Officer
[Seal]

FlexNet Customer Acceptance Plan (CAP)

As part of the FlexNet system deployment, three milestones have been established and defined. The customer will accept and operate the FlexNet system once milestone three (3) has been completed. At that point, Sensus will provide support per the agreed upon service levels.





Milestone Terms and Requirements

Milestone 1: Network Deployment

- Milestone 1, Network Deployment, is considered achieved when the agreed number of TGB's have been installed at the identified locations and are providing coverage for the area as defined in the customer propagation study.

Milestone 2: Meter and/or AMI Delivery and Installation

- Meter and/or AMI system endpoint delivery and installation is considered achieved 30 to 45 days after the last meter to be automated has been installed as required for the relevant phase of the project.

Milestone 3: Customer Acceptance Plan (CAP)

- The CAP is achieved when the system performance has reached a level of 98.5% or better successful reads in the defined acceptance period.
- The System CAP is determined by dividing the number of installed SmartPoints that are registered on the network by those that have successfully provided a reading during a three (3) day reading window.
- CAP should be completed on an individual route basis.
- A complete route should be installed, optimized and then determined to meet the criteria identified as the acceptance criteria before proceeding to the next route installation.
- The CAP reading window period is a mutually agreed upon period between the Customer and Sensus not to exceed ninety days (90) after Milestone 2 has been achieved.
- The 98.5% CAP parameters will be confirmed as a result of the propagation study prepared for the customer.
- Completed propagation studies that identify areas of non-coverage that would reduce the percentages below 98.5% will be communicated to the customer and new CAP percentages will be mutually agreed upon or additional infrastructure will be identified to achieve these numbers.
- The successful read threshold is subject to the following exceptions for which any SmartPoints shall not be included in CAP calculations:
 - Daily reads lost during tower power failures > 24 hours
 - Force Majeure Events or Acts of God.
 - SmartPoints removed from service
 - Damaged, tampered, or failed SmartPoints
 - SmartPoints reported to the utility customer by Sensus indicating that radio contact has been lost or degraded within 3 days of the reading window.
 - SmartPoints installed out of the territory as defined by Network Coverage requirements defined in the propagation study.

All such SmartPoints shall be deemed successfully read for the purposes of calculating read percentage.



IN WITNESS WHEREOF, the parties have caused their authorized representatives to execute this Agreement as of the date first set out above.

SENSUS METERING SYSTEMS INC.

Customer Name Here

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Distributor Organization

By: _____

Name: _____

Title: _____

Date: _____

Please check one of the following:

- CAP Document signed with no additions and or deletions
- Customer requested changes to the CAP. See attached "Sensus FlexNet Change Order Form"

**CITY OF MITCHELL, SOUTH DAKOTA
APPLICATION FOR TAXICAB DRIVERS LICENSE**

NEW LICENSE X RENEWAL _____

Name of Taxi Company: E-Z Ride Taxi

Address: 313 W. 2nd Ave.
Mitchell, SD 57301

Driver's Name (In Full): David E. Fyler

Address: 510 West 4th Ave #4

Phone Number: (605) 630-1351

Date of Birth: 4-29-54 Sex: Male Female

Height: 5'10" Weight: 150 Eye Color: brown

Driver's License Number: 01294126

Driving Experience: Drove buses in Las Vegas then Mitchell (Palace Transit)

Previous Occupation: Bus driver ~~Palace~~

Last Employer: Palace Transit 300 West 1st Ave.
(Name) (Address)

Have you ever been arrested? Yes No

Explain: _____

Name and address of two character references:

James Shoemaker Winner, SD (605) 830-1958
(Name) (Address)

Randy Fisher Winner, SD (605) 842-6088
(Name) (Address)

Dated this 21 day of February, 20 11

David E. Fyler
Signature of Applicant

**CITY OF MITCHELL, SOUTH DAKOTA
APPLICATION FOR TAXICAB DRIVERS LICENSE**

NEW LICENSE RENEWAL

Name of Taxi Company: EZ TAXI

Address: 313 W. 2nd Ave Mitchell S.D

Driver's Name (In Full): BUD EVAN MARSCHEAU

Address: 925 E 7th Ave

Phone Number: 605-630-8538

Date of Birth: 9-16-59 Sex: Male Female

Height: 5'8 Weight: 200 Eye Color: BR

Driver's License Number: 01319811

Driving Experience: 20 yrs truck driving

Previous Occupation: TRUCK DRIVER

Last Employer: TRIPLE ELL TWIN FALLS Idaho
(Name) (Address)

Have you ever been arrested? Yes No

Explain: _____

Name and address of two character references:

MARLENE Hoppe 1717 E 1st Ave Mitchell, S.D.
(Name) (Address)

Ted Guthard NEWARK GROVE Ne
(Name) (Address)

Dated this 18 day of Feb, 20 11

Bud Marschau
Signature of Applicant

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 3-1-2011

Organization: Mitchell Foundation for Catholic Education

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input checked="" type="checkbox"/> Religious organization |
| <input type="checkbox"/> Charitable organization | <input checked="" type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Nicole Fuhrer

Address: 1510 West Elm Ave Ste 4E

Phone #: 605-999-9127

Email: mfce@mit.midco.net

501(c) 3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: April 1, 2011- June 10, 2011

Date of Raffle Drawing: June 10, 2011

Value of Raffle Prize: \$2000.00, \$750.00, \$500.00

Proceeds Benefitting: MFCE

For Finance Office Use Only:

Council Approval Date: _____

Signature:

Finance Office

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: March 1, 2011

Organization: Palace City Detachment of the Marine Corps League (charter pending)

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

<input type="checkbox"/> Chartered veterans' organization	<input type="checkbox"/> Religious organization
<input type="checkbox"/> Charitable organization	<input type="checkbox"/> Educational organization
<input type="checkbox"/> Fraternal organization	<input checked="" type="checkbox"/> Local civic or service club
<input type="checkbox"/> Political party	<input type="checkbox"/> Volunteer fire department
<input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Joel Reinesch

Address: 201 W 1st, Mitchell, SD, 57301

Phone #: 605-999-2134

Email: joel_reinesch@hotmail.com

501(c) 3 – (Non-Profit): yes: **X** no _____ eligible _____

Dates of Ticket Sales: Approval date thru 7/30/2011

Date of Raffle Drawing: 7/30/2011

Value of Raffle Prize: Approximately \$800

Proceeds Benefitting: Palace City Chapter of the Marine Corps League to include future scholarships and charitable donations to Mitchell and Mitchell-area service clubs and veteran organizations.

For Finance Office Use Only:

Council Approval Date: _____

Signature:

Finance Office

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: February 23, 2011

Organization: Abbott House, Inc.

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

<input type="checkbox"/> Chartered veterans' organization	<input type="checkbox"/> Religious organization
<input type="checkbox"/> Charitable organization	<input checked="" type="checkbox"/> Educational organization
<input type="checkbox"/> Fraternal organization	<input type="checkbox"/> Local civic or service club
<input type="checkbox"/> Political party	<input type="checkbox"/> Volunteer fire department
<input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Virginia Wishard Lambert

Address: 909 Court Merrill, Mitchell, SD 57301

Phone #: 605-996-2486

Email: vwlambert@gmail.com

501(c) 3 – (Non-Profit): yes no eligible

Dates of Ticket Sales: March 20-August 30, 2011

Date of Raffle Drawing: August 2011

Value of Raffle Prize: \$7,000

Proceeds Benefitting: Abbott House

For Finance Office Use Only:

Council Approval Date: _____

Signature:

Finance Office

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: March 3, 2011

Organization: The Senior Meals Program/Senior Services Department

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

<input type="checkbox"/> Chartered veterans' organization	<input type="checkbox"/> Religious organization
<input checked="" type="checkbox"/> Charitable organization	<input type="checkbox"/> Educational organization
<input type="checkbox"/> Fraternal organization	<input type="checkbox"/> Local civic or service club
<input type="checkbox"/> Political party	<input type="checkbox"/> Volunteer fire department
<input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Brenda Paradis

Address: 300 West 1st

Phone #: 605-995-8440

Email: bparadis@cityofmitchell.org

501(c) 3 – (Non-Profit): yes no eligible

Dates of Ticket Sales: April 1, 2011 and the 1st working day of each month thru December 2011.

Date of Raffle Drawing: The last working day of each month thru December 2011.

Value of Raffle Prize: \$120.00 per month.

Proceeds Benefitting: Senior Meals for individuals that can not afford a meal in the community.

For Finance Office Use Only:

Council Approval Date: _____

Signature:

Finance Office

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Tax Year Payable 2011

Tax Bill # 2010 R 4417

Board of County Commissioners of Davison County, South Dakota

NAME James M. Krall

MAILING ADDRESS 2 N. Harmon Dr.

CITY Mitchell

STATE SD

ZIP CODE 57301

Legal Description of Property Lot 1 of Bayside Sub.

Parcel # 15030000000100

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss: _____

Structures have been removed after the assessment date (upon verification by the director of equalization)
Date structures removed _____

Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

Tax bill generated in previous year to transfer the title or for relocation of a mobile home.

Other / Comments: *(Sq footage calculated wrong)*

No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this 25th Day of February, 2011

Don Norman
Notary Auditor / Deputy Auditor

Applicant's Signature

Approved / Disapproved by City or Township Board _____ Date _____

Approved / Disapproved by County Chairman _____ Date _____

DATE RECEIVED in the County Auditor's office _____ Received by _____

Current Tax: 6,331.22
Adjusted Tax: 5,721.00
Amt Abated/Refunded: 610.22

Date Approved: _____

Check Number if Refunded: _____

PAY ESTIMATES FOR MARCH 7, 2011

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Leggette, Brashears & Co	#2010-29 New Landfill Monitoring	#8	\$ 3,182.91	\$ 11,496.03	\$ 13,914.70
SDDOT	#2011-2 West End Bridge	#10	\$ 1,139.00	\$ 17,105.00	\$ 68,919.91
H.R. Green	#2011-20 Spruce Corridor Study	#1	\$ 882.65	\$ 882.65	\$ 20,800.00
			\$ 5,204.56	\$ 29,483.68	\$ 103,634.61

Prepared by Deb Hanson-Sudbeck

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**FEBRUARY 21, 2011
7:30 P.M.**

PRESENT: Dan Allen, Doug Backlund, Marty Barington, Geri Beck, Travis Carpenter, Scott Houwman, Mel Olson

ABSENT: Mayor Lou Sebert

PRESIDING: Jeffrey Smith

AGENDA:

Moved by Beck, seconded by Barington, to approve the agenda as amended. Motion carried.

MINUTES:

Moved by Carpenter, seconded by Olson, to approve the minutes of the regular City Council meeting held on February 7, 2011. Motion carried.

CITIZEN'S INPUT:

A concerned resident addressed the council regarding the convenience store located at First and Foster. The resident expressed his interpretation of the neighborhood shopping zoning requirements and stated he had written a letter to the Mayor. It was noted by City Attorney Randy Stiles that Mayor Sebert is aware of and will address the matter upon his return from vacation.

Council member Barington noted that the State JV Hockey Tournament will be held at the Mitchell Activities Center this weekend. Council member Houwman stated that the ice facility looks great and the conditions inside are comfortable.

Council member Smith congratulated council member Travis Carpenter, Mitchell High School wrestling coach, and wished Carpenter and the MHS wrestlers good luck at the State Wrestling Tournament this weekend in Sioux Falls.

DISCUSSION:

Discussion was continued from the Finance Committee meeting regarding the Mitchell Main Street & Beyond funding request for their loan program. Jeff Logan, a Mitchell Main Street & Beyond representative, noted that the committee would like the city to invest approximately \$142,000.00 in their loan fund, which would match their current funds. Logan stated that the group would like to do additional private fundraising to raise their loan fund balance to \$500,000.00. Moved by Carpenter, seconded by Beck, to approve the concept of investing approximately \$142,000.000 in the Mitchell Main Street Loan Program, with City Attorney Randy Stiles and the Mitchell Main Street & Beyond board to work on a funding proposal. Council member Olson wanted to know if the city would need to

liquidate funds for this proposal. Finance Officer, Marilyn Wilson, stated that the money would come from unrestricted funds and no investments would be liquidated. Motion carried.

REVIEW:

Greg McCurry of the Lake Mitchell Advisory Committee reviewed two maps showing proposed buoy placement at the East and West ends of the lake. McCurry would like approval to submit the maps to Game, Fish and Parks for their approval. Moved by Houwman, seconded by Carpenter, to approve the proposed placement of buoys. Motion carried.

BOARD OF ADJUSTMENT:

Moved by Beck, seconded by Olson, for the City Council to adjourn and sit as the Board of Adjustment. Motion carried.

Council member Houwman left council chambers.

It was advised that this is the date and time set for hearing on the application of Laura Picek for a conditional use permit to operate a daycare center in her home located at 1209 East 5th Avenue, Lot 4, Block 6, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. Notice of hearing has been given according to statute and affidavit of publication is on file. The Planning Commission recommended approval of said application, with the following conditions: permit is non-transferrable, permit will expire if daycare is not operating within six months, and obtain fire inspection approval. Moved by Backlund, seconded by Olson, to approve said application with the following conditions: permit is non-transferrable, permit will expire if daycare is not operating within six months, and obtain fire inspection approval. Motion carried.

Council member Houwman returned to council chambers.

Moved by Carpenter, seconded by Backlund, that the 7th day of March, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the application of Doug Molumby for a variance to construct an addition located at 1601 East 1st Avenue, East 75' of Lot B, Tillotson's Addition and to direct the Finance Officer to give notice according to statute. Motion carried.

Moved by Houwman, seconded by Backlund, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

COMMITTEE REPORTS:

Traffic:

The Traffic Commission met on February 21, 2011. Ron Olson, Street and Sanitation Superintendent, reviewed a map of current snow emergency routes, priority snow routes, and proposed emergency snow routes. Olson recommended the following areas be included on the city ordinance as designated snow routes: 15th Avenue from Commerce Street to Park Drive, Park Drive from 15th Avenue to 11th Avenue, 11th Avenue from Park Drive to Foster Street, Foster Street from Havens Street to Shanard Road, Kimball Street from 7th Avenue to 23rd Avenue, 23rd Avenue from Ohlman Street to Kimball Street, Fair Oaks Avenue from Main Street to Kimball Street, 8th Avenue from Ohlman Street to

Minnesota Street, Ohlman Street from 8th Avenue to South Hamon Drive, Minnesota Street from 7th Avenue to 23rd Avenue, 7th Avenue from Edgerton Street to Foster Street, 5th Avenue from Edgerton Street to Sanborn Street, 1st Avenue from Foster Street to Mattie Street, Miller Street from Ninde Street to Norway Avenue, Norway Avenue from Ohlman Street to Kay Avenue, East Kay Avenue, South Rowley Street from Havens Street to Spruce Street, Spruce Street from Ohlman Street to SD Highway 37, and Cabela Drive. Olson's recommendation was approved and these areas will be designated as emergency snow routes in the fall of 2011. A request for no parking from 3:00 a.m. to 6:00 a.m. on the 1100, 1200 and 1300 blocks of West University was approved.

Public Health and Safety:

The Public Health and Safety Committee met on February 21, 2011. A request to place a street light at 805 West 18th near Mitchell Christian School was approved. The city will pay for a regular street light and the school will pay any additional costs to match the new light with existing lights in their parking lot.

Finance:

The Finance Committee met on February 21, 2011. A request from Mitchell Aquatic Club for a \$12,000.00 funding allocation for 2011 was discussed. Further research and discussion is needed. The request was tabled until March 7, 2011. A funding request from the Mitchell Main Street Loan Program to match current loan program funds of approximately \$142,000.00 was discussed. The additional funding would allow the loan program to fund more business improvements. This item was carried into the regular meeting for further discussion.

Moved by Houwman, seconded by Beck, to approve the committee reports. Motion carried.

DEPARTMENT REPORTS:

Moved by Olson, seconded by Allen, to approve the following department reports: December reports - Finance Department Cash Balances and Airport Board; January reports - Police Department, Fire Department, Building Permits, Mitchell Regional Ambulance, Library, Parks, Recreation and Forestry, Palace Transit, Water Department, Airport, and Airport Board; February reports - Golf and Cemetery. Motion carried.

AWARD BIDS:

Bids were opened and read on the Sidewalk Projects #2011-4A, #2011-4B and #2011-4I, Schedules A, B and I, on the 15th day of February, 2011 in the Council Chambers of City Hall. Moved by Carpenter, seconded by Olson, to award as follows:

**PEBBLE BEACH AREA SIDEWALK PROJECT #2011-4A
Schedule "A"**

Steven Harvard dba Dakota Prairie, PO Box 53, Salem, SD 57058

1. Concrete Removal	1531 S.F. @ \$1.69	\$ 2,587.39
2. Curb & Gutter Removal	32 L.F. @ \$7.00	224.00

3. Curb & Gutter Replacement	32 L.F. @ \$9.00	288.00
4. 4" Concrete Surfacing	8871 S.F. @ \$2.69	23,862.99
5. Sump Opening in Curb	6 each @ \$50.00	300.00

TOTAL BID - Schedule "A" \$27,262.38

Motion carried.

Moved by Beck, seconded by Carpenter, to award as follows:

**SANBORN SIDEWALK PROJECT #2011-4B
Schedule "B"**

Steven Harvard dba Dakota Prairie, PO Box 53, Salem, SD 57058

1. Concrete Removal	737 S.F. @ \$1.69	\$ 1,245.53
2. 4" Concrete Surfacing	5452 S.F. @ \$2.69	14,665.88
3. Sump Opening in Curb	2 each @ \$50.00	100.00

TOTAL BID - Schedule "B" \$16,011.41

Motion carried.

Moved by Carpenter, seconded by Olson, to award as follows:

**GAINER PARK, MONROE PARK AND NEIGHBORHOOD SIDEWALK
PROJECT #2011-4I
Schedule "I"**

Steven Harvard dba Dakota Prairie, PO Box 53, Salem, SD 57058

1. New 4" Concrete Surfacing	4030 S.F. @ \$2.69	\$10,840.70
2. Concrete Removal	1909 S.F. @ \$1.69	3,226.21
3. Replace 4" Concrete Surfacing	94 S.F. @ \$2.69	252.86
4. Curb & Gutter Removal	70 L.F. @ \$7.00	490.00
5. Curb & Gutter Replacement	70 L.F. @ \$9.00	630.00

TOTAL BID - Schedule "I" \$15,439.77

Motion carried.

Bids were opened and read on the Traffic Division Painter/Line Striper Project #2011-17 on the 15th day of February, 2011 in the Council Chambers of City Hall. Moved by Carpenter, seconded by Barington, to award as follows:

**TRAFFIC DIVISION PAINTER/STRIPER
PROJECT #2011-17**

EZ-Liner Industries, PO Box 140, Orange City, IA 51041

1. One (1) new Road Striping Unit per specs	\$41,575.00
Additions:	
B. Paint gun equipped as per spec	1,350.00
C. Hand Gun Assembly as per spec	571.00
D. Vacuum Bead Load System as per spec	1,025.00
TOTAL BID	\$44,521.00

Motion carried.

RESOLUTIONS:

Moved by Carpenter, seconded by Beck, to adopt Resolution #2895, Authorizing Bonds for TIF #15, as follows:

RESOLUTION NO. 2895

RESOLUTION GIVING APPROVAL TO THE ISSUANCE AND SALE OF TAX INCREMENTAL REVENUE BONDS IN ONE OR MORE SERIES, IN AN AMOUNT NOT TO EXCEED \$626,000 TO FINANCE LAND FOR TAX INCREMENT DISTRICT NUMBER FIFTEEN, AUTHORIZING THE EXECUTION OF RELATED DOCUMENTS

NOW, THEREFORE, BE IT RESOLVED by the City Common Council of the City of Mitchell as follows:

1. Declaration of Necessity. The City of Mitchell (the "City") finds and declares a necessity to issue tax increment revenue bonds in connection with Tax Increment District Number Fifteen (15)-ProBuild and use the proceeds therewith to pay for public improvements (the "Project") which Project has been approved and copies of the tax incremental plan is on file with the Finance Officer open to public inspection.
2. Authority. The City is authorized to issue its tax increment revenue bonds to finance project costs pursuant to Section 11-9-33 of the South Dakota Codified Laws. Pursuant to Chapter 11-9 of the South Dakota Codified Laws (the "Act") the City proposes to issue municipal tax incremental revenue bonds (as herein authorized, the Tax Incremental Revenue Bonds, or the "Bonds") to finance a portion of the Project costs. The City is authorized by the Tax Incremental Act to pledge a special fund into which the City will deposit the tax increment (as defined by the Act).
3. Pledge of State of South Dakota. Pursuant to SDCL 11-9-39.1, the state of South Dakota does pledge to and agree with the holders of any obligations issued under 11-9 that the state will not alter the rights vested in the bond holders until such bonds, together with the interest thereon, with interest on any unpaid installments of interest, and all costs and expenses in

connection with any action or proceeding by or on behalf of such holders, are fully met and discharged.

4. Authorization to issue the Bonds. The City does hereby authorize the issuance of the tax increment revenue bonds, in one or more series, in an amount not to exceed \$626,000 (the "Bonds") in one or more series upon such terms and in such amounts as are negotiated with the purchaser of the Bonds.
5. Negotiation and Sale of the Bonds. It is hereby determined to be necessary and in the best interests of the City and its inhabitants that this City Common Council authorize, issue and sell the Bonds. The Finance Officer shall send out a request for proposal to any financial entity interested in making a proposal. The Mayor and Finance Officer are authorized to negotiate the sale and terms of the Bonds subject to the limitations of the law and this resolution.
6. No Election Required. The Bonds may be issued by the City without an election pursuant to SDCL 11-9-34.
7. Form of Bonds. The Bonds shall be prepared in substantially the form as filed with the Finance Officer and open to public inspection.
 - 7.1. Terms of Bonds. The City Common Council hereby authorizes the issuance of the Bonds. The principal amount of the Bonds shall not exceed any statutory or constitutional debt limitation and be in such amounts as will be retired with the tax increment revenues. The Bonds shall have maturities and interest rates as negotiated by the Mayor and Finance Officer. The Bonds shall be prepared under the direction of the Finance Officer and shall be executed on behalf of the City by the facsimile or manual signatures of the Mayor and the Finance Officer and countersigned by the facsimile or manual signature of an attorney actually residing in the State of South Dakota and duly licensed to practice therein.
8. Registration. The City hereby appoints its the Finance Officer as paying agent, registrar and transfer agent (the "Registrar") for the Bonds. The City reserves the right to appoint a financial institution as Registrar upon thirty (30) days' notice. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:
 - 8.1.1. Register. The Registrar shall keep at its office a register (the "Register") in which the Registrar shall provide for the registration of ownership of the Bonds and the registration of transfers and exchanges of the Bonds entitled to be registered, transferred or exchanged.
 - 8.1.2. Transfer of Bonds. When a Bond is surrendered for transfer it shall be duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer in form satisfactory to the Registrar; duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner thereof. If the Bond is properly surrendered as provided above, the Registrar shall authenticate and deliver, in the name of the designated transferee, a new Bond of a like aggregate principal amount and maturity. The Registrar may, however, close the books for registration of any

transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.

- 8.1.3. Exchange of Bonds. Whenever a Bond is surrendered by the registered owner for exchange the Registrar shall authenticate and deliver the new Bond of a like aggregate principal amount and maturity, as required by the registered owner or the owner's attorney in writing.
- 8.1.4. Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.
- 8.1.5. Improper or Unauthorized Transfer. When any Bond is presented the Registrar may refuse to transfer the same until satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfer which, in their judgment, are deemed improper or unauthorized.
- 8.1.6. Persons Deemed Owners. The City, Paying Agent and Registrar may treat the person whose name on any Bond is at any time registered in the Register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.
- 8.1.7. Taxes, Fees and Charges. For every transfer or exchange of Bond, the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.
- 8.1.8. Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to the Registrar, in which the City and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by him and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen or lost certificate has already matured or has

been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

9. Security Provisions; Funds and Accounts and Other Covenants and Determinations.

9.1. Pledge Tax Increments. Pursuant to the Act, the City shall receive Tax Increments as defined by the Act. All Tax Increments shall be placed in the Tax Incremental Revenue Bond Fund Number Fifteen (15) (the "Bond Fund"). The Bond Fund is irrevocably pledged and appropriated to, and shall be deposited to the Bond Fund. For purposes of this Resolution, "Outstanding Bonds" shall mean these Bonds and any parity lien bonds heretofore or hereafter issued pursuant to this Resolution. The Bond Fund shall be used and applied only in the manner and order hereinafter set forth. The holders of the Outstanding Bonds shall have a lien against the Bond Fund for payment of the principal and interest and may either at law or in equity protect and enforce the lien.

9.2. Bond Fund. The Finance Officer is hereby authorized and directed to establish and shall maintain a special account, the Bond Fund, as a separate and special fund in the financial records of the City until all Bonds issued and made payable therefrom, and interest due thereon, have been duly paid or discharged. All collections of the Tax Increments, as hereinafter defined, shall be credited, as received, to the Bond Fund. Within the Bond Fund are various separate accounts to be maintained by the City.

9.2.1. Project Account. There is hereby created and established as an account of the Bond Fund, a "Project Account". There shall be credited to the Project Account the proceeds from the sale of the Bonds remaining after payment of the expenses of issuing the Bonds. All moneys credited to the Project Account shall be applied solely to the payment of the costs of the Project. For the purposes of this Resolution, "costs of the Project" shall include costs of acquiring, construction, and installing the Project including cost of labor, services, materials and supplies, financial, architectural, engineering, legal, accounting and other professional expenses relating to the Project, the costs of acquisition or properties, rights, easements, or other interest in properties, insurance premiums, and the costs of publishing, posting or mailing notices in connection with the Project. All sums derived from the investment of moneys in the Project Account shall remain in and become part of such account. Upon completion of the Project and when all costs of the Project have been paid, any balance remaining in the Project Account shall be credited to the Principal and Interest Account hereinafter established.

9.2.2. Principal and Interest Account. There is hereby created and established as an account of the Bond Fund, a "Principal and Interest Account." Immediately upon delivery of the Bonds, there shall be credited to the Principal and Interest Account the amount of any accrued interest received from the Purchaser. Periodically, as needed there shall be withdrawn from the Bond Fund Number Fifteen (15) and credited to the Principal and Interest Account an amount which will equal at least the next principal and interest payment. In all events there shall be credited to the Principal and Interest Account amounts sufficient

to pay the principal of and interest on the Outstanding Bonds as the same become due.

9.2.3. Subordinate Lien Bonds. After making the above required payments, any remaining Tax Increment shall be used for the payment of the principal of and interest on any additional Tax Incremental revenue bonds having a lien which is subordinate to the lien of the Outstanding Bonds, and for a reserve fund as additional security for the payment of such subordinate lien bonds.

9.2.4. Deposit and Investment of Funds. The Finance Officer shall cause all moneys pertaining to the Fund to be deposited as received with one or more banks which are duly qualified public depositories under the provisions of Chapter 4-6A, South Dakota Codified Laws, in a deposit account or accounts, which shall be maintained separate and apart from all other accounts of the City, so long as any of the Bonds and the interest thereon shall remain unpaid. Any of such moneys not necessary for immediate use may be deposited with such depository banks in savings or time deposits. No moneys shall at any time be withdrawn from such deposit accounts except for the purposes of the Fund as authorized in this Resolution; except that moneys from time to time on hand in the Fund may at any time, in the discretion of this Council, be invested in securities permitted by the provisions of Section 4-5-6, South Dakota Codified Laws, maturing and bearing interest at the times and in the amounts estimated to be required to provide cash when needed for the purposes of the respective accounts. Income received from the deposit or investment of moneys shall be credited to the account from whose moneys the deposit was made or the investment was purchased, and handled and accounted for in the same manner as other moneys in that account.

9.3. Defeasance. When all the Bonds issued have been discharged as provided in this section, all pledges, covenants, and other rights granted by this resolution to the registered owners of the Bonds shall cease. The City may discharge its obligations with respect to any Bonds which are due on any date by providing to the Paying Agent on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by providing to the Paying Agent a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its liability with reference to all Bonds which are called for redemption on any date in accordance with their terms by depositing funds with the Paying Agent on or before that date in accordance with their terms by depositing funds with the Paying Agent on or before that date, in an amount equal to the principal, interest, and premium, if any, which are then due thereon, provided that notice of such redemption has been duly given. The City may also at any time discharge this issue of Bonds in its entirety, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or United States government obligations which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates as shall be required to provide funds (without an reinvestment) sufficient to pay all principal, interest and premiums, if any, to become due

on all Bonds on and before maturity, or, if a Bond has been duly called for redemption, on or before the designated redemption date.

10. Certification of Proceedings. The officers of the City are authorized and directed to prepare and furnish to the purchasers of the Bonds certified copies of all proceedings and records of the City relating to the authorization and issuance of the Bonds and such other affidavits and certificates as may reasonably be required to show the facts relating to the legality and marketability of the Bonds as such facts appear from the officer's books and records or are otherwise known to them. All such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute representations of the City as to the correctness of the facts recited therein and the action stated therein to have been taken. The City does hereby declare its official intent to reimburse the capital expenditures made with respect to the Project with proceeds of the Bonds.

Motion carried with Olson voting nay and Barington abstaining. Resolution declared duly adopted.

Moved by Beck, seconded by Carpenter, to adopt Resolution #2896, Plat of Lot H-2, Block 49 and Lot H-3, Block 50, Cooley and Guernsey's Addition, as follows:

**RESOLUTION #2896
RESOLUTION OF CITY COUNCIL**

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 14th day of February, 2011; and

WHEREAS, it appears from an examination of the plat of LOT H-2, BLOCK 49, AND LOT H-3, BLOCK 50, ALL IN COOLEY AND GUERNSEY'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul C. Kiepke, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT H-2, BLOCK 49, AND LOT H-3, BLOCK 50, ALL IN COOLEY AND GUERNSEY'S ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul C. Kiepke, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

ORDINANCES:

Moved by Carpenter, seconded by Barington, to place Ordinance #2354, Supplemental Appropriations, on second reading. Motion carried. Moved by Backlund, seconded by Olson, to adopt Ordinance #2354, Supplemental Appropriations, and to authorize the Mayor to concur in the award for Lawler Street Utilities, as follows:

ORDINANCE NO. 2354
SUPPLEMENTAL APPROPRIATION ORDINANCE
AMENDING ORDINANCE NO. 2343
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2011 according to statute:

WATER FUND
WATER DISTRIBUTION

602-43340-43355	Lawler Street Utility Project	\$30,000.00
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The funding will come from Water Fund cash balance.

Motion carried and ordinance declared duly adopted.

SET DATE:

Moved by Houwman, seconded by Allen, that the 21st day of March, 2011 at 7:30 p.m. in the Council Chambers of City Hall be the date and time set for hearing on the proposed resolution of necessity for alley reconstruction in the 300 block of North Burr on the east side of the block for improvements including concrete alley, base course, miscellaneous items and engineering fees. Motion carried.

CONSIDER APPROVAL:

Moved by Beck, seconded by Carpeter, to authorize the Finance Officer to create the following funds:

- Capital Project Fund #531 – TID #15 Pro-Build
- Debt Service Fund #307 – TID #13 MTI South Campus
- Debt Service Fund #308 – TID #14 Pepsi Wis-Pak

Motion carried.

Moved by Carpenter, seconded by Backlund, to approve the application of Kenyon Graves for a Taxicab Drivers License for Palace Transit. Motion carried.

Moved by Houwman, seconded by Beck, to approve the following raffle requests:

- Mitchell Hockey Association with the drawing to be held on February 27, 2011
- Mitchell Aquatic Club with the drawing to be held on March 27, 2011

Motion carried.

ABATEMENT OF TAXES:

Moved by Olson, seconded by Allen, to approve an abatement of taxes in the amount of \$5,847.02 to Mitchell School District #17-2 for Lot 1 of MTI Foundation Housing Addition due to deed to exempt entity. Motion carried.

PAY ESTIMATES AND CHANGE ORDERS:

Moved by Olson, seconded by Houwman, to approve the following pay estimates and change orders:

- pay estimate #1 in the amount of \$60,712.50 for 5th & Main Statuary Demolition Project #2009-7 contracted with Schoenfelder Construction,
- pay estimate #4 in the amount of \$3,440.10 for Bike Path Phase I Project #2010-1 contracted with SPN & Associates,
- pay estimate #5A-Final in the amount of \$3,073.00 and change order #3A – Final in the amount of \$288.00 which increases the final contract amount to \$169,199.52 for Spruce/Cabela’s Traffic Signals Project #2010-3 contracted with Muth Electric Inc., and
- change order #3 in the amount of \$32,278.11 which decreases the contract amount for Minnesota Street Project P3715(04) contracted with Spencer Quarries Inc.

Members present voting aye: Allen, Backlund, Barington, Beck, Carpenter, Houwman, Olson.
Members present voting nay: none. Motion carried.

BILLS:

Moved by Carpenter, seconded by Barington, to approve the following payroll expenditures, adjustments to payroll and accounts payable warrants:

PAYROLL, JANUARY 23, 2011 – FEBRUARY 5, 2011: City Council-\$2,440.24, Mayor-\$885.54, Attorney-\$1,986.55, Finance-\$11,213.90, Human Resources-\$2,877.28, Information Technology-\$1,132.97, Police-\$55,880.38, Traffic-\$3,021.12, Fire-\$34,754.46, Street-\$28,923.79, Public Works-\$15,170.08, Cemetery-\$3,044.65, Animal Control-\$1,275.12, Emergency Medical Services-\$11,086.15, Library-\$9,812.09, Playground & Athletics-\$4,442.19, Recreation Center-\$10,574.84, Cadwell-\$3,781.58, Park-\$10,564.97, Supervision-\$5,113.05, E911-\$16,042.49, RSVP-\$3,344.84, Palace Transit-\$16,310.03, Nutrition-\$1,847.69, Water-\$5,741.60, Water Distribution-\$8,274.68, Sewer-\$9,979.65, Airport-\$2,213.11, Waste Collection-\$9,253.75, Landfill-\$7,110.46, Corn Palace Maintenance-\$10,018.47, Corn Palace Shows-\$3,422.64, Corn Palace Concessions-\$3,398.99, Golf Course-\$4,288.88.

SALARY ADJUSTMENTS (per hour rate):

WATER DISTRIBUTION: Kirby Larson-\$12.523

NEW HIRES (per hour rate):

CORN PALACE CONCESSIONS: M. Colleen Dean-\$7.50, Zoe Weitala-\$7.25, Sam Wilson-\$7.25

NUTRITION: Laurie Wise-\$10.00

PLAYGROUNDS & ATHLETICS: Christina Board-\$8.00, Meghan Cronberg-\$7.25, Morgan Overweg-\$7.25, Samantha Sandau-\$7.25, Sarah Stahlke-\$7.25, Kelli Swenson-\$7.25

RECREATION CENTER: Jessica Callies-\$10.00

SPORTS COMPLEXES: Hannah Spates-\$7.50

WARRANTS: A & B Business, Supplies-\$866.86, A-Ox Welding Supply, Supplies-\$650.01, Accounts Management, Payroll Deduction-\$195.62, Adam Frerichs, Uniform Allowance Reimbursement-\$400.00, Advance Auto Parts, Parts-\$60.00, Advantage Auto Glass, Repairs-\$25.00, Aflac, Aflac Withholding-\$4,119.27, Aflac/Flex One, Flex One Checks-\$650.02, Al's Engraving, Name Badge-\$6.10, Alex Young, Supplies-\$15.90, Alltel, Utilities-\$2,066.14, American Garage Door, Repairs-\$94.58, Anna Mae Maeschen, Contract Services-\$500.00, American Public Works Association, Dues-\$476.00, Aqua-Pure, Lease and Chemicals-\$1,287.44, Arctic Refrigeration, Repairs-\$235.00, Auto Body Specialties, Supplies-\$111.33, Avera Pulmonary Associates, Insurance Payment-\$700.00, Avera Queen of Peace Hospital, Contract Services-\$1,272.88, Avera Queen of Peace Hospital, Supplies-\$53.87, Bailey Metal Fabricators, Labor-\$35.01, Bailey Plumbing & Heating, Repairs-\$159.90, Bender's Sewer & Drain, Pumpout Holding Tank-\$98.00, Best Western Ramkota Hotel, Travel-\$316.00, Bill Wittstruck, Travel-\$52.00, Birch Communications, Utilities-\$11.05, Boyer Trucks Sioux Falls, Parts-\$432.95, Brenda F. Reinfeld, Contract Services-\$140.00, Brenda Schroeder, Uniform Repairs-\$37.00, Business Products, Supplies-\$4,253.39, Butler Machinery, Parts-\$185.93, Cabela's, Supplies-\$99.98, Campbell Supply, Supplies-\$456.08, Carquest Auto Parts, Parts-\$83.85, CDW Government, Parts-\$215.01, Center Point Large Print, Books-\$83.28, Central Electric Cooperative, Utilities-\$9,903.76, Charlie's Shoe Repair, Repairs-\$52.50, Cherrybee's, Green Plant-\$42.40, Chuck's Paint & Blinds, Supplies-\$40.44, City of Emery, Payroll Reimbursement-\$1,624.00, City of Mitchell, Tax Incremental District #14-\$2,100.00, Clarke Companies, Refund-\$50.00, Coca Cola Bottling Company, Supplies-\$1,412.00, Cook Implement, Parts-\$120.29, Corn Palace Concessions, Supplies-\$128.00, County Fair, Supplies-\$17.53, D & B, Book-\$769.50, Daily Republic, Legals-\$3,106.36, Dakota Cleaning, Labor-\$600.00, Dakota County Library, Book-\$7.99, Dakota Fluid Power, Supplies-\$2,677.14, Dakota Salvage, Parts-\$15.00, Dakota Supply Group, Supplies-\$10.28, Dakota Wesleyan University, Ticket Sales DWU Classic-\$7,661.80, Danko Emergency Equipment, Supplies-\$3,548.86, Darrington Water Conditioning, Rental-\$41.00, Davison Shooting Club, Dues-\$1,200.00, Dell Marketing, Equipment-\$10,399.57, Demco, Supplies-\$252.08, Department of Social Services, Child Support-\$1,160.95, Dex Media East, Publishing-\$342.60, Dick's Body Shop, Repairs-\$1,280.80, Dick's Towing, Police Tow-\$260.00, Electronic Security Equipment, Service Call-\$65.00, Element Payment Services, Supplies-\$503.50, Ellefson Implement, Parts-\$119.05, Engineering Unlimited, Supplies-\$87.04, Ensz Heating & Air Conditioning, Repairs-\$95.04, Evident Crime Scene Products, Supplies-\$162.00, Farmers Alliance, Labor-\$631.50, Farnams Genuine Parts, Parts-\$277.21, Farner-Bocken Company, Supplies-\$8,601.00, Fastenal Company, Supplies-\$33.12, Frito-Lay, Supplies-\$220.20, Gale, Books-\$430.80, Gaylord Bros, Supplies-\$466.32, Golf Course Superintendents of America of South Dakota, Registration-\$240.00, General Drivers & Helpers, Union Dues-\$795.50, Globe Ticket and

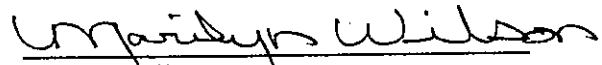
Label, Tickets-\$569.63, Golf Products, Supplies-\$880.00, Grabar Voice and Data, Labor-\$90.00, Grainger, Supplies-\$342.06, Great Plains Fire, Repairs-\$18,584.35, Harve's Pro Prints, Embroidered Logo-\$20.00, Harve's Sport Shop, Supplies-\$12.00, HD Supply Waterworks, Parts-\$61,786.10, Heartland Paper Company, Supplies-\$78.24, Henry Schein, Supplies-\$1,522.50, Honda of Mitchell, Supplies-\$97.60, Ingram Library Services, Supplies-\$1,004.40, Integrity Transcription, Transcribing Service-\$575.00, Interstate Glass & Door, Repairs-\$69.40, James Valley Community Center, Contract Services-\$975.00, Jason Fraser, CDL Reimbursement-\$20.00, Jaylon Tollefson, CDL Reimbursement-\$20.00, JCL Solutions-Janitors Closet, Supplies-\$279.44, JJ Benji's, Supplies-\$75.06, Joe Dolezal, Travel-\$52.00, Jones Supplies, Supplies-\$778.68, Joseph Meier Revocable Trust, Refund-\$8.96, Kirby Larson, Travel-\$18.00, Kleen Solutions, Supplies-\$57.90, Kustom Signals, Parts-\$47.00, Lakeview Veterinary Clinic, Rent and Dog Pound-\$985.69, Lands' End Business Outfit, Uniform Allowance-\$67.72, Larry's I-90 Service, Supplies-\$308.92, Lawson Products, Parts-\$2,846.35, Learning Opportunities, Books-\$556.31, Light & Siren, Parts-\$934.65, Lodge at Deadwood, Travel-\$356.00, Lower James RC&D, Dues-\$110.00, M & L Repair, Labor-\$80.00, Malloy Electric & Bearing, Parts-\$228.87, Maloney & Maloney, Legal Services-\$5,363.03, McFarland Supply Company, Supplies-\$143.50, McLeod's Printing, Supplies-\$832.69, Menard's, Supplies-\$527.53, Meridian Grain, Supplies-\$9,761.14, Meyers Oil Company, Supplies-\$5,678.46, Michael Frederick, Book-\$15.00, Midcontinent Communications, Utilities-\$100.70, Midwest Marketing, Web Updates-\$25.00, Midwest Tire & Muffler, Repairs-\$390.27, Midwest Turf & Irrigation, Supplies-\$2,129.43, Aaron Kahl, Refund-\$54.57, Mitchell Area Chamber of Commerce, February Funding-\$2,637.50, Mitchell Area Convention Visitors Bureau, February Funding-\$18,462.50, Mitchell Area Development, TID #14 Pepsi Wis-Pak-\$102,399.43, Mitchell Iron & Supply, Parts-\$1,060.41, Mitchell School District, City Share Utilities-\$1,436.03, Mitchell Telecom, Utilities-\$115.90, Mitchell United Way, United Way Deductions-\$190.64, Mount Vernon School District, Contract Services-\$128.15, Mueller Lumber, Supplies-\$134.95, Muth Electric, Contract Services-\$3,073.00, National Association of State Agencies of Surplus Property, Dues-\$39.00, Neve's Uniforms, Supplies-\$440.76, Newman Traffic Signs, Parts-\$3,424.35, Northwestern Energy & Communications, Utilities-\$29,030.33, Nustar Pipeline Operations Partnership, Refund-\$1,000.00, O'Connor & Son Trucking, Snow Removal-\$510.00, O'Reilly Automotive, Supplies-\$9.99, Palace Cleaners, Supplies-\$214.00, Palace Motors, Police Tow-\$285.00, Paraclete Press, Books-\$331.92, Patzer Woodworking, Labor-\$330.62, Penworthy Company, Books-\$697.30, Pepsi Cola Company, Rental-\$590.18, Perfect Touch Auto Detailing, Labor-\$322.50, Petty Cash, Reimbursement-\$3.98, Pony Creek Steakhouse, Contract Services-\$1,809.05, Porter Distributing, Supplies-\$162.50, Qualified Presort, Mailing Services-\$515.75, Quill, Supplies-\$325.07, Qwest, Utilities-\$3,865.49, Radio Shack, Supplies-\$189.96, Random House, Supplies-\$31.19, Reams Sprinkler Supply, Design Fee-\$2,750.00, Richard Pollreisz, Travel-\$52.00, Rick VanOvershelde, Travel-\$18.00, River Cities Public Transit, Phone Lines-\$1,112.00, Rob Parker, Travel-\$52.00, Rodger Kulm Repair, Repairs-\$13.56, RSVP, Ticket Sellers Woonsocket Classic-\$275.00, S & M Printing Company, Supplies-\$213.00, Sam's Club, Supplies-\$111.30, Sanitation Products, Parts-\$1,230.26, Santel Communications, Utilities-\$115.11, Schmucker Paul & Nohr, Contract Services-\$3,440.10, Schoenfelder Construction, Contract Services-\$60,712.50, Scotland Schools, Ticket Sales-\$966.30, Scott Supply, Parts-\$211.40, South Dakota Department of Health, Lab-\$60.00, South Dakota Federal Property Agency, Supplies-\$132.00, South Dakota Public Assurance Alliance, Property Coverage-\$295.00, South Dakota Retirement System, South Dakota Retirement System Payment-\$40,194.47, South Dakota State Treasurer, Sales Tax Payment-\$10,746.51, South Dakota Unemployment Insurance Division, Payment-\$1,565.39, South Dakota Retirement System-Special Pay Plan, Supplemental Retirement-\$2,104.33, Sheehan Mack Sales & Service, Parts-\$980.72, Sherwin-Williams, Supplies-\$3.29, Shopko, Supplies-\$11.98, Sign Pro, Supplies-\$44.53, Standard

Insurance Company, Life Insurance Deductions-\$3,393.51, Sterling Codifiers, Contract Services-\$811.00, Sturdevant's Auto Parts, Parts-\$3,901.23, Super 8 Motels, Travel-\$57.99, Tapco, Parts-\$223.91, Tech Solutions, Software-\$1,417.80, Thomas Bouregy & Company, Books-\$139.50, Thune True Value Hardware, Supplies-\$221.67, TK Electric, Repairs-\$152.38, Tractor Supply, Supplies-\$92.98, Troy Eilts, Contract Services-\$120.00, Tylor Peterson, Travel-\$18.00, Ultramax, Supplies-\$3,556.00, United Energy, Supplies-\$168.00, United Way & Volunteer Service, Copies and Fax Reimbursement-\$13.52, UPS Store, Shipping-\$19.92, United States Postal Service, Postage-\$352.00, United States Postmaster, Postage-\$264.00, Variety Foods, Supplies-\$1,033.59, Verizon Wireless, Utilities-\$101.23, Vern Eide Ford, Parts-\$73.76, Walmart Community, Supplies-\$293.25, West Payment Center, Supplies-\$551.81, Wheelco Brake & Supply, Parts-\$1,602.04, White Lake School, Ticket Sales White Lake Tripleheader-\$1,837.45, Wholesale Electronics, Supplies-\$77.79, Wright Brothers Aviation, Airport Administration-\$500.00, Yellow Book West, Publishing-\$29.50, Zep Sales & Service, Supplies-\$227.01.

Members present voting aye: Allen, Backlund, Barington, Beck, Carpenter, Houwman, Olson.
Members present voting nay: none. Motion carried.

ADJOURN:

There being no further business to come before the meeting, it was moved by Houwman and seconded by Barington to adjourn the meeting. Motion carried.


Marilyn Wilson
Finance Officer

Published once at the approximate cost of _____.

PLANNING COMMISSION MINUTES

FEBRUARY 28, 2011

PRESIDING: Meyers

PRESENT: Meyers, Griffith, Schmucker, Everson, Larson, Molumby, Smith

ABSENT: Fergen,

OTHERS: McGannon, Putnam, Hegg, Johnson, Baier

AGENDA: Motion by Everson, seconded by Griffith to approve the agenda. All members present voting aye, motion carried.

MINUTES:

Motion by Schmucker, seconded by Griffith to approve the minutes of the regular meeting of February 14, 2011. All members present voting aye, motion carried.

NEXT MEETING:

Motion by Griffith, seconded by Everson to schedule the next Planning Commission meeting for March 14, 2011 at 12:00 p.m. subject to chair for hearings on petitions for rezoning and applications for variances and conditional use permits for publication and Finance Officer be directed to give notice according to statute. All members present voting aye, motion carried.

VARIANCE: Doug Molumby to construct an addition, located at 1601 E 1st Ave, legally described as E75' of Lot B, Tillotson's Addition to the City of Mitchell, Davison County, South Dakota; the request is being made because the size limitation will not be met. Zoned R-4. Applicant will provide approximately a 3416 sq footage instead of the 1050 that is required. Applicant will provide approximately a 20' height instead of the 17' that is required.

Doug Molumby excused himself from all discussion as a planning commissioner. Molumby stated this would be for his personal storage only. Baier questioned Molumby if he had checked on the snow load for that slanted roof. Molumby said he was doing that. Motion by Larson, seconded by Griffith to recommend approving this variance. Molumby abstained and all other members present voting aye, motion carried.

PLAT: A Plat of Lots 2, 3, 4 and 5, Block 3 of the Woods First Addition, a Subdivision of the E½ of the SW¼ of Section 23, T 103 N, R 60 W of the 5th P .M., City of Mitchell, Davison County, South Dakota.

Putnam explained this deviates a little from the master plan. Jeff Larson from Quality Homes would like to put 2 duplex on these lots. The lots 2, 3, & 4 will be a little bigger and 5 will probably be sold

with Lot 6 or Lot 4. Motion by Schmucker, seconded by Larson to recommend approving this plat. All members present voting aye, motion carried.

PLAT: A Plat of Lot 2-A and a portion of Nathan Ave. in the S610.49' of Lot 2 in the NE¼ of Section 33, T 103 N, R 60 W of the 5th P.M., Davison County, SD.

Jeff Heppler from James Valley stated he would like to build on this for his residence. As he understood it from the neighbors, the landowners maintain the road. Dad Sudrla said that he had nothing recorded at the court house. Schmucker questioned the drainage in that area. McGannon said the city and county teamed up to fix the tile that was broke. Motion by Larson, seconded by Griffith to recommend approving this plat. All members present voting aye, motion carried.

PLAN: 407 S Sanborn Gary Schlaffman Zoned HB

Gary Schlaffman said he would tear down the old garage and replace it at a new location. Motion by Molumby, seconded by Griffith. All members present voting aye, motion carried.

PETITION FOR VACATION: Town of Loomis

Putnam said he just wanted to bring it to the commission's attention. This is within our three mile jurisdiction. County will hear it March 15, 2011, and then the council may act on it.

ADJOURN:

Chairman Meyers adjourned meeting at 12:40 P.M.

Minutes submitted by Sheila Loecker

City of Mitchell

612 NORTH MAIN STREET • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8420 • FAX (605) 995-8410
ENGINEER (605) 995-8435 • WATER PLANT (605) 995-8449 • STREET (605) 995-8465 • WASTE WATER (605) 995-8446
WATER/UTILITIES (605) 995-8498 • PUBLIC WORKS/PLANNING/ZONING/INSPECTOR (605) 995-8433
www.cityofmitchell.org

February 22, 2011

TO: MAYOR & CITY COUNCIL

RE: On Road Diesel and Off Road Diesel Fuel

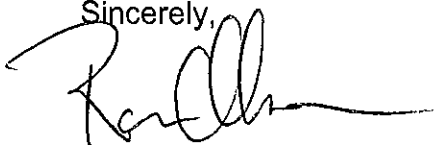
United Energy, LLC.	Requested Gallons	Bid Gallons		
On Road Diesel	2200	0	\$0	\$
Unleaded Gas-10% Ethanol	0	0	\$0	\$
Unleaded Gas-No Ethanol	0	0	\$0	\$
Off Road Diesel	5400	0	\$0	\$
			Total:	\$

Meyers Oil Co.

On Road Diesel	2200	2200	\$3.36	\$ 7392.00*
Unleaded Gas-10% Ethanol	0	0	\$	\$ 0
Unleaded Gas-No Ethanol	0	0	\$	\$ 0
Off Road Diesel	5400	5400	\$3.14	\$16956.00*
			Total:	\$24348.00*

Meyers Oil was the only bidder and the bid for the items in bold and marked with asterisk were awarded to them.

Sincerely,



Ron Olson
Street & Sanitation Superintendent

cc: United Energy, LLC.
Meyers Oil Co.